

INVITATION TO APPLY FOR THE POSITION OF

CHIEF BUSINESS OFFICER

(CLASSIFIED SENIOR MANAGEMENT)

ABOUT THE DISTRICT

SCUSD's Guiding Principle states that "all students are given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options" while the Core Value statement asserts "We recognize that our system is inequitable by design." The Guiding Principle and Core Value Statement demand that data be used to transparently assess students by name, by need, and by inequities and educational injustices suffered while under our care.

An important role of the CBO will be to create a structure incorporating the District's annual budget process with the Local Control Accountability Plan (LCAP) and Single Plan for Student Achievement (SPSA) using the SCUSD Guiding Principle and Core Value Statement. The ability to incorporate them into one seamless process could lead to more equitable outcomes for all students by addressing identified site and district-wide practices and procedures that limit the number of students who graduate career and college-ready. SCUSD has 77 school sites with an overall enrollment of 42,965 K-12 students. We are the 13th largest District in the state and one of the largest employers in the region.

ABOUT THE POSITION

The Chief Business Officer functions with the Sacramento City Unified School District to plan, organize, control, direct, and administer the successful implementation of the District's financial and business operations; implement programs to assure the financial stability of the District; develop and administer financial plans and budgets; assure related activities comply with established standards, requirements, internal controls, laws, codes, regulations, policies, and procedures; develop and implement long and short-term plans and activities to meet both educational and financial goals of the District, including prioritization of resources; and analyze the

SACRAMENTO
CITY UNIFIED
SCHOOL DISTRICT

CHIEF BUSINESS OFFICER



HUMAN RESOURCE SERVICES

Cancy McArn,
Chief Human Resources Officer

HIRING PROCESS

Posting Dates:

June 9th – June 24th, 2018

- Paper Screening
- Tier I Interview & Practicum
- Tier II Interview & Practicum
- Final Interview

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District's financial position, and develop recommendations for immediate and long-range financial management.

Lead and work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all of the diverse communities; develop and implement long and short-term plans and activities to meet both educational and financial goals of the District, including prioritization of resources; analyze the District's financial position, and develop recommendations for immediate and long-range financial management; keep current on all laws, rules, regulations, and interpretations of law regarding school finance, fiscal reporting requirements, mandated changes, and District entitlement to federal, state, and local monies; participate in the development of legislation affecting school finance and business management; modify programs, functions, policies, regulations, and procedures to assure compliance with local, state, and federal requirements as appropriate. Perform related duties as assigned. For more detail job description, please click the following link: <http://www.scusd.edu/position-description/chief-business-officer>

TRAINING, EDUCATION AND EXPERIENCE:

Any combination equivalent to: master's degree in finance, business or public administration, accounting, finance, or related field, and seven years increasingly responsible fiscal and business management or supervisory experience in a school system.

Valid California driver's license; provide personal automobile and proof of insurance.

SALARY AND FRINGE BENEFITS

Salary Range: \$157,252 – \$197,031

Medical, Dental and Vision; an \$4,800 annual travel stipend is offered, for more detail information please click the following link: http://d2qrgk75cp62ej.cloudfront.net/sites/main/files/file-attachments/supcab_17-18_all_revised_1.16.18_0.pdf

SACRAMENTO
CITY UNIFIED
SCHOOL DISTRICT

●
CHIEF BUSINESS OFFICER

In order to be considered for this position, candidates must attach to their on-line application by the final filing date:

This is position is for the 2018- 2019 school year; starting July 1, 2018

This is a 12-month position

Submit the following documents:

- Letter of Intent
- Resume
- Three current letters of recommendation (dated within the year)
- Appropriate Credential(s)

Please create and submit your on-line application at www.edjoin.org

Management Vacancy # (MAN - 194)

If you have any questions,
please contact
Monica Garland, Personnel Specialist
monicaga@scusd.edu

Sacramento City Unified School
District is an Equal Opportunity
Employer