OFFICE OF SCHOOLS

Traditional 235 work days

FTE: 1.0

Salary Range: $70,057 - $84,779

Essential Functions and Objectives:

Operational responsibility for managing and coordinating the full life cycle administration of a program within one or more functional areas. Facilitates leadership decision-making for program priorities, district support structures and resource allocation. Administers the execution, maintenance, projects’ implementation, change management, and cross-functional alignment of workstreams; ensures program and district compliance with relevant industry, state and federal regulations.

Responsible for leading multiple improvement networks comprised of 20 – 100+ District, regional, and school-based members that focuses meaningful collective action on finding solutions and creating new knowledge that will advance the ability to address long-standing equity challenges and accelerate academic and whole child outcomes for all students.

- Works with leadership to identify areas where a networked approach to improvement will accelerate District-wide learning on challenges critical to achieving successful outcomes of District strategies.
- Designs, initiates, and leads improvement networks organized around a shared problem of practice critical to achieving District priorities through establishing a common aim, driver model, prototyping and testing change ideas, and disseminating and scaling of improvement knowledge.

- Creates the culture and systems for a diverse group of members across schools, central functions, and communities to build a structured network that learns together and enables meaningful collective action toward the network’s shared aim.

- Designs and leads professional learning for improvement network leaders and members to build their capacity to be an effective member of the network, play leadership roles in a network, and lead rigorous improvement and learning in their school or team aligned to the network’s aims and methods.

- Develops and manages network collaboration and communication structures; leveraging collaboration tools and learning management systems to document the progress and outcomes of an improvement network and contributes practical learning to cross-district stakeholders.

- Manages and delivers the outcomes of multiple, complex, and often multi-year improvement networks at once, ensuring networks have clear implementation plans, committed resources, targets for success, timely flow of information and methods for progress monitoring and risk identification and mitigation.

- Models improvement practices intentionally and strategically to build the capability of others and ensure that improvement networks are learning communities that continually work to improve operation, performance, and culture.

**Knowledge, Experience & Other Qualifications:**

- Five (5) or more years of professional experience engaged in any combination of teaching, coaching, or school/other educational leadership or adult learning is required.
- Experience leading teams and driving improvement in educational settings is required.
- Knowledge of program management best practices.
- Work style that yields high results when working independently or as part of a team.
- Ability to foster effective relationships with district staff, schools, and external partners.
- Ability to prioritize multiple projects.
- Ability to develop, plan, and implement short and long-range goals, establish priorities, and organize resources.
- Ability to multi-task without compromising integrity or fidelity.
- Experience and proficiency with Google Suite.
- Effectively handles multiple demands and competing deadlines.
- Inspired visionary who can foster/generate excitement, buy-in, and understanding with colleagues and employees outside of the team.
- High degree of integrity in handling confidential information.
- Commitment to Diversity, Equity, and Inclusion with the ability to work collaboratively with diverse people toward common goals.
- Ability to effectively design professional learning and facilitate small and large groups of adult learners based on adult learning best practices.

**Education Requirements:**

- Bachelor's Degree in Education, Improvement Sciences, or related field is required.
- Master's Degree is preferred.

**Additional Information:**

- Work Year Calendars (including accrued time off):
  
- Benefits (including DPS contributions): http://thecommons.dpsk12.org/Page/1397
- Compensation Structures: http://thecommons.dpsk12.org/Page/244
- Employee must live and work with a permanent home address in Colorado while working for Denver Public Schools.

About Denver Public Schools:

Denver Public Schools is committed to meeting the educational needs of every student with great schools in every neighborhood. Our goal is to provide every child in Denver with rigorous, enriching educational opportunities from preschool through high school graduation. DPS is comprised of nearly 200 schools including traditional, magnet, charter and alternative pathways schools, with an enrollment of more than 90,000 students.

DPS has become the fastest-growing school district in the country in terms of enrollment and the fastest-growing large school district in the state in terms of student academic growth. Learn more at dpsk12.org.

Denver Public Schools is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, age, disability, or any other status protected by law or regulation. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.