

Director, Maintenance and Engineering Building Services

Non Instructional/Support Services

Job Number4600191145

Open Date11/14/2019

Closing Date12/13/2019

APPLY TODAY: <http://bit.ly/DirMaintenanceEng>

Summary: This position is responsible for leading and managing the physical operations for the Districts property portfolio and for ensuring that district schools and sites are operating effectively and in compliance with NC Statutes and all applicable federal state, local laws and regulations.

- Establishes and staffs an effective maintenance organization which focuses quality processes to improve customer (principal, administration, public) satisfaction with facilities and timely responses
- Selects, trains, motivates and evaluates personnel; provides or coordinates staff training; works with employees to correct deficiencies; implements discipline and termination procedures
- Directs, oversees and participates in the development of the Department's work plan; assign work activities, projects and programs; monitor work flow; reviews and evaluates work products, methods and procedures
- Directs a maintenance operating budget of approximately \$30m for operations, \$18m for sustainment, \$30m for utilities and \$15m for mobile management and capital replacement funds that supports a property portfolio that currently exceeds 23 million square feet of space, 5,000 acres of land, 200 school/sites, 650 buildings, 1250 mobile classrooms.
- Supervises and participates in the development and administration of the maintenance Department budget; directs the forecast of funds needed for staffing equipment, materials, and supplies; monitors and approves expenditures; implements adjustments as needed
- Demonstrates and role models strong management commitment to safe, clean, and healthy work practices and environments, sensitivity for diverse populations, strong ethics, and recognition for team and individual accomplishment, and compliance with applicable policies, procedures, laws and regulations.
- Collaborates with CMS internal and non-CMS external persons and/or entities to promote best K-12 Facilities Management practices in support of the CMS district plan, vision and mission and to promote department work order prioritization which strongly factors Learning Community, Principal, SPM and senior staff inputs
- Supports community groups, donors, volunteers, and school staff in supporting schools within the framework of CMS guidelines, standards, and rules through effective communication and teamwork

Education and Experience:

Minimum

- Bachelor's Degree in Engineering Construction Management, Business or a related field with ten (10) years of increasingly responsible experience in Operations and Maintenance Leadership in an environment relevant to CMS.

Or

- Fifteen (15) years of leadership experience and evidenced relevant accomplishment in an environment relevant to CMS may be considered in lieu of the degree requirement.

Desirable

- Master's Degree in Engineering, Construction Management, Business or a related field.
- Fifteen (15) years of increasingly responsible experience in Operations Leadership, including five (5) in a Maintenance and Engineering venue comparable to CMS

Licensing / Certification Requirements: Professional certifications such as by the International Facilities Management Association (IFMA) are desirable but will be waived based on demonstrated knowledge and accomplishments

of Jobs1.00

Salary: From - \$71,573.00

Salary: To - \$91,188.00

Term12 Month