An exciting career opportunity to apply as

**POLICY DIRECTOR** for

**LAUSD BOARD MEMBER**
(Staff Assistant to Board Member)

**Tanya Ortiz Franklin - LAUSD Board District 7**

Salary: Will be set based on Qualifications

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**Board District 7** (BD7) serves over 100,000 students at over 150 public schools in the unique and diverse communities of South Los Angeles, Watts, Gardena, Carson, Torrance, Harbor City, Lomita, Wilmington, and San Pedro. The BD 7 team works collaboratively and strategically with school and district staff, families, community and labor partners, government agencies and others to ensure all students are fully prepared for college, career and life.

**JOB RESPONSIBILITIES**

- Develop and implement, in collaboration with the BD 7 team and communities, a proactive policy strategy to meet the needs and goals of students, families and school communities
- Attend LAUSD Board meetings, briefings, committee meetings and other activities; analyze and synthesize materials, create summaries and position statements, identify challenges and raise questions to ensure Board Member Ortiz Franklin’s full preparation for all policy decisions
- Build and maintain relationships with diverse stakeholders, including educators, school and district staff, families, labor and community partners, government agencies, and others, to help determine, elevate and implement policy decisions
- Research best practices and model educational policies; analyze quantitative and qualitative data; and draft resolutions, briefings, talking points and related policy materials
- Stay abreast of the latest relevant local, state, and federal education policy news and synthesize information for the Board District 7 team and constituents

**HIGHLY QUALIFIED CANDIDATES WILL POSSESS**

- Bachelor's degree in education, policy or relevant field
- 5+ years of professional experience in education, policy or relevant field
- Exceptional skills in building relationships, policy research, reading and synthesizing large volumes of information and data, and communicating orally and in writing
- Understanding of and successful experience in the communities of BD 7 and/or LAUSD broadly
- Demonstrated commitment to student achievement, educational equity and anti-racism

To Apply: Please email your resume, contact information for 3 references and cover letter describing your vision for this role, as attachments to tanya@tanyaforlausd.com.

We are an equal opportunity employer and value a diverse and mission-driven team.