

Associate Project Engineer I

Published Date: Oct 13, 2025

Location: US

Company: Los Angeles Unified School District

SALARY DETAILS

\$40.55 - \$49.68 Hourly

APPLICATION FILING DATES

10/13/2025 - 10/31/2025

INFORMATION ABOUT LAUSD

We are LAUSD. We are at the forefront of innovation in public education, focused on a clear and inspiring vision of the future for all of our students as they venture forward on their journey as lifelong learners. Here, you will have the opportunity to exercise your potential in a role supporting the business of education. Our work directly contributes toward the goal of ensuring that our students graduate ready for the world – ready to thrive in college, career and life. LAUSD is the second largest school district in the nation with an enrollment of nearly 575,000 students. We serve an area totaling 710 square miles, with over 1,190 schools and educational centers, and we employ over 74,000 individuals, making us one of the largest employers in our city.

DEPARTMENT OR SCHOOL SITE

The Project Execution Branch of the Facilities Services Division is responsible for the construction of new schools and repair and modernization of existing schools as part of a multi-year bond funded capital improvement program. The branch is dedicated to ensuring that existing campuses are modernized and repaired in support of the education and safety of our students and staff utilizing cost efficient and sustainable materials. Candidates who are selected for the position of Associate Project Engineer I will receive mentoring and job training in school building construction management from top-level LAUSD project managers. Incumbents will develop a knowledge of LAUSD construction and engineering methods and will be able to perform a range of field and office tasks.

BENEFITS

Insurance: Paid premiums for your choice of several medical, dental, vision, and life insurance plans.

Retirement: Membership in the California Public Employee Retirement System (CalPERS).

Vacation: Full-time employees earn up to two weeks of paid vacation to start. Three weeks after five years of year-round paid service.

Paid Holidays: Up to 13 days.

JOB DUTIES/RESPONSIBILITIES

An Associate Project Engineer I receives on the job training and applies basic knowledge and skills to assist project management staff in analyzing construction engineering issues and ensuring project compliance to District standards. Typical duties include but are not limited to

- Evaluating and analyzing contract documents and as-built drawings for soundness of engineering methods, accuracy of calculations, potential constructability issues, and compliance with applicable requirements and District standards
- Reviewing contractor baseline and monthly progress schedules to identify potential issues during the pre-construction phase
- Providing support during the negotiation of change orders and cost estimates
- Providing support to closeout staff by evaluating closeout documents for accuracy and compliance to Division of the State Architect (DSA) standards
- Inputting and processing project related documentation using project management software.

MINIMUM REQUIREMENTS

Education:

Graduation from a recognized college or university with a bachelor's degree*, in architecture; civil, structural, electrical, mechanical, or environmental engineering; or construction management.

Special:

Possession of an Engineer-in-Training (EIT) certificate or Construction Manager-in-Training (CMIT) certificate is preferable.

A valid driver's license to legally operate a motor vehicle in the State of California and use of a motor vehicle.

**Candidates who have completed college or university course work at an institution in a country other than the United States, must obtain a complete evaluation of foreign transcripts and degrees. Please be sure to request a “Detailed” evaluation report. The original degree evaluation must be presented. For a list of approved transcript evaluating agencies, please visit <https://www.ctc.ca.gov/credentials/commission-approved-foreign-transcript-evaluating-agencies>*

**For the purpose of this selection process: Students currently enrolled in the last semester/quarter of a degree program in the stated fields above may be allowed to compete in the employment assessment. If candidates are successful in the employment assessment, their name will be withheld from the eligibility list pending verification of their conferred degree.*

DESIRABLE QUALIFICATIONS

The ideal candidate will be committed to the field of construction project management and display a willingness to learn established policies, procedures, and methods from others and apply this knowledge in the workplace. He or she will be diligent and detail-oriented in the performance of assigned tasks and will be ready to provide technical assistance to project team members as needed. Possession of a Construction Manager-in-Training certificate is preferred.

EMPLOYMENT SELECTION PROCESS

Please be sure to include correspondence from @lausd.net AND @successfactors.com as approved senders to prevent our correspondence from accidentally being placed into your spam or junk e-mail folder.

We anticipate receiving a number of well qualified applicants for this position; therefore, there will be a competitive process. The hiring departments have requested that we proceed with the selection process in an expeditious and timely manner. To honor this request we will be adhering to a pre-planned employment assessment schedule.

For more information about the LAUSD employment assessment process, visit the hiring process section of our website at <https://careers.lausd.org/pc/content/How-to-Apply/>.

If you have questions regarding the employment selection process, please contact Kortnie Ervin at kortnie.ervin@lausd.net.

APPLICATION PROCESS

IMPORTANT NOTE: Once you submit your application, you should receive an email message confirming that you successfully submitted your application. If you DO NOT receive this message on the same day you apply, it is likely that you did not submit your application.

DO YOU NEED TECHNICAL ASSISTANCE WITH THE ON-LINE APPLICATION? Email us at helpmeapply@lausd.net

To find out whether the application deadline has been extended, visit the website at: <http://www.lausdjobs.org>. The Los Angeles Unified School District intends that all qualified persons shall have equal opportunities for employment and promotion. Reasonable accommodations in completing an application and testing are available to individuals with disabilities. Please call (213) 241-3455 for more information.

ADDITIONAL POSTING INFORMATION

The Los Angeles Unified School District is committed to providing a working and learning environment free from discrimination, harassment, intimidation, abusive conduct, or bullying. The District prohibits discrimination, harassment, intimidation, abusive conduct or bullying based on actual or perceived race or ethnicity, gender/sex (including gender identity, gender expression, pregnancy, childbirth, breastfeeding/lactation status and related medical conditions), sexual orientation, religion, color, national origin (including language use restrictions and possession of a driver's license issued under Vehicle Code), ancestry, immigration status, physical or mental disability (including clinical depression and bipolar disorder, HIV/AIDS, hepatitis, epilepsy, seizure disorder, diabetes, multiple sclerosis, and heart disease), medical condition (cancer related and genetic characteristics), military and veteran status, marital status, registered domestic partner status, age (40 and above), genetic information, political belief or affiliation (unless union related), a person's association with a person or group with one or more of these actual or perceived characteristics, or any other basis protected by federal, state or local law, ordinance, or regulation in any program or activity it conducts or to which it provides significant assistance. For inquiries or complaints contact our Equal Opportunity Section, (213) 241-7685.

Selection and promotion are based on a competitive employment assessment process. Candidates who pass all parts of the assessment process are placed on a hiring (eligibility) list based on their assessment score. Hiring departments may make job offers to candidates on the top three ranks of the hiring list. Eligibility typically lasts for 12 months. The hiring list resulting from this assessment process may be used to fill open positions in related job classifications.

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