

DEPUTY SUPERINTENDENT OF SCHOOLS - LEADERSHIP AND LEARNING

JOB STATUS: OPEN

POSTING NUMBER: 00065435

SCHOOL YEAR: 2025-2026

CALENDAR: District Support / Full Year [School Calendars](#)

CLOSING DATE: 07/06/2025 04:00 PM

POSTING NUMBER: 00065435

LOCATION: 001:SUPERINTENDENT OFFICE

POSITION TITLE: DEPUTY SUPERINTENDENT OF SCHOOLS - LEADERSHIP AND LEARNING

JOB DESCRIPTION:

Purpose: The Deputy Superintendent serves as an extension of the Superintendent and drives organizational effectiveness to accomplish the Board's goals within the guardrails to improve student outcomes. The Deputy Superintendent provides leadership, vision, and strategic direction for the District's academic programs. The Deputy Superintendent will ensure effective communication with the Board of Education, support the deliverables of the Executive Team, and serve as a key strategic advisor and problem solver for the Superintendent. This person will ensure that the Superintendent's office is responsive to the needs of all APS students, families, staff, and other key community stakeholders.

ESSENTIAL FUNCTIONS:

Essential Functions. An individual in this role must be able to perform the following functions with or without reasonable accommodation:

- Works with administrators and staff to accomplish the goals, guardrails, and strategic plan priorities to improve student outcomes.
- Drives organizational change by building and supporting a high-performance educational team; inspiring, integrating and aligning the academic work of the district.
- Develops and maintains clear and inclusive decision-making processes to ensure accountability and integration of academic supports and services.
- Ensures leadership alignment with the strategic vision of the Superintendent. Informs work priorities of District leaders, ensuring projects are completed on time.
- Identifies practices and policies to implement effective curriculum, instruction, and assessments that maximize educational opportunities and leads to improved achievement for all students.
- Promotes educational consistency with appropriate autonomy at schools to ensure opportunities for collaboration at all levels.
- Oversees professional development programs for teachers and principals.
- Leads Curriculum and Instruction, Educational Technology to drive student outcome and achievement.
- Oversees the development and continuous process improvement of strategic plans at the district and department level.
- Maximizes student achievement by leading cross functional teams within District Offices to implement operational policies and processes that enable schools to implement environments that support and maximize student achievement.
- Monitors new and changing laws and regulations affecting the school system in the areas of curriculum and instruction and assessment and prepares new policies and/or revisions for the Superintendent and the School Board.
- Provides support and guidance in the planning process for new programs or initiatives, and in the establishment of measurable goals and outcomes.
- Prepares annual budgets, monitors expenditures, and adheres to district policies and procedures.
- Oversee the development, management, and evaluation of teaching and learning in the District at all levels.
- Assist the Superintendent in making contractual decisions related to the assignment, transfer, and reappointment of principals and other appropriate staff members.
- Assist in scheduling, staffing and supervise the development of budgets to secure funding for individual projects, and monitor reports of educational programs.
- Develop and maintain professional and personal skills and knowledge necessary to provide the leadership expected in the Deputy Superintendency.
- Participate in local, state, and national professional organizations and conferences through membership, attendance, and/or presentation
- Establish networks with similar school systems and attend educational conferences.

Duties. All duties are standard and apply to all Albuquerque Public Schools employees. Duties cannot be changed or altered. Employees are not screened based on duties.

- Complies with state-approved Code of Ethics of the Education Profession, APS employee handbook, employment

contract and upholds and enforces rules, administrative directives and regulations, school board policies, and local, state and federal regulations.

- Articulates and facilitates the implementation of the mission and values of the Albuquerque Public Schools.
- Safeguards confidentiality of privileged information.
- Prepares and maintains accurate and complete records and reports as required by law, state directives, District policy and administrative regulations.
- Shares the responsibility for the supervision and care of District inventory, proper and safe use of facilities, equipment and supplies, and reports safety hazards promptly.
- Maintains professional relationships and works cooperatively with employees, the community and other professionals.
- Maintains professional competence through District mandated, individual and staff training, in-service educational activities and self-selected professional growth activities.
- Attends and/or conducts staff meetings and participates on committees within areas of responsibility.
- Performs other tasks related to area of responsibilities as requested or assigned by an immediate supervisor

PREFERRED KNOWLEDGE, SKILLS, ABILITIES AND EXPERIENCE:

Preferred Knowledge, Skills & Abilities.

- Doctorate degree in education discipline.
- Five years or more as a Principal at both elementary and secondary levels.
- Demonstrated success leading school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups
- Demonstrated ability to effectively manage resources to support strategic organizational goal attainment
- Demonstrated ability to assess, analyze, interpret and resolve complex matters in the best interest of APS students, staff, and stakeholders

REQUIREMENTS:

Required Education, Licenses, Certifications, & Experience.

- Masters degree in education discipline
- Ten or more years of progressive administrative experience in education including a Principalship and executive experience at the District level.
- Ability to acquire and maintain appropriate New Mexico license/certification
- Experience leading the design, implementation and management of large, urban and complex districtwide systems to improve student achievement.
- Strong leadership and organizational effectiveness skills with demonstrated experience managing multiple complex roles and responsibilities
- Excellent communication, interpersonal, and team building skills

CONTACT INFORMATION:

Contact: Jessica Rivera at / rivera_j@aps.edu

APPLY TO:

Apply at www.aps.edu and submit a District Support application.

A cover letter, resume and any other supporting documents **MUST** be submitted prior to 4:00 PM on the closing date of the advertisement for your application to be considered complete. Cover letter and resumes are considered valid for one year from the submission date.

ADDITIONAL INFO:

SALARY: \$225,456

DAYS: 256

HOURS: 8

START DATE: 8/1/25

[ADA Compliance](#)