DIVISION OF HUMAN RESOURCES

RECRUITMENT NOTICE

Chief Human Resources Officer

Hillsborough County Public Schools is seeking a dynamic and innovative leader to serve as the Chief Human Resources Officer for the nation’s seventh largest school district. Hillsborough County Public Schools is in Tampa, Florida, named one of the “World’s Greatest Places” for 2023 by TIME Magazine and best place to live in Florida by Forbes. As the county’s largest public sector employer, we serve over 24,000 employees committed to preparing students for life.

The Chief Human Resources Officer oversees all departments in the division to include:

- Employee Benefits and Retirement
- Employee Relations
- Personnel Services
- Professional Standards
- Services and Support

The annual starting salary for this position is $142,000 and includes a zero premium health insurance plan, 253-day contract with thirteen paid holidays, Florida Retirement System (FRS) participation, and other robust employee benefits.

Qualified applicants should apply to the school district via the following application link:

Hillsborough County Public Schools - Frontline Recruitment (applitrack.com)

The key competencies for this position include:


Communications: Expresses ideas and thoughts verbally. Expresses ideas and thoughts in written form. Exhibits good listening and comprehension. Keeps others adequately informed. Selects and uses appropriate communication methods.


Strategic Thinking: Develops strategies to achieve organizational goals. Understands organization's strengths and weaknesses. Analyzes market and competition. Identifies external threats and opportunities. Adapts strategy to changing conditions.

Visionary Leadership: Creates a clear, compelling vision. Communicates vision and gains commitment. Acts in accordance with vision. Displays passion and optimism. Mobilizes others to fulfill the vision.

The qualifications for this position include:

Education: A master's degree. Degree or formal training in Educational Leadership or Administration/Supervision preferred.

Experience: Three (3) years of related management or supervisory experience required. Experience in public school administration, public school district administration, or other large diverse organizations required.

Certificates/Licenses/Registrations: Florida Professional Educator Certificate preferred. Educational Leadership, School Principal, or Administration/Supervision preferred. Certification as Senior Professional in Human Resources (SPHR) or Society for Human Resources Management Certified Professional (SHRM-CP) preferred.

Language Skills: Reads, analyzes, and interprets all kinds of documents. Responds to inquiries or complaints from employees, regulatory agencies, or community. Writes speeches and effectively presents to managers, the public, and school board.

Mathematical Skills: Applies advanced math concepts and math operations to such tasks as frequency distribution, determination of test reliability and validity, correlation techniques, and sampling theory.

Reasoning Ability: Defines problems, collects data, establishes facts, and draws valid conclusions. Interprets an extensive variety of technical instructions in mathematical or diagram form and deals with several abstract and concrete variables. Computer Skills: Knowledge of relevant and current computer software programs.

For additional information regarding this position, please email an inquiry to Marilee Morgan at Marilee.Morgan@hcps.net. Please include all relevant contact information.