

Implementation Coordinator, Public School Choice

OFFICE OF TRANSFORMATION AND INNOVATION MISSION AND GOALS

As Dallas ISD seeks to ensure all students graduate from high school ready for college and career, [Public School Choice](#) will be a mechanism for growing the range of options so that all Dallas ISD students can attend a best-fit school – more specifically, a school where educators can more meaningfully and more deeply engage students intellectually by tapping into their specific interests, aspirations, and preferred learning styles. Currently in Dallas ISD, Choice manifests primarily through a number of Magnet Schools that are some of the best in the entire country. However, the admission criterion precludes many students from attending. **Over the coming years, the Dallas ISD Office of Transformation and Innovation (OTI) will help expand Public School Choice options for all students, regardless of their academic abilities.**

Under the direction of the Director of New School Design and Implementation, the Implementation Coordinator, Public School Choice shall provide strategic support to school-site leadership teams who are interested in and/or have been approved to launch a new Choice School in Dallas ISD. The position shall also serve as a key member of the OTI who will support the overall development, implementation, and evaluation of the district's Public School Choice initiative. **To apply, please go the [Dallas ISD employment portal](#).**

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provide strategic support to school leadership teams in developing and implementing annual goals that support the overall implementation of various Choice School models
- Serve as an ongoing “Resource Hub” for Public School Choice Applicant Teams
- Develop and build any organizational relationships vital to the success of Public School Choice
- Ability to maintain cross-functional teams with other district departments, education nonprofits, institutions of higher learning, committees, and other vested stakeholders
- Support the OTI leadership team in establishing, modifying, and maintaining effective systems that support the overall development, refinement, and implementation of Public School Choice
- Utilizes innovative ideas and persuasive language to regularly promote Public School Choice locally and nationally
- Make presentations to internal and external stakeholders who are interested in and/or may be of assistance to supporting the OTI's strategic plan
- Stays abreast of current education research (e.g. highly effective and/or innovative pedagogical approaches, school design trends, state and federal policy landscape, etc.)
- Participate on special projects when necessary
- Perform all other tasks and duties as assigned

QUALIFICATIONS

- Bachelor's Degree from an accredited university; Master's Degree preferred
- Three years of related experience
- A desire to work in a relentless and outcomes-driven environment
- A "get it done" mentality, sees barriers as opportunities for innovation
- Must be flexible in managing various projects in a high-stress environment
- Must possess strong data analysis skills
- Proficient in MS Office Professional
- Willingness to work beyond the confines of the job description to contribute to a powerful team committed to educational equity and student achievement

Selected individuals for Dallas Independent School District positions will be placed according to compensation guidelines. A campus-based employee may not assume a new position for which he/she was selected based upon the posting process until the end of the current semester, unless approved by the chief officer – Human Capital Management. A security check and disclosure of family relationship information is required for all positions. No telephone calls please. EQUAL OPPORTUNITY EMPLOYER M/F/H.