

## **Supervising Access Compliance Specialist**

**Published Date:** Sep 9, 2025

**Location:** US

**Company:** Los Angeles Unified School District

### **SALARY DETAILS**

\$62.37 - \$76.70 Hourly

### **APPLICATION FILING DATES**

Open: 9/8/2025

Close: 9/29/2025

### **INFORMATION ABOUT LAUSD**

We are LAUSD. We are at the forefront of innovation in public education, focused on a clear and inspiring vision of the future for all of our students as they venture forward on their journey as lifelong learners. Here, you will have the opportunity to exercise your potential in a role supporting the business of education. Our work directly contributes toward the goal of ensuring that our students graduate ready for the world – ready to thrive in college, career and life. LAUSD is the second largest school district in the nation with an enrollment of nearly 575,000 students. We serve an area totaling 710 square miles, with over 1,190 schools and educational centers, and we employ over 74,000 individuals, making us one of the largest employers in our city.

### **DEPARTMENT OR SCHOOL SITE**

The Access Compliance Unit has technical knowledge of Americans with Disabilities Act (ADA) Access Compliance. ACU provides support and technical expertise to all phases of the construction lifecycle via coordination with various Facilities departments, such as Planning, Design and Construction, as we upgrade our school facilities with Repair and Modernization projects. ACU also manages the Rapid Access Program (RAP) which supports school generated requests from the Division of Special Education for student accessibility requiring minor ADA improvements, and provides support to General Counsel's Office of Civil Rights requests.

### **BENEFITS**

Insurance: Paid premiums for your choice of several medical, dental, vision, and life insurance plans.

Retirement: Membership in the California Public Employee Retirement System (CalPERS).

Vacation: Full-time employees earn up to two weeks of paid vacation to start. Three weeks after five years of year-round paid service.

Paid Holidays: Up to 13 days.

### **JOB DUTIES/RESPONSIBILITIES**

A Supervising Access Compliance Specialist supervises and participates in the District's Access Compliance activities, and provides technical Americans with Disabilities Act (ADA) code compliance quality assurance/quality control and oversight during the design and construction phases on multiple new and existing facilities projects.

Typical duties include:

- Supervising and coordinating the work of Facilities Access Compliance Specialists and other technical Access Compliance Unit personnel inclusive of providing field observation progress reports of electronic accessibility surveys, performance evaluations, guidance, and Access Compliance Unit (ACU) team resource assessments.
- Reviewing the accessibility surveying teams' field survey work product for consistency, accuracy and efficiency.
- Reporting deviations from electronic surveying protocols and coordinates issue resolution.
- Providing technical advice and support to construction project management staff and District staff on accessibility code matters for compliance with Title 24 of the California Building Code (CBC) of Regulations, Federal, State, District and departmental standards, and related DSA procedures and protocols.
- Reviewing and finalizing ADA transition plan reports.
- Reviewing cited architectural barriers, photographs, job files, and any written correspondence for compliance with applicable Federal, state, municipal, and District policies, procedures, and requirements.
- Interfacing with District staff on matters relating to the accessibility inspection of the District's existing facilities and construction projects, and matters relating to accessibility requirements of District construction projects, barrier removals, and ADA program accessibility.

- Coordinating administrative action pertaining to access compliance segments of project completion and closeout.
- Performing review of documents including construction documents for conformance to applicable accessibility codes/standards, requests for rapid access program accessibility, requests for accommodations for students or community members with disabilities, transition plan accessibility surveys, architectural barrier lists, non-conforming items lists, punch lists, mileage statements, and time reports for accuracy.
- Reviewing plans, job estimates, job start documents, and creating estimates for access compliance services.
- Coordinating responses to legal issues and requests for information.
- Collaborating with architects and engineers on access compliance issues impacting multiple projects.
- Training and evaluating subordinates, assigning projects or tasks, and following up to ensure completed staff work.
- Addressing inquiries regarding status of accessibility issues on maintenance or construction projects.
- Resolving issues related to service charges and corresponding funding sources.

## **MINIMUM REQUIREMENTS**

### Minimum Requirements:

#### Education:

Graduation from a recognized college or university with a bachelor's degree. A degree in architecture, engineering, construction management or a closely related field is preferable. Additional qualifying experience may be substituted for the required education on a year for year basis. A valid certification as a Certified Access Specialist (CASP) by the Division of the State Architect is highly preferable.

#### Experience:

Four years of combined experience in providing Americans with Disabilities Act (ADA) compliance or access compliance support in the construction of multiple public or educational facilities and public works projects which includes application of State and federal accessibility laws, codes, and regulations; surveying existing conditions for

compliance; recommending corrective actions or acceptance based on best case solutions, or working with administrators on accessibility requests and providing accommodation solutions. Experience in a lead or supervisory capacity is preferred.

