



Chief Human Resources Officer

Position Summary

The person selected for this “at-will” position is responsible and accountable for leading, managing, and supervising the human resources functions of the Clark County School District. In fulfilling the goals and mission of the Human Resources Division, this position will provide vision, leadership, and direction to approximately 140 administrators, teachers on special assignment, and support staff employees within the division. The Chief Human Resources Officer reports to the Chief of Staff, Office of the Superintendent.

Minimum Requirements

1. Currently serving as a professional-technical employee with the Clark County School District or have a master’s degree from an accredited college or university in personnel management, education, business, or related field. A bachelor’s degree from an accredited college or university and at least ten (10) years of related work experience may be substituted for the master’s degree requirement.
2. Demonstrated three (3) years of successful experience in the direct management and leadership of human resources or related field in an organization of at least 3,000 employees;
OR;
Demonstrated three (3) years of strong, principal leadership in a K-12 public education setting of at least 3,000 employees.
3. Demonstrated knowledge of fair labor standards.
4. Demonstrated knowledge of employment law.
5. A valid driver’s license that allows the applicant/employee to legally operate a motor vehicle in Nevada.
6. Successful performance in the position held at the time of application.

Salary and Benefits

This is an “at-will” twelve (12)-month position with placement equivalent to Range 49 (\$113,136 - \$151,608) of the Unified Administrative Salary Schedule.

Nevada Public Employees’ Retirement System (PERS) – Information regarding Nevada PERS can be obtained at www.nvpers.org.

Fully-paid employee premiums for medical, dental, vision, life, and long-term disability insurance. Family policies are also available.

Application

Persons interested in the position and who meet the minimum qualifications should submit the required online application through our webpage at www.Teach.Vegas. **The position will remain open until filled.**

To receive consideration in this selection process, the following required materials: three (3) letters of recommendation of which one (1) must be from the applicant’s current supervisor, a current resume, and complete set of college transcripts (copies of official transcripts will be accepted), must be submitted electronically where prompted on the online application, no later than the closing date specified above.

Current and previous employers may be contacted for references, and applicants for this position are subject to a thorough background investigation.

Please direct all questions to the Administrative Services Department at (702) 799-5484.

