

Deputy Superintendent

Office of Deputy Superintendent

Other - Position - Valid PA Certificate

Job Number 4600193053

Start Date

Open Date 01/08/2020

Closing Date

Under the direction of the Superintendent, the Deputy Superintendent is responsible for overseeing and aligning critical District functions, processes, and projects that improve teaching and learning and promote the success of Pittsburgh Public Schools students. S/he will direct and supervise both the Chief of School Performance and the Chief Academic Officer, and ensure alignment between their departments' support to schools. The Deputy Superintendent will have significant authority and accountability for improving student achievement throughout the District. S/he will be a member of Executive Cabinet, and will direct and collaborate with other central office leaders to assist the Superintendent in developing the District's strategic direction and implementing the plan to reach its achievement goals.

Reports To Superintendent

Salary

Commissioned Employee (Base salary of \$168, 000 annually, plus the opportunity to earn performance-based annual increments and/or bonuses)

Qualifications

Candidate must be committed to continuous improvement with the fundamental goal of advancing student achievement in an urban public school district. In addition, we are seeking candidates with the following educational and experiential requirements and knowledge, skills, and abilities:

- Superintendent's Letter of Eligibility issued by the Pennsylvania Department of Education.
- Experience leading large-scale educational improvement efforts.
- Knowledgeable about change management and ability to quickly establish credibility among team members.
- Demonstrated knowledge and skills in leadership, organization, supervision and building staff capacity.
- Experience serving as a Principal, especially in an urban environment, preferred.
- Ability to analyze, interpret and use data in decision-making and goal setting.
- Ability to plan, manage projects, and organize and prioritize work across multiple initiatives; effective in delegating in order to accomplish district goals.
- Strategic and analytic skills with a problem-solving mindset.

- Excellent oral, written, and interpersonal communication skills.
- Experience working with diverse internal and external stakeholders.
- Knowledge of and experience in urban environments and the diverse cultures and backgrounds represented by the District's population.
- Ability to plan, manage projects, organize and prioritize work across multiple initiatives
- Technology skills including utilizing Microsoft Office, PowerPoint, Excel, and other related software to perform work activities.

Residency Requirements No Residency Requirement

Essential Job Functions

1. Develops and implements strategies for achieving academic excellence through the improvement of the quality of teaching and learning, instructional programs and efforts designed to improve student outcomes.
2. Aligns the work of the Chief Academic Officer and the Chief of School Performance to ensure cohesive supports are provided to schools.
3. Identifies goals and expectations, with and through staff, for each assigned department.
4. Establishes and/or implements systems to ensure effective and efficient operations in support of schools.
5. Directs, oversees and evaluates direct reports' performance in terms of their productivity in achieving departmental and District goals.
6. Provides direction and guidance to leverage the District's performance management system to align with the District's strategic plan and goals for student achievement.
7. Establishes structures and processes with a particular focus on improving underperforming students and schools.
8. Monitors and benchmarks student performance and progress at the school and District levels.
9. Establishes cross-functional working groups to support District initiatives.
10. Participates in the District's equity efforts to ensure that staff implement strategies to close the achievement gap and raise academic achievement for every student.
11. Demonstrates sound judgment and decision making, effectively implementing the Superintendent's direction when the Superintendent is unavailable or has delegated a priority to the Deputy.

12. Performs other responsibilities as assigned by Superintendent.

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