Managing for Results

in America's Great City Schools

2019

RESULTS FROM FISCAL YEAR 2017-18

Council of the Great City Schools

ActPoint KPI
PERFORMANCE MANAGEMENT SYSTEM

A REPORT OF THE PERFORMANCE MEASUREMENT AND BENCHMARKING PROJECT

OCTOBER 2019

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INTRODUCTION

OVERVIEW

The Performance Management and Benchmarking Project

In 2002 the Council of the Great City Schools and its members set out to develop performance measures that could be used to improve business operations in urban public school districts. The Council launched the Performance Measurement and Benchmarking Project to achieve these objectives. The purposes of the project were to:

- Establish a common set of **key performance indicators** (KPIs) in a range of school operations, including business services, finances, human resources, and technology;
- Use these KPIs to benchmark and compare the performance of the nation's largest urban public school systems; and
- Use the results to improve operational performance in urban public schools.

Since its inception, the project has been led by two Council task forces operating under the aegis of the organization's Board of Directors: the Task Force on Leadership, Governance, and Management, and the Task Force on Finance. The project's work has been conducted by a team of member-district managers, and technical advisors with extensive expertise in the following functional areas: business services (transportation, food services, maintenance and operations, safety and security), budget and finance (accounts payable, financial management, grants management, risk management, compensation, procurement and cash management), information technology, and human resources.

Methodology of KPI Development

The project's teams have used a sophisticated approach to define, collect and validate school-system data. This process calls for each KPI to have a clearly defined purpose to justify its development, and extensive documentation of the **metric definitions** ensures that the expertise of the technical teams is fully captured.

At the core of the methodology is the principle of **continuous improvement**. The technical teams are instructed to focus on operational indicators that can be *benchmarked* and are *actionable,* and thus can be strategically managed by setting improvement targets.

From the KPI definitions, the surveys are developed and tested to ensure the comparability, integrity and validity of data across school districts.

Power Indicators and Essential Few

The KPIs are categorized into three levels of priority—Power Indicators, Essential Few, and Key Indicators—with each level having its own general purpose.

- **Power Indicators:** Strategic and policy level; can be used by superintendents and school boards to assess the overall performance of their district's non-instructional operations.
- **Essential Few:** Management level; can be used by chief executives to assess the performance of individual departments and divisions.
- **Key Indicators:** Technical level; can be used by department heads to drive the performance of the higher-level measures.

This division is more or less hierarchical, and while it is just one way of many to organize the KPIs, it is helpful for highlighting those KPIs that are important enough to warrant more attention being paid to them.

A Note on Cost of Living Adjustments

We adjust for **cost of living** in most cost-related measures. Regions where it is more expensive to live, such as San Francisco, Boston, New York City and Washington, D.C., are adjusted downward in order to be comparable with other cities. Conversely, regions where the costs of goods are lower, such as Columbus, OH, and Nashville, TN, are adjusted upwards.

Each page of this report shows detailed information for a single KPI measure. The figure below shows the key components.

Functional area that this KPI belongs to

Name of KPI

ACCOUNTS PAYABLE

AP Cost per Invoice

3-year trend of the quartiles

Colors indicate high / low performance (or gray if not applicable)

	$10.00		
$9.04 ▲	$9.09 ▲	$9.19 ▲	
$8.00			
	$6.98 □	$7.53 □	
$6.00	$6.21 □		
$4.00	$3.59 ▼	$3.34 ▼	$3.95 ▼
$2.00			
2011-2012 (n=44)	2012-2013 (n=48)	2013-2014 (n=49)	

▲ Upper Quartile   □ Median

▼ Lower Quartile

Narrative for KPI explains how the measure can be used

Description of Calculation

Total AP department personnel costs plus AP department non-personnel costs, divided by total number of invoices handled by the AP department.

Importance of Measure

This measure determines the average cost to process an invoice. According to the Institute of Management, the cost to handle an invoice is the second most used metric in benchmarking AP operations.

Factors that Influence

- Administrative policies and procedures
- Administrative organizational structure
- Administrative leadership style, decision making process and distribution of organizational authority
- Departmental and individual employee responsibilities and competencies
- Performance management systems
- Monitoring and reporting systems
- Number of FTEs in the Accounts Payable Department
- The total dollar amount of invoices paid annually
- Level of Automation
- Regional salary differentials and different processing approaches

Identification of top-performing districts

Districts in Best Quartile (FY 2013-14)

- Albuquerque Public Schools
- Austin Independent School District
- Baltimore City Public Schools
- Broward County School District
- Charleston County School District
- Dallas Independent School District
- Hillsborough County Public School District
- Houston Independent School District
- Jefferson County Public Schools
- Miami-Dade County Public School District
- Milwaukee Public Schools
- Orange County Public School District
- Palm Beach County School District

Use the data table to look up specific values

District ID	2011-2012	2012-2013	2013-2014
1	$5.97	$8.37	$6.15
2		$5.11	$7.98
3	$3.64	$5.83	$8.11
4	$2.66	$3.10	$4.48
5	$7.91	$7.68	$7.53
6	$6.79	$11.87	$15.15
7	$5.02	$3.82	$4.85
8	$2.09	$2.35	$1.99
9	$7.84	$7.75	$7.00
10	$1.81	$1.96	$1.67
11	$6.71	$6.08	$5.50
12	$13.23		$12.12
13	$2.49	$2.27	$2.46
14	$4.47	$3.73	$3.74
15		$12.48	
16	$11.86	$10.05	$11.33
18	$5.33	$5.80	$5.72
19			$87.43
20	$6.29	$4.50	$7.65
21	$6.23	$8.69	$12.76
23	$1.94	$2.26	$2.23
25	$15.61	$12.13	$14.01
26	$4.15	$4.79	$6.44
28	$8.61	$8.29	$8.85
30	$5.62	$2.54	$3.66
32	$2.74	$2.73	$2.93
33		$18.81	$12.32
35	$5.91	$8.39	$8.23
37	$5.43	$5.05	$9.19
39	$1.92	$2.53	$1.74
41	$3.55	$3.51	$3.67
43	$10.86	$10.35	$7.88
44	$9.47	$8.18	$7.83
45	$23.77	$25.36	
46	$3.13	$3.18	$3.70
47	$6.18	$9.50	$9.12
48		$2.09	$1.54
52	$10.99	$8.68	$8.64
53	$3.43		$3.95
54		$1.78	
55	$4.92	$5.34	$5.42
56	$23.02	$10.28	$9.56
57	$8.22	$6.83	$9.26
58		$7.13	$7.25
62	$7.44	$8.59	$9.14
63			$9.26
66	$7.70	$7.85	$6.78
67	$7.98	$7.99	$8.70
71	$3.31	$2.70	$2.75
74	$15.04		$18.66
77		$20.35	$7.08
79	$23.31	$14.23	$12.75
101	$11.14	$17.17	

The quartiles plotted on the chart are reasonable benchmarks ("high, middle, low") for measuring performance. Showing the multi-year trend is useful for thinking about national trends over time. The green line in the charts indicates the desired outcome and the red line indicates the need for improvement. Charts with no desired direction are colored in gray.

Reports from previous years (before the 2015 edition of this report) showed only the latest year of data as a single bar chart for each measure. The new format makes it easier to see the broad trends for a measure. And because the data table is sorted by district ID number, it is also easier to look up a single district's data.

FREQUENTLY ASKED QUESTIONS

Why are districts in this report identified by ID number instead of district name?

The data tables in this report list districts by their ID number. This is done to create a safe environment so public reporting of the data is done through district numbers, and not by name.

How do I find my district's ID number?

You can contact Bob Carlson at rcarlson@cgcs.org or Eric Vignola at evignola@cgcs.org and ask for your KPI ID. Your ID is also shown when you log in to ActPoint® KPI (https://kpi.actpoint.com).

How do I get the ID numbers for all the other districts?

The ID numbers of other districts are confidential, and we do not share them without the permission of each district. If you would like to identify specific districts that are in your peer group in order to collaborate with them, please contact Bob Carlson at rcarlson@cgcs.org or Eric Vignola at evignola@cgcs.org.

Districts can share their own ID numbers with others at their own discretion.

Why isn't my data showing? My district completed the surveys.

It is likely that your data was flagged for review or is invalid. To resolve this, log in and check the Surveys section of the website. You should see a message telling you that there are data that needs to be reviewed.

It is also possible that you submitted your data after the publication deadline for this report. To resolve this, log in to ActPoint® KPI (https://kpi.actpoint.com) and check the Survey section of the website.

In either case, it may be possible to update your data in the surveys. Once you do, your results will be reviewed and approved by CGCS or TransAct within 24 hours of your submission. You will then be able to view the results online.

Can I still submit a survey? Can I update my data?

You may still be able to submit or edit a survey depending on the survey cycle. Log in to ActPoint® KPI where you will see a message saying "This survey is now closed" if the survey is closed to edits. If you do not see this message, then updates are still allowed for the fiscal year.

If the surveys are still open, any data that is updated will need to be reviewed and approved by CGCS or TransAct before the results can be viewed online. You can expect your data to be reviewed within 24 hours of your submission.

Accounts Payable

Performance metrics in Accounts Payable (AP) focus on the cost efficiency, productivity, and service quality of invoice processing. Cost efficiency is measured most broadly with **AP Costs per $100K Revenue**, which evaluates the entire cost of the AP department against the total revenue of the district. This metric is supported by a similar metric, **AP Cost per Invoice**, which compares against the number of invoices processed rather than district revenue.

Productivity is measured by **Invoices Processed per FTE per Month**, and service quality is captured, in part, by **Days to Process Invoices**, **Invoices Past Due at Time of Payment** and **Payments Voided**.

With the above KPIs combined with **staffing** and **electronic invoicing** KPIs, district leaders have a baseline of information to consider whether their AP function:

- Needs better automation to process invoices
- Is overstaffed or has staff that is under-trained or under-qualified
- Should revise internal controls to improve accuracy
- Needs better oversight and reporting procedures

ACCOUNTS PAYABLE

AP Cost per $100K Revenue
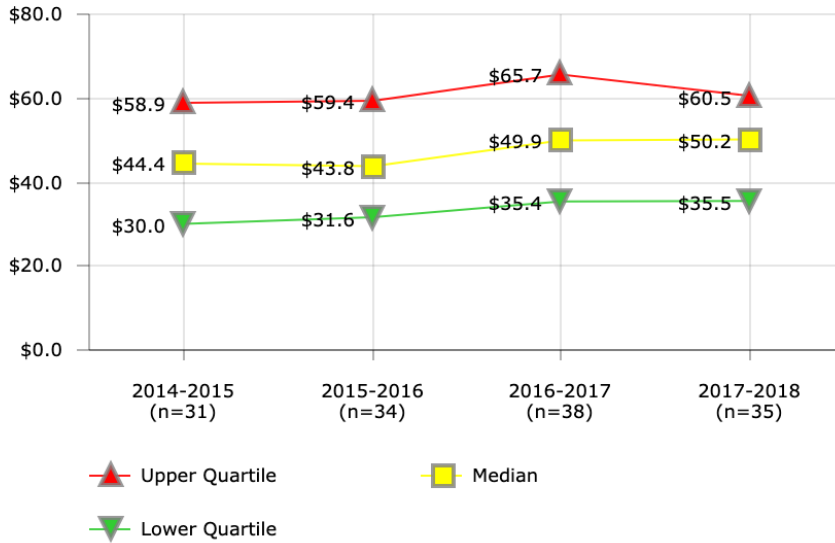
$80.0

$60.0 $58.9 $59.4 $65.7 $60.5

$44.4 $43.8 $49.9 $50.2

$40.0

$30.0 $31.6 $35.4 $35.5

$20.0

$0.0

| 2014-2015 (n=31) | 2015-2016 (n=34) | 2016-2017 (n=38) | 2017-2018 (n=35) |

▲ Upper Quartile   ☐ Median

▼ Lower Quartile

Description of Calculation

Total AP department personnel costs plus AP department non-personnel costs divided by total district operating revenue over $100,000.

Importance of Measure

This measures the operational efficiency of an Accounts Payable Department.

Factors that Influence

- Administrative policies and procedures
- Administrative organizational structure
- Administrative leadership style, decision making process and distribution of organizational authority
- Departmental and individual employee responsibilities and competencies
- Performance management systems
- Monitoring and reporting systems
- Number of FTEs in the Accounts Payable Department
- The total dollar amount of invoices paid annually
- Level of Automation
- Regional salary differentials and different processing approaches

Districts in Best Quartile (2017-2018)

- Baltimore City Public Schools
- Broward County Public Schools
- Chicago Public Schools
- Hillsborough County Public Schools
- Miami-Dade County Public Schools
- Milwaukee Public Schools
- Newark Public Schools
- Palm Beach County School District
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$108.8	$122.1		$133.3
3		$38.3	$69.0	
4	$37.7	$31.8	$33.9	$35.2
7	$19.2	$47.2	$45.4	$43.8
8	$31.0	$33.9	$27.3	$26.1
9	$32.6	$31.6	$35.4	$36.5
10		$28.6	$28.6	$29.9
11		$33.6	$33.8	
12	$152.2	$158.9	$145.9	$149.3
13	$34.6	$38.0		$34.7
14		$46.7	$60.0	$60.5
16	$52.5			
18	$58.9		$62.2	$56.3
20	$47.7	$59.4	$53.5	$47.5
21	$38.1			
23				$50.2
25	$46.7	$36.2		$35.5
26	$22.4			
28		$62.8	$50.5	$64.0
30	$28.9	$28.6	$30.6	$30.7
32	$30.0	$29.4	$28.1	$31.8
34	$111.3	$120.2		
35	$79.8	$84.1	$74.8	$68.8
37	$59.4		$39.2	
39	$29.8	$29.1	$30.4	
40			$46.2	$50.4
41	$53.8	$55.1	$49.6	$46.0
43		$28.0	$52.7	$57.6
44	$51.6	$61.2	$68.3	$67.5
45		$47.5		
46	$23.6	$26.1	$18.0	$22.9
47	$50.7	$39.7	$37.0	$40.7
48	$49.3	$44.9	$50.3	$50.4
49		$43.9	$65.3	
50			$93.7	$56.9
51	$158.0	$151.8	$130.4	
53			$63.3	$55.6
54	$11.8	$13.9		$15.1
55	$43.8	$47.0	$44.4	$45.3
57			$51.6	$50.5
58	$16.0	$15.7	$17.8	
62		$43.8		
63	$40.0	$43.8	$39.4	$40.4
67	$78.0	$73.4	$65.7	$58.2
71	$44.4	$46.4	$47.4	$40.3
79			$104.8	$105.3
97			$98.0	$113.1
431			$87.3	$83.6

ACCOUNTS PAYABLE

AP Cost per Invoice

Description of Calculation

Total AP department personnel costs plus AP department non-personnel costs, divided by total number of invoices handled by the AP department.

Importance of Measure

This measure determines the average cost to process an invoice. According to the Institute of Management, the cost to handle an invoice is the second most used metric in benchmarking AP operations.

Factors that Influence

- Administrative policies and procedures
- Administrative organizational structure
- Administrative leadership style, decision making process and distribution of organizational authority
- Departmental and individual employee responsibilities and competencies
- Performance management systems
- Monitoring and reporting systems
- Number of FTEs in the Accounts Payable Department
- The total dollar amount of invoices paid annually
- Level of Automation
- Regional salary differentials and different processing approaches

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Austin Independent School District
- Baltimore City Public Schools
- Broward County Public Schools
- Fort Worth Independent School District
- Hillsborough County Public Schools
- Miami-Dade County Public Schools
- Orange County Public School District
- Palm Beach County School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			$5.78	
2	$9.97	$11.22		$12.01
3	$9.26	$4.60	$3.79	
4	$6.41	$4.67	$6.47	$7.07
5	$9.33			$24.23
7	$4.06	$5.01	$4.14	$3.58
8	$1.92	$2.00	$1.82	$1.71
9	$6.67	$6.32	$7.82	$8.05
10		$1.51	$1.67	$2.87
11		$4.38	$4.24	
12	$10.85	$11.74	$10.68	$13.11
13	$2.54	$2.92	$2.74	$2.58
14		$1.35	$3.49	$5.20
16	$10.11			$9.93
18	$6.07	$6.62	$6.67	$6.37
19	$21.29			
20	$7.20	$11.78	$13.98	$30.92
21	$9.97			
25	$15.57	$12.72	$10.71	$12.95
28		$9.40	$4.98	$6.26
30	$3.30	$3.11	$3.02	$3.69
32	$2.58	$2.57	$2.31	$2.02
35	$8.62	$8.67	$7.74	$7.74
37	$8.05		$3.29	
39	$2.94	$2.86		
40			$4.21	$1.73
41	$4.33	$4.89	$4.73	$4.92
43		$11.77	$11.90	$13.96
44	$6.59	$13.79	$7.14	$10.55
45			$21.66	
46	$3.69	$3.75	$2.63	$3.68
47	$4.86	$5.69	$3.59	$4.14
48	$1.74	$1.67	$1.87	$2.05
49			$7.22	
50			$16.83	$12.23
51	$8.88	$9.45	$11.72	
52			$3.90	
53	$3.70		$5.52	$5.18
54	$1.99	$2.62	$3.95	$4.22
55	$5.15	$5.78	$5.91	$6.09
57	$6.86	$5.83	$6.13	$6.58
58	$7.66	$6.62	$7.37	
62		$10.15		
63	$7.66	$8.01	$6.01	$6.06
66	$7.01	$4.25	$7.37	
67	$8.27	$9.60	$8.11	$5.82
71	$2.83	$3.56	$6.06	$3.39
74				$70.98
79		$17.99		
97			$7.30	$7.46
431			$4.02	$4.94

ACCOUNTS PAYABLE

Invoices - Days to Process

District	2014-2015	2015-2016	2016-2017	2017-2018
3	13.8	14.0	10.3	
4	18.1	19.7	19.7	20.0
5	19.8			0.0
7	15.0	16.7	5.2	5.1
8	7.3	6.9	7.6	6.7
9	22.3	20.0	20.6	7.7
10		1.4	3.4	5.5
11		19.7	19.0	
12	3.4	18.1	15.5	9.6
13	2.2	2.0	2.2	2.0
14		9.2		0.0
16	14.9			6.0
18	20.4	20.4	3.6	4.0
20			32.6	34.1
21	7.6			
23				10.0
25	53.9	53.3	84.8	60.2
28				10.1
30	10.0	10.0	10.0	10.0
32	1.7	1.0	0.7	
35	20.6	21.2	23.0	27.3
37	13.7		2.5	
40			19.0	0.0
41				21.4
44	35.0	0.4	0.3	
45		57.4	13.7	
46	75.0	64.9	46.0	53.6
47	3.0	24.3		14.0
48	17.3	17.3	16.8	15.0
50			0.0	5.2
51		0.7		
53	1.1		1.1	4.0
54	0.0	0.6	0.7	3.4
55	3.9	3.9	3.5	3.5
57		46.0	44.2	
58	38.5	52.3	41.8	
62		8.4		
63	32.4	34.7	34.0	32.3
66	0.0	1.3	1.3	
67	35.1	43.2		31.2
71	8.6	8.6	2.3	10.7
74				30.0
79			14.8	
97				0.0
431			12.9	14.5

Description of Calculation

Aggregate number of days to process all AP invoices, from date of invoice receipt by the AP department to the date of payment post/ check release, divided by the total number of invoices handled by the AP department.

Importance of Measure

This measures the efficiency of the payment process.

Factors that Influence

- Automation
- Size of district
- Administrative policies

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Broward County Public Schools
- Charlotte-Mecklenburg Schools
- Chicago Public Schools
- Fort Worth Independent School District
- Pinellas County Schools
- Portland School District
- Shelby County Schools

ACCOUNTS PAYABLE

Invoices Processed per FTE per Month

Description of Calculation

Total number of invoices handled by the AP department, divided by total number of AP staff (FTEs), divided by 12 months.

Importance of Measure

This measure is a major driver of accounts payable department costs. Lower processing rates may result from handling vendor invoices for small quantities of non- repetitive purchases; higher processing rates may result from increased technology using online purchasing and invoice systems to purchase and pay for large quantites of items from vendors.

Factors that Influence

- Administrative organizational structure
- Administrative leadership style, decision making process and distribution of organizational authority
- Departmental and individual employee responsibilities and competencies
- Performance management systems
- Monitoring and reporting systems
- Number of FTEs in the Accounts Payable Department
- The number of invoices paid annually
- Level of automation

Districts in Best Quartile (2017-2018)

- Baltimore City Public Schools
- Broward County Public Schools
- Chicago Public Schools
- Fort Worth Independent School District
- Hillsborough County Public Schools
- Miami-Dade County Public Schools
- Milwaukee Public Schools
- Orange County Public School District
- Palm Beach County School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			754	
2	647	618		603
3	493	1,084	1,390	
4	823	1,167	763	799
5	555			258
7	1,194	1,187	1,429	1,506
8	2,281	2,516	2,590	2,745
9	792	826	723	752
10		2,618	2,613	1,626
11		1,159	975	
12	462	450	504	469
13	1,695	1,482	1,533	1,651
14		1,678	903	605
16	465			421
18	1,134	1,076	1,149	1,229
19	322			
20	527	493	446	
21	595			
25	374	359	353	327
28		645	1,119	1,176
30	1,905	1,980	2,206	1,822
32	2,025	2,010	2,196	2,722
35	913	989	1,098	1,047
37	691		1,120	
39	1,280	1,332		
40			752	2,043
41	1,233	1,149	978	956
43		611	481	477
44	682	289	588	401
45		225	292	
46	1,531	1,541	1,904	1,717
47	1,079	839	1,112	1,124
48	2,700	2,707	2,764	2,665
49			823	
50			495	635
51	802	730	580	
52		82	1,510	
53	952		1,056	950
54	3,019	2,694	2,693	2,151
55	888	870	841	861
57	894	959	1,193	1,128
58	1,024	1,202	985	
62		558		
63	812	824	1,032	1,049
66	709	764	730	
67	674	614	667	979
71	1,626	1,332	910	1,546
74				286
79		375		
97			640	755
431			898	768

ACCOUNTS PAYABLE

Invoices Past Due at Time of Payment

Description of Calculation

Number of invoices past due at time of payment, divided by total number of invoices handled by the AP department.

Importance of Measure

Minimizing the number of payments that are past due should be a crucial mission of the accounts payable department.

Factors that Influence

- Process controls
- Department workload management
- Overtime policy

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Anchorage School District
- Charleston County School District
- Des Moines Public Schools
- Fort Worth Independent School District
- Miami-Dade County Public Schools
- Orange County Public School District
- Richmond City School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	1.82%	1.50%		1.85%
3	8.75%	5.79%	3.83%	
4	14.43%	17.16%	15.59%	19.65%
5	18.43%			
7	4.13%	4.60%	3.81%	2.55%
8	4.96%	6.08%	5.54%	4.73%
9	14.53%	17.01%	19.40%	20.46%
10		2.79%	3.09%	5.15%
11		21.13%	14.33%	
12	0.43%	1.19%	2.76%	1.31%
14		3.71%	3.85%	1.53%
16	36.28%			39.87%
18	28.53%	24.53%	28.14%	3.06%
19	20.08%			
20			33.63%	24.12%
21	66.84%			
23				0.49%
25	66.14%	71.57%	88.21%	
28			20.01%	12.13%
32	17.55%	18.08%	12.71%	1.34%
35	15.42%	17.39%	19.20%	24.54%
37	28.89%		10.00%	
39	21.28%	21.71%	10.00%	
40			20.56%	0.10%
41	25.16%	100.00%	27.02%	25.51%
44	1.63%	2.22%	1.26%	
45		75.27%		
46	37.46%	46.83%	47.33%	52.42%
47	34.57%	54.42%	35.48%	65.39%
48	0.40%	0.50%	0.43%	0.42%
50			9.40%	4.22%
51		1.05%		
52		5.00%		9.92%
53	1.98%		12.79%	14.74%
54	9.32%	41.28%		8.34%
55	5.24%	4.37%	6.92%	7.49%
57		42.31%	23.78%	14.65%
58	7.24%	5.64%	1.77%	
62		39.64%		
63	13.20%	13.84%	13.12%	13.26%
66	1.69%	1.69%	1.70%	
67	15.55%	22.12%	25.07%	14.20%
71		6.56%	0.87%	8.86%
79			9.25%	
431			3.45%	23.41%

ACCOUNTS PAYABLE

Payments Voided

Description of Calculation

Number of payments voided, divided by total number of AP transactions (payments).

Importance of Measure

This measure reflects processing efficiencies and the degree of accuracy. Voided checks are usually the result of duplicate payments or errors. A high percentage of duplicate payments may indicate a lack of controls, or that the master vendor files need cleaning, creating the potential for fraud.

Factors that Influence
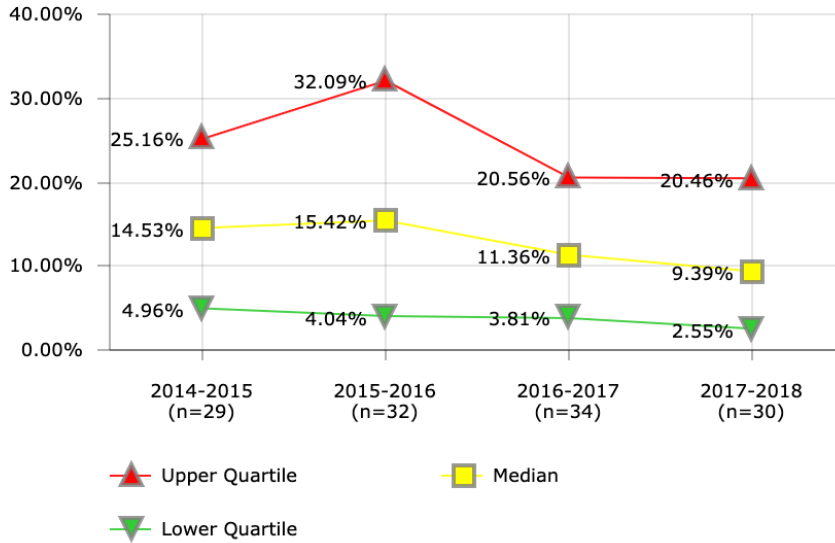
- Administrative policies and procedures
- Administrative organizational structure
- Administrative leadership style, decision making process and distribution of organizational authority
- Departmental and individual employee responsibilities and competencies
- Performance management systems
- Monitoring and reporting systems
- Number of FTEs in the Accounts Payable Department
- The total number of checks written annually
- Level of automation

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Anchorage School District
- Des Moines Public Schools
- Fort Worth Independent School District
- Metropolitan Nasvhille Public Schools
- Milwaukee Public Schools
- Minneapolis Public Schools
- Palm Beach County School District
- Toledo Public Schools
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			1.18%	
2	2.93%	3.10%		2.78%
3	0.89%	0.50%	0.53%	
4	1.13%	0.48%	0.41%	0.50%
5	1.03%			
7	0.21%	2.49%	2.44%	0.34%
8	0.48%	0.44%	0.36%	0.32%
9	0.60%	0.61%	0.74%	0.63%
10		0.43%	0.61%	0.78%
11		0.35%	0.47%	
12	0.21%	0.76%	0.17%	0.25%
13	0.61%	0.67%	0.68%	0.90%
14		0.12%	0.07%	0.10%
16	2.15%			1.71%
18	0.71%	0.83%	1.20%	1.15%
19	1.02%		1.81%	1.60%
20	2.97%	2.66%	1.69%	1.51%
21	2.36%			
23				0.96%
25	1.30%	2.42%	2.27%	1.83%
28			1.56%	1.74%
30	0.44%	0.30%	0.32%	0.34%
32	0.58%	1.19%	2.90%	2.22%
34		1.08%		
35	0.67%	0.24%	0.24%	0.81%
37	0.06%			
39	0.27%	0.32%	1.99%	
40			0.15%	0.13%
41	1.61%	2.34%		2.31%
43		1.08%	0.59%	0.74%
44	0.46%	1.37%	0.14%	0.97%
45		0.68%	0.59%	
46	0.62%	2.39%	2.45%	1.05%
47	0.12%	0.09%	0.05%	0.06%
48	2.41%	1.70%	2.97%	
49			0.88%	0.94%
50			2.06%	1.03%
51		1.12%	1.38%	
52		0.16%	0.55%	0.19%
53	0.48%		0.68%	0.78%
54		1.19%	4.37%	0.52%
55	1.58%	1.49%	1.87%	1.67%
57	0.60%	0.99%	0.47%	7.46%
58	0.39%	0.41%	0.41%	
63	2.63%	1.07%	1.09%	0.95%
66	0.42%	0.50%	0.46%	
67	0.86%	1.34%		1.69%
71	0.08%	0.64%	0.15%	
74				1.01%
79			0.98%	0.03%
97			0.09%	1.76%
431			0.39%	0.66%

Cash Management

These performance metrics can help a district assess their cash management. Cash management relies upon *well- controlled cash- flow practices*. Performance metrics that indicate healthy cash management include **Months below Target Liquidity Level** and **Short-Term Loans per $100K Revenue**.

Measures that look at *investment yield* include **Investment Earnings per $100K Revenue** and **Investment Earnings as Percent of Cash/Investment Equity**.

When evaluating cash- management performance, the following conditions should be considered among the influencing factors:

- Revenue inflows and expenditure outflows, and the accuracy of cash flow projections
- School board and administrative policies requiring internal controls and transparency
- Accounting standards
- Borrowing eligibility and liquidity
- State laws and regulations

CASH MANAGEMENT

Cash Flow - Short-Term Loans per $100K Revenue
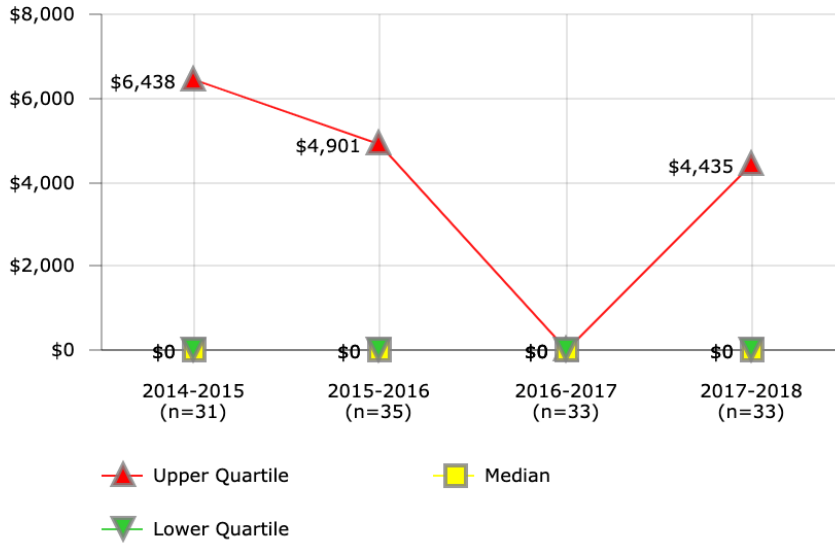
Description of Calculation

Total amount borrowed in short-term loans (with a repayment period of one year or less), divided by total district operating revenue over $100,000

Importance of Measure

This measure identifies the degree to which districts need to borrow money to meet cash flow needs. Short-term borrowing is defined here as any loan with a repayment term of less than one year.

Factors that Influence

- The timing of revenue inflows and expenditure outflows and the arbitrage ability to cover the borrowing
- Ability to meet required spending for tax-exempt borrowing eligibility
- State law may restrict or prohibit certain types of short-term borrowing

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$0	$0		$0
3		$0	$0	
4	$0	$0	$0	$0
7	$0	$0		$0
8	$6,438	$6,109	$5,671	$5,425
9	$0	$0	$0	$0
10		$0	$0	$0
11		$0	$0	
12	$0	$0	$0	$0
13	$5,075	$4,901		$4,435
14	$0	$0	$0	$0
16	$6,426			
18	$0			
20	$0	$0	$0	$0
21	$0			
25	$0	$2,319		$2,124
28		$0	$0	$7,102
30	$17,564	$22,656	$20,640	$20,982
32	$9,439	$9,303	$8,325	$7,453
34	$0	$0		
35	$0	$0	$0	$0
37	$14,739	$16,921	$20,493	
39	$0	$0	$0	
41	$0	$0	$0	$0
43		$0	$0	$0
44	$0	$129	$0	$8,530
46	$23	$0	$0	$0
47	$0		$0	$0
48	$0	$0	$0	$0
49		$0	$0	
50			$0	$0
51	$0	$0	$0	
53			$0	$0
54	$18,660	$18,433		$16,876
55	$0	$0	$0	$0
57		$0	$0	$0
58	$8,522	$22,807	$11,154	$10,221
62		$0		
63	$7,624	$9,035	$8,630	$0
67	$0	$0	$0	$0
71	$9,444	$9,364	$2,042	$1,879
79			$0	$0
97			$10,610	$11,072
431				$0

CASH MANAGEMENT

Investment Earnings per $100K Revenue
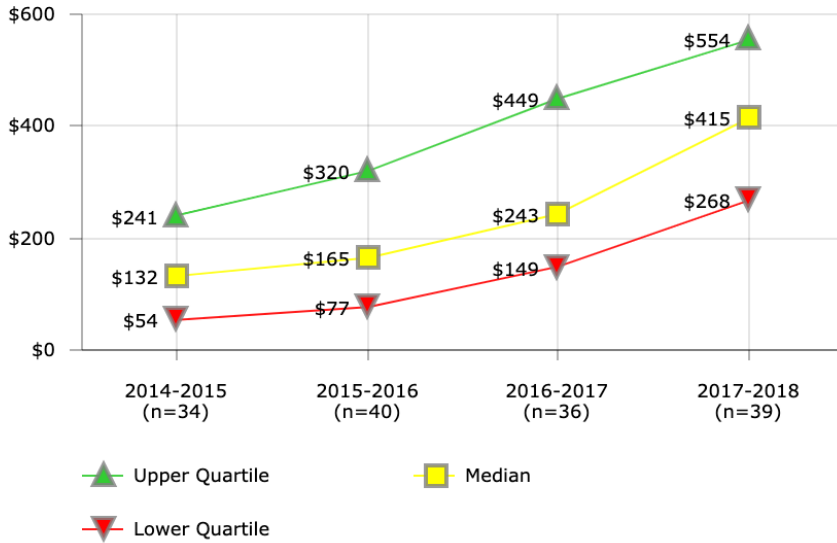
Upper Quartile — Median — Lower Quartile

Description of Calculation

Total investment earnings, divided by total district operating revenue over $100,000.

Importance of Measure

This indicates the rate of return on cash and investment assets. It reflects the degree to which the district uses its available assets to build value.