Special:

- A valid driver's license to legally operate a motor vehicle in the State of California and the use of a motor vehicle, or the ability to utilize an alternative method of transportation.

The following certifications are preferred:

- Certification as a Class 1, 2, or 3 Project Inspector credentialed by DSA Certification(s) as a special inspector as identified in Title 24, Part I, California Code of Regulations (C.C.R.)
- Certification as an Accessibility Inspector/Plans Examiner credentialed by the International Code Council (ICC).
- Certification as a Certified Access Specialist (CASp) by the Division of the State Architect.

### **DESIRABLE QUALIFICATIONS**

We are seeking highly qualified professionals with extensive experience in accessibility compliance, architectural design, and construction administration, specifically as it applies to educational facilities.

Ideal candidates will possess in-depth knowledge of applicable accessibility codes and regulations, including Chapter 11B of the 2022 California Building Code (Title 24) and the 2010 ADA Standards for Accessible Design (ADAS). Candidates must also have a working knowledge of other building code provisions that govern the design and construction of school facilities as outlined in Title 24 of the California Code of Regulations.

This position requires a strong working knowledge of building systems, construction methods and materials, and the design process from schematic development through construction completion. Candidates must demonstrate the ability to interpret code

requirements, identify and resolve accessibility issues in both new and existing school facilities, and ensure that accessibility is fully integrated into project design and construction.

Key qualities for success include:

1. A commitment to continuous professional development and staying informed about evolving accessibility standards and best practices.
2. Exceptional communication and interpersonal skills, with the ability to convey complex technical information clearly and effectively.
3. Proven ability to lead and coordinate accessibility reviews, provide technical guidance, and collaborate with a range of stakeholders, including District staff, design consultants, and regulatory agencies.
4. Strong analytical and problem-solving abilities, with a proactive approach to identifying compliance issues and implementing effective solutions.

Candidates with prior experience working on K–12 school projects, particularly within the framework of public school facility planning, modernization, new construction, or **possess a current California Architect license** are especially encouraged to apply.

### **EMPLOYMENT SELECTION PROCESS**

Please be sure to include correspondence from @lausd.net and @successfactors.com as approved senders so that messages aren't accidentally placed into your spam/junk e-mail folder.

We anticipate receiving a number of well qualified applicants for this position; therefore, there will be a competitive process. The hiring department has requested that we proceed with the selection process in an expeditious and timely manner. To honor this request we will be adhering to a pre-planned employment assessment schedule. If you are unable to attend the scheduled assessment dates, please note that we recruit for this position on a regular basis. We encourage you to visit our website, <http://www.lausdjobs.org> periodically to check for the next recruitment and we encourage you to apply again. For more information about the LAUSD employment assessment process, visit the hiring process section of our website at <http://www.lausdjobs.org>.

### **APPLICATION PROCESS**

DO YOU NEED TECHNICAL ASSISTANCE WITH THE ON-LINE APPLICATION? Email us at [helpmeapply@lausd.net](mailto:helpmeapply@lausd.net) To find out whether the application deadline has been extended, visit the website at: <http://www.lausdjobs.org> . The Los Angeles Unified School District intends that all qualified persons shall have equal opportunities for employment and promotion. Reasonable accommodations in completing an application and testing are available to individuals with disabilities. Please call (213) 241-3455 for more information.

### **ADDITIONAL POSTING INFORMATION**

The Los Angeles Unified School District is committed to providing a working and learning environment free from discrimination, harassment, intimidation, abusive conduct, or bullying. The District prohibits discrimination, harassment, intimidation, abusive conduct or bullying based on actual or perceived race or ethnicity, gender/sex (including gender identity, gender expression, pregnancy, childbirth, breastfeeding/lactation status and related medical conditions), sexual orientation, religion, color, national origin (including language use restrictions and possession of a driver's license issued under Vehicle Code), ancestry, immigration status, physical or mental disability (including clinical depression and bipolar disorder, HIV/AIDS, hepatitis, epilepsy, seizure disorder, diabetes, multiple sclerosis, and heart disease), medical condition (cancer related and genetic characteristics), military and veteran status, marital status, registered domestic partner status, age (40 and above), genetic information, political belief or affiliation (unless union related), a person's association with a person or group with one or more of these actual or perceived characteristics, or any other basis protected by federal, state or local law, ordinance, or regulation in any program or activity it conducts or to which it provides significant assistance. For inquiries or complaints contact our Equal Opportunity Section, (213) 241-7685. Selection and promotion are based on a competitive employment assessment process. Candidates who pass all parts of the assessment process are placed on a hiring (eligibility) list based on their assessment score. Hiring departments may make job offers to candidates on the top three ranks of the hiring list. Eligibility typically lasts for 12 months. The hiring list resulting from this assessment process may be used to fill open positions in related job classifications. Follow us on: <https://twitter.com/lausdjobs>  
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