Generic: Groundskeeper

FUNCTIONAL PURPOSE
Performs a variety of semi-skilled journey level work in the maintenance and care of grounds, playing fields, rights-of-way and related school system owned property. May occasionally be required to lead a small group of workers.

DUTIES AND RESPONSIBILITIES

- Performs grounds maintenance duties using, mowers, tractors, snow removal equipment, and other light to medium duty power equipment and hand tools.
- Checks equipment to ensure proper operation. Performs minor troubleshooting and maintenance.
- Receives work assignments, assemble and load material and needed equipment, for transportation to the work site.
- Drives trucks and dump trucks to transport workers, equipment, and materials.
- Cuts and trims lawns, edges and blows sidewalks and curbs.
- Removes trash from lawns, and parking areas.
- Sprays lawns, driveways, parking lots, beds, walking tracks, paths, playgrounds, fence lines, etc. with herbicides using backpack or powered sprayers.
- Conditions and prepares soils for planting.
- Plants grass, flowers, bulbs, seeds, trees, and shrubs.
- Weeds, mulches, and waters plant beds.
- Fertilizes plants and lawns.
- Removes damaged trees, branches, and twigs.
- Maintains paths and road surfaces.
- Maintains storm drains.
- Installs signs in parking lots and along driveways.
- Removes or mulches leaves.
- Prunes shrubs and trees, to shape and improve growth.
- Assists the Maintenance Division in snow removal as needed.
- Clears snow from driveways, parking lots, and sidewalks.
- May occasionally lead a small group of workers.
- Ensures that work is completed in a safe, efficient, and effective manner; responds to all incidents and inquiries.
- Performs related duties as required.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of the tools, materials and equipment used in grounds maintenance.
- General knowledge of the hazards and safety practices related to the work.
- Knowledge of safety precautions applicable to the duties of this class.
- Ability to understand and follow oral and written instructions.
- Ability to use hand tools.
- Ability to operate and make minor repairs to machinery and equipment.
- Ability to engage in heavy manual labor for extensive periods of time in a variety of weather conditions.
- Ability to establish and maintain effective working relationships with peers, supervisors, employees, and the public.
- Follows OSHA and safety procedures, which may include, department protocols, appropriate attire, and observing weight limits as it relates to utilizing portable extension ladders and step ladders.
- Position requires the ability to work occasional scheduled overtime and be available for emergency overtime when the need arises by responding to after-hours emergencies, which may include weekends and holidays.
EDUCATION AND EXPERIENCE REQUIREMENTS

- Minimum: Formal or informal education or training which ensures the ability to read and write at a level necessary for job performance
- Desirable: High School Diploma/GED
- Minimum: Two years’ experience in the maintenance and repair of grounds and equipment, or an equivalent combination of training and experience

Full Time | Pay Grade LA | Minimum Salary $2,319.00 per month | 12 months

When applying, please make sure to include all prior experience in your application.

Please provide at least two references. One must be the current or most recent supervisor and the other a previous supervisor.

Shift Type          Full-Time
Salary Range        $2,319.00 / Per Month
Location            Maintenance

Applications Accepted
Start Date          02/02/2022