

# Sign Language Interpreter

**Published Date:** May 2, 2025

**Location:** US

**Company:** Los Angeles Unified School District

## **SALARY DETAILS**

\$46.46 - \$57.03 Hourly

## **APPLICATION FILING DATES**

Application Open Date: 5/2/2025

**Apply Now! Open until filled.**

## **INFORMATION ABOUT LAUSD**

We are LAUSD. We are at the forefront of innovation in public education, focused on a clear and inspiring vision of the future for all of our students as they venture forward on their journey as lifelong learners. Here, you will have the opportunity to exercise your potential in a role supporting the business of education. Our work directly contributes toward the goal of ensuring that our students graduate ready for the world – ready to thrive in college, career and life.

LAUSD is the second largest school district in the nation with an enrollment of nearly 575,000 students. We serve an area totaling 710 square miles, with over 1,190 schools and educational centers, and we employ over 74,000 individuals, making us one of the largest employers in our city.

**\*\*LAUSD Employees:** Please be advised that all LAUSD employees must sign in to the GlobalProtect Virtual Private Network (VPN) in order to submit an application from an external network outside of an LAUSD location. For assistance with installing the GlobalProtect virtual network, please contact Information Technology Services at (213)443-1300 or (213)241-5200 or via their page (<https://www.lausd.org/helpdesk>) available Mondays through Fridays from 7:30AM to 5:00PM.\*\*

## **THE DEPARTMENT**

LAUSD's Special Education Division is currently seeking well-qualified candidates to fill Sign Language Interpreter position(s) throughout the District.

The Special Education Division's mission is to provide leadership, guidance, and support to the school community in order to maximize learning for all students within an inclusive environment so that each student will contribute to and benefit from our diverse society.

For more information about the Special Education Division, please visit:

<https://www.lausd.org/Page/16734>

### **THE POSITION**

At LAUSD, Sign Language Interpreters facilitate communication between students who are deaf or hard-of hearing, hearing instructors, staff members, and peers within an educational environment; and work with the educational team to provide scaffolding and improve the student's signing capacities using any of a variety of sign or verbal communication systems such as American Sign Language (ASL) in a highly proficient manner, reflecting the affect of the speaker and/or signer.

General supervision is received from a site administrator or designee. General and technical supervision is received from a certificated specialist. No supervision is exercised.

**NOTE:** Candidates hired to fill our Sign Language Interpreter vacancy will work on an C-basis (9 month) calendar schedule, 6-6.5 hours per day.

### **THE IDEAL CANDIDATE**

The ideal candidate is someone who is proficient in American Sign Language (ASL) to English Interpretation and English to ASL. They are able to adapt their interpreting skills to their consumer's needs and in a variety of environments. They are able to recite, discuss, and apply each of the principal components of the RID (Registry of Interpreters for the Deaf) Code of Ethics and the Educational Interpreter Code of Ethics within the framework of their job duties.

Additionally, the ideal candidate will be flexible and able to adapt quickly and easily to odd work hours, unfamiliar work sites, and challenging signing environments (e.g., noisy machinist classrooms, phlebotomy classrooms, etc.)

The ideal candidate will also be a self-starter and proactive in finding areas of improvement when the time allows.

## **BENEFITS**

**Insurance:** Paid premiums for your choice of several medical, dental, and vision for you and your dependents; and life insurance plans.

**Retirement:** Membership in the California Public Employee Retirement System (CalPERS).

**Vacation:** Full-time employees earn up to two weeks of paid vacation to start. Three weeks after five years of year-round paid service.

**Paid Holidays:** Up to 13 days.

## **JOB DUTIES**

This position provides communication through the use of sign-to-English and English-to-sign skills, using American Sign Language in a highly proficient manner; and works with the educational team to provide scaffolding to improve the student's signing capacities.

- Interprets between students who are deaf or hard-of-hearing and English speakers at a regular conversational rate in a variety of educational settings, including but not limited to, classroom lectures and activities, group discussions, assemblies, and counseling sessions; meanwhile accommodating student language gaps and acting as their language model.
- Interprets at off-campus activities such as field trips, job interviews, and co-curricular activities.
- Confers with students, faculty and staff to utilize common signs for academic technical subject matter that exists in the local educational community; and may develop new signs as needed.
- Provides voice interpretation for individuals who are deaf or hard-of-hearing and hearing individuals in order to ensure that communication is met between all individuals, as needed.

- Utilizes standardized signs used in the educational setting and community.
- Performs related duties as assigned.

**Please Note:** This is not an exhaustive list of responsibilities of this position. For a comprehensive list of duties performed, please refer to the class description via our website <https://www.lausd.org/Page/18661>.

### **MINIMUM REQUIREMENTS**

**EDUCATION:** Graduation from high school or evidence of equivalent educational proficiency.

**EXPERIENCE:** Two (2) years of experience in providing sign-to-English (receptive skills) and English-to-sign(expressive skills) interpreting in one or more sign systems/languages is preferable.

**SPECIAL:** As required by Title 5 of California Code of Regulations, Language Interpreters employed as of July 1,2009, must possess valid RID certification or have achieved a score of 4.0 or above on the EIPA, the NAD/ACCI assessment, or equivalent. A valid driver's license to legally operate a motor vehicle in the State of California and the use of a motor vehicle, or the ability to utilize an alternative method of transportation may be required for some positions.