Factors that Influence

- Revenue types
- Types of receipt percentages
- Investments internal or external
- Investment policy

Districts in Best Quartile (2017-2018)

- Charleston County School District
- Dallas Independent School District
- El Paso Independent School District
- Fort Worth Independent School District
- Fresno Unified School District
- Long Beach Unified School District
- Miami-Dade County Public Schools
- Orange County Public School District
- Shelby County Schools
- Stockton Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$2	$6		$5
3		$149	$632	
4	$20	$58	$127	$343
7	$28	$325	$149	$52
8	$127	$175	$274	$540
9	$155	$242	$174	$455
10		$196		$350
11		$333		
12	$115	$311	$233	$476
13	$81	$149		$364
14	$106	$78	$172	$411
16	$241	$498		
18	$50		$351	$635
20	$241	$132	$155	$239
21	$54			
23				$587
25	$20	$18		$61
28		$76	$148	$193
30	$262	$394	$500	$484
32	$78	$130	$253	$554
34	$516	$317		
35	$316	$416	$286	$487
37	$197	$146	$452	
39	$167	$323	$647	
40			$546	$1,045
41	$170	$395	$636	$1,136
43		$90	$332	
44	$497	$445	$360	$412
46		$62	$118	$284
47		$15	$11	
48	$1,735	$2,042	$1,708	$2,132
49		$5	$31	
50			$6	$120
51	$19	$1	$105	
53			$209	$197
54	$228			$268
55	$40	$65	$99	$123
56	$213	$314		$898
57			$318	$277
58	$37	$39	$67	$150
61	$92	$129		$323
62		$136		
63	$121	$154	$188	$437
67	$340	$304	$460	$666
71	$82	$199	$355	$474
77	$417	$341		$461
79			$204	$415
97			$223	$284
101	$148	$200		$417
431			$566	$1,258
1728	$137	$246	$446	$839

CASH MANAGEMENT

Investment Earnings as Percent of Cash/Investment Equity
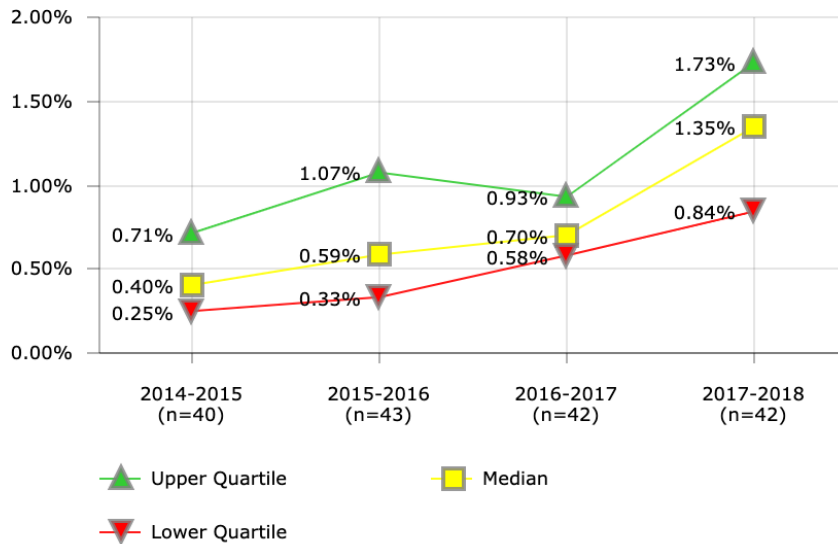
Description of Calculation

Total investment earnings, divided by total cash and investment equity.

Importance of Measure

This indicates the rate of return on cash and investment assets. It reflects the degree to which the district uses its available assets to build value.

Factors that Influence

- Investment rate of return
- Investment policy

Districts in Best Quartile (2017-2018)

- Des Moines Public Schools
- Duval County Public Schools
- El Paso Independent School District
- Fresno Unified School District
- Hillsborough County Public Schools
- Metropolitan Nasvhille Public Schools
- Miami-Dade County Public Schools
- Milwaukee Public Schools
- Orange County Public School District
- Sacramento City Unified School District
- Shelby County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			0.93%	
2	0.40%	1.32%		1.07%
3	0.21%	0.93%	1.65%	
4	0.25%	0.27%	2.48%	1.36%
5				0.52%
7	0.25%	1.39%	0.90%	0.29%
8	0.43%	0.56%	0.70%	1.48%
9	0.79%	0.80%	0.60%	1.38%
10		0.95%		1.73%
11		2.41%		
12	0.34%	0.95%	0.72%	1.93%
13	0.24%	0.45%	0.76%	1.38%
14	0.18%	0.15%	0.27%	0.61%
16	0.79%	0.69%		1.65%
18	0.22%	0.43%	1.61%	2.72%
19	0.67%			1.15%
20	0.67%	0.43%	0.59%	0.84%
21	0.29%			
25	0.41%	1.14%	0.56%	1.49%
28		0.37%	0.73%	0.79%
30	1.81%	3.46%	3.92%	3.68%
32	0.47%	0.64%	0.80%	1.88%
34	0.83%	0.51%		
35	0.65%	1.42%	0.70%	1.06%
37	0.39%	0.39%	0.63%	
39	0.18%	0.33%	0.59%	
40	0.09%		0.93%	1.33%
41	0.29%	1.16%	0.79%	1.59%
43		0.56%	1.25%	
44	1.77%	1.99%	2.25%	5.49%
45		0.05%		
46		0.30%	0.53%	
47		0.17%	0.44%	2.68%
48	1.57%	1.71%	1.50%	1.89%
49	0.10%	0.11%	0.58%	0.74%
50			0.04%	0.56%
51	0.03%	0.00%	0.20%	
52		0.14%	0.33%	
53			0.64%	0.64%
54	1.83%			1.05%
55	0.35%	0.59%	1.01%	1.44%
56	0.46%	0.74%		
57	0.75%	0.85%	0.69%	0.88%
58	0.36%	0.28%	0.33%	0.66%
61	0.31%	0.41%		0.80%
62		0.43%		2.05%
63	0.47%	0.61%	0.70%	1.03%
66	0.55%	0.66%	0.83%	
67	1.24%	1.07%	1.42%	1.83%
71	0.20%	0.33%	0.57%	0.89%
76			0.66%	
77	1.54%	1.09%		1.45%
79			0.55%	1.04%
97			0.81%	0.84%
101	0.58%			1.19%
431			0.61%	1.75%
1728	0.33%		0.71%	1.40%

CASH MANAGEMENT

Cash/Investment Equity per $100K Revenue
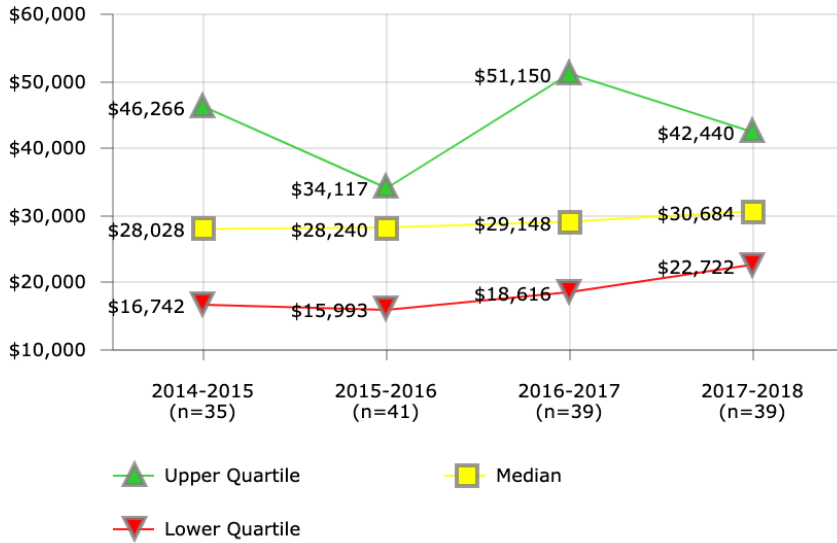
Description of Calculation

Total cash and investment equity, divided by total district operating revenue over $100,000.

Importance of Measure

This measure indicates the total amount of cash and investment equity relative to annual district revenue.

Factors that Influence

- Amount of funds available for investment
- Fund balance

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Austin Independent School District
- Columbus Public Schools
- Dallas Independent School District
- El Paso Independent School District
- Fort Worth Independent School District
- Long Beach Unified School District
- Orange County Public School District
- St. Louis City Public School District
- Stockton Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$455	$434		$440
3		$15,993	$38,365	
4	$7,866	$20,972	$5,120	$25,127
7	$11,040	$23,361	$16,562	$17,504
8	$29,472	$31,317	$39,158	$36,467
9	$19,742	$30,109	$29,148	$33,034
10		$20,701	$17,401	$20,231
11		$13,858	$18,616	
12	$34,212	$32,666	$32,213	$24,609
13	$34,042	$33,346		$26,450
14	$58,844	$53,047	$63,874	$67,330
16	$30,702	$72,732		
18	$22,693		$21,875	$23,390
20	$35,669	$31,078	$26,385	$28,427
21	$18,570			
23				$19,249
25	$4,752	$1,586		$4,067
28		$20,496	$20,220	$24,452
30	$14,496	$11,396	$12,756	$13,155
32	$16,742	$20,366	$31,721	$29,440
34	$61,933	$62,672		
35	$48,865	$29,394	$40,555	$45,945
37	$51,270	$37,913	$71,723	
39	$91,924	$97,026	$109,156	
40			$58,508	$78,436
41	$58,958	$34,117	$80,720	$71,339
43		$15,898	$26,501	$29,384
44	$28,028	$22,320	$16,034	$7,506
46	$19,389	$20,902	$22,353	
47		$8,535	$2,400	
48	$110,268	$119,392	$114,250	$113,052
49		$3,988	$5,360	
50			$15,575	$21,177
51	$74,016	$66,791	$51,150	
53			$32,474	$30,684
54	$12,440	$10,324	$25,705	$25,589
55	$11,511	$11,079	$9,754	$8,528
56	$46,266	$42,704		$60,303
57			$46,084	$31,404
58	$10,012	$14,186	$20,147	$22,722
61	$29,264	$31,187		$40,442
62		$31,776		
63	$25,627	$25,341	$26,849	$42,440
67	$27,490	$28,240	$32,269	$36,311
71	$41,323	$61,127	$62,144	$53,552
77	$27,115	$31,382		$31,706
79			$37,430	$39,867
97			$27,604	$33,691
101	$25,511	$27,164		$34,948
431			$93,295	$71,714
1728	$41,193	$61,813	$62,496	$60,129

CASH MANAGEMENT

Treasury Staffing Cost per $100K Revenue

Legend:
- Upper Quartile (triangle)
- Median (square)
- Lower Quartile (inverted triangle)

Data points:
- 2014-2015 (n=26): Upper Quartile $23.9, Median $18.8, Lower Quartile $11.9
- 2015-2016 (n=33): Upper Quartile $25.0, Median $17.1, Lower Quartile $12.7
- 2016-2017 (n=35): Upper Quartile $25.4, Median $18.9, Lower Quartile $12.5
- 2017-2018 (n=32): Upper Quartile $26.7, Median $18.8, Lower Quartile $13.3
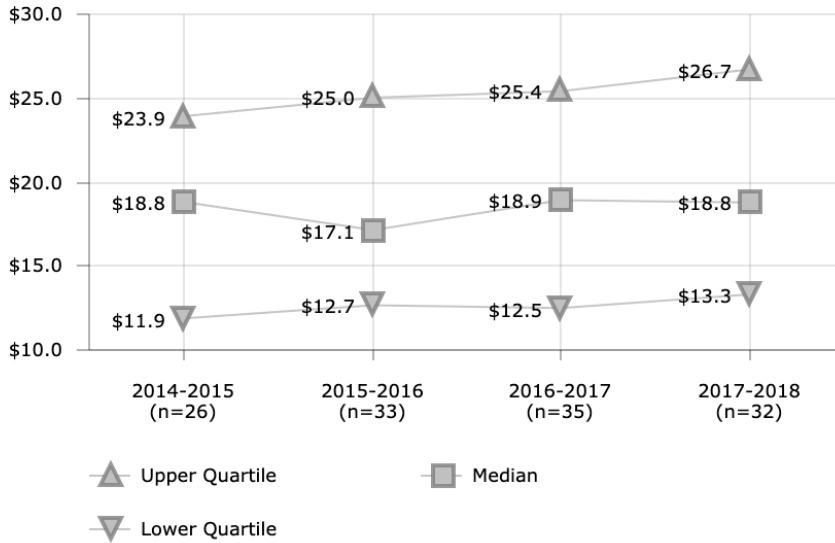
Description of Calculation

Total Treasury personnel costs, divided by total district operating revenue over $100,000.

Importance of Measure

This measure helps evaluate staffing costs.

Factors that Influence

- Number and wages of Treasury personnel

District	2014-2015	2015-2016	2016-2017	2017-2018
3		$11.0	$19.5	
4	$12.4	$13.1	$13.7	$19.9
7	$11.1	$25.0	$27.8	$32.3
8	$20.9	$15.0	$15.2	$14.9
9	$11.9	$12.7	$11.6	$14.7
10		$14.0	$13.6	$11.9
11		$3.2	$2.5	
12	$125.5	$135.6	$136.2	$135.6
13	$18.8	$19.1		$22.3
14	$3.9	$4.1	$4.2	$4.2
18	$14.5		$12.5	$14.0
20		$373.5	$321.6	
21	$10.8			
23				$17.7
25	$25.2	$22.5		$29.3
28		$15.6		$2.5
30	$7.4	$7.4	$7.9	$8.2
32	$24.4	$26.1	$25.4	$23.5
34	$32.7	$35.3		
35	$19.7	$20.3	$15.7	$12.7
37	$20.9	$20.0	$19.3	
39	$19.7	$19.4	$20.5	
40			$14.9	$16.2
41	$38.9	$42.5	$40.0	$38.2
43		$14.3	$18.9	$33.6
44	$23.9	$22.0	$24.0	$25.3
46		$17.2	$14.6	$14.1
48	$17.2	$17.0	$16.2	$15.9
49		$4.4	$7.5	
50			$49.6	$36.4
51	$121.2	$134.4	$112.3	
53			$1.6	
54	$12.2	$11.5		$9.2
55	$5.9	$5.9	$5.9	$5.8
57			$24.9	$30.6
58	$8.6	$9.4	$10.2	$9.1
62		$48.5		
63	$21.7	$25.8	$24.4	$26.2
67	$16.7	$15.3	$14.5	$15.7
71	$18.9	$17.1	$19.2	$26.9
79			$20.6	$20.6
97			$32.6	$26.5
431			$29.7	$25.6

Compensation

Performance metrics in compensation evaluate the cost efficiency and productivity of the payroll department. Cost efficiency is broadly represented by the two measures **Payroll Cost per Pay Check** and **Payroll Cost per $100K Spend**, which both evaluate the total costs of the Payroll department relative to workload. Productivity is broadly represented by **Pay Checks Processed per FTE per Month**, which is also a cost driver of payroll.

Because compensation involves high volumes of regular and predictable transactions, most cost efficiencies can be realized by expanding the use of existing tools such as employee direct deposit and employee self-service modules. This is captured in part by the measures **Direct Deposit Rate** and **Personnel Record Self-Service Usage per District FTE**.

Conversely, districts that underutilize modern automation systems could see an increase in **Pay Check Errors per 10K Payments** and increased **W-2 Correction Rates (W-2c's)** due to the manual effort required, as well as an excessive level of **Overtime Hours per Payroll Employee**. **Percent of Off- Cycle Payroll Checks** may also indicate lower productivity, as this may increase the workload of the Payroll department staff.

These service level, productivity, and efficiency measures should be considered in combination, and provide district leaders with a baseline of information to determine whether their payroll function:

- Needs better automation to improve accuracy and reduce workload
- Should consider switching to software that is more accurate and efficient
- Has problems with time management or workload management, or should have clearer policies around timelines
- Has staff that is under-skilled or under-trained
- Should adopt a policy to increase direct deposits

Additionally,the following factors should be considered when evaluating performance levels:

- Number of contracts requiring compliance
- Frequency of payrolls
- Complexity of state/local reporting requirements

COMPENSATION

Pay Checks Processed per FTE per Month
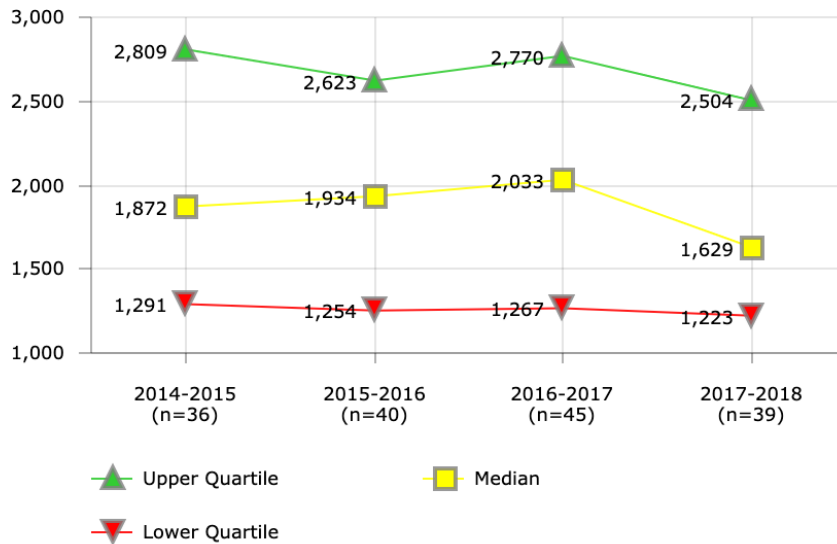
Description of Calculation

Total number of pay checks processed by Payroll department, divided by total number of Payroll staff (FTEs), divided by 12 months.

Importance of Measure

This measure is a driver of a payroll department's costs. Lower processing rates may result from a low level of automation, high pay check error rates, or high rates of off-cycle pay checks that must be manually processed. Higher processing rates may be the result of increased automation and highly competent staff.

Factors that Influence

- Direct deposit participation rate
- Pay check error/correction rate
- Staffing levels

Districts in Best Quartile (2017-2018)

- Baltimore City Public Schools
- Broward County Public Schools
- Charlotte-Mecklenburg Schools
- Chicago Public Schools
- Miami-Dade County Public Schools
- Milwaukee Public Schools
- Orange County Public School District
- Palm Beach County School District
- Pinellas County Schools
- Shelby County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			564	
2	1,425	1,803		1,430
3	1,568	1,135	1,247	
4	1,649	1,333	1,512	1,503
5			828	1,031
7	1,292	1,301	1,327	1,259
8	2,799	2,686	2,963	2,996
9	2,476	2,689	2,603	2,317
10		2,508	2,374	2,324
11		944	1,267	
12	705	750	744	749
13	4,464	4,305	4,467	5,048
14	2,348	1,887	2,371	1,468
16	1,400			1,028
18	3,038	2,924	4,112	2,504
19	849			
20	1,703	981	1,515	1,649
21	1,291			
23				1,629
25	2,042	2,040	2,245	2,105
26	4,763			
27			2,259	2,166
28		2,181	1,823	1,852
30	3,774	3,439	3,657	3,514
32	4,500	4,662	4,618	4,800
34	887	1,061		
35	1,210	1,352	1,167	1,197
37	1,131	1,064	988	922
39	4,268	4,558	3,752	
40			1,082	1,188
41	1,600	1,652	1,779	1,594
43		1,981	2,033	2,167
44	1,296	1,297	1,220	1,103
45		1,542	1,528	
46	2,600	2,560	2,770	2,688
48	2,434	2,330	2,276	2,562
49		2,155	2,114	
50			1,565	1,491
51	2,138	2,123	1,953	
52		1,105	3,553	
53	2,281	2,247	2,238	2,128
54	2,925	3,611	3,389	3,320
55	2,818	2,953	2,978	2,778
57		1,257	1,486	1,564
58	3,652	3,379	3,258	
62	406	813		980
63	1,392	1,250	1,081	1,234
66	2,159	2,182	2,198	
67	1,041	1,342	1,309	1,362
71	1,224	1,182	1,246	1,223
74				848
76		1,099		
97			6,259	3,427
431			2,125	2,121

COMPENSATION

Payroll Cost per $100K Spend
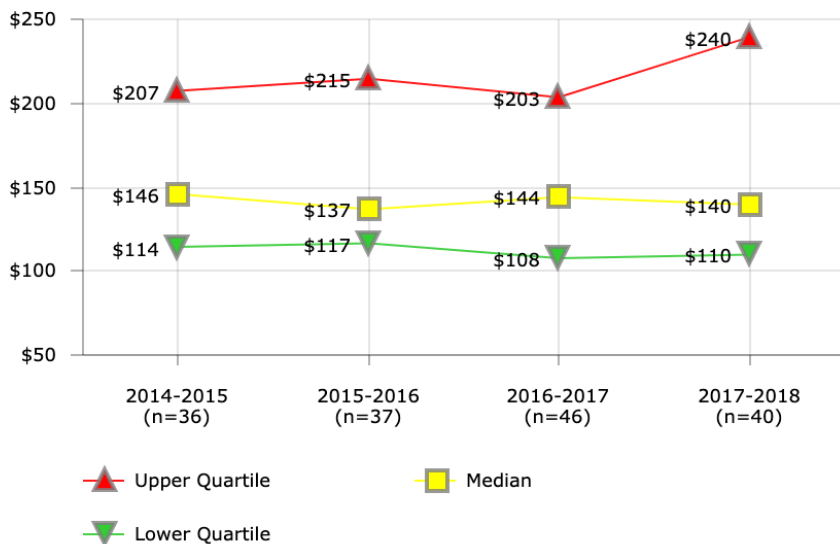
Description of Calculation

Total Payroll personnel costs plus total payroll non-personnel costs, divided by total district payroll spend over $100,000.

Importance of Measure

This measures the efficiency of the payroll operation. A higher cost could indicate an opportunity to realize efficiencies in payroll operation while a lower cost indicates a leaner, more efficient operation.

Factors that Influence

- Number of employees processing the payroll
- Skill level of the employees processing payroll
- Types of software/hardware used to process the payroll
- Processes and procedures in place to collect payroll data
- Number of employees being paid
- Number of contracts requiring compliance
- Frequency of payrolls
- Complexity of state/local reporting requirements

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Baltimore City Public Schools
- Broward County Public Schools
- Chicago Public Schools
- Clark County School District
- Dallas Independent School District
- El Paso Independent School District
- Jefferson County Public Schools (KY)
- Miami-Dade County Public Schools
- Pittsburgh Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			$144	
2	$174	$159		$202
3		$283	$296	
4	$145	$215	$301	$319
5			$118	$119
7	$121	$123	$128	$133
8	$128	$134	$131	$124
9	$91	$103	$91	$108
10		$103	$101	$114
11		$171	$157	
12	$538	$535	$415	$317
13	$76	$79	$73	$64
14	$146	$137	$161	$161
16	$217			$111
18			$93	$124
19	$310			$282
20	$156	$433	$357	$335
21	$268			
23				$211
25	$583	$111	$124	$114
26	$44			
27			$270	$274
28			$205	$208
30	$126	$144	$163	$137
32	$51	$49	$50	$47
34	$293	$335		
35	$345	$327	$336	$305
37	$145	$132	$144	$142
39	$106	$113	$58	
40			$151	$277
41	$99	$117	$121	$104
43		$117	$108	$106
44	$165	$204	$202	$237
45		$196	$145	
46	$117	$117	$100	$104
48	$150	$146	$203	$195
49	$141	$200	$205	$204
50			$147	$197
51	$198	$254	$270	
52		$224	$109	
53	$111	$122	$119	$102
54	$72		$75	$74
55	$224	$78	$79	
57		$219	$294	$361
58	$97	$98	$99	
62		$313		
63	$159	$154	$157	$209
66	$134	$133	$128	
67	$149	$120	$166	$126
71	$126	$105	$128	$108
74				$242
76			$175	
77	$320			
79			$303	$309
97			$117	$128
101	$173			
431			$93	$91

COMPENSATION

Payroll Cost per Pay Check
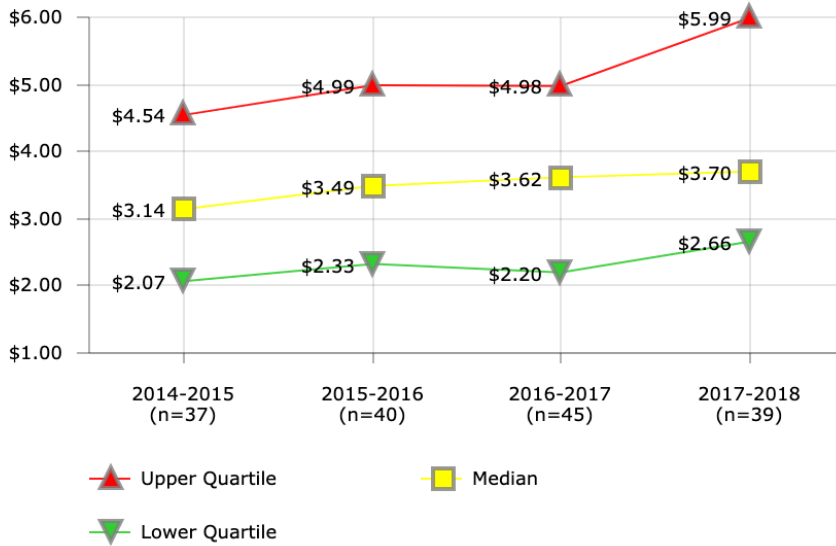
Description of Calculation

Total Payroll personnel costs plus total payroll non-personnel costs, divided by total number of payroll checks.

Importance of Measure

This measures the efficiency of the payroll operation. A higher cost could indicate an opportunity to realize efficiencies in payroll operation while a lower cost indicates a leaner, more efficient operation.

Factors that Influence

- Number of employees processing the payroll
- Skill level of the employees processing payroll
- Types of software/hardware used to process the payroll
- Processes and procedures in place to collect payroll data
- Number of employees being paid
- Number of contracts requiring compliance
- Frequency of payrolls
- Complexity of state/local reporting requirements

Districts in Best Quartile (2017-2018)

- Baltimore City Public Schools
- Broward County Public Schools
- Charlotte-Mecklenburg Schools
- Chicago Public Schools
- El Paso Independent School District
- Hillsborough County Public Schools
- Miami-Dade County Public Schools
- Milwaukee Public Schools
- Palm Beach County School District
- Pinellas County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			$9.01	
2	$4.16	$3.70		$4.98
3	$3.90	$8.85	$9.25	
4	$3.14	$4.65	$6.35	$7.27
5			$6.91	$6.66
7	$4.54	$4.78	$4.91	$5.36
8	$2.06	$2.30	$2.12	$2.05
9	$2.23	$2.55	$2.47	$3.11
10		$2.14	$2.20	$2.48
11		$5.54	$4.60	
12	$9.83	$9.68	$9.73	$10.09
13	$1.09	$1.14	$1.07	$0.94
14	$2.07	$2.25	$2.09	$3.32
16	$6.45			$5.46
18	$2.64	$2.49	$1.81	$3.11
19	$8.39			
20	$2.39	$8.57	$5.96	$6.63
21	$5.55			
23				$3.70
25	$2.42	$2.43	$2.75	$2.79
26	$1.08			
27			$3.18	$3.29
28		$3.06	$4.65	$4.72
30	$1.99	$2.20	$2.43	$2.10
32	$1.16	$1.15	$1.21	$1.17
34	$5.79	$6.09		
35	$6.53	$6.67	$7.31	$6.43
37	$4.70	$4.73	$4.88	$5.01
39	$2.08	$2.02	$1.14	
40			$5.36	$7.73
41	$3.32	$4.13	$3.97	$4.20
43		$5.19	$4.98	$4.77
44	$3.12	$3.41	$3.58	$3.04
45		$3.52	$3.16	
46	$2.84	$3.21	$2.49	$2.66
48	$3.57	$3.45	$3.62	$3.66
49	$1.64	$2.36	$2.61	
50			$4.28	$5.25
51	$4.04	$3.73	$4.00	
52		$4.77	$2.33	
53	$2.67	$3.04	$2.91	$2.90
54	$1.77	$1.72	$1.81	$1.87
55	$1.84	$1.77	$1.84	$1.87
57		$6.14	$5.26	$6.95
58	$1.86	$2.02	$2.15	
62	$6.77	$6.57		$2.71
63	$4.19	$4.41	$4.35	$5.99
66	$3.59	$3.63	$3.66	
67	$5.94	$5.34	$7.70	$6.34
71	$3.56	$3.39	$4.62	$4.04
74				$6.67
76		$5.74		
97			$1.54	$1.70
431			$1.98	$1.95

COMPENSATION

Pay Checks - Errors per 10K Payments

Description of Calculation

Total number of pay check errors, divided by total number of pay checks handled by Payroll department over 10,000.

Importance of Measure

High error rates can indicate a lack of adequate controls.

Factors that Influence

- Process controls
- Staff turnover
- Staff experience
- Payment system
- Level of automation

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Atlanta Public Schools
- Clark County School District
- Dallas Independent School District
- Jefferson County Public Schools (KY)
- Miami-Dade County Public Schools
- Minneapolis Public Schools
- Norfolk School District
- Palm Beach County School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2		17.6		
3		21.9	13.1	
4	4.0	1.8	1.8	6.4
5			11.4	13.6
7	8.9	4.9	3.3	2.6
8	2.8	2.0	2.5	3.6
9	0.6	1.6	0.3	0.9
11		28.9	2.7	
12	13.4	13.6	10.5	31.6
13	85.0	83.2	79.7	79.6
14	14.3	18.8	10.7	90.1
16	44.8			91.9
18	12.6	7.1	6.6	10.9
19	127.4			
20			34.7	56.8
25			17.2	96.8
26	6.3			
27			1.9	1.6
28			2.7	2.8
30	8.9	9.4	10.6	9.9
32	1.2	1.1	2.1	2.5
34	7.1	73.6		
35	180.9	40.1		
37	187.0	111.9	277.5	762.2
39	2.0	2.0	6.6	
40			41.5	68.0
41	35.6	35.6	74.9	0.4
43		16.4	8.7	6.9
44	5.2	6.9	5.9	6.0
45		1.5		
46	293.5	90.6	16.6	17.1
48	8.4	11.2	11.9	11.2
49		125.6	148.8	
50			10.9	14.0
51		17.6	10.8	
52		59.0	329.9	0.9
53	1.4	2.9	2.5	1.7
54	256.4	250.8	244.8	
55	371.8			
57				6.3
58	7.6	10.0	4.8	
62	181.0	154.7		21.3
63	87.5	47.6	46.5	25.6
66	8.9	11.0	19.0	
67	181.0	140.9	5.9	4.3
71	7.0	10.0	26.3	18.7
76		53.4		
97				66.3
431		8.1	6.1	

COMPENSATION

Payroll Staff - Overtime Hours per FTE
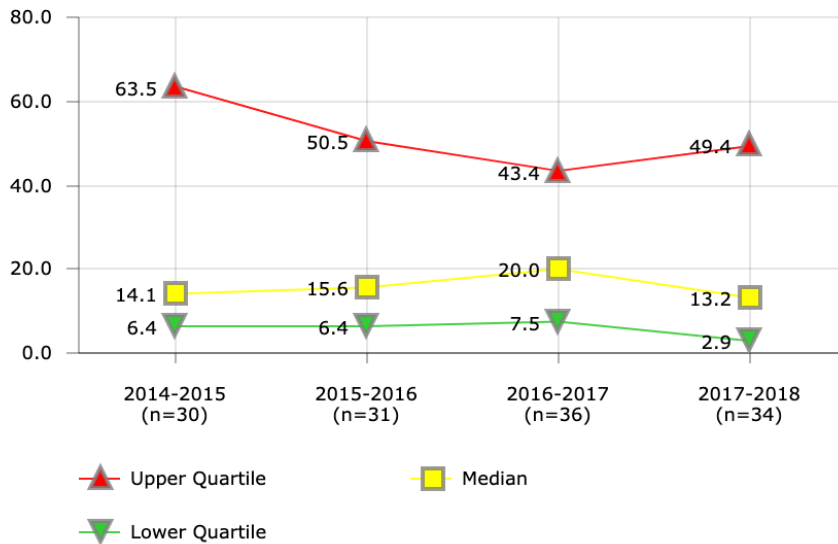
Description of Calculation

Total number of Payroll overtime hours, divided by total number of Payroll staff (FTEs).

Importance of Measure

This measures the efficiency and effectiveness of the payroll department. Excessive overtime can be an indication that staffing levels are inadequate or that processes and procedures need to be revised and streamlined to make the work more efficient. An absence of any overtime may indicate staffing levels that are too high for the volume of work the department is processing.

Factors that Influence

- Staffing levels
- Error rate
- Direct deposit participation

Districts in Best Quartile (2017-2018)

- Clark County School District
- El Paso Independent School District
- Guilford County School District
- Miami-Dade County Public Schools
- Orange County Public School District
- Palm Beach County School District
- Pittsburgh Public Schools
- Portland School District
- St. Louis City Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			1.6	
2	12.6	38.3		13.6
3	117.3	46.4	36.8	
4	15.8	48.9	50.0	49.5
5			6.6	0.1
7	23.5	6.4	12.6	12.1
8				0.1
9				0.5
10		31.8	25.3	9.0
11		24.9	31.7	
12		5.8	4.7	
14	9.5	12.8	20.0	38.8
16	10.1			5.3
18	119.2	10.8	25.1	49.4
19	68.9			11.9
20	268.9	117.3	33.6	85.8
21	43.9			
23				65.4
25	149.2	79.8	102.9	104.2
26	41.2			
27			25.3	23.5
28		17.5	23.4	40.4
30	6.1	1.7	0.8	3.0
32		3.2	2.2	2.5
34	1,106.0	100.0		
35	3.2	14.6	8.4	
37	91.5	62.5	133.8	37.6
39	10.9	11.1	8.9	
40			88.7	83.0
43				2.9
44	4.5		12.6	12.8
45		50.5	53.0	
46	15.7	59.4	20.0	
48	36.1	15.6	8.3	1.8
49	0.4			0.9
50			54.5	47.8
51	2.6	5.6	2.4	
52		3.8	2.0	
53	45.7	46.0	54.5	48.4
54	7.8	15.3	23.4	261.7
55	9.4	13.0	10.8	19.1
57		91.7		334.9
58	8.1			
62		8.1		7.5
63	0.2		1.2	1.1
66	1.0	4.4	13.1	
67	6.4	2.3	4.0	5.4
71	63.5	79.2	219.9	115.7
76			77.7	
431			11.1	2.0

COMPENSATION

Personnel Record Self-Service Usage per District FTE

Description of Calculation

Total number of employee records self-service changes, divided by total number of district employees (FTEs).

Importance of Measure

This measures the level of automation of the payroll department, which can reduce error rates and processing costs.

Factors that Influence

- Software used may not provided employee self-service
- Employee self-service modules of the software may not be in use
- Implementation of these modules may be too costly
- Support/help desk services for the employee self-serve modules may not be available

Districts in Best Quartile (2017-2018)

- Charlotte-Mecklenburg Schools
- Chicago Public Schools
- Cleveland Metropolitan School District
- Palm Beach County School District
- Portland School District

District	2014-2015	2015-2016	2016-2017	2017-2018
3			16%	
4	52%	57%	43%	51%
5				104%
8	103%	150%	156%	178%
12	18%	38%	38%	
13	214%	93%		43%
16	37%			
23				3%
26	37%			
28				39%
30	31%	33%	72%	43%
32	47%	38%	42%	43%
37	48%	53%	57%	
39	184%	52%	98%	
41		48%	36%	27%
44				43%
46		11%	29%	27%
48	65%	54%	57%	
51			54%	
52		228%	55%	37%
54	130%	142%	121%	134%
55	84%		120%	158%
57				172%
66	1%	2%		
67				76%
97				19%

COMPENSATION

W-2 Correction Rate (W-2c)
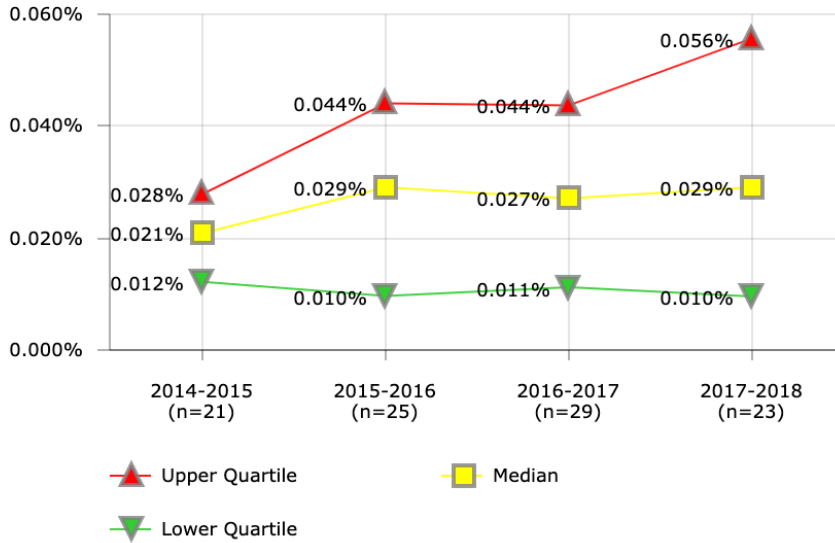
Description of Calculation

Total number of W-2(c) forms issued, divided by total number of W-2 forms issued.

