

# Norfolk Public School District

## English Teacher (256)

### JOB POSTING

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#### Job Details

*Posting ID*

**256**

*Title*

**English Teacher**

*Description*

**Full-Time and Permanent; Exempt; 7.33 Hours/Day; 200 Days/Year; 10 Months/Year**

#### **Minimum Qualifications**

- Bachelor's degree with a major or minor in English.
- Tuberculin skin test certifying that the individual is free of contagious tuberculosis.
- Eligible for, or in possession of, appropriate Virginia Teaching Certificate.
- Above average amount of walking, bending, standing, stooping, lifting in the classroom environment.
- Work involves exposure to normal everyday hazards.
- Demonstrates an in-depth knowledge of the subject(s) to be taught.
- Demonstrates considerable knowledge of the principles and methodologies of effective teaching of English.
- Uses personal computers and related technology.
- Communicates effectively, both orally and in writing, with pupils, parents, other teachers, administrators, and classified employees.

#### **Nature of Position**

- This is a specialized teaching performed in a classroom.
- The teacher helps each pupil to develop reading, writing, speaking, listening, and study skills which are fundamental to good communication and literate citizenship; provides opportunities to read widely and write for a variety of purposes and audiences; and helps to develop standards for critical judgment of media such as films and videos, as well as written and oral communications.
- The teacher is directly responsible to the principal or designee.
- Furthers the development of citizenship and instructs pupils in basic subject matter specified by state law, administrative regulations, and procedures of the school district.
- Teaches English courses to secondary pupils utilizing courses of study adopted by the School Board and appropriate curriculum publications as guidelines in teaching individual course content.
- Develops lesson plans that include appropriate learning activities and instructional aids.
- Demonstrates concepts and skills by use of models, chalkboard, overhead projector, other standard or teacher prepared instructional aids, and technology.
- Provides individual or small group instruction in order to adapt the curriculum to the needs of each pupil.
- Assesses each pupil's progress in developing communication skills.
- Selects and requests appropriate books, instructional aids, and instructional supplies; maintains required inventory records.
- Establishes and maintains an environment conducive to positive teacher/student relations.
- Establishes and maintains standards of pupil behavior for an orderly, productive learning environment.
- Maintains professional competence through professional development activities provided by the district and/or self-selected professional growth activities.
- Identifies pupils' needs and cooperates with other professional staff members in helping solve health, attitude, and learning problems.
- Communicates with school counselors to discuss the pupils' progress.
- Communicates with parents to discuss the pupils' progress and discuss current research and practice in teaching communication skills.
- Supervises pupils in out-of-classroom activities during the assigned workday.
- Serves as sponsor of activities such as debate, forensics, and newspaper.
- In addition to instructional duties, maintains professional standard; serves on committees to advise on non-academic affairs such as school discipline, honors, awards, assemblies; and

participates in local, state, and national English and reading organizations and civic associations.

- Participates cooperatively with the principal or designee to develop the method by which he/she will be evaluated in conformance with district guidelines.

<i>Shift Type</i>	<b>Full-Time</b>	<i>Salary Range</i>	<b>\$44,000.00</b>
<i>Salary Code</i>	<b>Per Year</b>	<i>Job Category</i>	<b>Teacher</b>
<i>External Job Application</i>	<b>Teacher</b>	<i>Internal Job Application</i>	<b>Teacher</b>
<i>Location</i>	<b>SOUTHSIDE STEM ACADEMY AT CAMPOSTELLA</b>	<i>Posting Status</i>	<b>Active</b>
<i>Minimum Qualifications Screening</i>	<b>Teacher Licensure</b>		

**Job Application Timeframes**

<i>Internal Start Date</i>	<i>General Start Date</i>	<b>10/24/2018</b>
<i>Internal End Date</i>	<i>General End Date</i>	<b>01/31/2019</b>

**Job Pools**

<i>Pool Name</i>	<i>Quantity</i>	<i>Requisition ID</i>	<i>Requisition Title</i>
<b>Default</b>	<b>1</b>		

**Alternate Job Contact**

<i>Name</i>	<b>Michael Sheets</b>	<i>Title</i>	<b>Human Resources Generalist</b>
<i>Location</i>	<b>HUMAN RESOURCES</b>	<i>Phone</i>	<b>757-628-3905</b>
<i>Email</i>	<b>msheets@nps.k12.va.us</b>		

**References**

<i>Automatically Send Reference Check</i>	<b>Yes</b>	<i>Reference Check Form</i>	<b>Certified Survey</b>
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