### **\* SPECIAL PHYSICAL REQUIREMENTS:**

- Hearing acuity sufficient to understand information to be interpreted in a variety of educational environments.
- Facial dexterity to produce readable mouth movements for specific American Sign Language expressions.
- Manual dexterity to produce readable American Sign Language through movement of fingers and arms.
- Visual acuity to see information to be voiced (such as sign language and facial expressions).

**IMPORTANT NOTE:** In order to qualify you need to meet the educational and special requirements. As such, you **MUST** upload your official high school diploma or evidence of

equivalent educational proficiency AND evidence of valid RID certification or passing score (4.0 or above) on the EIPA, the NAD/ACCI assessment, or equivalent to your candidate profile. We screen applications based on the minimum requirements and need to verify the educational requirement is met. Candidates who have completed college or university course work at an institution in a country other than the United States, must obtain a complete evaluation of foreign transcripts and degrees. Please be sure to request a “Detailed” evaluation report. The original of this degree evaluation must be presented. For more information on Foreign Transcript Evaluation please visit <https://achieve.lausd.net/Page/7876>

## **EMPLOYMENT SELECTION PROCESS**

The selection process *may* consist of the following: a Technical Interview. After applications are reviewed and determined to meet the minimum qualifications, qualified candidates will move on to the next phase of our selection process.

Application materials (your candidate profile, resume, and supplemental questionnaire) will be evaluated in relation to the background, experience, and competencies identified for successful performance in this job. *As such, please make sure that you describe in DETAIL your experience, education, and training that most closely relates to this position in your application.*

You may include a professional resume, but it will **NOT** be in lieu of a detailed application and the required questionnaire. It is imperative that your application reflects your true and accurate background. Furthermore, if you have assisted in an interim or other temporary assignment or worked out-of-class for a significant and specified duration of time, include the contact information of your immediate supervisor during that assignment and be prepared to present verification from the official (local district superintendent, department administrator, or supervisor) validating your claim.

**\*\*Please be sure to include correspondence from @lausd.net AND @successfactors.com** as an approved sender so that messages aren't accidentally placed into your spam/junk e-mail folder. **ALL** notifications regarding this recruitment will be sent via email.\*\*

**PLEASE NOTE:** Qualified Candidates will be required to present an unexpired government identification at the time of the test. If you are unable to attend the scheduled test date, rescheduling is **NOT** guaranteed. If you are unable to attend a scheduled assessment date, please note that we recruit for this position on a regular basis. We encourage you to visit our website periodically to check for the next recruitment and we encourage you to apply to any positions for

which you believe you meet the minimum qualifications. For more information about the LAUSD employment assessment process, visit the 'My LAUSD Career' section of our website at <https://careers.lausd.org/pc>.

If you have any questions regarding this recruitment, please contact Mercedes Quintanilla at [m.quintanilla1@lausd.net](mailto:m.quintanilla1@lausd.net).

## **APPLICATION PROCESS**

**DO YOU NEED TECHNICAL ASSISTANCE WITH THE ON-LINE APPLICATION?** Email us at [helpmeapply@lausd.net](mailto:helpmeapply@lausd.net).

To find out whether the application deadline has been extended, visit the website at: <https://careers.lausd.org/pc>. The Los Angeles Unified School District intends that all qualified persons shall have equal opportunities for employment and promotion. Reasonable accommodations in completing an application and testing are available to individuals with disabilities. Please call (213) 241-3455 for more information.

> Note: Our applicant system is only compatible with Chrome, Firefox, and Microsoft Edge.

## **ADDITIONAL POSTING INFORMATION**

The Los Angeles Unified School District is committed to providing a working and learning environment free from discrimination, harassment, intimidation, abusive conduct, or bullying. The District prohibits discrimination, harassment, intimidation, abusive conduct or bullying based on actual or perceived race or ethnicity, gender/sex (including gender identity, gender expression, pregnancy, childbirth, breastfeeding/lactation status and related medical conditions), sexual orientation, religion, color, national origin (including language use restrictions and possession of a driver's license issued under Vehicle Code), ancestry, immigration status, physical or mental disability (including clinical depression and bipolar disorder, HIV/AIDS, hepatitis, epilepsy, seizure disorder, diabetes, multiple sclerosis, and heart disease), medical condition (cancer related and genetic characteristics), military and veteran status, marital status, registered domestic partner status, age (40 and above), genetic information, political belief or affiliation (unless union related), a person's association with a person or group with one or more of these actual or perceived characteristics, or any other basis protected by federal, state or local

law, ordinance, or regulation in any program or activity it conducts or to which it provides significant assistance.

For inquiries or complaints contact our Equal Opportunity Section, (213) 241-7685.

Selection and promotion are based on a competitive employment assessment process. Candidates who pass all parts of the assessment process are placed on a hiring (eligibility) list based on their assessment score. Hiring departments may make job offers to candidates on the top three ranks of the hiring list. Eligibility typically lasts for 12 months. The hiring list resulting from this assessment process may be used to fill open positions in related job classifications.

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