Importance of Measure

W-2(c) forms are the result of errors in the initial W-2 filing. Corrections can be costly in terms of staff time.

Factors that Influence

- Process controls
- Quality controls

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Broward County Public Schools
- Clark County School District
- Jefferson County Public Schools (KY)
- Miami-Dade County Public Schools
- Palm Beach County School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			0.047%	
2		0.967%		
3		0.023%	0.023%	
7		0.035%	0.010%	
8		0.010%	0.010%	0.010%
9	0.002%	0.011%	0.002%	0.007%
10		0.006%	0.015%	100.000%
11		0.044%		
12	0.015%	0.043%	0.029%	
13	0.028%	0.013%		0.008%
14	0.025%			0.006%
16	0.157%			
18	0.006%	0.006%	0.012%	0.075%
20			0.041%	0.055%
21	0.139%			
25	0.053%	0.157%	0.079%	0.011%
28			0.011%	
30	0.015%	0.029%	0.029%	0.029%
32	0.012%	0.002%	0.002%	0.006%
37		0.055%	0.092%	0.056%
39	0.015%	0.188%	0.041%	
41	0.004%	0.008%	0.027%	0.015%
43		0.060%		0.057%
44	0.012%			0.344%
46	0.023%	0.032%	0.024%	0.033%
48	0.022%	0.015%	0.044%	0.014%
49	0.021%	0.035%	0.029%	
50				0.041%
51		0.058%	0.031%	
53	0.010%	0.005%	0.005%	0.005%
54	0.041%	0.004%	0.016%	0.022%
55	0.008%		0.045%	0.041%
57			0.059%	0.048%
58	0.028%	0.042%	0.023%	
63	0.038%		0.083%	
67		0.016%	0.008%	
71			18.647%	0.058%
97			0.005%	0.011%

COMPENSATION

Pay Checks - Direct Deposits

Description of Calculation

Total number of pay checks paid through direct deposit, divided by the total number of pay checks issued.

Importance of Measure

Use of direct deposit can increase the levels of automation and decrease costs.

Factors that Influence

- Payment systems
- Pay check policy

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Austin Independent School District
- Cleveland Metropolitan School District
- Denver Public Schools
- Fort Worth Independent School District
- Jefferson County Public Schools (KY)
- Miami-Dade County Public Schools
- Pinellas County Schools
- Pittsburgh Public Schools
- Shelby County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			90.5%	
2	95.2%	99.8%		91.3%
3	93.5%	94.0%	96.3%	
4	84.2%	94.4%	94.4%	97.5%
5			87.2%	83.0%
7	86.4%	89.1%	89.7%	90.5%
8	98.0%	97.8%	98.1%	98.0%
9	87.0%	89.8%	90.8%	90.5%
10		98.5%	98.3%	98.4%
11		83.2%	85.5%	
12	97.2%	96.8%	97.2%	97.7%
13	98.9%	98.9%	98.9%	99.0%
14	99.2%	99.1%	99.3%	99.1%
16	86.6%			89.5%
18	99.7%	99.4%	99.9%	99.9%
19	90.9%			
20	87.2%	94.9%	97.0%	97.0%
21	91.2%			
23				97.3%
25	79.1%	86.7%	97.3%	96.0%
26	92.8%			
27			97.8%	98.2%
28		100.0%	100.0%	100.0%
30	85.6%	84.8%	86.3%	86.6%
32	99.8%	99.8%	99.8%	99.8%
34	99.0%	100.0%		
35	96.7%	97.4%	98.5%	96.8%
37	100.0%	100.0%	100.0%	100.0%
39	95.1%	95.9%	99.5%	
40				99.8%
41	99.5%	99.5%	91.5%	99.2%
43		100.0%	100.0%	100.0%
44	97.8%	98.0%	97.5%	97.9%
45		84.1%	85.2%	
46	90.4%	92.1%	92.7%	92.1%
48	99.6%	99.6%	99.5%	99.5%
49	87.0%	95.8%	96.4%	
50			97.1%	96.6%
51	94.9%	100.0%	99.5%	
52		94.7%	96.6%	97.0%
53	100.0%	100.0%	100.0%	100.0%
54	95.1%	99.1%	96.7%	96.8%
55	99.6%		100.6%	
57		99.7%	94.7%	100.0%
58	94.0%	95.4%	95.0%	
62		84.7%		90.6%
63	97.7%	98.5%	99.0%	99.4%
66	99.0%	99.1%	98.3%	
67	87.8%	85.1%	87.4%	87.6%
71	100.0%	99.9%	99.8%	99.8%
74				86.6%
76			68.4%	
97			98.9%	104.9%
431			99.3%	99.2%

Financial Management

Performance metrics in financial management assess the overall financial health of a district, as measured by its **Fund Balance Ratio to District Revenue** and **Debt Service Burden per $1,000 Revenue** . They also measure a district's *practices in effective budgeting* . These practices are broadly represented by a district's **Expenditure Efficiency** and **Revenue Efficiency** , which compare the adopted and final budgets to actual levels of income and spending. A value close to 100% shows highly accurate budget forecasting . Finally, **Days to Publish Annual Financial Report** is a measure of the timeliness of a district's financial disclosures.

Generally, *leadership and governance factors* are the starting point of good financial health:

- School board and administrative policies and procedures
- Budget development and management processes
- Unrestricted fund balance use policies and procedures
- Operating funds definition

Additionally, other conditions and factors should be considered as you evaluate your district's financial health and forecast for the future:

- Revenue experience, variability, and forecasts
- Expenditure trends, volatility, and projections
- Per capita income levels
- Real property values
- Local retail sales and business receipts
- Commercial acreage and business property market value
- Changes in local employment base
- Changes in residential development trends
- Restrictions on legal reserves
- Age of district infrastructure
- Monitoring and reporting systems

FINANCIAL MANAGEMENT

Debt Principal Ratio to District Revenue
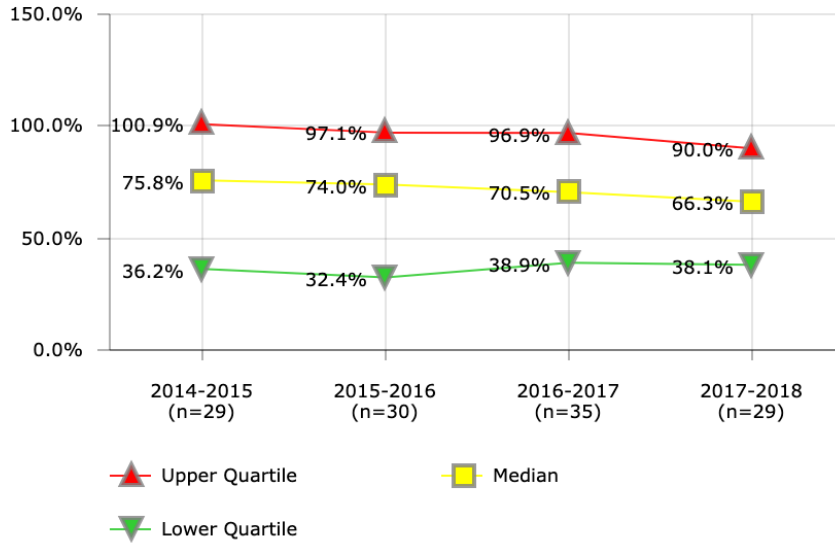
Description of Calculation

Total debt principal, divided by total debt servicing costs.

Importance of Measure

This evaluates the total level of debt that the district currently owes relative to its annual revenue.

Factors that Influence

- Tax base and growth projections
- Capital projects
- Levels of state and grant funding
- Interest rates (cost of borrowing)
- Fund balance ratio

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Cleveland Metropolitan School District
- Des Moines Public Schools
- Duval County Public Schools
- Jefferson County Public Schools (KY)
- Milwaukee Public Schools
- Pinellas County Schools
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	3.8%			
3		27.6%	58.5%	
4	75.8%	75.0%	70.5%	59.8%
7	42.4%	85.3%	79.7%	76.2%
8	104.1%	97.1%	88.4%	78.1%
9	100.9%	100.8%	90.9%	91.6%
10		51.3%	52.0%	48.1%
11		140.9%	131.8%	
12	36.2%	32.4%	29.1%	35.9%
13	85.5%	80.4%		72.2%
14	70.5%	73.0%	81.6%	89.1%
18	0.1%		0.0%	
20	93.2%	72.1%	67.1%	61.5%
21	22.1%			
23				103.1%
28		11.2%	10.2%	9.6%
30	33.2%	32.4%	34.1%	35.6%
32	112.6%	116.1%	125.3%	116.2%
34	0.9%	25.8%		
35	52.3%	47.0%	49.2%	45.6%
37	250.1%	234.8%	263.2%	
39	136.1%	146.7%	161.6%	
40			104.7%	127.3%
41	177.5%		174.9%	164.8%
43		25.4%	46.8%	42.5%
44	39.8%	41.0%	38.9%	38.1%
45			91.2%	
46	11.1%			
47	84.3%	83.2%	96.9%	82.6%
48	81.9%	76.4%	72.0%	66.3%
51	60.7%	55.7%	40.8%	
53			39.0%	32.8%
54	123.7%	134.9%		149.3%
55	0.1%	0.1%	0.0%	
57			34.3%	26.8%
58	105.3%	98.0%	103.7%	90.0%
62		10.2%		
63	89.4%	86.7%	77.5%	78.3%
67	60.6%	51.9%	63.9%	58.5%
71	80.6%	79.3%	94.1%	
79			27.9%	25.1%
97			1.5%	7.7%
431			107.0%	110.2%

FINANCIAL MANAGEMENT

Debt Servicing Costs Ratio to District Revenue

Description of Calculation

Total debt servicing costs, divided by total district operating revenue.

Importance of Measure

This evaluates the annual amount paid in debt servicing relative to annual district revenue.

Factors that Influence

- Interest rates (cost of borrowing)
- Level of debt
- Tax base and growth projections
- Revenue sources to pay down debt
- Fund balance ratio

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Austin Independent School District
- Charlotte-Mecklenburg Schools
- Cleveland Metropolitan School District
- Columbus Public Schools
- Duval County Public Schools
- Milwaukee Public Schools
- Pinellas County Schools
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	0.4%			
3		5.7%	5.7%	
4	7.5%	15.4%	7.8%	7.1%
7	6.4%	12.4%	12.2%	12.0%
8	8.8%	8.2%	9.3%	11.5%
9	17.6%	15.9%	15.7%	15.5%
10		17.0%	7.4%	10.2%
11		12.6%	12.2%	
12	3.6%	3.4%	4.3%	3.2%
13	8.0%	8.0%		7.3%
14	9.2%	10.5%	9.6%	10.7%
16		7.3%		
18	0.0%		0.0%	
20	9.5%	7.0%	6.9%	7.0%
21	6.3%			
23				10.2%
28		1.8%	1.7%	0.8%
30	3.2%	2.7%	6.9%	3.0%
32	10.2%	9.6%	9.3%	10.6%
34	14.2%	2.7%		
35	2.4%	2.2%	2.2%	2.3%
37	33.8%	16.1%	18.5%	
39	12.1%	13.9%	16.6%	
40			11.9%	12.9%
41	0.3%	0.3%	15.5%	14.3%
43		4.1%	7.0%	7.2%
44	5.1%	2.8%	2.3%	2.3%
45			27.4%	
46	1.5%			
47	9.1%	9.3%	5.7%	9.9%
48	6.5%	5.6%	5.3%	5.1%
51	11.3%	8.5%	8.7%	
53			3.9%	3.7%
54	10.9%	9.9%	11191.1%	10.8%
55	0.0%	0.0%	0.0%	0.0%
56	6.2%	6.5%		7.2%
57			2.6%	2.1%
58	8.9%	8.3%	43.7%	7.9%
61	18.8%	12.1%		14.0%
62		0.0%		
63	7.7%	7.9%	7.9%	8.0%
67	4.9%	4.2%	4.3%	4.4%
71	10.4%	7.7%	9.0%	0.0%
77	10.9%	11.2%		14.4%
79			2.5%	2.3%
97			0.6%	0.6%
101	4.8%	3.9%		4.3%
431			6.6%	7.6%
1728	7.3%		7.1%	6.3%

FINANCIAL MANAGEMENT

Fund Balance Ratio (E) All Types
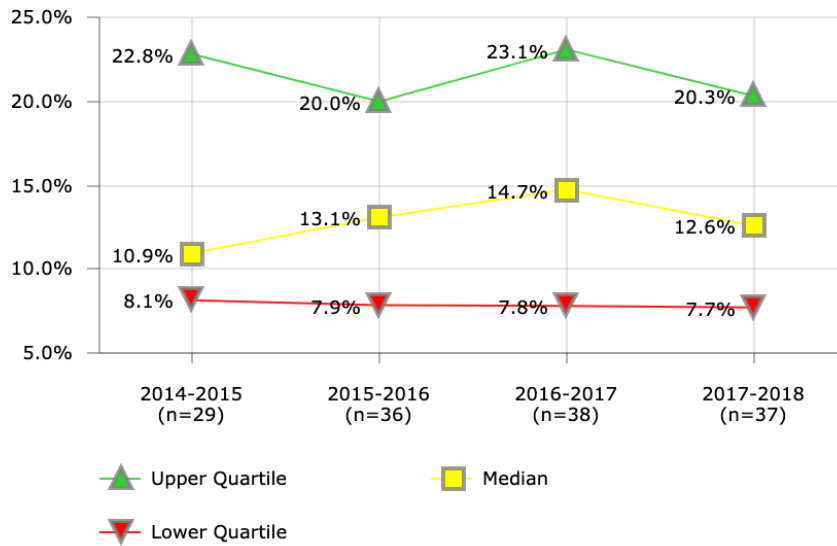
Description of Calculation

Total fund balance of all types (includes unassigned, assigned, committed, restricted and nonspendable fund balance), divided by total district operating expenditures.

Importance of Measure

This measure assesses the fiscal health of the district supported by the general fund, including financial capacity to meet unexpected or planned future needs. A high percentage indicates greater fiscal health and financial capacity to meet unexpected or future needs. A low percentage indicates risk for the district in its ability to meet unexpected changes in revenues or expenses.

Factors that Influence

- School board and administrative policies and procedures
- Administrative leadership and decision making processes
- Budget development and management processes
- Revenue experience, variability and forecasts
- Expenditure trends, volatility and projections
- Planned uses of fund balance
- Restrictions on legal reserves
- Unreserved fund balance use policies and procedures
- Local fiscal authority policies and procedures
- Operating funds definition

Districts in Best Quartile (2017-2018)

- Cincinnati Public Schools
- Columbus Public Schools
- Dallas Independent School District
- Dayton Public Schools
- Detroit Public Schools
- El Paso Independent School District
- Orange County Public School District
- St. Louis City Public School District
- Stockton Unified School District
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	3.2%	7.6%		
3		8.7%	9.8%	
4	8.2%	9.4%	9.8%	8.3%
7	11.0%	19.8%	17.8%	18.1%
8	7.1%	7.5%	7.8%	8.6%
9	17.8%	3.5%	2.2%	
10		8.7%	7.5%	7.7%
11		19.0%	24.9%	
12	39.0%	15.1%	14.7%	14.8%
13	7.5%	8.1%		6.7%
14	8.1%	9.2%	8.5%	10.0%
16	9.6%	12.6%		
18	13.9%		18.2%	17.9%
19				28.6%
20	36.8%	32.8%	34.5%	34.1%
21	9.4%			
23				12.6%
25				8.1%
28		13.6%	12.3%	10.4%
30	7.4%	7.6%	3.8%	3.4%
32	4.2%	5.8%	7.1%	7.7%
34	46.1%	26.2%		
35	42.0%	34.5%	34.9%	41.1%
37	17.1%	14.0%	14.8%	
39	35.9%	39.4%	36.8%	
40			55.0%	
41	24.5%	23.6%	16.3%	23.6%
43		24.2%	23.1%	19.5%
44	10.9%	9.5%	7.2%	5.5%
45			18.6%	
46	9.9%			
47	8.4%	8.6%	7.4%	7.2%
48	22.8%	26.1%	24.0%	21.8%
49		2.5%	6.8%	
50			13.4%	20.3%
51		17.8%	10.2%	
53			22.9%	17.0%
54	6.4%			6.1%
55	7.0%	7.0%	6.4%	5.1%
56	15.8%	20.2%		
57			12.5%	6.5%
58		3.5%	0.7%	2.2%
61		6.6%		9.4%
62		16.0%		
63	15.3%	19.3%	25.1%	37.5%
67	8.8%	10.7%	17.5%	14.8%
71	23.9%	30.5%	24.8%	19.1%
77		15.3%		10.6%
79			20.4%	21.5%
97			8.0%	7.9%
101				14.7%
431			23.0%	21.8%
1728			33.4%	27.8%

FINANCIAL MANAGEMENT

Fund Balance Ratio (C) Unrestricted

Description of Calculation

Total fund balance that was unrestricted (includes unassigned, assigned and committed fund balance), divided by total district operating expenditures.

Importance of Measure

This measure assesses the fiscal health of the district supported by the general fund, including financial capacity to meet unexpected or planned future needs. A high percentage indicates greater fiscal health and financial capacity to meet unexpected or future needs. A low percentage indicates risk for the district in its ability to meet unexpected changes in revenues or expenses.

Factors that Influence

- School board and administrative policies and procedures
- Administrative leadership and decision making processes
- Budget development and management processes
- Revenue experience, variability and forecasts
- Expenditure trends, volatility and projections
- Planned uses of fund balance
- Restrictions on legal reserves
- Unreserved fund balance use policies and procedures
- Local fiscal authority policies and procedures
- Operating funds definition

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Cincinnati Public Schools
- Columbus Public Schools
- Dallas Independent School District
- Dayton Public Schools
- Orange County Public School District
- Pittsburgh Public Schools
- St. Louis City Public School District
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	2.1%	5.9%		
3		4.8%	9.2%	
4	4.0%	6.5%	6.9%	5.1%
7	8.9%	15.6%	13.7%	13.8%
8	4.8%	6.1%	6.2%	6.8%
9	4.6%	2.7%	0.8%	1.3%
10		7.0%	5.4%	5.8%
11		15.6%	22.1%	
12	11.7%	11.1%	10.6%	11.4%
13	6.4%	6.5%		5.5%
14	6.4%	7.6%	6.5%	7.6%
16	8.1%			
18	10.2%		14.3%	14.0%
19				26.7%
20	24.7%	22.5%	25.5%	24.6%
21	8.0%			
23				11.3%
25				3.9%
28		11.8%	10.5%	8.4%
30	4.2%	3.9%	2.8%	2.6%
32	3.8%	5.2%	6.5%	7.1%
34	37.8%	26.1%		
35	35.4%	27.8%	29.2%	35.1%
37	8.7%	7.1%	9.3%	
39	33.5%	37.1%	34.4%	
40			23.6%	
41	23.8%	22.9%	15.5%	22.7%
43		23.3%	21.8%	18.0%
44	9.4%	7.7%	5.4%	3.8%
45			16.0%	
46	9.0%	0.0%	0.0%	0.0%
47	8.1%	8.4%	7.2%	
48	20.5%	24.0%	22.3%	20.5%
49		1.1%	3.0%	
50			13.0%	16.8%
51		14.3%	9.9%	
53			12.4%	10.9%
54	4.5%			4.9%
55	2.9%	2.4%	1.5%	2.0%
56	12.2%			5.9%
57			9.7%	4.5%
58		3.3%	0.5%	2.0%
61	3.9%	0.3%		
62		14.3%		
63	6.2%	6.1%	14.0%	20.1%
67	8.1%	9.5%	16.4%	12.9%
71	17.4%	17.5%	24.5%	19.1%
77	5.6%			
79			13.3%	21.5%
97			5.0%	5.7%
101	8.2%	1.2%		5.9%
431			21.8%	17.2%
1728	18.0%			

FINANCIAL MANAGEMENT

Expenditures Efficiency - Adopted Budget as Percent of Actual

Description of Calculation

Total budgeted expenditures in the adopted budget, divided by total district operating expenditures.

Importance of Measure

This measure assesses efficiency in spending against the initially adopted general fund expenditure budget. A high percentage nearing 100% indicates efficient utilization of appropriated resources. A low percentage, or a percentage significantly exceeding 100%, indicates major variance from the final approved budget and signifies that the budget was inaccurate, misaligned with the actual needs of the school system, significantly impacted by unforeseen factors, and/ or potentially mismanaged. Districts experiencing a low percentage or a significantly high percentage should thoroughly investigate the causes for the variances and reevaluate their budget development and management processes to improve accuracy and alignment. Districts having significant variances in expenditures to budget when measured against the original budget, but near 100% when measured against the final amended budget, are monitoring and adjusting their budgets during the year to meet the changing conditions of the district. Such districts should also consider reevaluating their budget development and management processes to improve accuracy and alignment.

Factors that Influence

- School board and administrative policies and procedures
- Budget development and management processes
- Administrative organizational structure, leadership styles, decision making processes and distribution of authority
- Departmental and individual employee responsibilities and competencies
- Performance management, monitoring, and reporting systems
- General Fund definition

District	2014-2015	2015-2016	2016-2017	2017-2018
2	85.0%	85.5%		
3		55.2%	92.9%	
4	96.5%	97.1%	97.7%	91.1%
7	48.1%	93.7%	94.7%	96.2%
8	103.7%	104.2%	102.6%	104.9%
9	105.7%	101.2%	100.5%	103.0%
10		116.0%	99.1%	99.5%
11		101.8%	104.1%	
12	75.0%		79.2%	80.7%
13	103.1%	101.7%		98.7%
14	106.6%	107.2%	109.3%	107.2%
16	81.3%			
18	97.8%		106.0%	102.3%
19				113.1%
20	82.6%	99.0%	99.3%	102.9%
21	100.2%			
23				95.4%
25	91.6%	91.7%		93.0%
28		106.0%	101.4%	102.3%
30	98.6%	98.4%	97.0%	96.8%
32	102.3%	105.0%	106.7%	105.6%
34	90.4%	92.2%		
35	131.5%	107.1%	105.2%	108.2%
37	103.4%	109.9%	101.7%	
39	102.1%	104.4%	101.2%	
40			92.2%	
41	87.2%	84.1%	94.4%	96.2%
43		86.8%	87.2%	87.5%
44	106.0%	108.5%	105.9%	105.9%
45			98.2%	
46	92.9%			
47	93.1%	103.7%	103.7%	106.0%
48	93.8%	96.9%	95.2%	93.6%
49		89.0%		
50			111.3%	85.8%
51		104.2%	87.1%	
53			112.7%	97.3%
54	102.4%	100.8%		103.1%
55	102.6%	105.1%	102.3%	100.5%
57			105.2%	79.5%
58	77.6%	89.6%	89.1%	
62		97.0%		
63	97.9%	100.6%	102.7%	102.0%
67	97.8%	89.2%	100.1%	91.8%
71	91.4%	114.1%	94.0%	92.4%
79			85.8%	81.1%
97			101.9%	97.0%
431			124.0%	111.8%

FINANCIAL MANAGEMENT

Revenues Efficiency - Adopted Budget as Percent of Actual

Description of Calculation

Total budgeted revenue in the adopted budget, divided by total district operating revenue.

Importance of Measure

 This measure assesses efficiency in spending against the initially adopted general fund revenue budget. A high percentage nearing 100% indicates efficient utilization of appropriated resources. A low percentage, or a percentage significantly exceeding 100%, indicates major variance from the final approved budget and signifies that the budget was inaccurate, misaligned with the actual needs of the school system, significantly impacted by unforeseen factors, and/ or potentially mismanaged. Districts experiencing a low percentage or a significantly high percentage should thoroughly investigate the causes for the variances and reevaluate their budget development and management processes to improve accuracy and alignment. Districts having significant variances in expenditures to budget when measured against the original budget, but near 100% when measured against the final amended budget, are monitoring and adjusting their budgets during the year to meet the changing conditions of the district. Such districts should also consider reevaluating their budget development and management processes to improve accuracy and alignment.

Factors that Influence

- School board and administrative policies and procedures
- Budget development and management processes
- Administrative organizational structure, leadership styles, decision making processes and distribution of authority
- Departmental and individual employee responsibilities and competencies
- Performance management, monitoring, and reporting systems
- General Fund definition

District	2014-2015	2015-2016	2016-2017	2017-2018
2	84.9%	83.1%		
3		55.0%	88.2%	
4	93.5%	95.4%	94.7%	90.5%
7	47.4%	95.8%	95.1%	96.0%
8	98.4%	98.5%	97.2%	97.8%
9	102.6%	103.2%	101.3%	100.7%
10		100.9%	101.7%	100.2%
11		95.7%	97.8%	
12	75.2%	75.3%	80.0%	79.8%
13	102.1%	101.3%		100.3%
14	97.7%	98.6%	98.6%	98.1%
16	65.7%			
18	98.3%		103.4%	100.5%
20	82.8%	94.8%	93.9%	108.5%
21	100.5%			
23				94.0%
25	93.6%	90.7%		89.6%
28		103.5%	100.9%	100.5%
30	97.9%	95.7%	96.8%	97.2%
32	101.9%	102.9%	103.3%	101.2%
34	89.0%	91.8%		
35	152.7%	117.1%	110.4%	113.6%
37	93.2%	96.1%	91.0%	
39	94.4%	98.6%	99.7%	
40			88.5%	97.4%
41	84.0%	87.2%	92.8%	90.8%
43		44.4%	88.7%	86.7%
44	100.1%	104.0%	103.3%	103.9%
45			100.8%	
46	92.3%			
47	89.7%	103.4%	99.7%	103.7%
48	90.4%	90.7%	92.0%	90.0%
49		89.0%	144.9%	
50			100.7%	80.8%
51		103.3%	94.5%	
53			110.5%	94.8%
54	99.7%	111.9%		93.4%
55	104.0%	104.2%	102.0%	101.0%
57			101.2%	81.8%
58	82.8%	87.0%	99.4%	
62		54.5%		
63	98.1%	101.7%	95.9%	97.8%
67	93.7%	88.7%	92.9%	89.1%
71	88.8%	118.7%	92.4%	89.7%
79			82.0%	77.7%
97			105.2%	96.3%
431			125.7%	113.6%

FINANCIAL MANAGEMENT

Expenditures Efficiency - Final Budget as Percent of Actual

Description of Calculation

Total budgeted expenditures in the final budget, divided by total district operating expenditures.

Importance of Measure

 This measure assesses efficiency in spending against the final approved general fund expenditure budget. A high percentage nearing 100% indicates efficient utilization of appropriated resources. A low percentage, or a percentage significantly exceeding 100%, indicates major variance from the final approved budget and signifies that the budget was inaccurate, misaligned with the actual needs of the school system, significantly impacted by unforeseen factors, and/ or potentially mismanaged. Districts experiencing a low percentage or a significantly high percentage should thoroughly investigate the causes for the variances and reevaluate their budget development and management processes to improve accuracy and alignment. Districts having significant variances in expenditures to budget when measured against the original budget, but near 100% when measured against the final amended budget, are monitoring and adjusting their budgets during the year to meet the changing conditions of the district. Such districts should also consider reevaluating their budget development and management processes to improve accuracy and alignment.
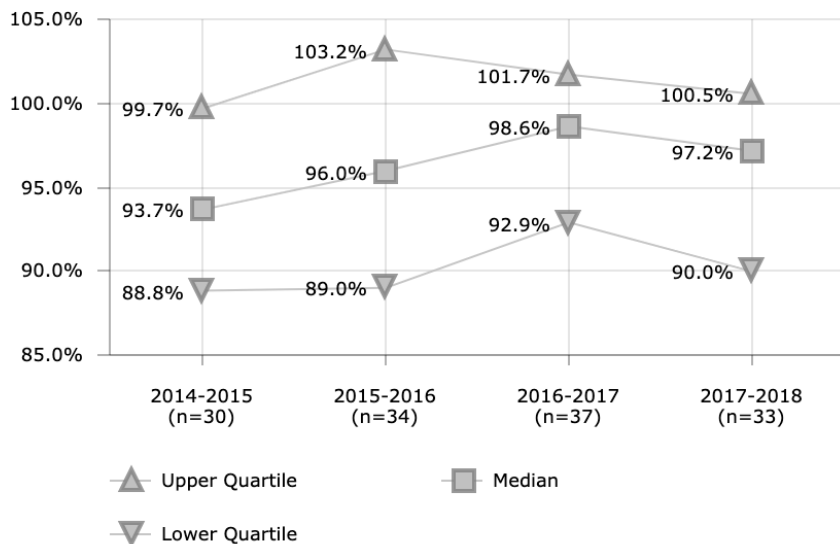
Factors that Influence

- School board and administrative policies and procedures
- Budget development and management processes
- Administrative organizational structure, leadership styles, decision making processes and distribution of authority
- Departmental and individual employee responsibilities and competencies
- Performance management, monitoring, and reporting systems
- General Fund definition

District	2014-2015	2015-2016	2016-2017	2017-2018
2	86.7%	86.4%		
3		58.2%	97.4%	
4	95.9%	97.0%	97.8%	91.1%
7	48.1%	95.8%	95.1%	99.1%
8	105.4%	105.5%	106.4%	107.3%
9	104.3%	103.4%	101.7%	102.1%
10		118.3%	104.2%	104.2%
11		106.6%	107.1%	
12	76.2%	77.6%	80.5%	82.4%
13	103.9%	102.5%		101.5%
14	110.1%	112.1%	110.0%	111.3%
16	87.0%			
18	106.8%		106.4%	106.7%
19				109.1%
20	87.1%	99.3%	104.2%	106.8%
21	102.1%			
23				100.5%
25	95.8%	97.6%		100.0%
28		102.1%	105.6%	104.1%
30	102.4%	105.7%	102.5%	101.7%
32	102.3%	103.1%	103.4%	103.2%
34	104.8%	101.3%		
35	129.7%	106.5%	105.5%	107.3%
37	107.3%	112.0%	106.5%	
39	122.2%	119.6%	116.5%	
40			92.6%	
41	90.2%	89.2%	101.0%	102.0%
43		86.8%	87.2%	87.5%
44	106.0%	107.8%	105.9%	106.5%
45			103.4%	
46	95.2%			
47	93.1%	103.7%	103.7%	106.0%
48	107.8%	107.9%	105.6%	102.7%
49		92.4%		
50			110.6%	77.3%
51		104.2%	87.1%	
53			113.0%	97.2%
54	102.4%	99.9%		103.1%
55	103.5%	105.5%	103.3%	101.9%
56	100.0%			
57			102.4%	80.1%
58	75.5%	90.3%	84.6%	
62		101.6%		
63	103.9%	104.3%	108.6%	104.7%
67	101.9%	97.7%	101.5%	98.4%
71	92.8%	104.3%	95.6%	94.4%
77	100.0%			
79			89.4%	83.6%
97			102.8%	102.4%
101	100.0%			
431			119.3%	108.8%

FINANCIAL MANAGEMENT

Revenues Efficiency - Final Budget as Percent of Actual

Description of Calculation

Total budgeted revenue in the final budget, divided by total district operating revenue.
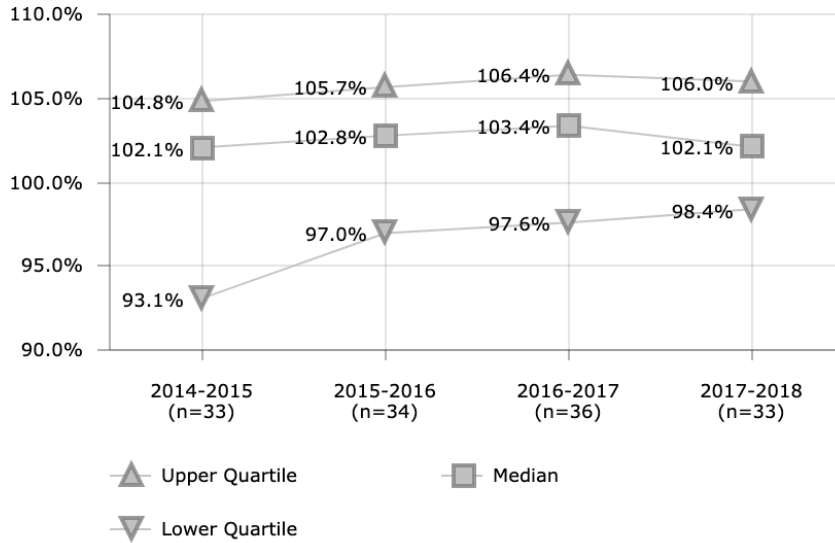
Importance of Measure

 This measure assesses efficiency in spending against the final approved general fund revenue budget. A high percentage nearing 100% indicates efficient utilization of appropriated resources. A low percentage, or a percentage significantly exceeding 100%, indicates major variance from the final approved budget and signifies that the budget was inaccurate, misaligned with the actual needs of the school system, significantly impacted by unforeseen factors, and/ or potentially mismanaged. Districts experiencing a low percentage or a significantly high percentage should thoroughly investigate the causes for the variances and reevaluate their budget development and management processes to improve accuracy and alignment. Districts having significant variances in expenditures to budget when measured against the original budget, but near 100% when measured against the final amended budget, are monitoring and adjusting their budgets during the year to meet the changing conditions of the district. Such districts should also consider reevaluating their budget development and management processes to improve accuracy and alignment.

Factors that Influence

- School board and administrative policies and procedures
- Budget development and management processes
- Administrative organizational structure, leadership styles, decision making processes and distribution of authority
- Departmental and individual employee responsibilities and competencies
- Performance management, monitoring, and reporting systems
- General Fund definition

District	2014-2015	2015-2016	2016-2017	2017-2018
2	86.7%	83.9%		
3		56.9%	95.5%	
4	92.8%	95.2%	94.8%	90.5%
7	47.4%	96.5%	96.0%	98.5%
8	101.4%	101.0%	101.4%	101.6%
9	102.1%	104.2%	101.7%	100.5%
10		102.5%	102.0%	101.8%
11		98.1%	99.4%	
12	76.3%	76.6%	81.0%	80.4%
13	103.0%	101.6%		101.0%
14	101.1%	102.2%	98.8%	101.8%
16	70.5%			
18	107.9%		103.3%	102.0%
20	118.4%	100.0%	105.6%	115.7%
21	101.8%			
23				98.9%
25	97.8%	94.4%		100.0%
28		99.5%	102.4%	102.3%
30	98.4%	98.5%	97.7%	98.1%
32	102.0%	102.4%	102.4%	102.0%
34	103.4%	100.8%		
35	151.1%	116.5%	112.0%	114.7%
37	97.1%	96.7%	96.6%	
39	105.2%	100.8%	104.8%	
40			88.9%	99.3%
41	87.2%	89.0%	95.4%	94.0%
43		44.4%	88.7%	86.7%
44	99.6%	103.1%	102.7%	103.4%
45			106.1%	
46	94.9%			
47	89.7%	103.4%	99.7%	103.7%
48	102.0%	101.1%	102.4%	98.8%
49		92.4%	151.4%	
50			108.8%	81.4%
51		103.3%	94.5%	
53			110.8%	94.8%
54	99.7%	110.9%		92.5%
55	106.2%	103.9%	103.0%	102.4%
57			100.3%	81.1%
58	83.4%	89.1%	97.7%	
62		59.2%		
63	101.2%	105.5%	103.6%	101.3%
67	98.9%	92.9%	94.9%	92.5%
71	91.6%	105.1%	93.1%	93.0%
79			85.4%	79.4%
97			106.0%	101.3%
431			117.2%	103.8%

Grants Management

Good performance in grants management is reflected in a few basic performance characteristics. Cash flow and availability of grant funds are the primary concerns: Do you spend all your grant funds in the grant period? How quickly do you process reimbursements? These are addressed in part using the metrics **Returned Grant Funds per $100K, Grant Revenue** and **Aging of Grants Receivables**.

