



Chief Operating Officer

Position Summary

The person selected for this “at-will” position will serve as the Chief Operating Officer, Operational Services Unit, of the Clark County School District. This position is responsible for leading, managing, and supervising the functions in the divisions/departments of Facilities, Food Service, Purchasing and Warehousing, Risk Management, Technology and Information Systems Services, Transportation, and Vegas PBS. This position is directly responsible to the Superintendent of Schools.

Minimum Requirements

1. Currently serving as a professional-technical employee with the Clark County School District or have a master’s degree from an accredited college or university in business administration (MBA) or in a related field. A bachelor’s degree from an accredited college or university and at least ten (10) years of related work experience may be substituted for the master’s degree requirement.
2. Executive-level administrative experience with similar scope and responsibility in operations.

Salary and Benefits

This is an “at-will” twelve (12)-month position with placement equivalent to Range 50 (\$118,776 - \$159,192) of the Unified Administrative Salary Schedule.

Nevada Public Employees’ Retirement System (PERS) – Information regarding Nevada PERS can be obtained at www.nvpers.org.

Fully-paid employee premiums for medical, dental, vision, life, and long-term disability insurance. Family policies are also available.

Application

Persons interested in the position and who meet the minimum qualifications should submit the required online application through our webpage at www.Teach.Vegas. **The position will remain open until filled.**

To receive consideration in this selection process, the following required materials: three (3) letters of recommendation of which one (1) must be from the applicant's current supervisor, a current resume, and complete set of college transcripts (copies of official transcripts will be accepted), must be submitted electronically where prompted on the online application, no later than the closing date specified above.

Current and previous employers may be contacted for references, and applicants for this position are subject to a thorough background investigation.

Please direct all questions to the Administrative Services Department at (702) 799-5484.

