

## **Boston Public Schools**

### **Academic Response & Transformation (DART) Manager Math/Computer Science (BASAS) (00050062)**

#### **JOB DETAILS**

**Title:** Academic Response & Transformation (DART) Manager Math/Computer Science (BASAS), High School Math Focus

**Posting ID:** 00050062

**Description:** Academic Response & Transformation (DART) Manager  
Specialty Math/Computer Science

**Terms:** BASAS 9

#### **OBJECTIVE**

The Academic Response & Transformation (DART) Manager works under the leadership of the Director of DART Teams, along with other DART team members, to provide intensive supports to the district's underperforming schools by coordinating directly with the Directors of Network Academics and the department of Instructional Research and Development. This position of DART Manager Math/Computer Science coordinates with other DART team members to provide rapid, responsive, coherent, coordinated, and differentiated supports to schools.

#### **SCOPE**

The Office of Academics consists of three divisions: Networks, Instructional Research and Development (IR&D), and Academic Transformation and Turnaround (ATT). Support and supervision of schools across the district are organized into seven networks: six PK-8 geographical networks, and one High School network. IR&D is responsible for the development of district-wide curriculum and instruction resources and capacity-building tools aligned with the academic priorities. ATT implements school level supports in the district's lowest performing schools that require in-district interventions. Along with other DART team managers, coordinates student and school level interventions, coordinating directly with Directors of Network Academics and the Instructional Research and Development team to implement standards-aligned curriculum and data driven instructional practices to rapidly accelerate academic outcomes in every school served.

#### **ROLES AND RESPONSIBILITIES**

##### **General:**

- Reporting to the Director of Academic Response & Transformation (DART) Teams, provides intensive and rapid supports to underperforming schools.
- Supports principals in supervising content and instruction implementation in underperforming schools.
- Coordinates directly with the Directors of Network Academics and Instructional Research and Development (IR&D) staff to support schools in the intensive and cohesive implementation of the district's curriculum and instruction priorities, aimed at achieving accelerated progress.
- Collaborates with data analysts to align school achievement data to supports and supervision of content and instruction within underperforming schools.
- Collaborates with district central offices to support schools with aligned academic work.

#### **SPECIFIC RESPONSIBILITIES**

- Regularly monitor all student performance data of underperforming schools served and determine the level of support.
- Manage and develop support for the identified schools in collaboration with Network Academic Director, principal and other DART Team Managers.
- Provide intensive and necessary services and tightly coordinate supports to schools by working with the

Network Academic Director,, principals, and other DART Team Managers.

- Provide all necessary supports to assigned schools aligned to specialized supports in ELL or SpEd, along with content team members, aimed at supporting principals in accelerated instruction and building capacity at the school level.
- Support the principal in building instructional capacity and the supervision of teachers as needed.
- Document work conducted at each school to monitor progress and to assess and implement necessary adjustments in order for the school to achieve accelerated achievement.
- Support principal and Network Academic Directors in coordinating school supports with district offices overseeing services for English language learners and students with disabilities.
- Act in the role of team lead for various schools, in rotation with other team members, to support the cohesive coordination of differentiated school supports.
- Required to work 207 days/year.

## **DELIVERABLES**

- On-site support and supervision of instruction in underperforming schools.
- Support principal in the implementation of professional development modules tailored to the needs of diverse learners within each school in coordination with school principal, teacher leaders and other DART Team managers; support high quality, consistent delivery of content and instruction PD in school.
- Participation in a regular data and feedback loops on the implementation of professional development modules and various network academic supports with IR&D, ATT, and other district offices.
- Working with the principals and Director of Network Academics (DNA), continually identify teacher leaders and leverage their expertise in schools-based and network-wide PD.
- Written reports submitted regularly to the Assistant Superintendent of Academic Transformation and Turnaround regarding the support and supervision of schools (e.g., informal and formal observations of educators, walkthrough and instructional audits, data analyses).

## **REPORTING AND EVALUATION**

Supervision and Evaluation: Chief Academic Officer, Deputy Chief Academic Officer, Executive Director of Academic Transformation & Turnaround, Director of Academic Response & Transformation Teams, Academic Response & Transformation Manager

## **LICENSURE:**

Qualifications

- Master's Degree in Education.
- Three (3) years urban teaching experience in content area and grade level.
- Massachusetts Teacher Certification in Special Education, or content area in appropriate grade level
- Massachusetts Supervisor license
- Massachusetts Math and/or Computer Science license in appropriate grade level
- Demonstrated leadership qualities, interpersonal skills, and personal characteristics necessary for working effectively with students, teachers, administrators and parents.
- Must believe that all students can reach proficiency, in inclusion models for Special Education, and in maintaining high standards for all of our students.
- Ability to establish a culturally sensitive atmosphere, which enhances individual growth, promotes a positive self-image and ensures equity for all members of the school community.
- Ability to work under tight deadlines achieving goals successfully as required
- Must have excellent analytical skills as well as oral and written communication and interpersonal skills.
- Ability to retrieve and analyze large quantities of data from multiple resources.
- Detailed orientated, effective organizational skills and ability to coordinate multiple projects simultaneously.
- Ability to work effectively and efficiently individually and in a team oriented, fast paced environment both within the department and across departments.

- Developing budgets
- Reviewing and integrating data analysis to reports
- Managing high functioning and collaborative teams
- Dealing with Complexity
- Reviewing and evaluating research for dissemination in the BPS

Shift Type Central Office

Salary Range 1.0 FTE

Location Central Office - Acad.

Open Application until position is filled.

Apply via the web at: <https://bostonpublicschools.tedk12.com/hire/ViewJob.aspx?JobID=1343>

Contact [chall3@bostonpublicschools.org](mailto:chall3@bostonpublicschools.org)