Grant-funded programming should also be considered an exposure to risk. Looking at levels of **Grant-Funded FTE Dependence** can guide a district to either:

1. Allocate enough fund reserves to insure themselves against possible shifts in funding sources; or
2. Have an evaluation system in place that helps determine whether positions should be continued beyond the term of a grant.

These metrics should give a basic sense of where a district might improve its performance in grants management. Areas of improvement may include:

- Monitoring and reporting systems
- Escalation procedures to address timeliness
- Administrative leadership style, decision-making process, and distribution of organizational authority
- SchoolBoard, administrative policies, and management process
- Procurement regulations and policies
- Reserve funds to supplant the risks of high grant dependency

GRANTS MANAGEMENT

Grant Funds as Percent of Total Budget
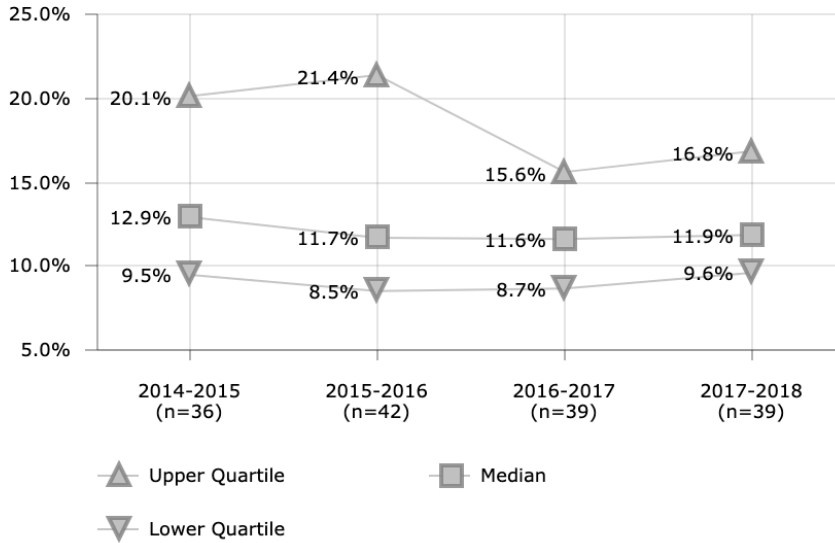
Description of Calculation

Total grant funds expenditures, divided by total district operating revenue.

Importance of Measure

Shows the magnitude of a district's reliance on additional and alternative funding sources.

Factors that Influence

- District demographics that drive eligibility for categorical grants
- Philosophy, policies, procedures embraced by district in identifying and pursuing grants
- Local economic conditions

District	2014-2015	2015-2016	2016-2017	2017-2018
2	13.6%	14.4%		15.4%
3		4.7%	9.1%	
4	13.0%	12.5%	12.1%	11.2%
7	6.1%	79.7%	76.3%	
8	11.8%	11.8%	11.9%	13.3%
9	14.3%	16.2%	18.6%	14.6%
10		14.3%	11.9%	11.9%
11		7.6%	7.7%	
12	8.9%	10.0%	9.2%	8.8%
13	8.6%	8.5%		9.6%
14	10.1%	11.1%	11.5%	11.1%
16	30.0%	35.9%		
18	15.2%		15.6%	15.1%
20	12.9%	8.5%	8.1%	6.8%
23				20.7%
25	13.5%	13.7%		13.6%
26	11.3%			
28		11.6%	12.1%	10.1%
30	20.0%	18.5%	19.6%	19.2%
32	9.9%	9.8%	10.4%	10.8%
34	3.6%	20.1%		
35	9.1%	8.5%	7.8%	7.3%
37	15.0%	14.4%	12.4%	
39	10.8%	10.5%	10.1%	
40			10.9%	11.1%
41	9.6%	7.3%	7.4%	
43		6.4%	11.5%	9.3%
44	10.3%	10.2%	10.0%	9.8%
45			12.1%	
46	7.5%	7.8%	8.0%	8.0%
47	9.4%	7.8%	10.3%	10.4%
48	9.0%	8.5%	8.2%	8.5%
49		7.9%	3.6%	
50			32.3%	20.7%
51	20.2%	15.1%	17.7%	
53			11.6%	10.1%
54	17.0%	23.1%		16.7%
55	9.4%	7.5%	8.7%	7.6%
56	33.6%	33.0%		34.9%
57			11.7%	9.9%
58	11.9%	11.1%	13.9%	12.8%
61	38.8%	47.4%		38.4%
62		32.5%		
63	20.5%	21.4%	19.4%	16.8%
67	40.5%	30.6%	31.9%	33.5%
71	13.1%	10.3%	7.4%	8.1%
77	31.3%	36.8%		43.5%
79			7.3%	8.6%
97		7.0%	13.2%	13.6%
101	30.7%	33.1%		43.2%
431			18.3%	14.9%
1728	32.0%	37.1%	34.4%	36.5%

GRANTS MANAGEMENT

Grant-Funded Staff as Percent of District FTEs

| Upper Quartile | Median | Lower Quartile |

Description of Calculation

Number of grant-funded staff (FTEs), divided by total number of district employees (FTEs).

Importance of Measure

This measure shows the level of dependency on grant funds for district personnel funding.

Factors that Influence

- Amount of grant funding
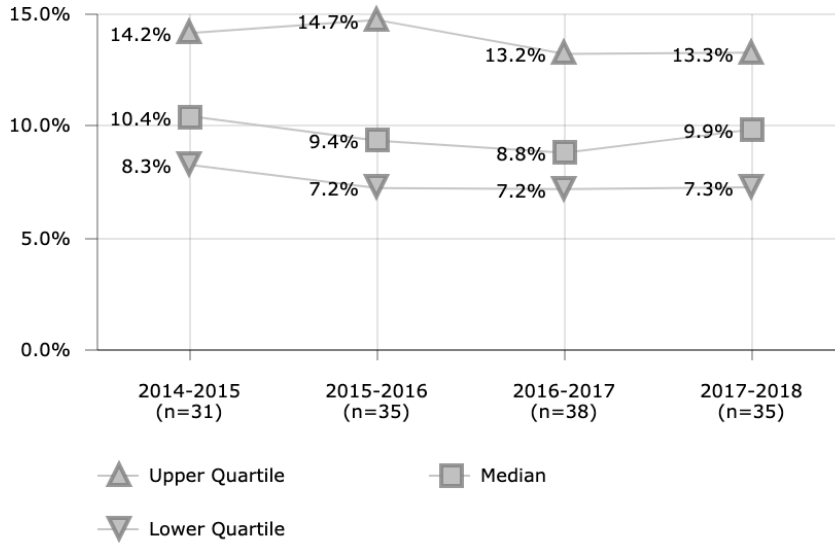
District	2014-2015	2015-2016	2016-2017	2017-2018
1			8.4%	
3		12.1%	7.1%	
4	12.5%	13.9%	13.2%	10.3%
5				17.6%
7	5.6%	5.7%	6.4%	7.0%
8	7.5%	7.9%	7.9%	8.2%
9	8.7%	10.7%	7.2%	8.3%
10		6.8%	7.7%	9.9%
12	8.3%	9.2%	10.3%	8.6%
13	9.2%	9.3%		9.0%
14	7.2%	9.4%	10.3%	8.5%
16	43.8%			
18	12.7%	14.2%	15.0%	13.1%
19	11.9%			
20	11.1%	8.9%	8.4%	6.7%
23				17.3%
25	5.3%	0.3%	0.2%	0.6%
26	8.8%			
28				22.8%
30	14.7%	13.7%	14.1%	14.7%
32	10.4%	10.5%	10.2%	11.1%
34	15.7%	17.2%		
35		7.4%	6.4%	4.5%
37	47.7%	42.6%	40.1%	
39	8.7%	6.2%	6.2%	
40			8.6%	12.5%
41	9.6%	8.1%	8.5%	
43		16.1%	15.2%	13.3%
45			18.3%	
46		6.8%	7.1%	7.2%
47	6.8%		5.9%	8.4%
48	8.9%	8.5%	8.6%	7.4%
49	10.6%	0.0%	3.8%	0.2%
50			29.4%	25.4%
51	12.9%	10.2%	10.9%	
52		7.3%	7.3%	8.5%
53	19.2%	114.4%	13.1%	19.8%
54	14.2%	15.3%	17.9%	18.1%
55	7.6%	7.2%	7.2%	7.3%
57				11.0%
58	15.6%	16.5%	17.6%	
62		37.4%		
63	12.4%	14.7%	11.5%	13.1%
66	9.9%	10.0%		
67	5.1%	5.7%	43.8%	49.0%
71	18.5%	14.9%	13.1%	12.4%
79			13.1%	10.9%
97		3.7%	6.1%	6.3%
431			9.0%	6.5%

GRANTS MANAGEMENT

Returned Grant Funds per $100K Grant Revenue
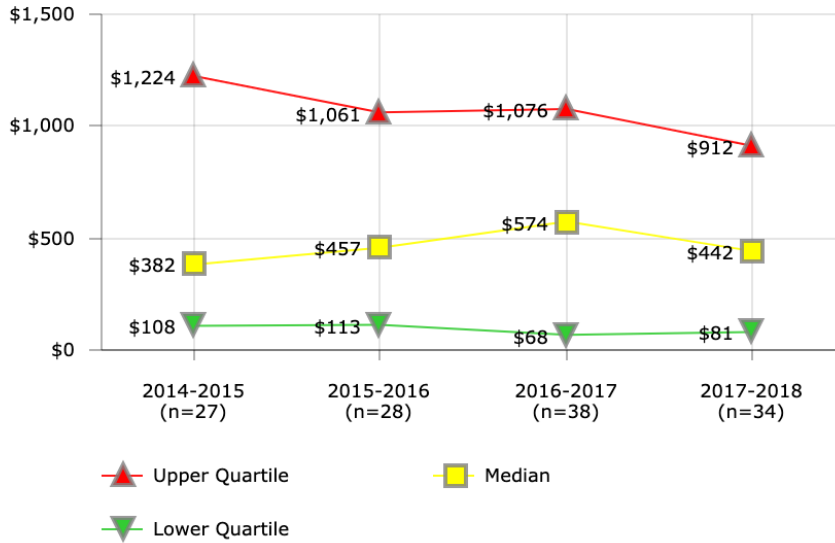
Description of Calculation

Total grant funds returned (not spent), divided by total grant funds expenditures over $100,000.

Importance of Measure

Identify and improve cycle time of grant fund availability. Ensure that no delays exist from budget approval to program implementation that the grant timelines can't be met. This measure assesses efficiency in spending grant funds that are provided by federal, state and local governments, as well as other sources such as foundations.

Factors that Influence

- Who monitors awards and the grant program coordinator to assure timeliness
- Timeliness of award notification from Federal and State entities
- School Board and administrative policies; as well as budget development and management process and procurement regulations and policies
- The timeliness of expenditures is a good indicator for the grantor to ensure that programming is occurring in time to meet grant deliverables and expected outcomes by the expiration date
- A low number of days between the date the budget is approved until the date of the first expenditure would indicate an effective use of grant funds
- A high number of days would indicate an ineffective use of supplemental resources that could limit or reduce the district's ability to obtain additional revenues in the future

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Austin Independent School District
- Baltimore City Public Schools
- Chicago Public Schools
- El Paso Independent School District
- Fresno Unified School District
- Hillsborough County Public Schools
- Milwaukee Public Schools
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			$480	
3			$18	
4	$375	$543	$707	$226
5	$1,598			$125
7				$121
8	$188	$284	$154	$283
9	$4	$44	$1,267	$218
10		$136	$10	$56
11		$267	$36	
12	$382	$2,296	$926	$1,469
13	$857	$740	$888	$944
14	$1,224	$1,739	$1,673	$1,493
18	$628	$1,120	$473	$444
19	$3,677		$5,911	$7,154
20	$2,121	$444	$459	$742
23				$448
25	$0	$470	$1,230	$1,221
26	$108			
28				$4
30	$17	$61	$68	$52
32	$217	$400	$234	$230
35	$1,997	$1,162	$2,167	$1,147
37			$1,076	$472
39	$1,041	$1,002	$437	
40			$2,502	$2,359
41	$26	$42	$31	
43			$999	$521
45		$1,694	$2,130	
46	$1,224	$90	$11	$81
48	$736	$943	$549	$603
50			$598	
52		$42	$64	$652
53	$117	$538	$191	$441
54	$5	$16	$10	$41
57	$158		$1,321	$916
58	$559	$424	$129	$170
63	$121	$2,609	$1,009	$912
66	$5	$208	$65	
67	$652	$684		$4
71	$10,384	$9,279	$12,484	$45
76			$911	
79			$783	$47
97		$55	$869	$761
431			$12	$70

GRANTS MANAGEMENT

Competitive Grant Funds as Percent of Total

Description of Calculation

Grant funds expenditures that are from competitive grants, divided by total grant funds expenditures.

Importance of Measure

This can be used to evaluate the level of competitive grant funding in a district. Competitive grant funds can provide useful resources, but can be difficult for long-term planning and can raise concerns about sustainability.

Factors that Influence

- Experience and network of grant writers
- Level of focus on obtaining competitive grants
- Vision or district mission

District	2014-2015	2015-2016	2016-2017	2017-2018
1			10%	
3	19%	83%	26%	
4	11%	7%	6%	3%
5	58%			35%
7	55%	1%	1%	1%
8	9%	11%	10%	11%
9	4%	11%	13%	17%
10		4%		7%
11		32%	29%	
12	16%	18%	15%	9%
13	17%	15%	17%	11%
14	3%	4%	3%	6%
18	21%	28%	30%	28%
19	10%		3%	12%
20	29%	13%	19%	15%
23				13%
25	22%	3%	3%	5%
26	12%			
30	6%	8%	8%	11%
32	8%	14%	15%	31%
34	6%	13%		
35	16%	15%	10%	8%
37			13%	32%
39	14%	15%	23%	
40			18%	20%
41			2%	
43		15%	7%	3%
44			5%	7%
45		27%	18%	
46	12%	7%	15%	18%
48	7%	7%	5%	3%
49	10%		19%	11%
50				0%
52		33%	33%	30%
53	1%	1%	12%	15%
54	49%	6%	2%	6%
55	6%	4%	3%	3%
57	3%	4%	9%	
58	25%	25%	22%	20%
62		5%		3%
63	0%	1%	2%	6%
66	3%	13%	13%	
71	99%	96%	17%	
76			42%	
79			53%	62%
97		7%	3%	2%
431			6%	4%

GRANTS MANAGEMENT

Days to Access New Grant Funds

District	2014-2015	2015-2016	2016-2017	2017-2018
1			75.3	
3	9.3	45.0	25.0	
4	59.0	60.0	59.0	59.0
5	30.0			30.0
7	30.0	30.0	30.0	
8	5.0	5.0	5.0	5.0
9	10.0	10.0	10.0	10.2
10		30.0	30.0	30.0
11		41.0	87.7	
12	39.0	64.9	49.8	56.7
13	30.0	30.0	30.0	30.0
14	52.4	174.3	103.3	
18	30.0	45,766.3	60.0	90.0
19	4.5		8.6	22.2
20	60.0	60.0	60.0	
23				8.0
25	29.3	503.9	126.8	
26	21.9			
30	45.0	45.0	45.0	45.0
32	45.0	45.0	45.0	45.0
35	14.0	30.0	30.0	30.0
39	32.3	18.0	15.0	
40			47.0	24.7
41			89.9	
43		7.1	4.8	4.7
45		0.0	0.0	
46	10.4	0.2		
47	30.0	30.0	30.0	30.0
48	20.0	14.0	14.0	14.6
49		0.0		
50				6.5
51	7.5			
53	15.0	20.0	20.0	20.0
54		0.0	0.1	
55		30.0	30.0	30.0
57		15.0		
58	10.0	10.0	10.0	
62		30.0		30.0
63	50.0			60.0
66	10.2	9.0	8.7	
71	114.8	80.8	0.2	
79			35.0	50.6
97		30.0	1.0	30.7
431			42.9	59.1

Description of Calculation

Total aggregate number of days that passed after new grant award notification dates to the first expenditure date, divided by the total number of new grant awards in the fiscal year.

Importance of Measure

Identify and improve cycle time of grant fund availability. Ensure that no delays exist from budget approval to program implementation that the grant timelines can't be met. This measure assesses efficiency in spending grant funds that are provided by federal, state and local governments, as well as other sources such as foundations.

Factors that Influence

- Who monitors awards and the grant program coordinator to assure timeliness
- Timeliness of award notification from Federal and State entities
- School Board and administrative policies, as well as budget development and management process and procurement regulations and policies
- The timeliness of expenditures is a good indicator for the grantor to ensure that programming is occurring in time to meet grant deliverables and expected outcomes by the expiration date
- A low number of days between the date the budget is approved until the date of the first expenditure would indicate an effective use of grant funds
- A high number of days would indicate an ineffective use of supplemental resources that could limit or reduce the district's ability to obtain additional revenues in the future
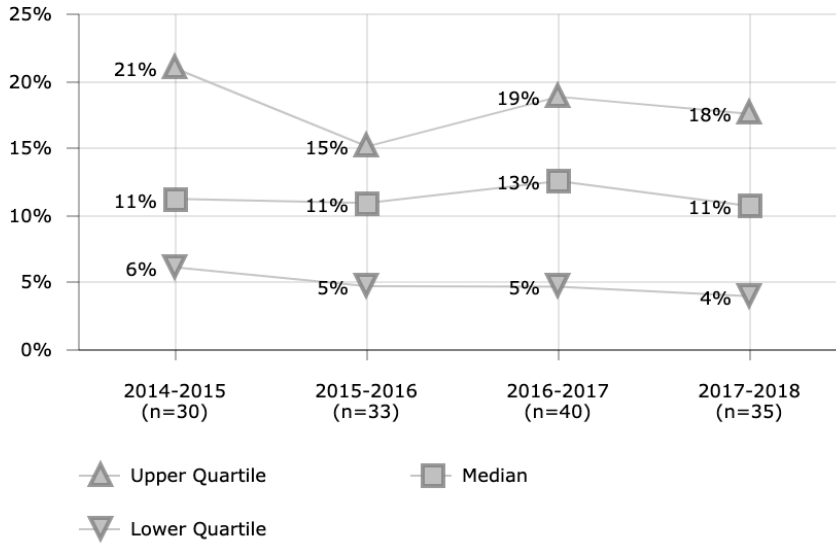
Districts in Best Quartile (2017-2018)

- Charleston County School District
- Clark County School District
- Detroit Public Schools
- Jefferson County Public Schools (KY)
- Orange County Public School District
- Palm Beach County School District
- Pittsburgh Public Schools

GRANTS MANAGEMENT

Grants Receivables Aging

Upper Quartile — Median

Lower Quartile

Description of Calculation

Aggregate number of calendar days to internally process grants receivables invoices, from date grant reimbursements are filed to date invoice is submitted to the grantor, plus the aggregate number of calendar days to receive payment of submitted invoices.

Importance of Measure

Aging greater than 30 days may indicate that expenditures have not been submitted timely to funding agency or funding agency is slow in sending reimbursement thereby requiring follow-up.

Factors that Influence

- Funding agency reimbursement process
- Level of automation
- Complexity of grant
- Frequency of billing
- Payroll suspense

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Broward County Public Schools
- Cleveland Metropolitan School District
- Columbus Public Schools
- Detroit Public Schools
- El Paso Independent School District
- Fort Worth Independent School District
- Metropolitan Nasvhille Public Schools
- Pittsburgh Public Schools
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
3	41	48	34	
4	23	31	20	62
5	11			23
7	45	45	45	69
8	36	42	44	43
9	25	26	25	25
10		25	25	25
11		81	100	
12	56	55	45	46
13	12	12	12	12
14	23	25	27	20
18	8	18	25	29
19	21		17	13
20	37	14	14	14
25	18	28	24	33
26	35			
30	35	35	35	35
32	45	45	45	45
35	12	12	12	12
37			41	32
39	26	18	14	
40			19	11
41			7	
43		31	31	7
45		42	42	
46	61	61	61	61
47	3	3	3	2
48	14	10	14	13
50			5	10
51	27	420	19	
52		32	32	35
53	22	22	22	17
54		11	11	15
55	30	45	45	45
57		27		10
58	60	60	60	
62				60
63	105	18	18	26
66	11	12	39	
71	12	10	11	10
76			19	
79			2	6
97			23	23
431			6	5

Procurement

Procurement improvement strategies generally fall into two categories:

1. Increasing the level of cost savings, represented broadly by Procurement Savings Ratio.
2. Improving efficiency and decreasing costs of the Purchasing department, represented broadly by Cost per Purchase Order and Purchasing Department Costs per Procurement Dollars Spent.

The first goal is assessed by the cost savings measures Competitive Procurements Ratio, Strategic Sourcing Ratio, and Cooperative Purchasing Agreements Ratio.

Purchasing department cost efficiency is generally improved through the effective automation of procurement spending. This is largely represented through P-Card Transactions Ratio and Electronic Procurement Transactions Ratio.

Finally, metrics of the procurement department's service level, such as Procurement Administrative Lead Time, should also be considered.

These metrics of district procurement practices should provide district leaders with a good baseline of information on how their district can improve its Procurement function. The general influencing factors that can guide improvement strategies include:

• Procurement policies, particularly those delegating purchase authority and P-Card usage
• Utilization of technology to manage a high volume of low dollar transactions
• e-Procurement and e-Catalog processes utilized by district
• P-Card reconciliation software and P-Card database interface with a district's ERP system
• Budget, purchasing, and audit controls, including P‑ card credit‑ limit controls on single transaction and monthly limits
• Utilization of blanket purchase agreements (BPAs)
• Degree of requirement consolidation and standardization
• Use of P‑ Cards on construction projects and paying large dollar vendors, e.g., utilities, textbook publishers, food, technology projects
• Number of highly complex procurements, especially construction

PROCUREMENT

Procurement Cost per Purchase Order

	Upper Quartile	Median	Lower Quartile
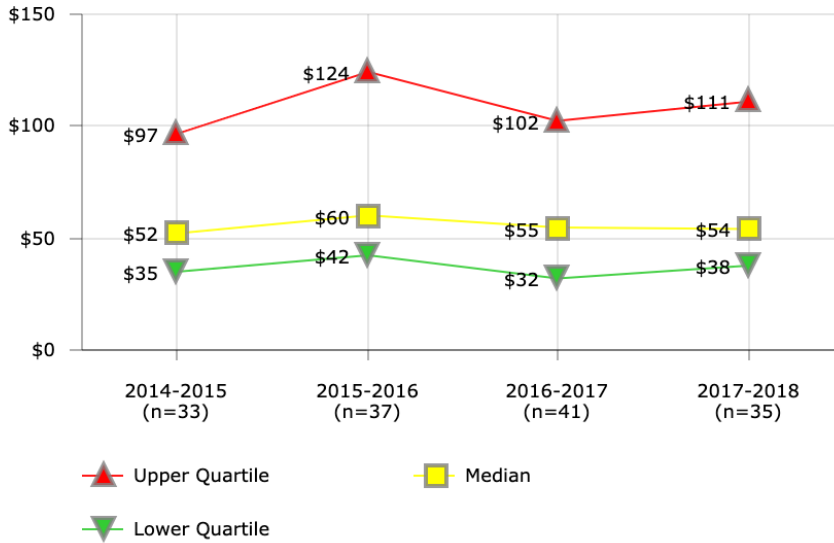
Description of Calculation

Total Purchasing department costs, divided by the total number of purchase orders that were processed by the Purchasing department, excluding P- card transactions and construction.

Importance of Measure

This measure, along with other indicators, provides an opportunity for districts to assess the cost/benefits that might result from other means of procurement (e.g., P-Card program, ordering agreements, and leveraging the consolidating requirement).

Factors that Influence

- Utilization of BPAs
- Strategic sourcing (minimizing total vendors)
- Purchasing Dept. expenditures and FTE degree of e-procurement automation and P-Card utilization
- Degree of requirement consolidation and standardization

Districts in Best Quartile (2017-2018)

- Chicago Public Schools
- Cleveland Metropolitan School District
- Dallas Independent School District
- Fort Worth Independent School District
- Jefferson County Public Schools (KY)
- Metropolitan Nasvhille Public Schools
- Pinellas County Schools
- Pittsburgh Public Schools
- St. Louis City Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			$29	
2		$132	$693	
3	$192	$253	$218	
4	$97	$127	$110	$109
5	$118			
7	$129	$124	$131	$131
8	$38	$42	$46	$47
9	$60	$58	$57	$53
10		$44	$27	$40
12	$59	$60	$88	$100
13	$30	$49	$63	$40
14	$23	$28	$31	
16	$87	$117	$79	$101
18	$35	$42	$40	
19	$95		$102	$116
20	$28	$48	$136	$55
25		$120		$96
27				$419
28		$146	$113	$127
30	$184	$217		$194
32	$64	$66	$71	$54
34	$42	$40		
35	$43	$181	$121	$111
37	$105	$232	$242	
39	$23	$25	$21	
40			$25	$27
41	$50	$47	$31	$31
43		$48	$39	$24
44	$60	$64	$62	$85
45		$84	$73	
46	$40	$48	$45	$44
47	$33	$37	$34	$38
48	$44	$50	$42	$49
49	$52	$76		
50			$49	$45
51	$33	$34	$40	
52			$55	
53	$23	$22	$21	$20
54		$21	$25	$22
55	$26	$28	$26	
57			$28	$28
58	$51			
62				$229
63	$88	$80	$63	$33
66	$104	$103	$115	$82
67	$137	$190	$102	$112
71	$126	$151	$170	$142
74				$62
76		$32		
97				$35
431		$36	$38	

PROCUREMENT

Procurement Costs per $100K Revenue

	2014-2015 (n=31)	2015-2016 (n=33)	2016-2017 (n=35)	2017-2018 (n=35)
Upper Quartile	$123	$128	$123	$113
Median	$85	$98	$97	$86
Lower Quartile	$69	$72	$80	$73

Description of Calculation

Total Procurement department expenditures, divided by total district revenue over $100,000.

Importance of Measure

This measure identifies the indirect cost of the procurement function as compared to the total district revenue. Assuming all other things being equal, this is a relative measure of the administrative efficiency of district's procurement operations.

Factors that Influence

- Degree of P-Card Utilization
- e-Procurement automation
- Delegation of purchasing authority
- Purchasing office professional staff grade structure, contract services and other expenditures
- Number of highly complex procurements especially construction
- Skill level of staff

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Charlotte-Mecklenburg Schools
- Chicago Public Schools
- Cleveland Metropolitan School District
- Des Moines Public Schools
- Miami-Dade County Public Schools
- Pittsburgh Public Schools
- San Francisco Unified School District
- St. Louis City Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$181	$201	$215	$319
3		$43	$68	
4	$99	$105	$100	$101
7	$58	$130	$131	$124
8	$70	$84	$96	$99
9	$128	$128	$124	$103
10		$98	$56	$80
12	$69	$66	$57	$61
13	$82	$132		$89
14	$85	$115	$80	$58
16	$123	$166		
18	$114		$100	
20	$78	$77	$212	$77
23				$191
25		$128		$113
26	$49			
28		$109	$97	$82
30	$67	$88	$123	$79
32	$50	$46	$44	$36
34	$193	$188		
35	$78		$223	$188
37	$78	$102	$97	
39	$116	$120	$123	
40			$99	$123
41	$132	$122	$81	$78
43		$27	$40	$22
44	$72	$80	$81	$76
45			$75	
46	$90	$97	$89	$89
47	$87	$91	$93	$87
48	$110	$116	$98	$109
49		$69		
50			$106	$84
51	$146	$139	$101	
53			$97	$86
54		$41		$34
55	$53	$54	$50	$40
57			$69	$58
58	$30			
63	$66	$72	$98	$73
67	$256	$317	$177	$199
71	$108	$96	$82	$80
77	$81	$55		$64
97			$99	$99
101	$369			$269
431			$175	$162

PROCUREMENT

Procurement Savings Ratio

District	2014-2015	2015-2016	2016-2017	2017-2018
1			2.4%	
2	2.9%	1.9%	5.0%	2.7%
3	7.8%	3.7%	33.7%	
4	0.2%	0.5%	0.9%	1.3%
7	3.9%	3.4%	4.4%	4.7%
8	1.0%	0.4%	5.2%	1.1%
9	3.7%	4.3%	6.9%	11.5%
10			0.7%	4.0%
12	0.0%			
13	5.7%		2.4%	3.8%
14		5.6%	19.0%	
16	9.6%	12.8%		3.7%
18	5.3%	0.6%	48.7%	
19	1.7%			0.7%
20			0.3%	0.6%
27				0.4%
32		0.1%		
35		1.9%	1.0%	0.9%
37	4.2%	7.8%	8.8%	
39	2.0%	4.2%	0.5%	
40				0.3%
41			0.1%	
43		3.0%		
46	2.7%	1.4%	2.8%	1.0%
47	26.4%	3.7%	4.3%	2746.8%
48	5.2%	9.5%	7.2%	12.2%
54			1.6%	
55	3.0%	0.7%	3.0%	4.7%
58	1.0%			
63	9.8%	1.7%		
66		15.3%	32.5%	
67			0.8%	3.9%
71	4.9%	3.4%	6.5%	
76		0.6%		
431			1.9%	2.5%

Description of Calculation

Total savings from Invitations for Bids, Requests for Proposals and informal solicitations, divided by total procurement outlays (excluding P-cards and construction).

Importance of Measure

This measure compares a district's savings or "cost avoidance" that result from centralized purchasing to the total procurement spend (less P‑Card spending). This measure only captures savings/ cost avoidance in a limited form since districts may realize other procurement savings that are not captured by this measure (e.g., make‑buy, certain life cycle savings, service, quality, reliability, and other best value "savings"to the district). This return‑on‑investment measure is important as a district considers the degree of delegated purchasing authority as compared to resources devoted to a professional procurement staff and other factors, like cycle time.

Factors that Influence

- Procurement policies, e.g., delegated purchase authority level, procurements exempted from competition, minimum quote requirements, sole source policies, vendor registration/solicitation procedures (may determine magnitude of competition)
- Utilization of technology and e-procurement tools
- Use of national or regional vendor databases (versus district only) to maximize competition, use of on-line comparative price analysis tools (comparing e-catalog prices), etc.
- Identification of alternative products/methodology of providing services.
- Degree of leveraging requirement volumes through standardization and utilization of cooperative contracting

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Charlotte-Mecklenburg Schools
- Clark County School District
- Metropolitan Nasvhille Public Schools
- Orange County Public School District

PROCUREMENT

Strategic Sourcing Ratio

Description of Calculation

Total spending utilizing strategic sourcing, divided by total procurement outlays (excluding P-cards and construction).

Importance of Measure

This measure is a strong indicator of potential cost savings that can result from leveraging consolidated requirements with competitive procurements, and minimizing spot buying and maverick spending. The National Purchasing Institute (NPI) Achievement of Excellence in Procurement Award cites an agency's use of term (annual or requirements) contracts for at least 25% of total dollar commodity and services purchases as a reasonable benchmark.

Strategic sourcing is a systemic process to identify, qualify, specify, negotiate, and select suppliers for categories of similar spend that includes identifying competitive suppliers for longer-term agreements to buy materials and services. Simply put, strategic sourcing is organized agency buying that directly affects the available contracts for goods and services, i.e., items under contract are readily accessible, while others are not.

Factors that Influence

- Technical training of procurement professional staff
- Effectiveness of spend analysis regarding frequently purchased items
- Policies on centralization of procurement
- Balance between choice and cost savings
- Dollar approval limits without competitive bids

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Broward County Public Schools
- Chicago Public Schools
- Clark County School District
- Hillsborough County Public Schools
- Orange County Public School District
- Palm Beach County School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			6.0%	
2	0.0%	0.0%	0.0%	0.0%
3	10.5%	7.1%	84.4%	
4	5.8%	18.1%	35.7%	19.7%
7	12.7%	17.4%	30.4%	33.0%
8	91.7%	64.9%	64.1%	57.5%
9	67.2%	70.0%	84.1%	87.3%
10		76.6%	78.2%	76.9%
12		0.0%	0.0%	0.0%
13	2.0%	92.5%	92.5%	78.8%
14		10.9%	65.3%	
16	89.9%			0.7%
18	33.9%	18.5%		
19	16.9%		6.0%	12.7%
20	0.0%	0.1%	1.8%	4.5%
23				14.2%
25		0.0%		0.0%
27				11.1%
28			99.4%	
32	24.1%	52.6%	40.0%	34.5%
34	0.0%	0.0%		
35		2.5%	0.0%	0.0%
37	27.7%	100.0%		
39	87.5%	2.6%		
40			14.3%	
41		100.0%		
46	34.9%	30.7%	32.6%	21.2%
47	7.5%	25.0%	31.0%	
48	65.3%	69.3%	59.4%	75.0%
49		0.0%		
53		0.0%	0.4%	0.6%
54		2.8%	37.8%	40.8%
55	15.3%	13.7%	17.0%	16.6%
57				0.3%
63	16.6%	3.4%	0.0%	0.0%
66	0.0%	23.7%	15.1%	27.4%
67			3.0%	3.5%
71	27.0%	32.7%	48.0%	34.6%
74				0.0%
76			0.2%	
431			9.5%	12.8%

PROCUREMENT

Competitive Procurements Ratio
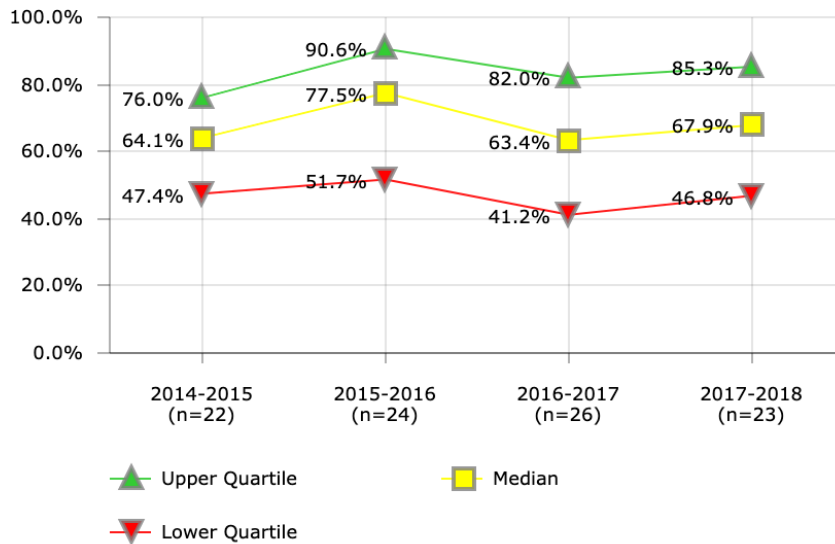
Description of Calculation

Total amount of purchasing that was through competitive procurements, divided by the sum of total procurement outlays, total P-card purchasing and total construction spending.

Importance of Measure

This measure is important because competition maximizes procurement savings to the district, provides opportunities for vendors, assures integrity, and builds Board's and taxpayers' confidence in the process, which remain the cornerstone of public procurement.

