LOS ANGELES UNIFIED SCHOOL DISTRICT

Job Title: Demographic Research and Planning Analyst II

Salary: $85,800 to $106,500

*Job is subject to close on 4/11/22

* All applicants must apply on the LAUSD Talent Acquisition and Selection Branch website to be officially considered

ABOUT THE COMPANY:

We are Los Angeles Unified School District. We are at the forefront of innovation in public schools, with the serious work of tailoring the learning environment to better serve our community. Here, you will have the opportunity to exercise your potential in the business of education.

We are technical professionals, skilled workers, support staff, executives, and community champions. We do our jobs with a sense of integrity, accountability, and pride in shaping the future. Our contributions here impact our number one customers - the 600,000 plus K-12 students of LAUSD.

ABOUT THE ROLE:

A Demographic Research and Planning Analyst II analyzes student residential and demographic patterns, participates in the production of District-wide and sub-area student enrollment projections, and conducts attendance boundary studies.

Additional Job duties include:

- Conducting demographic and statistical analyses utilizing special datasets, student records, census and birth data, population, geographical coverage, address and street location, enrollment, and other demographic data obtained from the District and city, County, and State agencies and generating reports, charts, graphs, and diagrams to summarize and present the data.
- Analyzing population and enrollment data and preparing residential patterns, writing procedures, and assisting in managing and developing databases.
- Conducting demographic studies involving projections of enrollment fluctuations at schools within and throughout areas of the District.

For more details and immediate consideration, please apply at www.LAUSDjobs.org
• Analyzing proposals for attendance zone changes and school construction projects to determine effects on school enrollment and demographics.
• Participating in field surveys to determine demographic and geographic student population distributions and estimated school enrollments and classroom capacities.
• Assisting in representing the department at meetings with District administrators, schools, and public agencies as required, and representing the District’s interests at hearings.
• Participating in the maintenance of official District attendance boundary descriptions.
• Producing maps depicting school locations, boundaries, and other features, and special maps and related statistical charts, graphs, and communication materials.
• Researching source confirmations, checking data, and reviewing maps and documents to ensure quality control.
• Responding to inquiries related to demographic and geographic issues from District personnel, outside agencies, and the public.
• May serve on varied cross-disciplinary project teams.

QUALIFICATIONS:

Education:

• Graduation from a recognized college or university with a bachelor’s degree in economics, urban planning, statistics, demography, geography, or a related field.
• Additional qualifying experience may be substituted for the required education on the basis of two years of experience for one year of education, provided that graduation from high school or evidence of equivalent educational proficiency is met.

Experience:

• Three years of experience in research, mapping, or data analysis in education, demography, urban planning, statistics, geography, economics, or a related field.
• A master’s degree in economics, urban planning, statistics, demography, geography, or a related field may substitute for up to two years of the required experience.
• Experience in advanced statistics and statistical computer software; advanced mapping concepts and GIS statistical techniques; survey research methods and data field collection techniques; or advanced skills in designing, managing, querying, and programming databases is preferable.

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Special:
- A valid California Driver’s License
- Use of an automobile

BENEFITS:

Insurance:
- Paid premiums for your choice of several medical, dental, vision, and life insurance plans.

Retirement:
- Membership in the California Public Employee Retirement System (CalPERS).

Vacation:
- Two weeks of paid vacation to start. Three weeks after five years of year-round paid service.

Paid Holidays:
- Up to 13 days.

HOW TO APPLY:

- Visit https://lausdjobs.org/ or www.lausdjobs.org
- Click on “Apply Now” and then click “I am a Prospective Employee”
- Find the role and click on “Apply” once you have accessed it to create a profile /submit all required documents

Questions?
If you should have any application questions/issues, please reach out to our help desk at 213-241-3455 and/or email them at helpmeapply@lausd.net

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