

San Antonio ISD

Job Description



HEAD FOOTBALL COACH/ATHLETIC COORDINATOR

EDISON HIGH SCHOOL

Rev. 4-2017

Opening Date: April 19, 2017
Reports To: Campus Principal
Dept. /School: Edison HS

Closing Date: May 4, 2017
Wage/Hour Status: Exempt
Pay Grade: Teacher Salary Schedule +
\$15,600.00 Supplement for Head Coach and
\$7,000.00 Supplement for Athletic Coordinator

Terms of Employment:

10 months/ 187 days per year. Salary is on the Teacher Salary Schedule on the SAISD Compensation Plan on a term or probationary contract, as applicable with an additional annual supplement of \$15,600.00 for head football coaching responsibilities and \$7,000.00 for athletic coordinator responsibilities. Supplemental duties require additional days beyond the teacher contract in accordance with Athletics Department requirements.

Primary Purpose:

To implement and maintain a football program that will foster competition, good sportsmanship, and community pride. Also, to get maximum results in all areas of UIL athletic competition

Minimum Qualifications

Education/Certification:

- Bachelor's degree from an accredited four (4) year college or university
- Valid Texas Secondary or all level teaching certificate
- Valid CDL required or be eligible to obtain CDL within 60 days of hire to drive school bus to transport students as needed
- Candidate must have satisfactory outcome of fingerprinting background check. Non-refundable fee (approximately \$50.00) paid by the employee

Special Knowledge/Skills:

- Ability to demonstrate communication skills – written and oral
- Ability to demonstrate public relation skills
- Ability to attract athletes to the athletic program
- Knowledge of UIL rules and regulations
- Ability to work within the UIL rules and to have a working understanding of the role of athletics in education
- Ability to establish discipline and implement high moral values to student athletes
- Management and leadership style compatible with the position
- Ability to organize and be creative and imaginative in the role of the head football coach
- Ability to develop and implement staff development for coaching staff

Experience: Must meet one of the following

- High school varsity football coaching experience
- College-level football coaching experience

Responsibilities and Duties:

1. Design and implement successful strategies and methodologies appropriate for the teaching/coaching assignments
2. Communicate with administrative staff the status of the school's athletic program
3. Maintain high visibility in the school and in the community and develop a positive rapport with students, parents, staff and the community
4. Project a positive image and serve as an appropriate role model for the entire school community
5. Promote and maintain a professional and positive working relationship with the feeder middle schools
6. Communicate expectations and total athletic program goals to students, faculty, parents, community and booster club member
7. Plan, organize and coordinate supervision at all athletic events at the school level
8. Complete required UIL reports on a timely basis
9. Maintain accurate inventory supplies and equipment records
10. Ability to demonstrate the following core values: integrity, high expectations, commitment, respect, dedication to teamwork and passion for a student centered environment
11. Daily attendance and punctuality at work are essential functions of the job

12. Ability to demonstrate the following core values: integrity, high expectations, commitment, respect, dedication to teamwork and passion for a student centered environment

Supervisory Responsibilities:

- Assistant Coaches
- Athletic Trainer

Equipment Used:

- Office equipment- personal computer, printer, calculator, multi-line telephone, copy, fax
- Radio communication equipment

Working Conditions:

Mental Demands

- Maintain emotional control under stress
- Work with frequent interruptions
- Work with individual from diverse backgrounds and with diverse needs

Physical Demands

- Frequent: Sitting, standing, walking, climbing stairs and/or ramps, balancing, stooping, kneeling, crouching, crawling, pulling, reaching, repetitive hand motions, demonstrating athletic movements, hearing, speaking clearly, visual acuity, traveling
- Occasional: Lifting/ carrying 45 pounds and over, and distinguishing colors

Environmental Factors:

- Exposure to: Temperature extremes (hot and cold), humidity extremes, noise, low or intense illumination, vibration, biological hazards, chemical hazards, work outside, prolonged exposure to sunlight, work with hands in water, work on slippery surfaces, work on uneven surfaces, work alone, and work prolonged or irregular hours

THE SAN ANTONIO INDEPENDENT SCHOOL DISTRICT DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, GENDER, RELIGION, NATIONAL ORIGIN, AGE, DISABILITY, OR ANY OTHER BASIS PROHIBITED BY LAW.

Employee Acknowledgement: _____ Date: _____

Hiring Administrator: _____ Date: _____