Factors that Influence

- Procurement policies governing procurements that are exempted from competition, emergency or urgent requirement procurements, direct payments (purchases without contracts or POs), minimum quote levels and requirements, and sole sourcing
- Degree of shared services that may be included in purchase dollars with other public agencies
- Vendor registration/ solicitation procedures that may determine magnitude of competition
- Professional services competition that may be exempted from competition
- In some instances, districts may have selection criteria for certain programs, such as local preference, environmental procurement, M/WBE, etc., that result in less competition
- Utilization of technology and e-procurement tools
- Market availability for competition, e.g., utilities

Districts in Best Quartile (2017-2018)

- Clark County School District
- Detroit Public Schools
- Duval County Public Schools
- Metropolitan Nasvhille Public Schools
- Miami-Dade County Public Schools
- Palm Beach County School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	40.9%	84.6%	80.4%	49.3%
3	30.2%	31.9%	74.7%	
4	64.8%	63.1%		
7	80.3%	81.7%	69.6%	67.5%
8	64.3%	90.6%	95.9%	96.4%
9	60.1%	66.3%	77.2%	85.3%
10		83.7%	89.2%	83.2%
12	11.9%	55.4%	50.0%	60.1%
13		67.6%	75.5%	77.8%
14			36.8%	60.3%
16	47.4%			4.5%
18	53.8%		44.1%	
19	23.8%			
20	31.4%	98.6%	17.0%	
23				37.7%
27				14.4%
28			50.0%	43.0%
32	68.1%	98.4%	97.3%	97.2%
34		99.1%		
35			17.2%	67.9%
37	70.5%	82.9%	38.9%	
40			5.3%	75.3%
41	76.0%	73.3%		
43		19.7%		
44	86.7%	90.6%	85.7%	88.5%
45		97.5%	41.3%	
46	80.4%	89.7%	82.0%	82.2%
47	50.9%	71.8%	41.2%	91.7%
48	75.5%	96.7%	88.8%	
50				92.8%
54		45.1%	57.2%	38.0%
55	57.2%	42.1%	47.5%	46.8%
58	82.5%			
63	90.7%	13.2%		
71	63.9%	47.9%	77.4%	61.8%
76		6.1%		
431			91.7%	73.9%

PROCUREMENT

Cooperative Purchasing Ratio
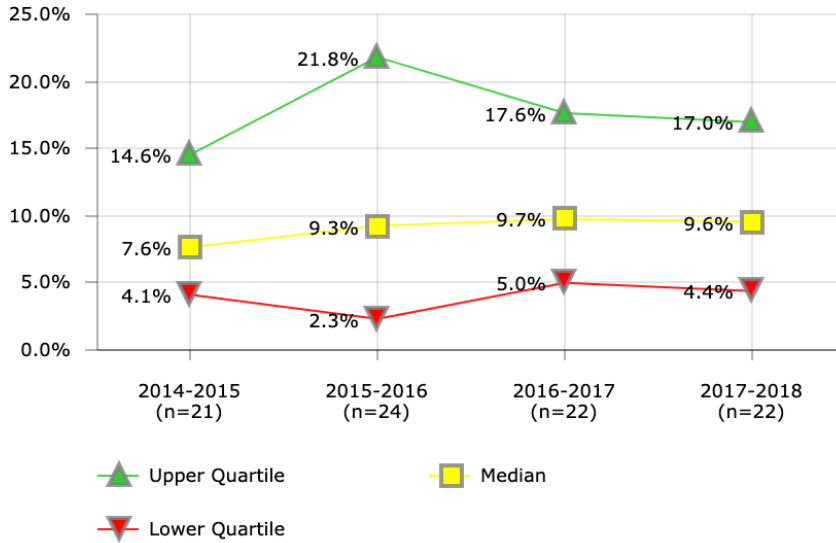
District	2014-2015	2015-2016	2016-2017	2017-2018
2	43.5%	22.4%	37.8%	12.5%
4	29.2%	29.0%	50.0%	45.3%
5	12.3%			
7	5.3%	5.6%	9.5%	6.7%
8	4.2%	15.9%	10.8%	17.0%
9	4.1%	6.9%	10.0%	4.5%
10		9.8%	8.6%	7.0%
12	19.2%	17.8%		
13		0.6%	6.1%	
14			14.6%	2.9%
16	9.9%	21.7%		21.8%
18		1.2%		
19	14.6%			12.7%
25		0.2%		0.8%
27				20.1%
34	1.1%	0.1%		
35			2.3%	1.2%
37	12.6%	21.9%	24.1%	
39	20.6%	19.9%	13.9%	
40			3.3%	
46	7.6%	7.5%	8.9%	10.4%
47	8.9%	19.2%	26.2%	1.2%
48	6.9%	8.7%	15.1%	8.8%
49	1.1%	22.8%	2.3%	4.7%
53	3.5%	3.9%	5.7%	12.6%
54		0.9%	2.4%	2.0%
55	4.3%	2.9%	5.0%	4.4%
58	1.5%			
62				63.0%
63	0.3%	1.7%		
66		23.7%		
67			17.6%	16.4%
71	48.3%	56.0%	25.4%	29.4%
76			3.4%	

Description of Calculation

Total district dollars spent during the fiscal year under cooperative agreements (including P-Cards transactions but excluding construction), divided by total procurement outlays (including P-Cards but excluding construction)

Importance of Measure

This measure assesses the use of cooperative purchasing agreements that districts can use to leverage their collective buying power to maximize savings through economies of scale. Additionally, cooperative agreements provide purchasing efficiencies by having one buyer from one district buy for many districts, and decreasing the cycle time for new requirements.

Factors that Influence

- Procurement laws and policies
- Commodity (some goods and services lend themselves to leveraging volume more than others)
- Degree of item standardization with other entities
- Number of available and eligible cooperative agreements
- Market environment (cooperative contracts may not remain competitive with market)

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Norfolk School District
- Palm Beach County School District
- Sacramento City Unified School District
- San Diego Unified School District
- Wichita Unified School District

PROCUREMENT

P-Card Purchasing Ratio

| | Upper Quartile | Median | Lower Quartile |
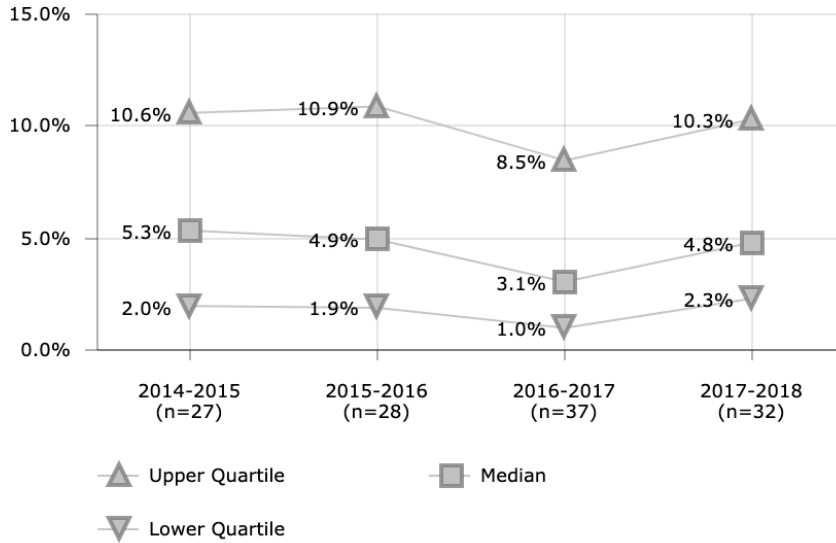
Description of Calculation

Total dollar amount purchased using P-cards, divided by total procurement outlays (including P-card purchases).

Importance of Measure

P-Card utilization significantly improves cycle times for schools, decreases procurement transaction costs as compared to a Purchase Order *(2010 RPMG Research Corp cited average PO transaction cost = $93 from requisition to check, versus P-Card transaction cost = $22)*, and provides for more localized flexibility. It allows procurement professionals to concentrate efforts on the more complex purchases, significantly reduces Accounts Payable workload, and gives schools a shorter cycle time for these items. Increased P-Card spending can provide higher rebate revenues, which in turn can pay for the management of the program. There are trade-offs however. The decentralized nature of these purchases could have an impact on lost opportunity for savings, and requires diligent oversight to prevent inappropriate use and spend analysis to identify contract savings opportunities.

Factors that Influence

- Procurement policies, particularly those delegating purchase authority and P-Card usage
- Utilization of technology to manage a high volume of low dollar transactions
- e-Procurement and e-Catalog processes utilized by district
- P-Card reconciliation software and P-Card database interface with a district's ERP system
- Budget, purchasing, and audit controls, including Pcard credit limit controls on single transaction and monthly limits
- Accounts Payable policies for P-Card as an alternative payment method
- Use of PCards on construction projects and paying large dollar vendors, e.g., utilities, textbook publishers, food, technology projects.

District	2014-2015	2015-2016	2016-2017	2017-2018
1			1.4%	
2			0.3%	
3	12.5%	10.3%	13.6%	
4	5.3%	4.7%	7.6%	7.0%
5	6.5%		8.4%	7.9%
7	9.1%	12.1%	14.2%	12.3%
8	2.7%	4.3%	4.4%	3.9%
9	11.6%	11.8%	10.4%	10.3%
10		7.8%	8.2%	7.6%
12	32.4%	10.2%	20.2%	13.8%
13	8.1%	9.0%	9.0%	10.2%
14	1.1%	0.4%	1.0%	0.5%
16	5.9%	5.2%	3.1%	3.2%
19	4.1%		1.4%	1.5%
20	0.9%	0.2%	1.0%	1.0%
23				13.7%
27				4.8%
28		3.4%	5.4%	4.8%
32	3.2%	1.7%	3.3%	3.0%
34	1.4%			
37	10.5%	17.0%	23.4%	
39	10.1%	8.8%	6.8%	
40			1.4%	5.4%
43		14.3%	17.0%	15.1%
44	2.0%	2.1%	2.8%	2.4%
45		1.5%	0.1%	
46	0.0%	0.0%	0.0%	
47	1.2%	0.2%	2.1%	89.2%
48	4.7%	4.2%	3.1%	3.0%
49	14.4%	11.4%	8.9%	12.2%
50			0.9%	0.3%
51			0.1%	
53				4.8%
54		3.1%	2.4%	2.2%
55	2.5%	2.3%	2.9%	3.2%
57	0.1%	0.2%	0.3%	0.3%
62				7.1%
63	2.4%		0.0%	0.0%
66	10.6%	9.1%	8.5%	10.3%
67	15.1%	11.5%	0.1%	0.1%
71	11.0%	16.8%	21.0%	11.7%
76			0.0%	

PROCUREMENT

PALT for Requests for Proposals

Upper Quartile — 122, 115, 120, 120
Median — 86, 98, 100, 90
Lower Quartile — 52, 65, 60, 65

Description of Calculation

Average number of days to administer Requests for Proposals, from receipt of requisition to the date that the contract was issued.

Importance of Measure

This measure establishes a "cycle time" benchmark for commencing and completing the acquisition process for informal bidding or quoting. Informal bids/quotes are usually for small purchases less than the formal bid or formal proposal threshold where quotes can be obtained in writing, including electronically using e-commerce tools, via telephone, etc., and can be processed without Board approval typically using more efficient small purchase procedures.

Factors that Influence

- Federal, State and local Board procurement policies and laws, including formal solicitation requirements, minimum advertising times and procurement dollar limits
- Frequency of board meetings
- Budget/FTE allocation for professional procurement staff
- Training on scope of work and specification development for contract sponsors
- The award process, including RFP proposal evaluation, vendor presentations, # of proposals, negotiations, pre-proposal conferences, site visits, and vendor reference checks
- Use of standard boilerplate bid and contract documents
- Use of current ERP and e-procurement technology to streamline internal procurement processes and external solicitation process with vendors
- Frequency of vendor protests
- Complexity and size of procurement
- Degree of commodity standardization within the district

Districts in Best Quartile (2017-2018)

- Charleston County School District
- Charlotte-Mecklenburg Schools
- Dayton Public Schools
- Des Moines Public Schools
- Guilford County School District
- Jefferson County Public Schools (KY)
- Omaha Public School District
- Richmond City School District
- Sacramento City Unified School District
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			102	
2	50	50	50	50
3	111	115	115	
4	58	77	77	77
5	194		126	88
7	86	125	148	135
8	103	103	113	113
9	150	99	132	127
10		87	87	67
12	45	45	45	45
13	204	153	157	169
14	60	70	80	80
16	105	108	119	90
18	89	65	70	
19	51		52	65
20	45	40	35	120
23				56
25		69		75
27				124
28		109	117	194
32	140	140	140	140
34		61		
35		121	121	101
37	57	120	120	
39	100	100	100	
40			109	109
41	177	177	123	123
44	80	80	70	70
45		115	47	
46	100	100	100	100
47	122	96	102	105
48	86	113	130	113
49	40	56	45	60
50			86	69
51	66	70	70	
52			60	
53	52	49	49	49
55	22	22	27	27
57			218	122
58	129			
62				59
63	125	130	105	105
66	44	52	57	57
67	75	75	75	75
71	86	101	101	94
74				90
76			49	
79				58
97		90		85
431			158	131

PROCUREMENT

PALT for Invitations for Bids

Description of Calculation

Average number of days to administer Invitations for Bids, from receipt of requisition to the date that the contract was issued.

Importance of Measure

This measure establishes a "cycle time" benchmark for commencing and completing the acquisition process for formal competitive bidding (IFBs).   It is an important measure that examines the balance between competition/ objectivity, procedural compliance, and the need to get products/services in place in a timely manner to meet customer requirements.

Factors that Influence

- Federal, State and local Board procurement policies and laws, including formal solicitation requirements, minimum advertising times and procurement dollar limits
- Frequency of board meetings
- Budget/FTE allocation for professional procurement staff
- Training on scope of work and specification development for contract sponsors
- The award process, including IFB evaluation, pre-bid conferences, site visit requirements, and vendor reference checks
- Use of standard boilerplate bid and contract documents
- Use of current ERP and e‐procurement technology to streamline internal procurement processes and external solicitation and response process with vendors
- Frequency of vendor protests
- Complexity and size of procurement
- Degree of commodity standardization within the district

Districts in Best Quartile (2017-2018)

- Charlotte-Mecklenburg Schools
- Columbus Public Schools
- Des Moines Public Schools
- Guilford County School District
- Metropolitan Nasvhille Public Schools
- Omaha Public School District
- Palm Beach County School District
- Pittsburgh Public Schools
- Richmond City School District
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			72	
2	30	30	30	30
3	64	64	264	
4	33	33	33	33
5			54	51
7	49	56	70	71
8	40	40	45	45
9	137	95	120	91
10		84	92	88
12	23	23	23	29
13	113	119	117	88
14	55	70	70	70
16	87	73	80	60
18	33	45	45	
19	46		53	65
20		55	55	
23				56
25		68		65
27				78
28		65	84	
32		165	165	165
34		45		
35		19	29	29
37	34	44	44	
39	75	75	75	
41	97	97	97	97
43		51	51	51
44	70	71	71	71
45		30	46	
46	89	89	89	89
47	35	29	42	41
48	71	77	90	77
49	26	30	27	32
51	83	83	90	
52			30	
53	45	45	87	87
55	27	27	27	27
57			211	122
58	89			
62				59
63	109	130	105	105
66	44	44	51	51
67	65	65		
71	64	64	64	59
76			38	
79				81
97			68	65
431			153	131

PROCUREMENT

PALT for Informal Solicitations

Upper Quartile ▲   Median ☐

Lower Quartile ▼

Description of Calculation

Average number of days, from receipt of requisition by the Purchasing department to date that purchase order issued, to process all informal solicitations.

Importance of Measure

This measure establishes a "cycle time" benchmark for commencing and completing the acquisition process for informal bidding or quoting. Informal bids/ quotes are usually for small purchases less than the formal bid or formal proposal threshold where quotes can be obtained in writing, including electronically using e-commerce tools, via telephone, etc., and can be processed without Board approval typically using more efficient small purchase procedures.
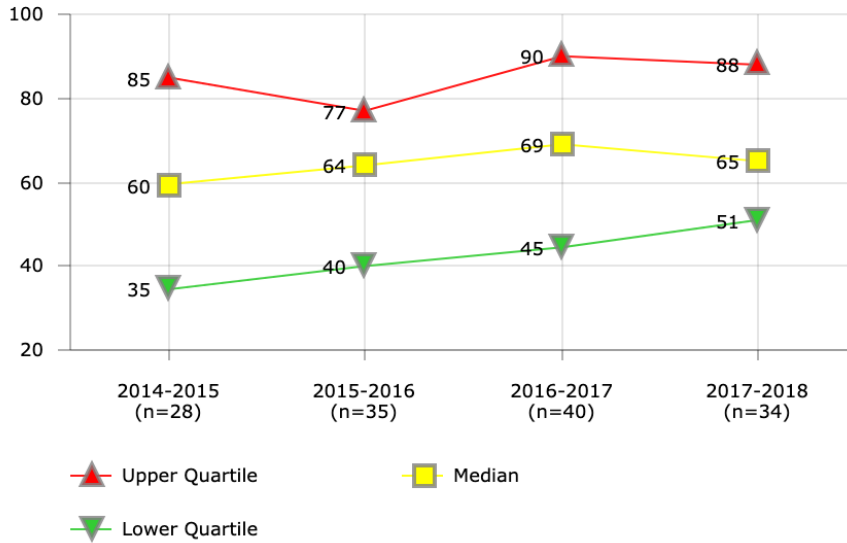
Factors that Influence

- Degree of P-Card utilization
- Extent of delegated purchase authority for small dollar procurements
- State/local laws and regulations
- Small purchase policies/procedures
- Utilization of e-procurement automation tools including online solicitation broadcasts and responses

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Baltimore City Public Schools
- Broward County Public Schools
- Charleston County School District
- Cincinnati Public Schools
- Duval County Public Schools
- Jefferson County Public Schools (KY)
- Metropolitan Nasvhille Public Schools
- Newark Public Schools
- Omaha Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			15	
2	30	50	50	50
3	14	14	14	
4	5	58	58	58
7	14	12	12	18
8	5	5	5	5
9	4	4	4	5
10		15	15	15
12	10	10	10	10
13	7	2	3	4
14		3	3	3
16	106	90	90	7
18	10	3		
19			10	14
20		15	3	3
23				4
25		4		4
27				20
28			10	10
32	10	10	10	10
34		3		
35		5	5	5
37	5	3	3	
39	3	3	5	
43		15	7	7
44	2	2	2	2
45		5	8	
46	3	3	3	3
47	2	3	3	4
48	22	32	10	32
49	7	20	7	7
50				25
51		7	7	
52			2	
53		2	2	3
55	7	22	7	7
57				30
58	90			
62				10
63	9	30	90	90
66	4	4	4	4
71	14	16	16	8
76			10	
79				30
97			3	10
431			10	12

PROCUREMENT

Procurement Staff with Professional Certificate
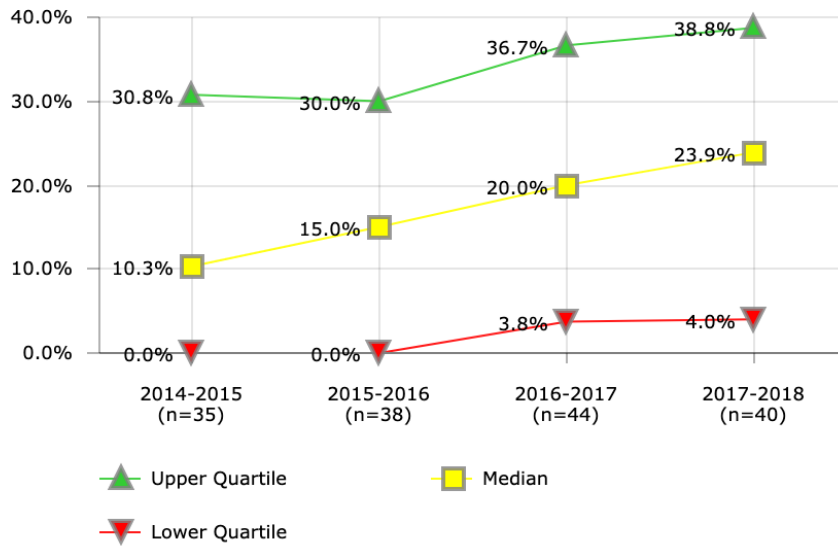
Description of Calculation

Number of Purchasing department staff with a professional certificate, divided by total number of Purchasing staff (FTEs).

Importance of Measure

This measure assesses the technical knowledge of the district's procurement staff which directly affects processing time, negotiation, procedural controls, and strategies applied to maximize cost savings. The procurement function has evolved to require procurement professional staff to focus on--

- strategic issues versus transactional processing
- advanced business skills that look at agency supply chain, logistics optimization, total cost of ownership evaluations, make- versus- buy analysis, leveraging cooperative procurements, complex negotiations focusing on cost and other value-added factors, and agency spend analyses, and
- balance of service with internal controls and compliance.

Factors that Influence

- Budget/ FTE allocations to central procurement functions and employee professional development
- Procurement policies such as delegated purchasing authority, formal procurement dollar threshold, small purchase procedures, P-card utilization, etc.
- Utilization of technology and knowledge required for e-procurement and e-commerce
- Value that an organization places on its procurement functions and procedures
- Policies favoring internal promotion over technical recruitment
- Incentive pay

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Baltimore City Public Schools
- Charleston County School District
- Columbus Public Schools
- Dallas Independent School District
- Detroit Public Schools
- El Paso Independent School District
- Guilford County School District
- Norfolk School District
- Richmond City School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			40.0%	
2	66.7%	50.0%	50.0%	66.7%
3	16.7%	20.0%	20.0%	
4	0.0%	11.1%	0.0%	0.0%
5	51.3%		45.5%	30.8%
7	0.0%	0.0%	0.0%	0.0%
8	19.5%	20.4%	24.5%	24.5%
9	29.8%	26.1%	27.9%	28.2%
10		22.7%	14.3%	13.0%
12	0.0%	0.0%	25.0%	25.0%
13	16.7%	30.0%	19.4%	23.3%
14	28.6%	21.4%	14.8%	8.3%
16	37.5%	36.7%	32.1%	21.4%
18	0.0%	0.0%	8.3%	
19	0.0%		0.0%	0.0%
20	0.0%	14.3%	14.3%	16.7%
23				46.2%
25		20.0%		22.2%
27				62.5%
28		45.5%	62.5%	57.1%
30	0.0%	0.0%	0.0%	0.0%
32	21.7%	15.8%	31.3%	33.3%
34	0.0%	0.0%		
35	33.3%	33.3%	33.3%	40.0%
37	30.8%	22.2%	30.8%	
39	7.3%	7.0%	7.5%	
40			46.2%	33.3%
41	39.1%	43.5%	62.1%	62.5%
43		0.0%	0.0%	0.0%
44	9.1%	9.1%	9.1%	18.2%
45		0.0%	0.0%	
46	46.2%	46.2%	46.2%	46.2%
47	10.0%	10.0%	20.0%	20.0%
48	10.3%	20.0%	33.3%	25.0%
49	50.0%	50.0%	28.6%	42.9%
50				66.7%
51	16.7%	33.3%	80.0%	
52		0.0%	33.3%	
53	0.0%	0.0%	0.0%	0.0%
54		11.4%	13.9%	8.0%
55	62.5%	62.5%	57.1%	37.5%
57	0.0%		50.0%	25.0%
58	10.5%			
62				33.3%
63	0.0%	0.0%	0.0%	0.0%
66	0.0%	0.0%	0.0%	
67	0.0%	0.0%	0.0%	0.0%
71	0.0%	0.0%	0.0%	0.0%
74				0.0%
76		9.1%		
97		15.4%		15.4%
431			50.0%	54.5%

PROCUREMENT

Warehouse Operating Expense Ratio
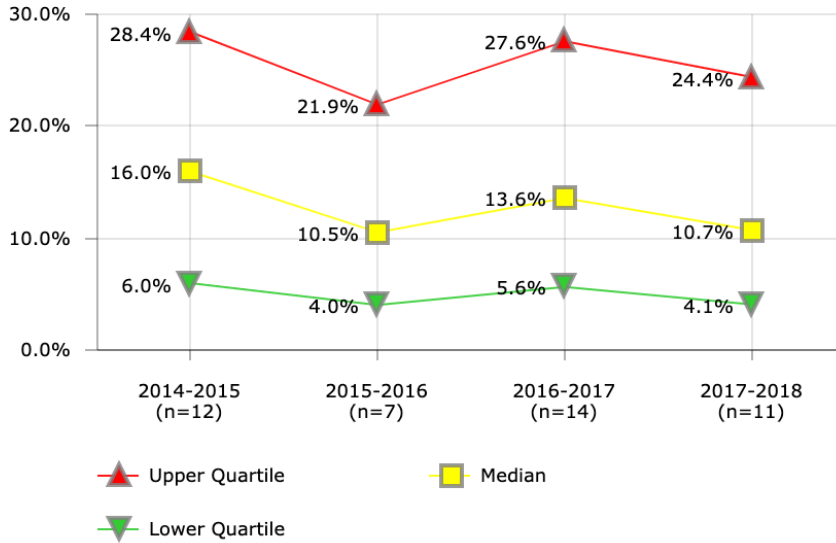
District	2014-2015	2015-2016	2016-2017	2017-2018
5	17.4%		62.2%	86.6%
7				17.6%
8	5.8%	5.8%	6.2%	7.4%
9			8.5%	
10			117.7%	
12	16.6%			
14	47.0%		24.2%	
16	32.9%	21.9%	21.5%	13.6%
32	23.9%	24.3%	27.6%	25.7%
35	15.3%	14.3%	6.9%	0.8%
39	95.0%			
41	2.0%	2.4%	2.9%	
47	13.0%	10.5%	62.8%	10.3%
55	6.2%		4.1%	4.0%
62				24.4%
71	5.7%	4.0%	18.6%	10.7%
76			5.6%	
431			4.1%	4.1%

Description of Calculation

Total operating expenses of all measured warehouses (including school/ office supplies, textbooks, food service items, facility maintenance items, and transportation maintenance items), divided by total value of all issues/sales from the warehouse(s).

Importance of Measure

The operational cost of maintaining an intermediate storage/distribution point (warehouse) should be constantly evaluated against other alternatives as the market and other supply chain factors change in the district.

Factors that Influence

- Warehouse building utility cost and space efficiency
- Total SKUs for indirect and direct cost allocations
- Number of warehouse personnel and material handling equipment/vehicles
- Type of warehouse (environmentally controlled or not)
- Cycle time requirements

PROCUREMENT

Warehouse Stock Turn Ratio
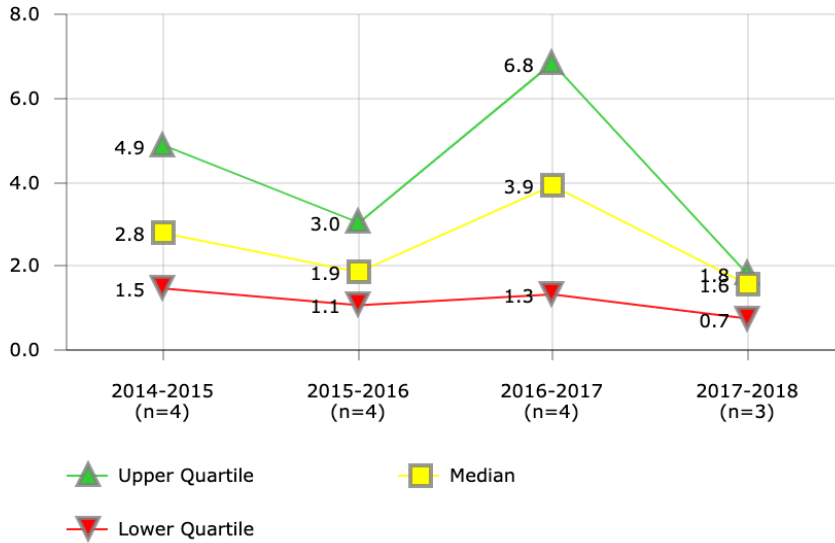
District	2014-2015	2015-2016	2016-2017	2017-2018
8		2.6		
9			7.7	
14			6.0	
16	3.8	1.0		1.6
39	1.2	1.1	0.8	
55	1.8		1.9	1.8
71	6.0	3.4		
431				0.7

Description of Calculation

Total dollar value of annual issues/ sales at purchase price at all measured warehouses (including school/office supplies, textbooks, food service items, facility maintenance items, and transportation maintenance items), divided by the twelve-month average

Importance of Measure

Warehouse inventory turnover ratios can be used to examine opportunities for improved warehouse operations and reduced costs. Generally, total costs decline and savings rise when inventory stock turn increases. After a certain point - typically 8-10 turns - the reverse occurs, according to the National Institute of Governmental Purchasing (NIGP). Generally, an inventory turn rate of 4-6 times per year in the manufacturing, servicing, and public sector is considered acceptable. However, the overall stock turn ratio should be broken down into types of commodities, as some commodities are optimally less than 4-6 (NIGP). Viewed another way, inventory turnover ratios indicate how much use districts are getting from the dollars invested in inventory. Stock turn measures inventory health and may provide an indication of—

- Inventory usage and amount of inventory that is not turned over("dead stock"),
- Optimum inventory investment and warehousing size, and
- Warehouse activity/movement.

Factors that Influence

- Inventory financing costs
- Inflation
- Purchasing policies

Risk Management

Performance metrics in risk management evaluate the rate of incidents that could lead to claims against the district, as well as the total cost of claims and insurance. The total cost is broadly considered with **Cost of Risk per Student**, and **Employee Incident Rate** (expressed per employee or per work hour) and could be a reflection of the general safety of a district.

Broad measures of *relative* costs and *levels of claims* for both workers' compensation and liability will help district leaders understand their performance in risk management, which may prompt such improvement strategies as:

- Searching for better medical management programs
- Improving access to quality medical care
- Providing benefits in a timely fashion
- Conducting risk factor analysis and prevention
- Adopting policies that avoid litigation
- Improving the reporting and tracking process for correcting hazardous conditions
- Revising safety protocols/guidelines/Employer Policies
- Improving injury investigations used to determine cause of injury

RISK MANAGEMENT

Cost of Risk per Student
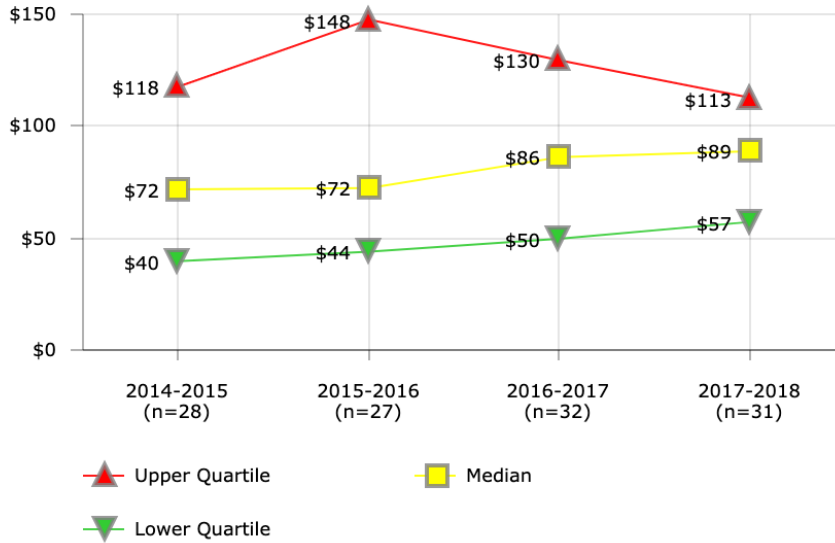
Description of Calculation

Total liability premiums, claims and administration costs, plus total workers' compensation premiums, claims and administration costs, divided by total district enrollment.

Importance of Measure

This metric is important for long-term budget planning. School funding is based on student enrollment.

Factors that Influence

- Frequency and severity of claims filed
- Safety program's efforts to correct hazardous conditions

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Charlotte-Mecklenburg Schools
- Clark County School District
- Guilford County School District
- Hillsborough County Public Schools
- Orange County Public School District
- Palm Beach County School District
- Shelby County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$72	$82		
3	$115			
4	$94	$95	$87	$109
5	$47			$73
7	$102	$96	$76	$89
8	$37	$40	$35	$39
9	$32	$44	$50	$44
10		$44		$38
12	$147	$155	$160	$224
13	$71	$65	$90	$89
14	$101	$148	$138	$113
16	$106			$162
18	$10	$10	$15	$27
19	$228			$213
20				$66
21	$39			
23				$105
25	$193		$270	
28		$76	$92	$77
30	$85	$90	$104	$85
32	$120	$104	$105	$94
34	$323	$225		
35				$183
37	$72	$50	$63	
39	$37	$35	$39	
40			$117	$106
43		$186	$132	$193
44	$54	$55		$66
47			$127	$83
48	$34	$50	$49	$57
49	$41	$59	$39	$46
50			$54	$92
51	$278	$239	$174	
53			$94	$110
54	$61	$61	$64	$79
55	$21	$12	$11	$32
57			$153	$162
58	$187	$184	$141	
62		$176		
66		$72	$78	
67			$188	
71	$50	$36	$50	$47
79			$11	$116
97			$85	
431			$71	

RISK MANAGEMENT

Workers' Compensation Cost per $100K Payroll Spend

Description of Calculation

Total workers' compensation premium costs plus workers' compensation claims costs incurred plus total workers' compensation claims administration costs for the fiscal year, divided by total payroll outlays over $100,000.

Importance of Measure

This is a metric that can be used to measure success of programs or initiatives aimed at reducing workers' compensation costs.

Factors that Influence

- Medical management programs
- Quality of medical care
- Litigation
- Timely provision of benefits

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Clark County School District
- Dallas Independent School District
- Hillsborough County Public Schools
- Jefferson County Public Schools (KY)
- Orange County Public School District
- Palm Beach County School District
- Portland School District
- Shelby County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			$310	
2	$618	$688		
3		$647	$626	
4	$595	$653	$474	$752
5				$352
7	$831	$735	$579	$702
8	$565	$584	$508	$543
9	$327	$431	$430	$381
10		$444		$378
12	$1,444	$1,546	$1,158	$1,255
13	$1,073	$749	$1,048	$999
14	$902	$1,445	$1,162	$1,179
16	$1,438			$1,127
18	$121	$97,117	$155	$176
19	$1,230			$1,536
20	$939	$891	$471	$744
23				$987
25	$8,001	$2,147	$2,164	$2,034
28			$1,226	$1,066
30	$1,099	$1,085	$1,368	$1,066
32	$1,543	$1,365	$1,347	$1,108
34	$2,802	$1,440		
35	$1,029		$1,519	$1,839
37	$657	$444	$668	
39	$459	$476	$531	
40			$1,633	$1,574
41	$406	$395	$299	$236
43		$593	$495	$583
44	$1,138	$1,148	$1,236	$1,904
46		$735	$738	
48	$343	$335	$399	$434
49	$549	$831	$292	$565
50				$571
51	$4,188	$4,984	$3,722	
52		$644	$531	$647
53	$556		$579	$545
54	$823		$701	$845
55	$822	$140		
57			$1,224	$1,142
58	$2,776	$2,727	$1,812	
62		$3,170		
63	$1,510	$1,400	$1,350	$1,562
66	$740	$662	$638	
67			$1,493	
71	$500	$408	$420	$353
74				$688
79				$1,192
97			$1,153	$1,230
431		$796		

RISK MANAGEMENT

Workers' Compensation Cost per Employee
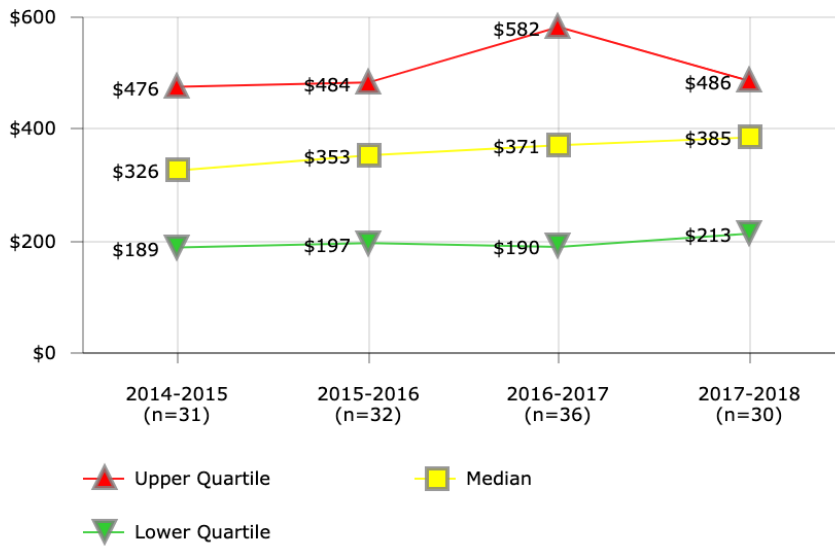
$600

$582

$476 $484 $486

$400

$326 $353 $371 $385

$200

$189 $197 $190 $213

$0

| 2014-2015 (n=31) | 2015-2016 (n=32) | 2016-2017 (n=36) | 2017-2018 (n=30) |

▲ Upper Quartile   ■ Median

▼ Lower Quartile

Description of Calculation

Total workers' compensation premium costs plus workers' compensation claims costs incurred plus total workers' compensation claims administration costs for the fiscal year, divided by total number of district employees (number of W-2's issued)

Importance of Measure

This metric would most likely be used for the same purpose as the average cost per workers' compensation claim -- to measure success of programs and initiatives. It can also be a way to measure trends over time or to bench mark against other employers.

