

Chief Technology Officer

Technology and Information Systems Services Division

A345

Position Summary

The person selected for this at-will professional-technical administrative position will be responsible and accountable for planning, leading, managing, and supervising all information technology services and operations within the Clark County School District; direct oversight of Central Information Services (CIS), Networking Services, Technical Resources, Telecommunication Services, and User Support Services. The person selected for this position will serve as a member of the Innovative Teaching and Learning Unit Leadership Team in establishing program goals and direction in accordance with the District's policies, regulations, procedures, and standards. This position is directly responsible to the Chief Operating Officer, Operational Services Unit.

Responsibilities

1. Provides districtwide vision and leadership for developing and implementing technology initiatives that support District's goals, with an emphasis on integration of technology-based teaching and learning in all classrooms.
2. Provides leadership and direction for the maintenance and support services for client computing technologies, enterprise software, peripherals, and professional development design and creation.
3. Ensures that the design, development, and implementation of enterprise applications and infrastructure systems support the needs of teaching, learning, and operational efficiency.

4. Provides strategic and tactical planning, development, evaluation, and coordination of the information and technology systems for the District, ensuring support of the District's goals and objectives.
5. Develops and enforces policies and procedures to ensure the protection of information technology assets and the integrity, security, and privacy of data entrusted to or maintained by the District.
6. Implements the current District Technology Plan and coordinates ongoing revisions to ensure that technology is leveraged to enhance teaching, advance learning, and increase the effectiveness of business systems.
7. Develops and implements an accountability system for measuring the success of the goals outlined in the District Technology Plan.
8. Develops District information technology policies and procedures and ensure compliance with local, state, and federal laws and regulations.
9. Directs, manages, and provides oversight of the operations of the District's Technology and Information Systems Services Division (TISS).
10. Directs, manages, and provides oversight to ensure District standards and the cost-effective utilization of technology and information systems resources are met and maintained.
11. Establishes guidelines and programs for effective information technology management throughout the District.
12. Provides leadership in the selection, design, implementations, integration, and ongoing support for all information systems throughout the District.
13. Provides leadership in the use of technology to improve student learning, through decisions regarding equipment, infrastructure, application, and software at all levels, in support of the District Technology Plan.
14. Implements a system of continuous review and improvement of processes and procedures throughout the division.
15. Serves as a District representative and assume responsibility at local, state, and national meetings, governmental hearings, and events pertaining to areas within the division.
16. Demonstrates excellent interpersonal skills using tact, patience, and courtesy.
17. Provides exceptional customer service in support of student achievement throughout the division.
18. Oversees the development and administration of the annual budget for the division.
19. Exemplifies integrity, candor, and high ethical conduct.
20. Provides vision, leadership, and direction to all employees within the division.
21. Supervises and evaluates the performance of assigned staff.
22. Performs other duties related to the position, as assigned.

Minimum Requirements

1. An earned bachelor's degree from an accredited college or university in mathematics, business administration, computer sciences, or a related field.
2. A minimum of eight (8) years of increasingly responsible experience in a leadership position related to education services and information systems.
3. Satisfactory service in corresponding or related positions, or have previously demonstrated at least eight (8) years of successful supervisory experience related to the administrative position.

Preferred Qualifications

1. Master's degree from an accredited college or university.
2. Three (3) years of experience in a Chief Information Officer (or similar) position.

Position Expectations

None Specified.

Salary and Benefits

This is an "at-will" twelve (12)-month position with placement equivalent to Range 46 (\$97,092 - \$130,056) of the Unified Administrative Salary Schedule. Placement will be made in accordance with Clark County School District Regulation 4291 (Placement and Advancement on the Unified Administrative Salary Schedule). Placement higher than Step C (\$107,040) shall not be granted to professional-technical employees (non-licensed administrators) new to the Clark County School District except by decision of the Superintendent or designee.

The terms and conditions of employment are set forth in the collective bargaining agreement (CBA) negotiated between the Clark County School District (CCSD) and the Clark County Association of School Administrators and Professional-technical Employees (CCASAPE). However, in accordance with Nevada Revised Statutes (SB 493, 2017 Nevada Legislative Session), because this school district administrator will serve as the Chief Technology Officer, the selected employee for this position is not eligible for participation in the CCASAPE Bargaining Unit. As such, similar terms as

those set forth in the CBA shall apply to the selected employee (Non-Bargaining Unit Administrator) in accordance with CCSD Policy 4260.

- For current Salary Schedule information, please visit this site: <https://www.ccsd.net/employees/resources/pdf/salary-info/AdminSalarySchedulesFY2020.pdf>
- For additional regulation language regarding salary placement, please visit this site: http://www.ccsd.net/district/policies-regulations/pdf/4291_R.pdf

Nevada Public Employees' Retirement System (PERS) – Information regarding Nevada PERS can be obtained at www.nvpers.org.

Fully-paid employee premiums for medical, dental, vision, life, and long-term disability insurance. Family policies are also available.

Six (6) personal leave days each year, two (2) days of vacation accrued each month, and fifteen (15) days of sick leave each year.

Application

Persons interested in the position and who meet the minimum qualifications should submit the required online application through our webpage at <http://teachvegas.ccsd.net> by 12:00 noon (PST), on Tuesday, November 19, 2019. To receive consideration in this selection process, the following required materials: three (3) letters of recommendation of which one (1) must be from the applicant's current supervisor, a current resume, and complete set of college transcripts (copies of official transcripts will be accepted), must be submitted electronically where prompted on the online application, no later than the closing date specified above.

Current and previous employers may be contacted for references, and applicants for this position are subject to a thorough background investigation. Please direct all questions to the Administrative Services Department at (702)799-5484.

AA/EOE Statement

This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, or national origin.

Job Revision Information

- Revised: 11/05/19
- Created: 10/15/99