Factors that Influence

- Medical management programs
- Quality of medical care
- Litigation
- Timely provision of benefits

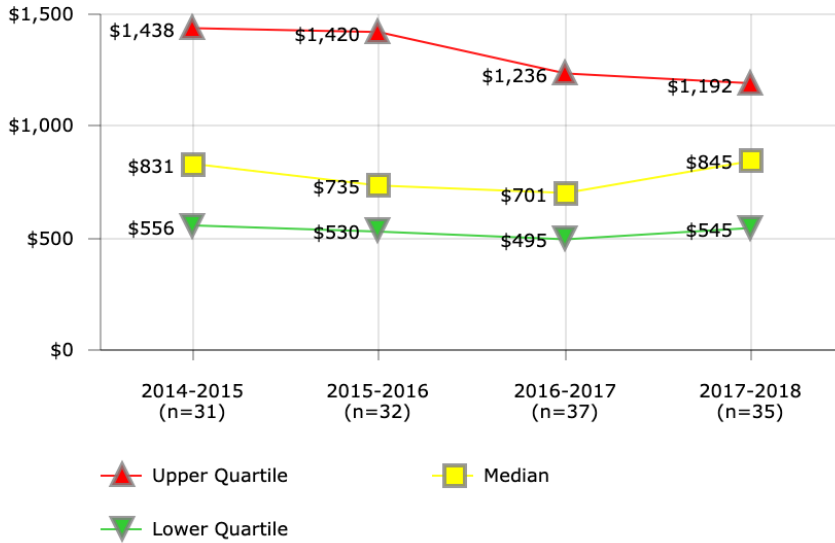## Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Charlotte-Mecklenburg Schools
- Clark County School District
- Dallas Independent School District
- Hillsborough County Public Schools
- Orange County Public School District
- Palm Beach County School District
- Shelby County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			$184	
2	$276	$312		
3		$386	$369	
4	$203	$221	$159	$262
5	$204			
7	$476	$470	$328	$395
8	$190	$198	$174	$195
9	$162	$215	$235	$213
10		$196		$186
12	$537	$567	$542	$801
13	$389	$269		$378
14	$275	$452	$364	$360
16	$564			
18	$47	$42	$77	$90
20	$361	$350	$177	$280
23				$364
25	$689	$1,030	$1,051	$1,020
28		$427	$534	$449
30	$404	$398	$525	$401
32	$732	$675	$683	$574
34	$982	$554		
35	$398		$697	$844
37	$237	$180	$526	
39	$189	$178	$195	
40			$612	
41	$160	$169	$130	$111
43		$498	$425	$520
44	$397	$391	$441	$486
46		$397	$392	
47	$326		$772	$393
48	$168	$162	$148	$165
49	$162	$248	$89	
50				$332
51		$1,361	$1,015	
53	$295		$324	$335
54	$420	$357	$339	$414
55	$96	$47	$37	$168
57			$553	$540
58	$1,187	$1,171	$838	
63	$763	$732	$704	$850
66	$332	$308		
67			$840	
71	$160	$148	$259	$151
79				$480
97			$374	$410
431		$337		

RISK MANAGEMENT

Workers' Compensation Lost Work Days per 1,000 Employees

| | Upper Quartile | | Median |
| Lower Quartile | | | |

Description of Calculation

Total number of lost work days for all workers' compensation claims filed during the fiscal year divided by total number of employees (W-2's) over 1,000.

Importance of Measure

This metric could be used to track the effectiveness of medical treatment and a Return to Work program, but since this metric is using all employees in the equation instead of just the number of injured employees, a drastic change in the number of employees (reduction in force, etc.) would impact this metric without any actual change in the items being tracked.

Factors that Influence

- Quality of medical care (Medical Provider Networks)
- Type of injury
- Use of nurse case managers
- Litigation
- Availability of modified or alternative work on both a temporary and permanent basis

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Broward County Public Schools
- Dallas Independent School District
- Hillsborough County Public Schools
- Orange County Public School District
- Palm Beach County School District
- Pinellas County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			248	
2	70	143		
3		546	433	
4	146	93	90	142
5	308			
7	215	411	318	167
8	45	116	145	45
9	262	345	410	313
10		14		39
13	174	83		49
14	69	78	100	560
16	647			
18	26		13	120
20	312	130	283	94
25		1,244	2,993	
28		97	114	89
30	193	240	476	291
32	307	219	122	127
34	74	47		
35	1,233		1,423	842
37	118	442	1,006	
39	233	178	143	
40			317	
41	18	15	18	17
43		636	461	684
44			111	103
46		490	494	
47	155		119	
48	104	92	95	81
49	313	78	84	
50				284
51	138	242	89	
53	581		204	475
54	651	1,071	1,024	
55	122	213	210	317
57			328	135
58	978	658	570	
63	181	191	45	155
67			374	
79				388
97			97	78
431			325	318

RISK MANAGEMENT

Liability Claims - Percent Litigated
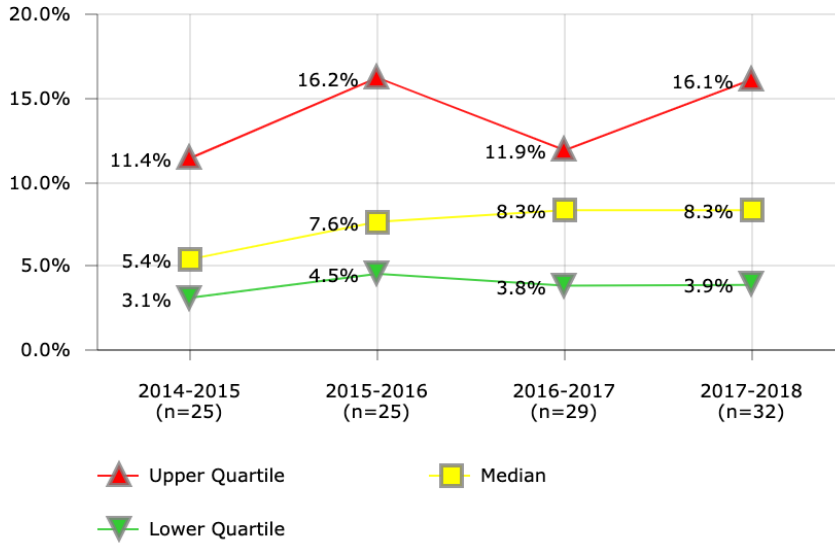
Description of Calculation

Number of liability claims litigated, divided by total number of liability claims filed during the fiscal year.

Importance of Measure

This is an important metric as litigation is expensive and increases the cost of the claim.

Factors that Influence

- Severity of injuries
- Settlement rate
- Motivation of plaintiff

Districts in Best Quartile (2017-2018)

- Broward County Public Schools
- Charlotte-Mecklenburg Schools
- Clark County School District
- Columbus Public Schools
- Metropolitan Nasvhille Public Schools
- Miami-Dade County Public Schools
- Minneapolis Public Schools
- Shelby County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2		20.0%		
4				6.3%
5	38.7%			27.4%
7	3.8%		9.8%	24.0%
8			0.5%	11.3%
9	6.5%	2.3%	2.2%	1.9%
10		4.5%		5.0%
12	40.0%	23.5%	42.1%	25.8%
13	2.6%	3.6%	2.5%	2.1%
14		7.0%	9.3%	64.9%
16	5.4%			8.3%
18	1.5%	3.6%	3.3%	2.2%
19	5.6%			14.3%
20				100.0%
21	8.4%			
23				27.3%
25	4.3%	4.7%	9.5%	11.1%
29			3.0%	
30	5.8%			6.3%
32	2.2%	2.2%	1.5%	0.5%
34	14.3%	55.6%		
35				2.7%
37	11.4%	4.4%	8.8%	
39	100.0%	100.0%	16.7%	
40			1.3%	
43		33.3%	66.7%	11.1%
44	32.0%	7.0%	38.5%	6.6%
46		5.3%	5.3%	16.2%
47	3.7%	6.8%	6.0%	2.0%
48	7.5%	8.1%	7.6%	11.9%
49	4.9%	13.3%	17.6%	9.4%
50				8.3%
51	3.1%	14.7%		
52		16.2%	7.8%	2.2%
53			11.9%	30.0%
54	18.5%	25.8%	20.7%	16.1%
55	2.0%	4.5%	5.5%	2.5%
57			8.3%	
58	3.1%	7.6%	3.8%	
66	4.9%	11.4%		
67			12.5%	
71	3.0%	9.8%	4.7%	7.4%
79			8.4%	5.4%
97			8.9%	7.4%

RISK MANAGEMENT

Liability Claims per 1,000 Students

Description of Calculation

Total number of liability claims filed during the fiscal year, divided by total district enrollment over 1,000.

Importance of Measure

This metric can be used to measure your performance against other entities of similar size and with similar claims.

Factors that Influence

- Frequency of claims
- Type of claims
- Severity of injuries

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Charleston County School District
- Chicago Public Schools
- El Paso Independent School District
- Fort Worth Independent School District
- Guilford County School District
- Milwaukee Public Schools
- Newark Public Schools
- Pittsburgh Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	0.17	0.84		
3	2.78	6.71	3.54	
4	0.94	1.00	0.87	0.95
5	0.64			1.87
7	0.54	0.83	0.84	0.52
8	1.43	1.98	2.16	1.69
9	1.94	2.16	2.58	2.40
10		1.94		1.64
12	0.46	0.51	0.60	0.98
13	2.35	2.59	2.68	3.57
14	2.43	2.56	1.03	0.69
16	2.30			2.61
18	1.69	1.70	1.94	1.94
19	6.33			5.30
21	3.50			
23				0.69
25	1.88	1.19	0.59	0.49
29			0.68	
30	0.67	0.29	0.35	0.19
32	3.64	3.77	4.12	3.66
34	1.84	1.16		
35				2.94
37	1.17	1.09	1.35	
39	0.06	0.05	0.11	
40			1.80	0.68
43		0.76	0.37	0.39
44	0.39	0.67	0.51	0.82
46		0.90	0.91	1.23
47	8.91		4.25	3.45
48	2.28	3.44	3.35	2.88
49	0.56	0.41	0.46	0.44
50			0.36	0.69
51	1.58	0.83	0.65	
53			1.25	1.02
54	0.41	0.76	0.52	0.55
55	1.03	0.59	0.73	0.79
57			2.20	2.00
58	1.37	0.93	1.87	
62		1.25		
66	1.56	0.67	1.32	
67			0.23	
71	0.39	0.49	2.59	2.64
79			4.17	3.21
97			1.54	1.86
431			0.25	0.21

RISK MANAGEMENT

Liability Cost per Student
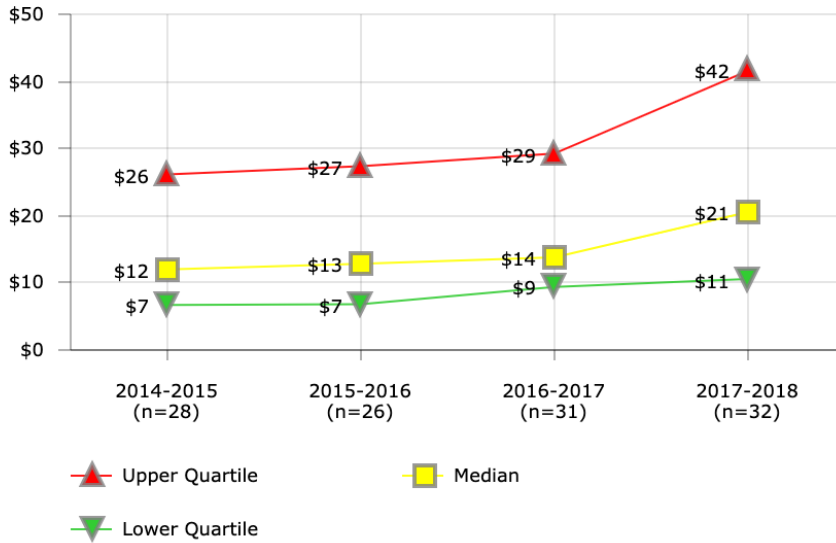
Description of Calculation

Total liability premiums, claims and administration costs, divided by total district enrollment.

Importance of Measure

Used to determine estimated costs for claims referred to outside attorneys. Can also be used to measure against other entities of similar size and with similar claims.

Factors that Influence

- Litigation
- Frequency of claims
- Injury type

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Charlotte-Mecklenburg Schools
- Cincinnati Public Schools
- Duval County Public Schools
- El Paso Independent School District
- Fort Worth Independent School District
- Hillsborough County Public Schools
- Palm Beach County School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$4	$6		
3	$29			
4	$53	$51	$55	$56
5	$11			$32
7	$9	$12	$9	$7
8	$6	$8	$7	$7
9	$9	$14	$17	$14
10		$10		$8
12	$39	$38	$42	$49
13	$18	$20	$23	$26
14	$49	$63	$70	$44
16	$17			$39
18	$3	$4	$4	$15
19	$84			$29
20				$9
21	$39			
23				$47
25	$16		$10	$79
30	$13	$18	$18	$19
32	$18	$14	$13	$18
34	$129	$118		
35				$16
37	$23	$19	$14	
39	$7	$7	$8	
40			$5	$4
43		$79	$42	$74
44	$5	$6		$6
47			$14	$22
48	$8	$27	$29	$35
49	$9	$10	$22	$12
50			$20	$45
51	$11	$11	$13	
53			$30	$41
54	$7	$15	$19	$24
55	$6	$4	$5	$5
57			$30	$42
58	$5	$5	$9	
62		$39		
66		$9	$13	
67			$34	
71	$15	$4	$13	$15
79			$11	$12
97			$18	
431			$5	$3

RISK MANAGEMENT

Workers' Compensation Claims per 1,000 Employees

Upper Quartile — **Median** — **Lower Quartile**

Description of Calculation

Total number of workers' compensation claims filed during the fiscal year, divided by total number of district employees (W-2's issued) over 1,000.

Importance of Measure

This is a metric that can be used to measure success of programs or initiatives aimed at reducing workers' compensation costs.

Factors that Influence

- Risk factor prevention
- Medical management programs
- Quality of medical care
- Timely provision of benefits

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Chicago Public Schools
- Cincinnati Public Schools
- Clark County School District
- Columbus Public Schools
- El Paso Independent School District
- Metropolitan Nasvhille Public Schools
- Shelby County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			30	
2	39	38		
3		34	30	
4	78	66	62	66
5	33			
7	56	71	73	72
8	51	52	51	51
9	31	30	31	31
10		40		42
12	84	83	68	97
13	58	50		54
14	35	35	35	35
16	56			
18	25		60	28
20	23	22	22	20
23				40
25	76	69	72	73
28		55	49	38
30	75	54	58	51
32	54	54	55	53
34	37	30		
35	24		33	31
37	37	34	63	
39	38	39	41	
40		46		
41	73	69	70	72
43		60	55	56
44	42	61	41	47
46		14		
47	28		35	33
48	45	47	41	37
49	37	44	51	
50				46
51	44	43	43	
53	121		114	117
54	17	17	19	18
55	39	41	38	36
57			31	41
58	84	71	72	
63	46	49	58	60
66	75	51		
67			47	
71	31	34	53	37
79				42
97			44	45
431			42	36

RISK MANAGEMENT

Workplace Incidents per 1,000 Employees
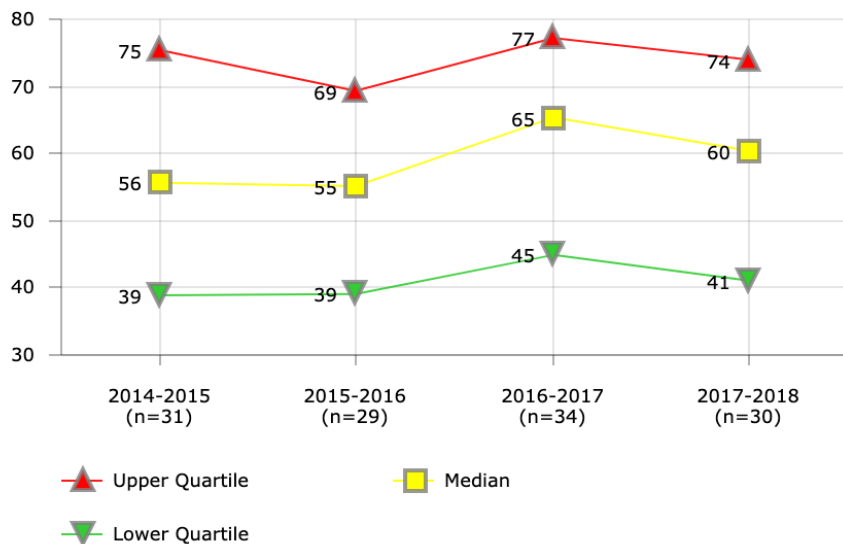
Description of Calculation

Total number of employee workplace accidents/incidents reported during the fiscal year.

Importance of Measure

This metric would be used to measure the success of programs and initiatives aimed at reducing workplace injuries/incidents.

Factors that Influence

- Disciplinary actions
- RIF notices
- Management support
- Effectiveness of safety programs
- Safety training
- Injury investigations used to determine cause of injury
- Maintenance of facilities
- Established safety protocols/guidelines/Employer policies

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Atlanta Public Schools
- Charleston County School District
- Charlotte-Mecklenburg Schools
- Chicago Public Schools
- Cleveland Metropolitan School District
- Columbus Public Schools
- Des Moines Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			48	
2	55	44		
3		63	69	
4	78	66	62	66
5	33			
7	56	71	73	72
8	85	83	80	82
9	52	54	57	56
10		60		42
12		8	6	9
13	95	87		88
14	35	39	36	38
16	20			
18	72		77	74
20	54	48	46	42
23				40
25	76	69	74	73
28		55	49	38
30	75	38	89	89
32	82	82	80	53
34	37	35		
35	45		19	33
37	58	34	106	
39	63	63	61	
40			71	
41	73	69	70	72
43		98	90	97
44	66	80	61	66
47	53		71	68
48	45	47	45	49
49	39	44	30	
50				50
51	54	30	79	
53	121		23	120
54	21	21	19	18
55	37	38	36	36
57			31	41
58	84	71	72	
63	58	59	75	82
66	75	54		
67			79	
71	31			
79				42
97			91	95
431			54	64

Food Services

Performance metrics in food services measure the productivity, cost efficiency, and service levels of a district's nutritional services. Productivity is broadly assessed by **Meals per Labor Hour**, a standard measure of the industry. Cost efficiency can be determined by looking at **Food Cost per Revenue** and **Labor Cost per Revenue**. Finally, a basic measure of service levels includes meal participation rate (measured by **Breakfast Participation Rate** and **Lunch Participation Rate**, and is further measured by looking at rates by grade spans).

These measures should serve as diagnostic tools to gauge performance, as well as a guide for improvement. The importance and usefulness of each KPI is described under the "Importance of Measure" and "Factors that Influence" sections of each indicator in the pages that follow.

FOOD SERVICES

Breakfast Participation Rate (Meal Sites)
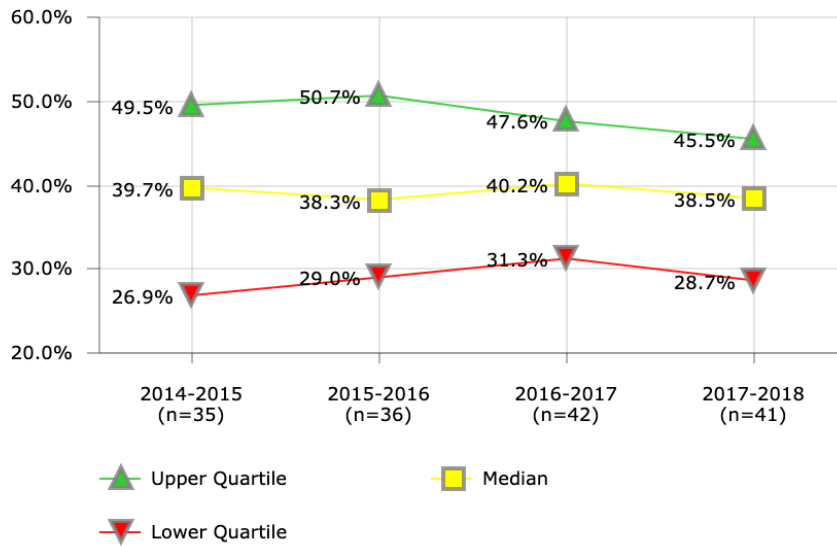
Description of Calculation

Total number of breakfast meals served, divided by total number of students with access to breakfast meals times the total number of days in the school year.

Importance of Measure

Studies show a positive correlation between breakfast and school attendance, alertness, health, behavior and academic success.

A strong breakfast program indicates a commitment by the food service program and the district leadership to preparing students to be "ready to learn" in the classroom.

Factors that Influence

- Menu selections
- Provision II and III and Universal Free
- Free/Reduced percentage
- Food preparation methods
- Attractiveness of dining areas
- Adequate time to eat

Districts in Best Quartile (2017-2018)

- Cincinnati Public Schools
- Columbus Public Schools
- Dallas Independent School District
- Metropolitan Nasvhile Public Schools
- Milwaukee Public Schools
- Newark Public Schools
- Norfolk School District
- Richmond City School District
- Shelby County Schools
- St. Louis City Public School District
- St. Paul Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	47.8%	50.3%	54.7%	55.4%
3	56.6%	59.1%	58.6%	55.9%
4	25.5%	26.6%	27.0%	25.9%
5	25.1%			20.7%
7	26.6%	28.4%	27.8%	36.5%
8	25.0%	25.3%	25.9%	24.8%
9	20.5%	25.9%	31.3%	27.6%
10		37.9%	37.9%	36.5%
12	35.5%	39.0%	40.9%	42.0%
13	22.0%	25.4%		24.1%
14	28.7%	31.5%	27.5%	28.0%
16	37.6%	35.2%		36.2%
18	49.5%		50.3%	48.5%
19	52.5%	55.3%	54.6%	
20	44.7%	43.2%	50.6%	52.5%
23	32.3%	29.8%	28.4%	28.3%
25	58.3%			59.3%
26	42.7%		37.6%	
27				45.5%
28	41.6%	40.3%	42.9%	38.5%
29			37.3%	
30	43.8%	48.6%	47.6%	46.6%
32	29.2%	27.6%	26.2%	22.9%
34	56.6%	55.5%		
35	51.4%	51.1%	51.4%	51.0%
37	40.0%		35.5%	38.1%
39	54.8%	54.0%	53.7%	44.7%
41	60.1%	62.2%	61.7%	60.1%
43		53.4%	45.9%	40.6%
44	36.3%	38.3%	37.5%	38.5%
46	33.8%	35.3%	33.7%	28.7%
47	43.4%		41.6%	48.9%
48	26.9%	29.7%	29.6%	30.8%
49	39.7%	39.7%	45.3%	39.9%
51		36.5%	41.4%	
52				34.4%
53		41.6%	43.0%	41.1%
54			39.7%	36.2%
55	25.8%	26.6%	28.0%	27.0%
57			40.6%	44.9%
58	39.6%	38.2%	37.7%	39.5%
62		27.0%		
63		58.2%	47.8%	54.4%
66	42.1%	46.9%	45.5%	
67		32.6%	32.0%	
71	24.3%	23.4%	28.0%	28.2%
74	52.1%	51.1%		
76			74.1%	
79			30.2%	30.5%
97			31.3%	35.0%
431			43.7%	41.6%

FOOD SERVICES

Breakfast Participation Rate (Districtwide)

Legend:
- Upper Quartile (green triangle)
- Median (yellow square)
- Lower Quartile (red inverted triangle)

Description of Calculation

Total breakfast meals served, divided by total district student enrollment times the number of school days in the year.

Importance of Measure

Studies show a positive correlation between breakfast and school attendance, alertness, health, behavior and academic success.

A strong breakfast program indicates a commitment to ensuring students are ready to learn in the classroom.

Factors that Influence

- Menu selections
- Provision II and III and Universal Free
- Free/Reduced percentage
- Food preparation methods
- Attractiveness of dining areas
- Adequate time to eat

Districts in Best Quartile (2017-2018)

- Cincinnati Public Schools
- Cleveland Metropolitan School District
- Columbus Public Schools
- Dallas Independent School District
- Detroit Public Schools
- Milwaukee Public Schools
- Richmond City School District
- San Diego Unified School District
- St. Louis City Public School District
- St. Paul Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	47.9%	68.1%	55.9%	57.0%
3	58.0%	60.8%	60.3%	57.0%
4	26.0%	27.1%	27.7%	26.7%
5	23.8%			
7	22.2%	23.4%	23.3%	21.2%
8	24.6%	24.9%	25.1%	24.4%
9	21.9%	27.7%	33.7%	29.8%
10			40.8%	
12	34.8%	38.8%	39.0%	40.9%
13	19.5%	22.4%		28.1%
14	29.1%	33.5%	29.2%	29.4%
16	35.2%	40.8%		60.3%
18	53.5%			52.4%
19	58.6%	62.1%	60.3%	
20		54.0%		53.8%
23	32.3%	29.8%	28.4%	31.3%
26	49.2%		40.0%	
28		39.7%	42.1%	37.4%
29			40.8%	
30	49.1%	54.7%	54.8%	52.8%
32	24.1%	24.6%	20.8%	20.6%
34	63.4%	66.0%		
35	50.7%	55.8%	56.0%	54.2%
37	45.0%		29.7%	40.8%
39	58.8%	57.3%	57.8%	49.0%
41	65.0%	67.6%	67.1%	66.1%
43			54.5%	49.0%
44	32.9%	36.6%	36.6%	35.1%
45		76.9%		
46	37.9%	41.6%	39.1%	35.0%
47	44.7%		39.7%	44.3%
48	27.8%	28.9%	28.8%	30.3%
49			43.8%	
50			87.9%	81.5%
51		42.2%	44.8%	
53		44.3%	44.6%	43.9%
54	40.1%	38.0%	38.0%	38.5%
55	27.2%	27.7%	28.9%	28.4%
56	22.0%	2.9%		19.5%
57			43.9%	53.8%
58		41.6%	40.6%	41.8%
61	21.5%	0.9%		27.8%
62		32.8%		
63	0.1%	58.5%	51.7%	63.2%
66	44.6%	53.5%	49.3%	
67	38.1%	36.9%	36.1%	
71	26.6%	25.6%	31.1%	31.1%
76			84.9%	
77	14.1%	1.6%		15.9%
79			32.9%	33.5%
97			32.1%	29.2%
101	28.8%	2.3%		36.3%
1728	27.5%	28.5%	28.1%	29.4%

FOOD SERVICES

Breakfast F/RP Participation Rate

Upper Quartile

Median

Lower Quartile
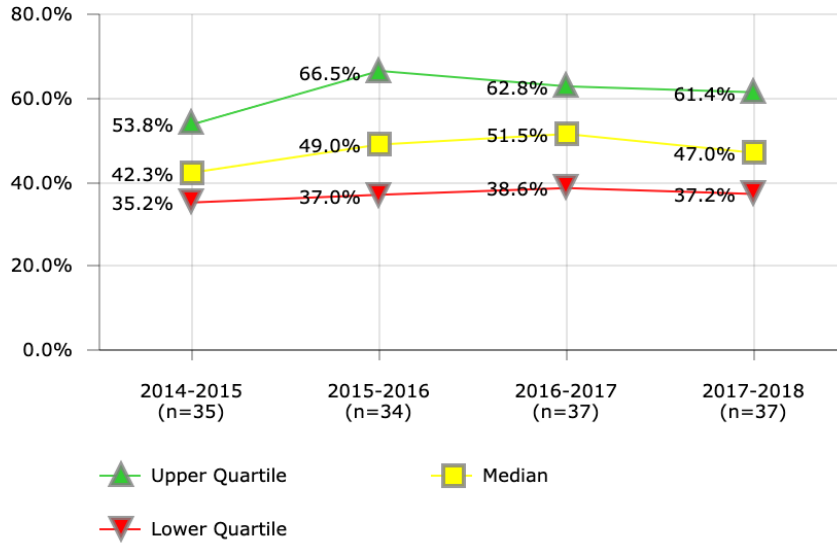
Description of Calculation

Number of free breakfasts plus reduced-price breakfasts served, divided by free-meal eligible plus reduced-price eligible students times the ratio of average daily attendance to the total student enrollment.

Importance of Measure

This evaluates how well a district maximizes the level of participation of its neediest students.

Factors that Influence

- Levels of poverty
- School bell times per district policy

Districts in Best Quartile (2017-2018)

- Cincinnati Public Schools
- Columbus Public Schools
- Dallas Independent School District
- Detroit Public Schools
- Jefferson County Public Schools (KY)
- Metropolitan Nasville Public Schools
- Pinellas County Schools
- Richmond City School District
- St. Louis City Public School District
- St. Paul Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	47.6%	66.5%	68.9%	69.2%
3	64.1%	76.8%	75.5%	70.5%
4	35.0%	37.2%	38.2%	37.2%
5	57.2%			
7	40.6%	39.5%	39.3%	33.0%
8	35.2%	35.5%	36.2%	34.0%
9	33.5%	30.5%	49.5%	40.8%
10			53.4%	
12	48.7%	52.6%	53.0%	48.5%
13	32.8%	29.7%		38.5%
14	39.3%	48.1%	40.1%	41.1%
16	56.2%	66.8%		
18	53.8%			
19	59.7%			
20			67.7%	61.4%
23	59.8%	53.5%	51.5%	51.7%
26	50.4%			
28		49.4%	52.6%	48.4%
29			51.3%	
30	49.9%	55.8%	59.6%	58.5%
32	26.6%	28.4%	28.9%	28.3%
34		67.6%		
35	53.6%	58.3%	58.5%	66.6%
37	57.3%		38.7%	50.3%
39	38.9%	69.3%	70.0%	60.6%
41			65.7%	65.9%
43			88.0%	
44	42.3%	52.0%	37.5%	51.9%
46	41.8%	24.4%	20.1%	29.4%
47	57.5%			93.6%
48	41.2%	48.5%	44.4%	43.9%
49			79.3%	
50			89.6%	121.1%
51		45.4%	47.1%	
53		67.4%	71.5%	67.3%
54	44.5%	42.4%	38.3%	39.0%
55	48.7%	40.8%	39.3%	44.6%
56	30.6%	35.3%		26.6%
57			25.8%	26.6%
58	72.7%	67.8%	62.8%	44.3%
61	25.3%	23.8%		32.3%
63		59.3%		64.7%
66	44.0%	52.5%	58.3%	
67	36.6%	37.0%	34.7%	
71	41.6%	41.3%	52.9%	48.8%
77	22.3%	16.0%		29.5%
79			38.6%	39.1%
97			57.9%	67.4%
101	35.2%	84.4%		47.0%
1728	31.7%	68.7%	31.6%	26.6%

FOOD SERVICES

Lunch Participation Rate (Meal Sites)

Description of Calculation

Total number of lunch meals served, divided by total number of students with access to lunch meals times the total number of days in the school year.

Importance of Measure

High participation rates indicate customer satisfaction because food selections are appealing, quick to eat, and economical.

Factors that Influence

- Menu selections
- Dining areas that are clean, attractive, and "kid-friendly"
- Adequate number of Point of Sale (POS) stations to help move lines quickly and efficiently
- A variety of menu selections
- Adequate time to eat
- Food preparation methods

Districts in Best Quartile (2017-2018)

- Columbus Public Schools
- Dallas Independent School District
- Metropolitan Nasvhille Public Schools
- Milwaukee Public Schools
- Norfolk School District
- Pittsburgh Public Schools
- Richmond City School District
- Shelby County Schools
- St. Louis City Public School District
- St. Paul Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	68.9%	69.2%	71.5%	71.2%
3	73.5%	76.7%	76.1%	74.3%
4	65.6%	65.4%	65.6%	63.6%
5	43.8%			39.3%
7	40.7%	40.1%	42.3%	
8	53.0%	53.7%	53.7%	55.5%
9	48.6%	48.2%	48.1%	44.8%
10		60.8%	59.4%	58.0%
12	66.8%	66.6%	70.2%	66.4%
13	58.8%	58.2%		57.1%
14	51.1%	49.3%	49.2%	49.4%
16	49.6%	51.1%		49.7%
18	70.5%		71.8%	69.1%
19	76.9%	78.2%	78.7%	
20	54.4%	60.3%	76.6%	
23	48.8%	49.7%	49.8%	51.5%
25	63.2%			64.8%
26	68.1%		63.4%	
27				73.2%
28	65.2%	63.5%	64.2%	59.0%
29			57.8%	
30	70.5%	71.4%	69.8%	69.5%
32	67.0%	61.1%	58.9%	51.1%
34	78.2%	79.6%		
35	73.1%	71.1%	71.6%	71.2%
37	54.2%		47.1%	50.0%
39	61.2%	60.7%	61.0%	52.4%
41	77.4%	75.6%	75.0%	74.2%
43		67.7%	49.8%	70.0%
44	53.5%	53.4%	53.1%	58.3%
46	57.9%	68.6%	70.8%	65.9%
47	69.7%		55.3%	71.1%
48	58.8%	60.8%	60.7%	59.8%
49	61.5%	61.5%	61.2%	55.4%
51		65.6%	73.9%	
52		21.2%		59.1%
53		66.8%	68.8%	66.3%
54			68.3%	61.1%
55	54.9%	53.7%	54.2%	53.4%
57			67.5%	68.3%
58	63.8%	63.4%	63.5%	63.2%
62		58.4%		
63		85.2%	69.1%	76.9%
66	75.3%	76.4%	74.4%	
67		75.0%	75.5%	
71	54.7%	53.8%	50.8%	49.2%
74	64.9%	70.8%		
76			78.9%	
79			64.1%	60.1%
97			56.0%	63.5%
431			64.6%	60.7%

FOOD SERVICES

Lunch Participation Rate (Districtwide)

Description of Calculation

Total lunch meals served, divided by total district student enrollment times the number of school days in the year.

Importance of Measure

High participation rates indicate customer satisfaction because food selections are appealing, quick to eat, and economical.

Factors that Influence

- Menu selections
- Dining areas that are clean, attractive, and "kid-friendly"
- Adequate number of Point of Sale (POS) stations to help move lines quickly and efficiently
- A variety of menu selections
- Adequate time to eat
- Food preparation methods

Districts in Best Quartile (2017-2018)

- Baltimore City Public Schools
- Cincinnati Public Schools
- Cleveland Metropolitan School District
- Dallas Independent School District
- Detroit Public Schools
- Milwaukee Public Schools
- Pittsburgh Public Schools
- San Diego Unified School District
- Santa Ana Unified School District
- St. Louis City Public School District
- Stockton Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	69.0%	93.7%	73.1%	73.2%
3	75.3%	78.9%	78.3%	75.7%
4	66.8%	66.7%	67.5%	65.7%
5	43.3%			
7	41.3%	39.9%	41.9%	38.9%
8	52.2%	52.8%	52.1%	54.7%
9	52.0%	51.7%	51.9%	48.5%
10			63.9%	
11				64.4%
12	65.5%	66.3%	67.0%	64.6%
13	52.2%	51.3%		66.4%
14	51.7%	52.4%	52.5%	51.8%
16	47.7%	59.5%		83.3%
18	76.2%			74.6%
19	85.9%	87.9%	86.9%	
20		81.7%		80.5%
23	48.9%	49.7%	49.9%	56.9%
26	78.4%		67.4%	
28		63.5%	63.0%	57.4%
29			63.2%	
30	79.0%	80.4%	80.3%	78.6%
32	55.3%	54.4%	46.9%	45.9%
34	87.5%	94.6%		
35	72.2%	77.6%	78.1%	75.6%
37	60.2%		39.3%	53.6%
39	65.7%	64.4%	65.7%	57.4%
41	83.6%	82.1%	81.6%	81.6%
43			86.6%	84.6%
44	48.6%	51.0%	51.7%	53.2%
45			100.9%	
46	64.7%	80.7%	82.1%	80.4%
47	71.7%		52.8%	64.4%
48	61.0%	59.2%	59.0%	58.8%
50			104.0%	97.5%
51		75.8%	80.0%	
53		71.1%	71.4%	70.8%
54	66.9%	64.3%	65.3%	64.9%
55	57.8%	55.9%	55.9%	56.4%
56	53.3%	7.2%		53.8%
57			73.0%	81.7%
58		69.0%	68.4%	66.8%
61	56.4%			52.7%
62		70.9%		
63		85.7%	74.7%	89.3%
66	79.7%	87.1%	80.5%	
67	85.1%	84.7%	85.3%	
71	59.8%	58.8%	56.3%	54.2%
76			90.4%	
77	41.7%			38.9%
79			70.0%	66.0%
97			57.5%	53.1%
101	81.1%	6.5%		82.0%
1728	76.3%	80.0%	77.2%	79.0%

FOOD SERVICES

Lunch F/RP Participation Rate

	2014-2015 (n=35)	2015-2016 (n=30)	2016-2017 (n=36)	2017-2018 (n=34)
Upper Quartile	84.7%	90.7%	90.2%	87.8%
Median	79.2%	81.7%	83.0%	76.4%
Lower Quartile	71.7%	67.6%	75.3%	69.5%

Description of Calculation

Number of free lunches plus reduced-price lunches served, divided by free-meal eligible plus reduced-price eligible students times the ratio of average daily attendance to the total student enrollment.

Importance of Measure

High participation rates indicate customer satisfaction because food selections are appealing, quick to eat, and economical.
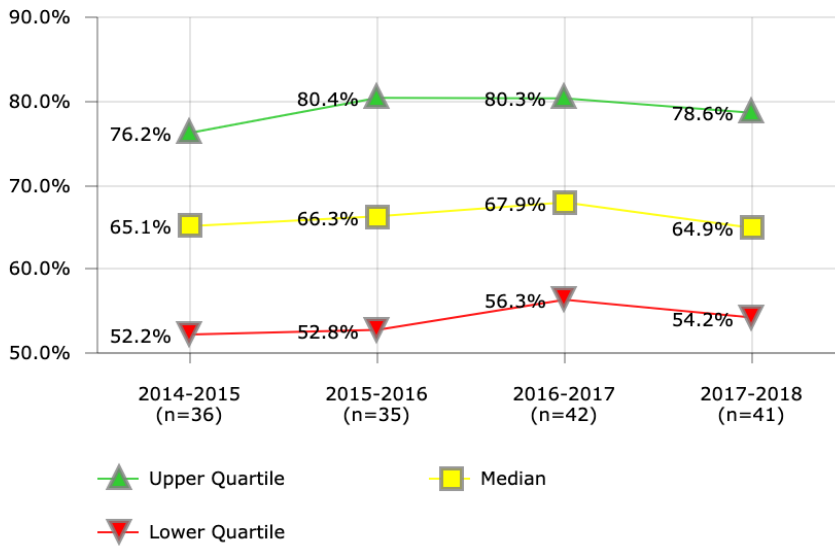
Factors that Influence

- Menu selections
- Clean, attractive dining areas with adequate seating capacity
- Provision II and III and Universal Free
- Food preparation methods
- Adequate time to eat

Districts in Best Quartile (2017-2018)

- Broward County Public Schools
- Cincinnati Public Schools
- Detroit Public Schools
- Jefferson County Public Schools (KY)
- Pinellas County Schools
- Richmond City School District
- Santa Ana Unified School District
- St. Louis City Public School District
- St. Paul Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	68.6%	91.5%	89.9%	88.9%
3	84.7%	93.3%	103.1%	102.2%
4	83.0%	83.6%	85.4%	84.4%
5	90.3%			
7	69.6%	62.7%	64.7%	55.4%
8	73.8%	74.4%	74.3%	74.4%
9	73.7%	59.0%	75.3%	70.5%
10			84.7%	
12	84.0%	83.5%	87.0%	75.5%
13	78.1%	65.5%		87.8%
14	65.9%	67.6%	66.6%	67.6%
16	76.8%	93.4%		
18	78.0%			
19	88.2%			
20			105.0%	91.4%
23	80.3%	75.7%	75.3%	76.9%
26	80.2%			
28		76.8%	76.2%	70.2%
29		78.1%		
30	80.9%	82.6%	87.8%	87.4%
32	63.6%	65.8%	67.2%	65.2%
34		97.3%		
35	76.8%	81.6%	81.9%	79.4%
37	79.2%		53.0%	68.3%
39	44.6%	79.9%	81.2%	69.5%
41			80.0%	81.5%
43		138.6%		
44	61.6%	68.9%	54.0%	76.1%
46	74.3%	47.4%	41.9%	66.8%
47	92.2%			
48	82.1%	90.7%	82.8%	79.2%
49			100.2%	
50			106.5%	145.3%
51		81.8%	84.6%	
53			111.5%	105.6%
54	74.3%	71.8%	66.1%	
55	101.0%	81.8%	75.8%	87.4%
56	71.7%	99.1%		69.3%
58	116.7%		105.1%	70.6%
61	67.7%	66.1%		61.4%
63		88.4%		91.8%
66	89.3%	96.4%	90.4%	
67	83.2%	87.3%	83.2%	
71	83.5%	91.8%	86.3%	76.7%
77	62.1%	43.0%		68.0%
79			80.0%	75.5%
97			100.0%	125.6%
101	95.4%			106.3%
1728	85.7%		86.0%	70.8%

FOOD SERVICES

Cost Per Meal

$4.50

$4.00 $3.92 $4.04

$3.65 $3.80

$3.50 $3.49 $3.59

$3.26 $3.46

$3.00 $2.98 $3.07 $3.15

$2.86

$2.50

$2.00

| 2014-2015 (n=46) | 2015-2016 (n=46) | 2016-2017 (n=50) | 2017-2018 (n=49) |

▲ Upper Quartile   ■ Median

▼ Lower Quartile
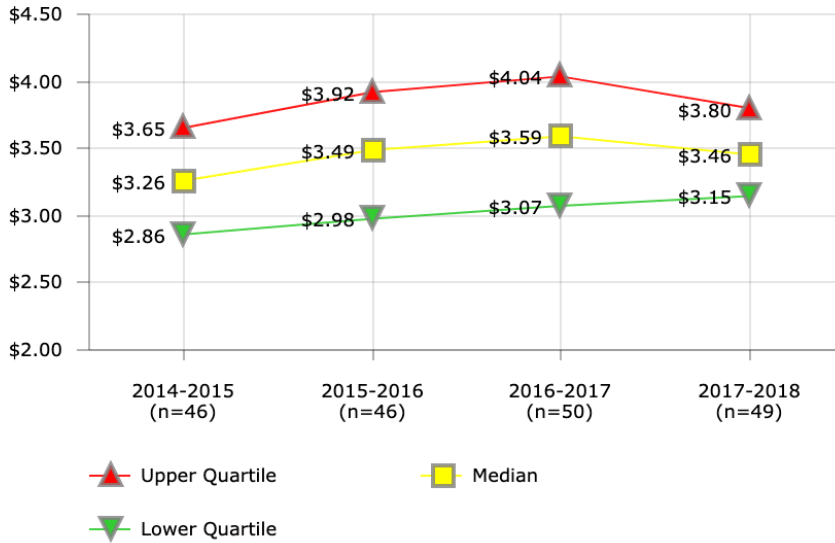
Description of Calculation

Total direct costs of the food services program, divided by the total meal count of all meal types. Breakfast meals are weighted at one-half; lunch meals at one-to-one; snacks at one-fourth; and suppers at one-to-one.

Importance of Measure

Total costs relative to meal volume demonstrates efficacy of the food service operation.

Factors that Influence

- The "chargebacks" to food service programs such as energy costs, custodial, non-food service administrative staff, trash removal, dining room supervisory staff
- Direct costs such as food, labor, supplies, equipment, etc.
- Meal quality
- Participation rates
- Purchasing practices
- Marketing
- Leadership expertise
- Meal prices
- Staffing formulas

Districts in Best Quartile (2017-2018)

- Boston Public Schools
- Broward County Public Schools
- Cincinnati Public Schools
- Long Beach Unified School District
- Newark Public Schools
- Oakland Unified School District
- Pittsburgh Public Schools
- Portland School District
- Sacramento City Unified School District
- San Diego Unified School District
- San Francisco Unified School District
- Santa Ana Unified School District
- Stockton Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1		$2.16	$1.84	
2	$3.82	$2.43	$3.47	
3	$3.15	$2.98	$3.07	$3.20
4	$3.36	$3.41	$3.79	$3.72
5	$2.73		$2.73	$2.66
7	$4.37	$3.96	$4.11	$4.42
8	$3.01	$2.88	$3.19	$3.28
9	$2.65	$2.95	$2.93	$3.27
10		$4.01	$4.00	$4.09
12	$3.96	$3.95	$4.12	$4.12
13	$2.97	$2.98	$3.08	$3.09
14	$3.07	$3.18	$4.79	$3.39
16	$2.59	$2.58	$2.42	$2.47
18	$3.60	$3.91	$4.44	$4.11
19	$3.75	$4.04	$4.18	
20	$3.59	$3.23	$3.08	$3.03
21	$3.72			
23	$3.81	$3.48	$3.50	$3.94
25	$2.89			$2.67
26	$2.52		$2.50	$2.73
27				$3.22
28	$3.25	$3.50	$3.77	
29			$2.79	
30	$3.25	$3.44	$3.34	$3.58
32	$3.08	$3.10	$3.12	$3.64
33	$3.47	$3.65	$4.22	
34	$3.46	$3.52		
35	$3.55	$3.70	$2.14	$3.67
37	$3.14		$4.17	$3.44
39	$3.40	$3.54	$3.58	$3.79
41	$3.28	$3.54	$3.63	$3.58
43		$3.99	$4.12	$3.15
44	$3.16	$3.50	$3.64	$3.56
45		$3.92	$3.77	
46	$3.27	$3.00	$3.07	$3.41
47	$3.65	$3.61	$3.48	$4.04
48	$3.34	$3.30	$3.31	$3.44
49	$4.03	$4.04	$4.04	$4.52
50			$3.52	$3.43
51		$4.54	$4.04	
52	$3.15	$10.54		$3.72
53	$3.76	$3.68	$3.71	$3.77
54	$2.83	$2.78	$2.91	$3.20
55	$3.30	$3.04	$3.08	$3.29
56	$2.50			$2.84
57		$4.15	$3.61	$15.36
58	$2.86	$2.84	$2.99	$3.46
61	$2.55			$2.80
62		$2.96		$3.02
63	$3.82	$4.14	$4.35	$3.95
66	$3.73	$3.41	$4.86	$3.47
67		$2.71	$2.87	
71	$3.78	$3.78	$3.70	$3.93
74	$1.66	$2.58		
76		$4.16	$4.27	$4.28
77	$2.09			$2.71
79			$3.70	$3.77
97			$3.87	$4.53
101	$2.05			$3.04
431			$4.23	$3.80
1728	$2.64	$2.45	$2.59	$2.69

FOOD SERVICES

Food Cost per Meal
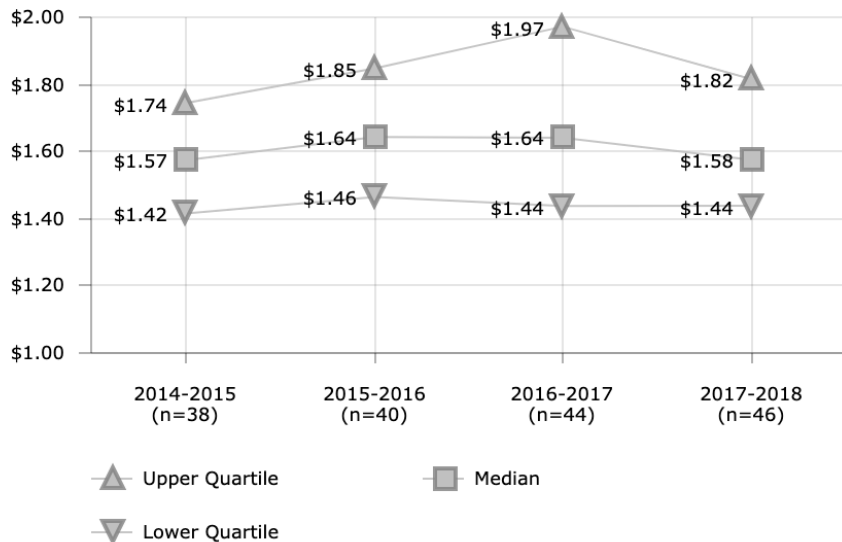
District	2014-2015	2015-2016	2016-2017	2017-2018
2	$2.03	$1.81	$1.93	
3	$1.49	$1.26	$1.31	$1.44
4	$1.74	$1.81	$2.16	$1.89
5	$1.29		$1.25	$1.24
7	$1.70	$1.61	$1.71	$1.87
8	$1.37	$1.38	$1.22	$1.38
9	$1.58	$1.74	$1.67	$1.90
10		$1.77	$1.67	$1.65
12	$1.89	$1.95	$1.98	$1.93
13	$1.37	$1.34	$1.43	$1.37
14	$1.50	$1.55	$3.61	$1.57
16	$1.09	$1.05	$0.90	$0.89
18	$1.85	$1.98	$2.13	$2.03
19	$1.91	$1.99	$2.10	
20	$1.52	$1.37	$1.33	$1.17
23	$1.80	$1.73	$1.60	$1.82
25	$1.52			$1.39
26	$1.42		$1.34	$1.48
27				$1.61
30	$1.63	$1.77	$1.83	$1.82
32	$1.52	$1.47	$1.45	$1.57
33	$1.78	$1.84	$2.08	
34	$1.63	$1.59		
35		$1.65	$1.44	$1.41
37	$1.46		$1.76	$1.56
39	$1.57	$1.61	$1.61	$1.78
41	$1.65	$1.71	$1.80	$1.74
43		$1.86	$1.75	$0.47
45		$2.26	$2.10	
46	$1.61	$1.50	$1.53	$1.52
47	$1.55	$1.46	$1.61	$1.66
48	$1.58	$1.59	$1.53	$1.52
49	$2.06	$2.09	$2.35	$2.16
50			$2.20	$2.01
51		$2.18	$2.23	
52	$1.76	$5.54		$1.81
53	$1.56	$1.52	$1.44	$1.51
55	$1.66	$1.44	$1.48	$1.50
56				$0.95
57		$2.32	$1.58	$1.66
58	$1.72	$1.63	$1.67	$1.88
61	$1.33			$1.24
62		$1.52		$1.53
66	$1.92	$1.67	$1.52	$1.71
67		$1.22	$1.33	
71	$1.37	$1.41	$1.41	$1.46
76		$2.19	$2.25	$2.16
77	$1.29			$1.47
79			$1.48	$1.58
97			$1.74	$2.04
101	$0.98			$1.63
431			$1.96	$1.78
1728	$1.12	$1.04	$1.15	$1.12

Description of Calculation

Total food costs, divided by the total meal count of all meal types. Breakfast meals are weighted at one-half; lunch meals at one-to-one; snacks at one-fourth; and suppers at one-to-one.

Importance of Measure

Food cost is the second largest expenditure that food service programs incur.

Careful menu planning practices, competitive bids for purchasing supplies, including commodity processing contracts, and the implementation of consistent production practices can control food costs.

Food cost as a percent of revenue can be reduced if participation revenue is high.

Factors that Influence

- USDA Menu and Nutrient requirements
- A la carte items
- Convenience vs. Scratch Food Items
- Purchasing and production practices
- Meal prices
- Participation rates
- Use of commodities
- Use of a warehouse or drop-ship deliveries
- Theft

FOOD SERVICES

Fund Balance as Percent of Revenue
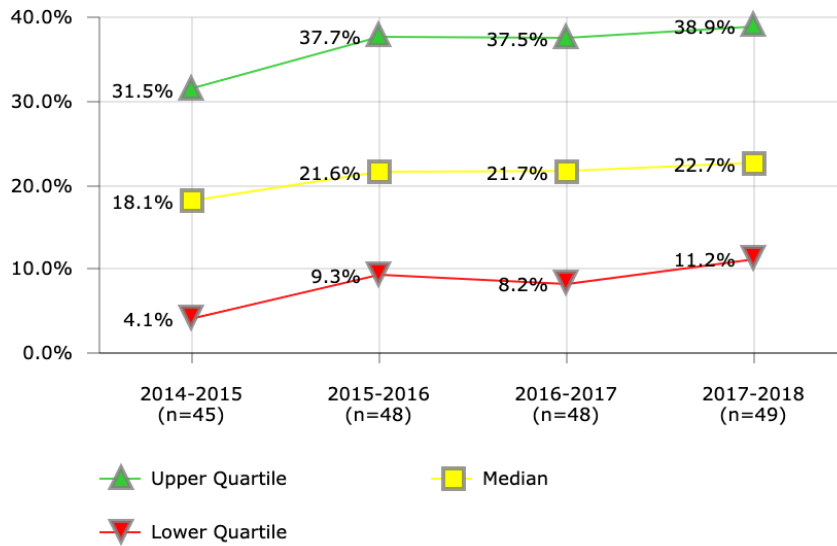
Description of Calculation

Fund balance divided by total revenue.

Importance of Measure

A positive fund balance can provide a contingency fund for equipment purchases, technology upgrades, and emergency expenses.

A "break-even" status indicates that there is just enough revenue to cover program expenses, but none left for program improvements.

Factors that Influence

- USDA allows a Food Service program to have no more than a three month operating expenses fund balance.
- Districts may have taken part or all of the Food Services Fund Balance for non-Food Service activities.
- Food Services may have funded large kitchen remodeling projects, implemented new POS systems, and thereby reduced a fund balance with a large capital outlay project

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Broward County Public Schools
- Cincinnati Public Schools
- Clark County School District
- Columbus Public Schools
- Detroit Public Schools
- Jefferson County Public Schools (KY)
- Milwaukee Public Schools
- Norfolk School District
- Sacramento City Unified School District
- Santa Ana Unified School District
- Shelby County Schools
- Stockton Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			0.0%	
2	112.6%	12.8%	8.4%	
3	6.3%	13.4%	20.7%	24.0%
4	31.0%	36.5%	39.7%	37.9%
5	5.4%		36.9%	32.2%
7	0.0%	-2.9%	-3.3%	1.5%
8	34.4%	32.2%	28.2%	24.5%
9	27.4%	31.9%	38.2%	48.2%
10		24.9%	19.4%	23.2%
11		38.8%		
12	23.6%	24.9%	24.8%	25.1%
13	44.2%	45.2%	43.7%	44.2%
14	44.0%	52.4%	62.2%	71.5%
16	2.7%	1.5%	4.9%	12.7%
18	28.5%	39.4%	39.7%	44.5%
19	62.7%	98.0%	121.5%	
20	56.6%	58.6%	66.0%	72.3%
21	12.7%			
23	32.0%	31.1%	32.7%	29.7%
25	0.0%			0.0%
26	-4.2%			0.1%
27				50.9%
28	32.0%	34.6%	35.0%	37.8%
29			0.0%	
30	0.0%	18.4%	30.6%	38.9%
32	13.3%	16.9%	19.1%	24.0%
33			120.3%	
34	27.6%	14.0%		
35	11.5%	23.0%	22.7%	46.1%
37	-1.0%		0.7%	5.2%
39	7.3%	6.8%	8.0%	19.3%
41	21.8%	19.4%	17.4%	18.4%
43		62.6%	67.5%	
44	20.9%	17.3%	13.0%	17.5%
45		67.9%	66.3%	
46	3.0%	8.1%	12.5%	11.2%
47	31.5%	33.1%		26.9%
48	23.3%	27.4%	27.6%	32.8%
49	28.2%	28.2%	6.8%	14.8%
50			31.6%	50.1%
51		15.0%	24.8%	
52	8.1%	8.8%		14.3%
53	45.7%	30.0%	43.9%	40.1%
54	4.8%	2.9%	1.9%	0.0%
55	3.8%	8.4%	4.8%	2.3%
56	25.6%	77.7%		7.1%
57		3.5%	1.0%	12.6%
58	-52.1%		24.3%	22.7%
61	0.0%	0.0%		0.9%
62		54.7%		43.4%
63	18.1%	7.7%	11.5%	0.9%
66	6.3%	9.8%	1.8%	3.4%
67		20.1%	28.5%	
71	13.8%	15.0%	12.8%	12.5%
74	4.1%	4.5%		
76		19.9%	19.7%	19.7%
77	0.7%	3.9%		0.5%
79			8.9%	15.7%
97			0.8%	1.4%
101	63.1%	88.7%		48.6%
431			10.4%	18.8%
1728	58.5%	55.6%	60.2%	42.0%

FOOD SERVICES

Total Costs As Percent of Revenue

Legend:
- ▲ Upper Quartile
- ▣ Median
- ▼ Lower Quartile

Description of Calculation

Total direct costs plus indirect and overhead costs, divided by total revenue.

Importance of Measure

This measure gives an indication of the financial status of the food service program, including management company fees. Districts that keep expenses lower than revenues are able to build a surplus for reinvestment back into the program for capital replacement, technology, and other improvements. Districts that report expenses higher than revenues may either be drawing from their fund balance, or may be subsidized by the district's general fund.

Factors that Influence

- The "chargebacks' to food service programs such as energy costs, custodial, non-food service administrative staff, trash removal, dining room supervisory staff
- Direct costs such as food, labor, supplies, equipment, etc.
- Meal quality
- Participation rates
- Purchasing practices
- Marketing
- Leadership expertise
- Meal prices
- Staffing formulas

Districts in Best Quartile (2017-2018)

- Clark County School District
- Columbus Public Schools
- Detroit Public Schools
- Duval County Public Schools
- Houston Independent School District
- Milwaukee Public Schools
- Norfolk School District
- Orange County Public School District
- Pittsburgh Public Schools
- Shelby County Schools
- St. Louis City Public School District
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	97.8%	69.4%	89.7%	
3	103.7%	92.0%	94.9%	97.4%
4	91.1%	87.7%	88.8%	92.0%
5	94.6%		107.2%	104.8%
7	103.7%	101.9%	98.7%	98.5%
8	97.8%	99.4%	102.6%	103.0%
9	93.0%	91.2%	93.0%	91.6%
10		102.9%	106.8%	99.5%
12	93.8%	95.5%	97.9%	102.8%
13	96.6%	97.6%	100.3%	99.9%
14	97.0%	91.8%		95.3%
16	104.8%	103.9%	109.6%	96.3%
18	95.0%	95.7%	106.6%	86.6%
19	80.0%	90.3%	91.9%	
20	98.7%	87.5%	88.4%	95.0%
21	106.9%			
23	101.2%	88.4%	87.8%	93.2%
25	118.9%			99.8%
26	102.7%			97.5%
27				91.0%
28	95.0%	95.0%	108.8%	
29			85.6%	
30	90.9%	91.4%	87.0%	90.3%
32	99.2%	96.0%	97.9%	94.0%
33	95.3%			
34	89.8%	52.9%		
35	88.8%	87.1%		82.1%
37	100.8%		99.7%	104.8%
39	96.0%	100.4%	93.8%	90.5%
41	92.7%	102.4%	101.5%	99.0%
43		91.7%	98.1%	67.1%
44	88.0%	94.1%	92.1%	86.5%
45		103.0%	104.3%	
46	107.0%	94.2%	95.9%	101.2%
47	97.0%		93.8%	102.4%
48	92.6%	83.3%	86.2%	84.0%
49	104.5%	103.3%	98.1%	103.1%
50			90.4%	83.8%
51		92.5%	99.0%	
52	87.9%	93.4%		99.7%
53	96.4%	93.9%	97.2%	95.5%
54	95.2%	95.3%	101.5%	104.1%
55	95.8%	92.1%	93.6%	95.1%
56	100.9%			97.1%
57		107.0%	90.5%	
58	100.5%	86.0%	87.1%	95.1%
61	103.6%			98.9%
62		114.4%		107.2%
63	113.7%	97.5%	103.2%	43.1%
66	114.9%			94.0%
67		87.7%	82.8%	
71	103.2%	99.9%	97.2%	100.9%
74	57.5%	92.3%		
76		97.6%	100.8%	100.0%
77	109.9%			111.7%
79			94.5%	94.9%
97			106.7%	111.5%
101	92.0%			92.6%
431			112.2%	96.8%
1728	99.2%	94.3%	98.2%	111.6%

FOOD SERVICES

Food Cost per Revenue

- Upper Quartile
- Median
- Lower Quartile

Description of Calculation

Total food costs divided by total revenue.

Importance of Measure

Food cost is the second largest expenditure that food service programs incur.

Careful menu planning practices, competitive bids for purchasing supplies, including commodity processing contracts, and the implementation of consistent production practices can control food costs.

Food cost as a percent of revenue can be reduced if participation revenue is high.

Factors that Influence

- USDA Menu and Nutrient requirements
- A la carte items
- Convenience vs. Scratch Food Items
- Purchasing and production practices
- Meal prices
- Participation rates
- Use of commodities
- Use of a warehouse or drop-ship deliveries
- Theft

District	2014-2015	2015-2016	2016-2017	2017-2018
1			40.5%	
2	51.8%	46.9%	47.1%	
3	45.7%	36.3%	36.6%	39.7%
4	44.1%	43.2%	47.6%	43.0%
5	43.9%		47.4%	46.4%
7	38.9%	40.0%	39.4%	39.6%
8	43.5%	43.4%	38.0%	42.2%
9	48.9%	49.8%	48.2%	51.4%
10		41.7%	39.4%	37.0%
11				40.6%
12	44.2%	45.8%	45.7%	44.5%
13	43.4%	42.9%	45.4%	43.1%
14	45.9%	40.7%		40.9%
16	40.9%	38.5%		32.1%
18	43.2%	42.3%	44.5%	39.5%
19	37.4%	39.1%	40.2%	
20	39.2%	34.5%	36.0%	34.9%
21	11.7%			
23	43.7%	41.5%	37.9%	40.7%
25	41.1%			52.0%
26	56.6%		27.0%	52.8%
27				43.3%
28	7.2%	10.2%	25.2%	47.7%
29		4.0%		
30	44.5%	45.7%	45.5%	43.9%
32	47.4%	44.1%	43.7%	38.9%
33	44.1%		51.4%	
34	42.0%	23.8%		
35	5.5%	38.9%	30.3%	31.6%
37	45.7%		41.1%	46.4%
39	42.4%	42.5%	41.2%	38.6%
41	45.5%	48.1%	49.0%	46.7%
43		42.8%	41.7%	10.0%
44	5.8%	5.6%	6.3%	5.1%
45		55.4%	54.1%	50.7%
46	50.8%	45.4%	45.9%	44.7%
47	40.8%	39.2%	41.4%	41.2%
48	42.5%	38.7%	38.9%	36.1%
49	50.3%	50.3%	53.1%	45.7%
50			53.1%	46.7%
51		43.9%	53.3%	
52	46.1%	46.2%		46.8%
53	38.9%	35.5%	34.6%	35.0%
54			6.7%	6.2%
55	45.1%	37.3%	38.6%	38.2%
56	27.7%			32.5%
57		59.4%	39.2%	42.8%
58	53.9%	47.8%	46.5%	49.7%
61	50.7%	15.5%		43.7%
62		57.6%		51.6%
63	47.4%	42.6%	42.9%	16.9%
66				43.9%
67		36.2%	35.4%	
71	36.0%	35.7%	35.3%	36.3%
74	3.1%	31.3%		
76		50.1%	51.6%	48.9%
77	60.8%			60.8%
79			37.5%	39.4%
97			42.1%	48.4%
101	40.6%	60.8%		49.7%
431			47.7%	41.2%
1728	39.3%	39.9%		46.2%

FOOD SERVICES

Labor Costs per Revenue

	Upper Quartile
	Median
	Lower Quartile

Description of Calculation

Total labor costs divided by total revenue.

Importance of Measure

Labor contributes the largest expense that food service revenue must cover.

School boards can control labor costs by establishing salary schedules and benefit plans, and directors can control labor cost by implementing productivity standards and staffing formulas.

Factors that Influence

- Salary schedules and health and retirement benefits
- Number of annual work days and annual paid holidays
- Staffing formulas and productivity standards
- Union contracts
- Type of menu items

Districts in Best Quartile (2017-2018)

- Boston Public Schools
- Clark County School District
- Detroit Public Schools
- Duval County Public Schools
- El Paso Independent School District
- Milwaukee Public Schools
- Norfolk School District
- Omaha Public School District
- San Antonio Independent School District
- Shelby County Schools
- St. Louis City Public School District
- St. Paul Public Schools
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	38.0%	13.5%	32.0%	
3	41.3%	38.6%	37.5%	37.4%
4	30.9%	30.1%	30.8%	34.2%
5	39.4%		46.5%	44.6%
7	54.1%	51.7%	49.0%	47.8%
8	34.4%	35.6%	37.1%	45.8%
9	30.8%	28.2%	30.3%	30.3%
10		43.0%	45.1%	45.1%
12	42.1%	42.5%	44.2%	47.4%
13	37.5%	37.4%	38.5%	39.7%
14	44.9%	37.5%	31.1%	40.4%
16	41.8%	49.1%	56.6%	51.3%
18	32.6%	33.0%	38.4%	34.0%
19	31.9%	32.5%	33.4%	
20	46.6%	40.3%	38.3%	45.3%
21	46.2%			
23	43.2%	36.8%	38.9%	42.6%
25	33.5%			39.1%
26	38.4%			37.8%
27				34.1%
28		10.0%	14.2%	45.3%
29			0.6%	
30	34.9%	33.7%	28.8%	31.3%
32	38.2%	39.0%	40.4%	41.1%
33	31.5%		41.2%	
34	40.5%	23.1%		
35	43.4%	42.2%	38.7%	39.9%
37	45.7%		48.9%	47.5%
39	37.1%	39.1%	39.9%	40.2%
41	35.8%	38.9%	39.6%	40.1%
43		41.1%	46.5%	46.7%
44	4.4%	4.2%	3.5%	3.5%
45		33.6%	34.8%	
46	47.9%	42.3%	43.4%	51.7%
47	45.3%	45.9%	40.8%	48.1%
48	39.4%	35.4%	37.7%	38.3%
49	40.7%	40.7%	36.4%	42.6%
50			27.8%	30.2%
51		43.6%	39.3%	
52	31.6%	36.8%		41.8%
53	42.0%	38.0%	42.6%	40.7%
54	45.0%	43.9%	46.9%	51.1%
55	37.7%	37.4%	38.2%	41.6%
56	63.9%			61.1%
57		46.2%	48.0%	
58	34.2%	33.1%	34.9%	40.1%
61	41.6%	16.5%		49.7%
62		46.0%		45.2%
63	44.5%	38.6%	43.1%	19.6%
66				35.2%
67		37.6%	34.7%	
71	57.4%	54.1%	53.2%	56.2%
74	41.5%	43.2%		
76		32.2%	35.7%	36.6%
77	35.9%			50.2%
79			51.9%	49.2%
97			43.2%	49.8%
101	42.5%	60.3%		41.3%
431			43.8%	37.5%
1728	43.4%	46.3%	66.7%	58.8%

FOOD SERVICES

Meals Per Labor Hour
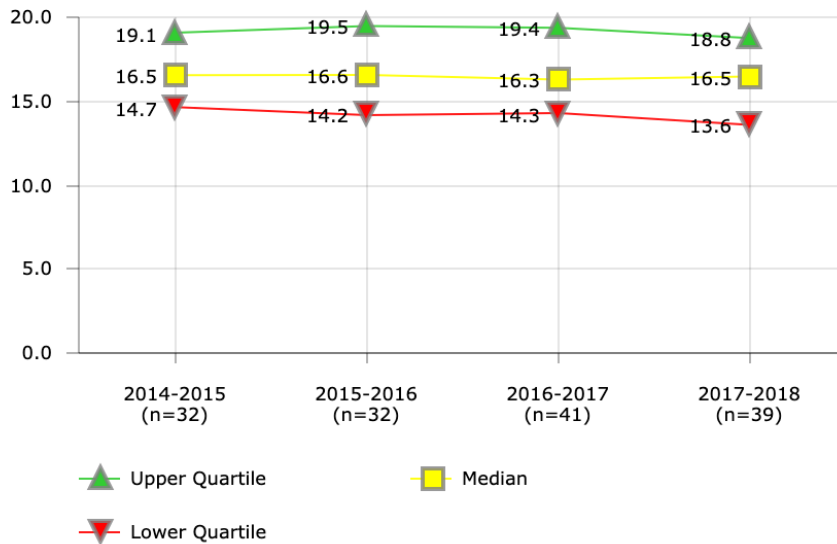
Description of Calculation

Annual number of breakfasts (less contractor-served breakfasts) *divided* by two *plus* annual number of lunches (less contractor-served lunches) *plus* annual number of snacks (less contractor-served lunches) *divided* by the total annual labor hours of all food preparation and cafeteria staff.

Importance of Measure

Efficiency is important in making the best use of available food service funds.

Factors that Influence

- Menu offerings
- Provision II and III
- Free/Reduced percentage
- Food preparation methods
- Local nutrition standards for al la carte foods

Districts in Best Quartile (2017-2018)

- Boston Public Schools
- Cincinnati Public Schools
- Clark County School District
- Columbus Public Schools
- Detroit Public Schools
- Miami-Dade County Public Schools
- Pittsburgh Public Schools
- Portland School District
- Sacramento City Unified School District
- St. Paul Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	13.2	13.1	16.7	15.8
3	16.8	17.9	19.4	18.8
4	16.2	15.4	16.6	17.6
5	16.7		23.0	21.8
7	14.1	12.3	14.2	12.8
8	15.3	18.2	17.3	17.1
9	22.1	21.7	22.3	20.4
10		11.4	10.9	11.6
12	14.3	15.2	14.6	11.8
13	17.7	17.3	15.7	17.6
14	13.6	13.3	15.6	15.8
16	16.5	16.5	18.1	17.1
18		16.6	18.0	16.6
19	21.1	20.7	14.2	
20	19.3	19.2	22.0	22.1
26	21.0			19.7
27				15.0
30	15.1	15.5	15.5	15.3
32	16.0	16.6	27.6	24.4
33	27.1		23.1	
34	16.6			
35	22.5	24.8	23.1	20.8
37	6.5		8.6	12.7
39	17.5	14.0	15.5	12.1
41	18.9	17.4	16.8	16.5
43		32.8	33.1	30.1
45		15.7	14.3	
46	12.6	14.3	15.3	16.0
47	15.7	15.5	15.7	12.9
48	17.6	20.9	23.6	16.4
49	12.2	12.2	12.3	
50			16.9	19.6
51			7.5	
52	19.9	5.3		16.6
53	15.9	16.6	16.2	15.4
55	15.0	15.0	14.6	13.5
57			16.3	17.7
58	22.9	22.2	18.1	18.1
62				25.1
66	16.6		3.7	14.3
67		23.7	25.5	
71	10.1	10.4	11.6	11.3
76		19.7	19.9	14.2
79			13.1	13.6
97			11.1	13.2
431			17.2	17.1

FOOD SERVICES

USDA Commodities - Percent of Total Revenue

- Upper Quartile
- Median
- Lower Quartile

Description of Calculation

Total value of commodities received divided by total revenue.

Importance of Measure

Maximizing the use of USDA Commodities is a common strategy to minimize direct costs

Factors that Influence

- Flexibility of meal planning
- Use of USDA bonuses
- Maximization of reimbursements

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Atlanta Public Schools
- Broward County Public Schools
- Clark County School District
- Newark Public Schools
- Omaha Public School District
- Pinellas County Schools
- Sacramento City Unified School District
- Shelby County Schools
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	3.7%	3.9%	2.6%	
3	5.7%	5.5%	5.7%	5.9%
5	5.7%		6.9%	6.5%
7	3.1%	4.6%	4.5%	4.1%
8	6.4%	5.8%	6.2%	5.1%
9	6.8%	6.5%	6.9%	7.1%
10		5.7%	6.0%	6.1%
12	5.2%	5.8%	5.8%	6.2%
13	7.2%	7.2%	8.8%	7.2%
14	6.7%	6.1%	7.5%	7.0%
16	5.4%	6.1%	5.5%	
18	4.1%	2.9%	4.9%	8.3%
19		0.0%		
20	5.9%	5.6%	6.3%	6.0%
21	6.8%			
25	8.8%			7.0%
26	3.1%		3.1%	5.3%
27				5.1%
28	6.2%	6.0%	6.9%	7.0%
29			4.0%	
30	5.2%	5.4%	6.1%	6.3%
32	5.8%	6.4%	6.7%	6.0%
33	5.2%		6.2%	
34	4.9%	2.3%		
35	5.5%	5.9%	5.8%	6.5%
37	3.8%		6.4%	6.0%
39				5.5%
41	5.6%	6.3%	6.2%	6.2%
43		5.7%	3.2%	6.2%
44	5.8%	6.1%	5.9%	6.0%
45		5.9%	5.2%	
46	6.2%	4.6%	6.5%	5.8%
47	4.3%	3.5%		6.3%
48	6.6%	6.0%	6.2%	6.0%
49	5.2%	5.2%	5.6%	6.0%
50			5.7%	5.6%
51		3.4%	6.7%	
52	4.3%	6.0%		6.1%
53	4.6%	5.5%	5.2%	6.0%
54	5.2%	6.3%	6.7%	6.2%
55	5.8%	6.3%	6.5%	6.6%
57		6.3%	6.9%	
58	5.5%	5.2%	5.9%	5.4%
62				7.0%
63			4.4%	
66				6.8%
67		7.0%	6.8%	
71	3.2%	2.4%	2.2%	4.1%
74	5.5%	6.5%		
76		4.6%	4.7%	3.4%
79			6.7%	6.6%
97			6.5%	7.9%
431				6.4%

FOOD SERVICES

Provision II Enrollment Rate - Breakfasts
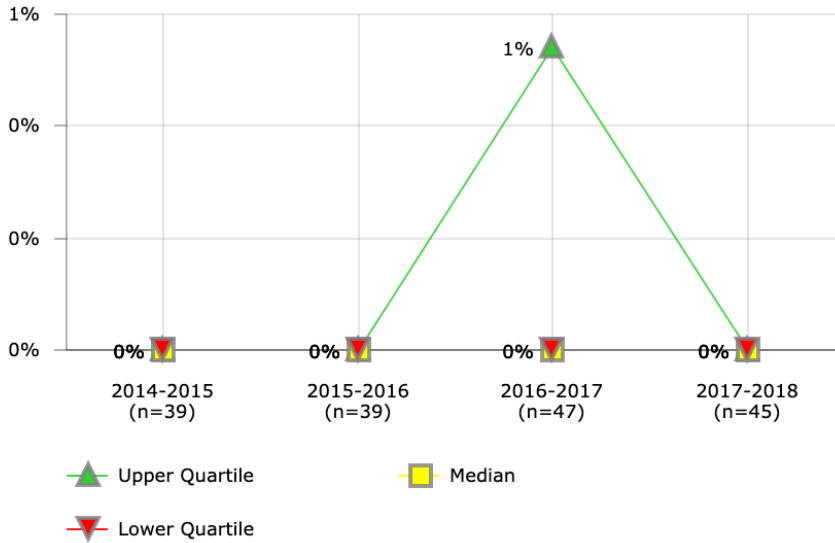
Description of Calculation

Number of students enrolled in Provision II breakfast program divided by total number of students with access to breakfast meals.

Importance of Measure

This Provision reduces application burdens and simplifies meal counting and claiming procedures. It allows schools to establish claiming percentages and to serve all meals at no charge for a four-year period.

Factors that Influence

- History of schools serving meals to all participating children at no charge for 4 years
- Stability of income of school's population
- Increased participation to offset increased costs and loss of full pay and reduced-price meal charges.

District	2014-2015	2015-2016	2016-2017	2017-2018
1			0%	
2	0%	0%	0%	0%
3	100%	42%	42%	43%
4	0%	0%	0%	0%
5	14%		13%	30%
7	0%	0%	0%	0%
8	21%	0%	1%	0%
9	5%	21%	1%	8%
10		0%	0%	0%
12	0%	0%	0%	0%
13	0%	0%	0%	0%
14	0%	4%	3%	3%
16	41%	44%	42%	50%
18	0%	0%	0%	0%
19	0%	0%	0%	
20	100%	21%	100%	20%
23	0%	0%	0%	0%
25	0%			0%
26	0%		0%	0%
27				0%
28	0%	0%	0%	0%
29			3%	
30	0%	0%	0%	0%
32	0%	0%	0%	0%
33	0%		0%	
34	0%	0%		
35	0%	0%	0%	0%
37	0%		0%	0%
39	0%	0%	0%	0%
41	0%	0%	0%	0%
43		0%	0%	0%
44	0%	0%	0%	0%
46	100%	0%	0%	0%
47	0%	0%	0%	0%
48	33%	30%	19%	0%
49	0%	0%	0%	0%
51		31%	34%	
52	0%	0%		29%
53	0%	0%	0%	0%
54			0%	0%
55	0%	0%	0%	0%
57			0%	0%
58	0%	0%	0%	0%
62				29%
63	0%	0%	0%	0%
66	100%	100%	100%	100%
67		1%	1%	
71	0%	0%	0%	0%
74	0%	0%		
76		0%	0%	0%
79			0%	0%
97			0%	0%
431			0%	0%

FOOD SERVICES

Provision II Enrollment Rate - Lunches
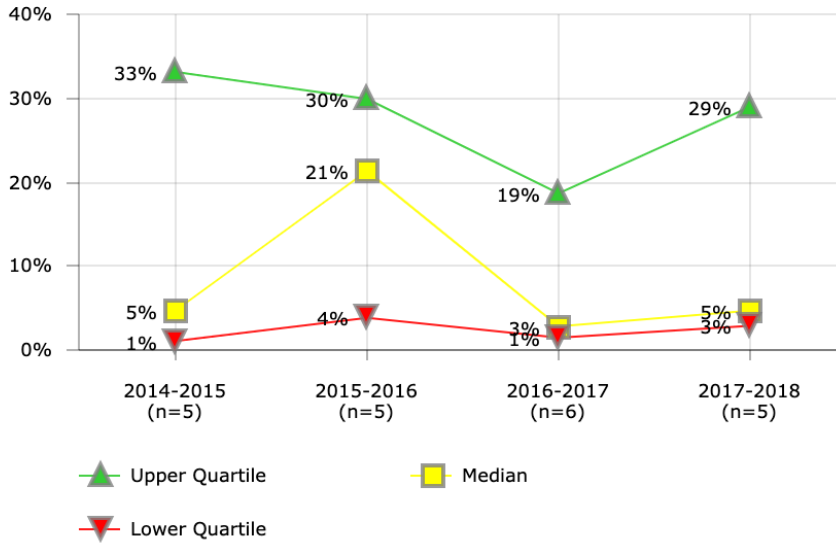
District	2014-2015	2015-2016	2016-2017	2017-2018
5	0%			
8			0%	0%
9	5%	21%	1%	5%
14		4%	3%	3%
16	39%	43%	41%	49%
20	1%			
29			3%	
48	33%	30%	19%	
62				29%
67		1%		

Description of Calculation

Number of students enrolled in Provision II lunch program divided by total number of students with access to lunch meals.

Importance of Measure

This Provision reduces application burdens and simplifies meal counting and claiming procedures. It allows schools to establish claiming percentages and to serve all meals at no charge for a four-year period.

Factors that Influence

- History of schools serving meals to all participating children at no charge for 4 years
- Stability of income of school's population
- Increased participation to offset increased costs and loss of full pay and reduced-price meal charges.

Maintenance & Operations

Performance metrics in maintenance and operations (M&O) assess the cost efficiency and service levels of a district's facilities management and labor. Areas of focus include *custodial work, maintenance work, renovations, construction, utility usage,* and *environmental stewardship* . The cost efficiency of custodial work is represented broadly by **Custodial Workload** and **Custodial Cost per Square Foot**, where low workload combined with high cost per square feet would indicate that cost savings can be realized by reducing the number of custodians. Additionally, the relative cost of supplies can be considered by looking at **Custodial Supply Cost per Square Foot**.

The relative cost of utilities is represented by **Utility Usage per Square Foot** and **Water Usage per Square Foot**.

These KPIs should give district leaders a general sense of where they are doing well and where they can improve. The importance and usefulness of each KPI is described in the "Importance of Measure" and "Factors that Influence" headings, which can be used to guide improvement strategies.

MAINTENANCE & OPERATIONS

Custodial Work - Cost per Square Foot

	Upper Quartile
	Median
	Lower Quartile
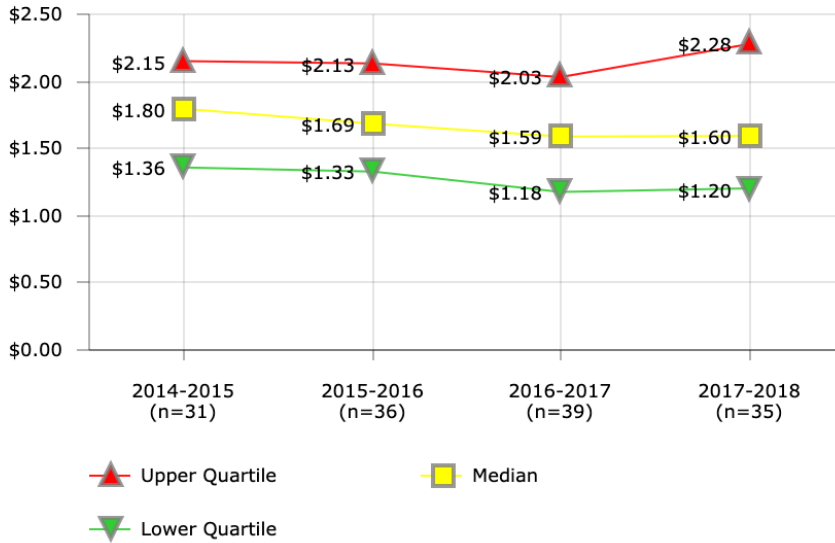
Description of Calculation

Total cost of district-operated custodial work plus total cost of contract-operated custodial work, divided by total square footage of all non-vacant buildings.

Importance of Measure

This measure is an important indicator of the efficiency of the custodial operations. The value is impacted not only by operational effectiveness, but also by labor costs, material and supply costs, supervisory overhead costs as well as other factors. This indicator can be used as an important comparison with other districts to identify opportunities for improvement in custodial operations to reduce costs.

Factors that Influence

- Cost of labor
- Collective bargaining agreements
- Cost of supplies and materials
- Size of school

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Atlanta Public Schools
- Chicago Public Schools
- Cleveland Metropolitan School District
- Dallas Independent School District
- Detroit Public Schools
- El Paso Independent School District
- Jefferson County Public Schools (KY)
- Palm Beach County School District

District	2014-2015	2015-2016	2016-2017	2017-2018
3	$2.02	$2.42	$2.20	
4	$1.59	$1.84	$1.59	$1.69
5	$1.55		$1.73	$1.58
7	$1.82	$1.78	$2.03	$1.98
8	$1.17	$1.18	$1.17	$1.20
9	$2.20	$2.07	$2.25	$2.28
10	$1.81	$1.81	$1.91	$1.96
12	$2.71	$2.75	$2.78	$3.09
13	$1.95	$1.58	$1.65	$1.70
14	$1.07	$1.17	$1.16	$1.16
16	$1.80	$1.89		$3.83
18	$1.58	$1.47	$1.20	$3.19
19			$3.97	
20	$1.87	$1.87	$1.84	$1.83
21	$2.45			
23				$1.27
25				$1.73
26			$0.53	
28	$1.26	$1.29	$1.31	$1.11
29			$1.53	
30	$1.43	$1.34	$1.48	$1.52
32			$0.04	
34	$1.72	$1.70		
35		$5.30		
37		$1.63	$1.66	
39	$1.25	$1.32	$1.66	$1.30
41	$1.08	$1.27	$1.18	$1.14
43		$3.43	$3.51	$3.80
44	$1.83	$1.93	$1.93	$2.01
46	$0.53			
47	$1.41	$2.12	$1.28	$1.44
48	$1.36	$1.67	$1.59	$1.54
49	$0.99	$1.33	$1.47	$1.53
50			$0.59	$0.27
51		$1.24	$1.23	
52	$2.08	$2.15		
53				$0.43
54		$1.53	$0.58	$0.57
55	$1.36	$1.47	$1.58	$1.60
57		$1.02	$1.02	$1.11
58	$2.39	$2.70		
63	$2.24	$2.30	$1.55	$1.50
66	$2.21	$2.15	$2.10	$1.99
67		$0.88	$3.87	$4.16
71	$2.21	$1.49	$2.12	$2.40
74	$2.15	$2.28	$2.31	
76		$0.53	$0.62	
79			$1.92	$3.61
97			$1.09	$2.49
431				$0.16

MAINTENANCE & OPERATIONS

Custodial Work - Cost per Student

Description of Calculation

Total custodial work costs (contractor and district operated), divided by total student enrollment.

Importance of Measure

This measure is an important indicator of the efficiency of the custodial operations. The value is impacted not only by operational effectiveness, but also by labor costs, material and supply costs, supervisory overhead costs as well as other factors. This indicator can be used as an important comparison with other districts to identify opportunities for improvement in custodial operations to reduce costs.
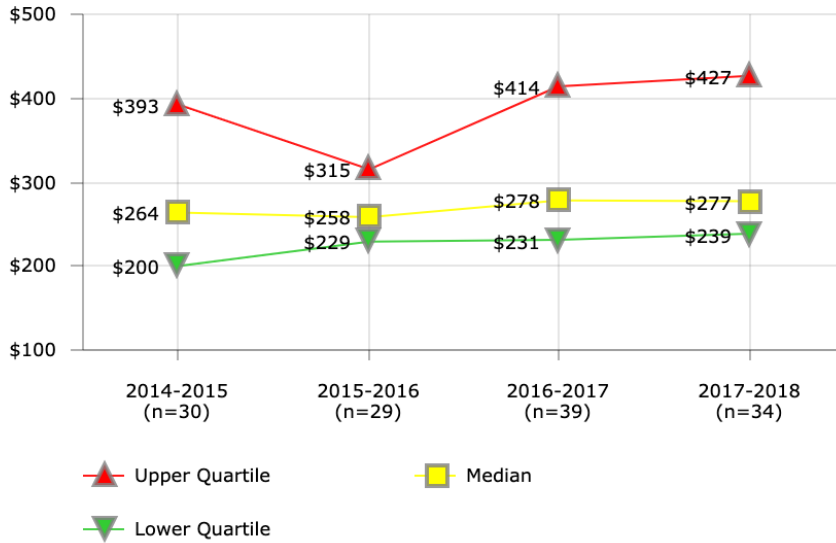
Factors that Influence

- Cost of labor
- Cost of supplies and materials
- Scope of duties assigned to custodians

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Charleston County School District
- Charlotte-Mecklenburg Schools
- Dallas Independent School District
- Detroit Public Schools
- El Paso Independent School District
- Jefferson County Public Schools (KY)
- Orange County Public School District
- Palm Beach County School District

District	2014-2015	2015-2016	2016-2017	2017-2018
3	$393	$472	$438	
4	$297	$279	$296	$326
5	$274			$320
7	$299	$294	$331	$329
8	$185	$184	$181	$182
9	$243	$229	$240	$254
10		$251	$266	$277
12	$478	$487	$528	$589
13	$235	$258	$278	$278
14	$198	$224	$229	$230
16	$207	$217		$538
18	$254	$237	$232	$517
19			$848	
20	$358	$353	$343	$327
21	$501			
23				$233
25			$466	$384
26			$109	
28	$135	$283	$292	$277
29			$414	
30	$322	$315	$295	$302
34	$518	$502		
35			$566	$462
37		$243	$282	
39	$182	$193	$231	$263
41	$178	$211	$201	$193
43			$917	$1,065
44	$246	$259	$254	$262
46	$118			
47	$239		$209	$251
48	$226	$248	$231	$229
49	$185	$251	$262	$277
50			$256	$70
51		$223	$226	
52	$459			
53			$719	$69
54		$263	$92	
55	$200	$218	$238	$239
57		$277	$243	$268
58	$452	$511		
63	$644	$702	$477	$479
66	$444		$444	
67			$412	$427
71	$363	$250	$354	$410
74	$377	$387		
76			$123	
79			$404	$751
97			$189	$454
431				$26

MAINTENANCE & OPERATIONS

Custodial Workload

Description of Calculation

Total square footage of non-vacant buildings that are managed by the district, divided by total number of district custodial field staff. This measure only applies to district-operated sites.

Importance of Measure

This measurement is a very good indicator of the workload for each custodian. It allows districts to compare their operations with others to evaluate the relative efficiency of the custodial employees. A value on the low side could indicate that custodians may have additional assigned duties, or have opportunities for efficiencies compared to districts with a higher ratio. A higher number could indicate a well managed custodial program or that some housekeeping operations are assigned to other employee classifications. It is important for a district to examine what drives the ratio to determine the most effective workload.

Factors that Influence

- Assigned duties for custodians
- Management effectiveness
- Labor agreements
- District budget

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Cincinnati Public Schools
- Cleveland Metropolitan School District
- Dallas Independent School District
- Milwaukee Public Schools
- St. Louis City Public School District
- Toledo Public Schools
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	22,512			
3	31,110	31,110	31,448	
4	32,499	27,451	32,635	33,547
5	28,694		26,213	24,957
7	30,331	30,331	30,331	32,848
8	23,565	23,832	23,590	23,471
9			23,350	25,582
10	17,479	17,916	16,994	
12	25,027	24,405	23,147	22,446
13	23,686	27,627	26,691	26,277
14	25,102	26,466	26,381	26,435
16	27,455	25,667	25,335	25,426
19			26,434	
20	30,500	30,307	30,845	30,552
21	25,752			
25				30,196
26			29,852	
28		49,780		
29			28,258	
30	38,372	33,528	30,984	31,688
34	23,185	22,944		
35		24,454	24,182	24,783
37		26,257	24,822	
39	20,342	19,626	18,838	18,702
41	28,986	29,298	29,794	31,681
43		24,348	24,348	26,822
44	18,018	20,721	19,010	18,673
46	19,528			
48	25,475	27,225	31,092	29,418
49	21,849	24,751	24,830	22,515
51		42,865	42,865	
52	30,504	28,297		
53			21,695	22,309
55	31,842	29,972	29,313	28,931
57		44,838	44,838	47,569
58	23,414	21,927		
63	32,718	32,718	32,375	32,375
66	25,451	26,418	27,037	28,291
67			24,112	16,724
71	18,850	20,584	19,876	20,292
76		17,293	17,293	
79			33,823	30,873
97			22,877	17,834
431			21,538	21,538

MAINTENANCE & OPERATIONS

Custodial Supply Cost per Square Foot

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$0.09			
3	$0.18	$0.14	$0.14	
4	$0.17	$0.16	$0.12	$0.17
5	$0.15		$0.17	$0.16
7	$0.07	$0.08	$0.07	$0.10
8	$0.07	$0.07	$0.06	$0.07
9		$10.35	$0.01	$0.18
10	$0.13	$0.12	$0.11	$0.12
12	$0.14	$0.12	$0.12	$0.06
13	$0.09	$0.05	$0.09	$0.08
14	$0.04	$0.04	$0.04	$0.05
16	$0.09	$0.10		$0.10
19			$0.24	
20	$0.21	$0.25	$0.23	
21	$0.11			
25				$0.10
26			$0.11	
28		$0.09		
30	$0.05	$0.03	$0.04	$0.04
32	$0.04	$0.05	$0.04	
34	$0.17	$0.17		
35		$0.19	$0.14	$0.17
37		$0.12	$0.13	
39	$0.11	$0.10	$0.15	$0.13
41	$0.08	$0.09	$0.06	$0.06
43		$0.12	$0.11	$0.11
46			$0.01	
48	$0.12	$0.15	$0.11	$0.14
49	$0.02	$0.01	$0.04	$0.06
51		$0.24	$0.16	
52	$0.14	$0.16		
53				$0.15
55	$0.10	$0.11	$0.08	$0.10
57		$0.11	$0.11	$0.11
58	$0.09	$0.16		
63		$0.05	$0.20	$0.17
66	$0.11	$0.11	$0.10	$0.10
67		$0.13	$0.12	$0.12
71	$0.15	$0.13	$0.18	$0.16
76		$0.12	$0.17	
79			$0.03	$0.05
97			$0.05	$0.06
431			$0.12	$0.12

Description of Calculation

Total custodial supply cost of district-operated custodial services, divided by total square footage of buildings managed by the district. This measure only applies to district-operated sites.

Importance of Measure

This measure is an important indicator of the efficiency of the custodial operations. The value is impacted not only by operational effectiveness, but also by labor costs, material and supply costs, supervisory overhead costs as well as other factors. This indicator can be used as an important comparison with other districts to identify opportunities for improvement in custodial operations to reduce costs.
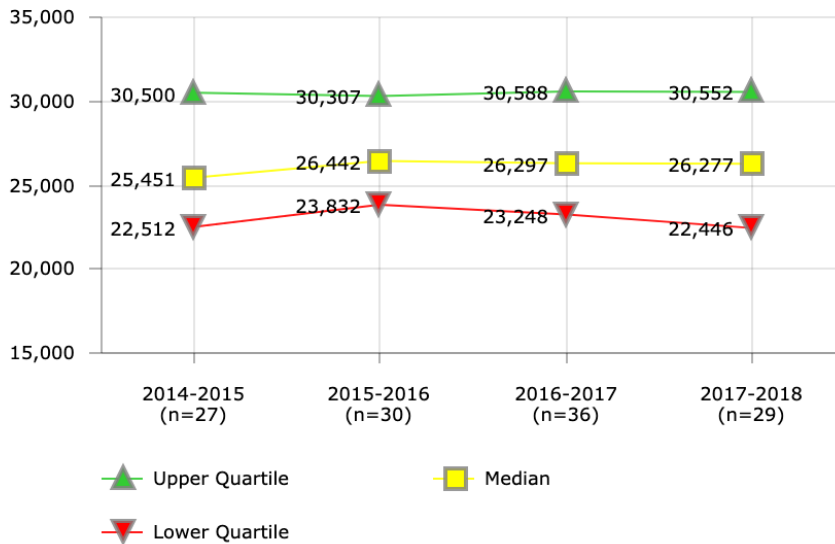
Factors that Influence

- Cost of labor
- Cost of supplies and materials
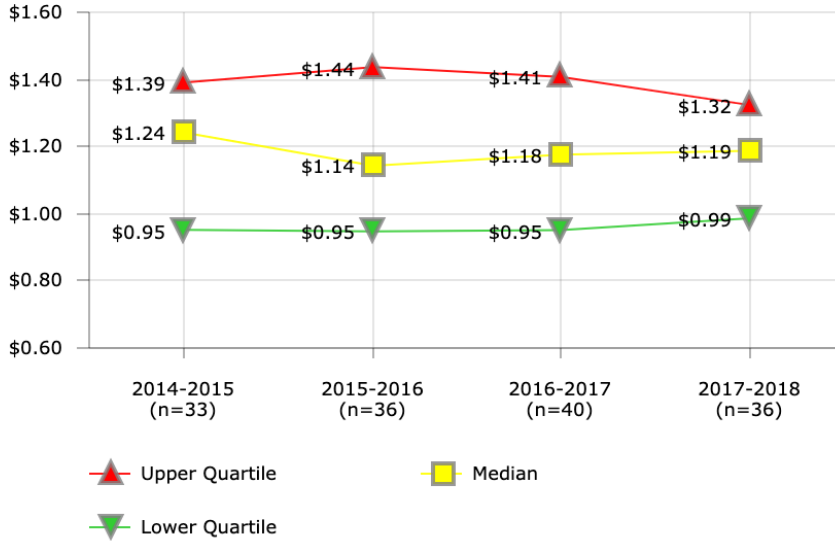- Scope of duties assigned to custodians

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Dallas Independent School District
- Des Moines Public Schools
- Guilford County School District
- Milwaukee Public Schools
- Pinellas County Schools
- Toledo Public Schools

MAINTENANCE & OPERATIONS

Routine Maintenance - Cost per Square Foot

Description of Calculation

Cost of district-operated maintenance work plus cost of contractor-operated maintenance work, divided by total square footage of non-vacant buildings.

Importance of Measure

This provides a measure of the total costs of routine maintenance relative to the district size (by building square footage).

Factors that Influence

- Age of infrastructure
- Experience of maintenance staff
- Training of custodial staff to do maintenance work
- Deferred maintenance backlog

Districts in Best Quartile (2017-2018)

- Baltimore City Public Schools
- Broward County Public Schools
- Chicago Public Schools
- El Paso Independent School District
- Guilford County School District
- Houston Independent School District
- Jefferson County Public Schools (KY)
- Miami-Dade County Public Schools
- Orange County Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$0.67			
3	$1.09	$1.06	$0.90	
4	$1.05	$1.65	$1.17	$1.21
5	$0.92		$1.02	$1.08
7	$0.61	$1.28	$1.47	$1.42
8	$1.00	$0.96	$1.08	$1.32
9	$1.24	$1.27	$1.39	$1.24
10	$1.06	$0.96	$0.96	$1.08
12	$0.95	$0.59	$1.20	$1.14
13	$1.52	$1.05	$0.95	$0.93
14	$1.19	$1.24	$1.23	$1.21
16	$1.05	$1.35	$1.33	$1.37
18	$1.42	$1.45	$1.39	$1.21
20	$1.36	$1.37	$1.43	$1.46
21	$1.62			
23				$1.18
25				$1.21
28	$1.57	$1.58	$1.41	$1.12
29			$0.78	
30	$1.33	$0.93	$1.21	$1.10
32	$0.91	$0.83	$1.63	$0.97
34	$1.32	$1.25		
37		$0.81	$0.93	
39	$1.56	$1.72	$1.62	$0.84
41	$1.39	$1.08	$1.06	$0.99
43		$1.61	$1.80	$1.69
44	$1.55	$1.67	$1.79	$1.72
46	$1.26	$1.08	$0.79	$0.98
47	$1.48	$1.42	$1.46	$1.33
48	$0.75	$0.80	$0.83	$0.78
49	$0.68	$0.66	$0.86	$0.67
50			$0.60	$1.94
51		$1.03	$1.15	
52	$1.48	$1.76		
53			$0.61	$0.64
54		$1.20	$1.43	$0.62
55	$1.38	$1.51	$1.18	$1.21
57		$0.63	$1.25	$1.29
58	$0.55	$0.93		
63	$0.82	$0.91	$1.22	$1.40
66	$1.04	$1.06	$1.10	$1.01
67			$2.70	$2.98
71	$1.24	$1.50	$1.07	$1.19
74	$1.31	$1.39	$1.40	
76		$1.01	$1.05	
97			$1.02	$1.06
431			$0.85	$0.84

MAINTENANCE & OPERATIONS

Routine Maintenance - Cost per Work Order

Upper Quartile ▲ Median ■ Lower Quartile ▼

Description of Calculation

Total costs of all routine maintenance work, divided by total number of routine maintenance work orders.

Importance of Measure

This provides a measure of the costs of each routine maintenance work order.

Factors that Influence

- Age of infrastructure
- Experience of maintenance staff
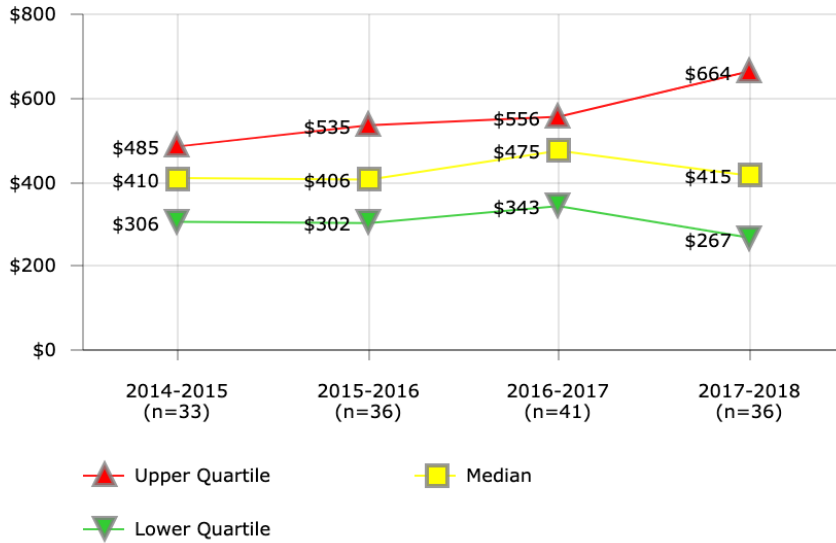- Training of custodial staff to do maintenance work
- Deferred maintenance backlog

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Austin Independent School District
- Baltimore City Public Schools
- Chicago Public Schools
- Duval County Public Schools
- Guilford County School District
- Hillsborough County Public Schools
- Jefferson County Public Schools (KY)
- San Diego Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$230			
3	$492	$576	$484	
4	$317	$447	$386	$380
5	$475		$554	$660
7	$186	$390	$465	$431
8	$285	$255	$302	$339
9	$485	$597	$766	$533
10	$268	$231	$225	$248
12	$399	$295	$530	$577
13	$692	$551	$525	$421
14	$250	$239	$244	$257
16	$274	$378	$257	$183
18	$461	$507	$567	$695
20	$450	$426	$860	$669
21	$516			
23				$410
25			$1,210	$1,194
28	$466	$567	$487	
29			$556	
30	$1,045	$768	$866	$730
32	$621	$600	$1,225	$851
34	$1,272	$252		
35			$517	$764
37		$517	$494	
39	$417	$489	$475	$387
41	$455	$407	$351	$311
43		$520	$534	$589
44	$187	$206	$246	$156
46	$330	$312	$259	$258
47	$448	$430	$452	$434
48	$375	$326	$343	$273
49	$306	$310	$356	$262
50			$650	$1,842
51		$123	$249	
52	$622	$778		
53			$193	$220
54		$242	$2,388	$217
55	$354	$403	$357	$344
57			$3,236	$3,339
58	$410	$702		
63	$355	$385	$629	$685
66	$390	$427	$514	$473
67		$405	$417	$393
71	$206	$243	$182	$239
74	$661	$623		
76		$369	$373	
97			$363	$477
431			$310	$300

MAINTENANCE & OPERATIONS

Routine Maintenance - Proportion Contractor-Operated, by Work Orders
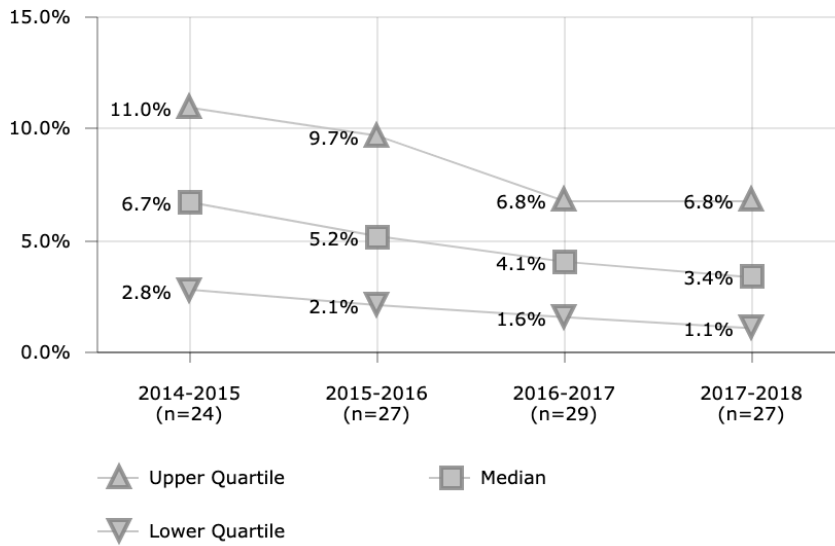
Description of Calculation

Number of routine maintenance work orders handled by contractors, divided by total number of routine maintenance work orders.

Importance of Measure

Can be used to identify districts that utilize contractors to perform routine maintenance.

District	2014-2015	2015-2016	2016-2017	2017-2018
2	3.1%			
3	2.1%	2.4%	2.5%	
4	10.9%	0.4%	0.3%	0.2%
7				0.3%
10	12.9%	13.2%	12.6%	13.2%
12	7.0%	9.7%	6.2%	6.8%
13	0.8%	4.0%	3.7%	4.0%
14	18.4%	20.0%	23.9%	
16	0.8%	2.0%	1.3%	1.4%
18	0.2%	1.2%	1.6%	1.1%
20	6.4%	6.4%	6.5%	4.7%
21	3.0%			
23				1.6%
25			4.2%	4.1%
28	13.5%	4.8%	6.0%	
30	7.6%	6.2%	5.2%	2.7%
32	4.0%	5.2%	5.2%	3.4%
34	9.0%	0.8%		
35				12.8%
39	20.0%	20.0%	0.3%	0.7%
41	2.6%	3.3%	2.1%	0.7%
43		7.9%	13.9%	11.4%
44	4.5%	9.6%	6.8%	4.5%
46	12.2%	11.4%	16.4%	13.3%
47				2.1%
48	11.0%	11.3%	12.4%	13.9%
49	9.2%	6.1%	3.4%	6.4%
51		0.0%	3.4%	
52	8.9%	10.1%		
54		7.7%	1.2%	
57		44.9%		
63				0.8%
66	0.4%	4.8%	4.1%	5.0%
67		0.2%	0.3%	3.0%
71	3.9%	2.5%	0.9%	0.2%
76		2.1%	3.0%	
79			0.1%	1.8%
97			8.0%	11.0%

MAINTENANCE & OPERATIONS

Major Maintenance - Cost per Student

Description of Calculation

Total cost of major maintenance work divided by total student enrollment.

Importance of Measure

This looks at the cost of major maintenance projects relative to the size of the district (by student enrollment).

Factors that Influence

- Number of capital projects
- Deferred maintenance backlog
- Passage of bond measures
- Age of infrastructure
- District technology plan
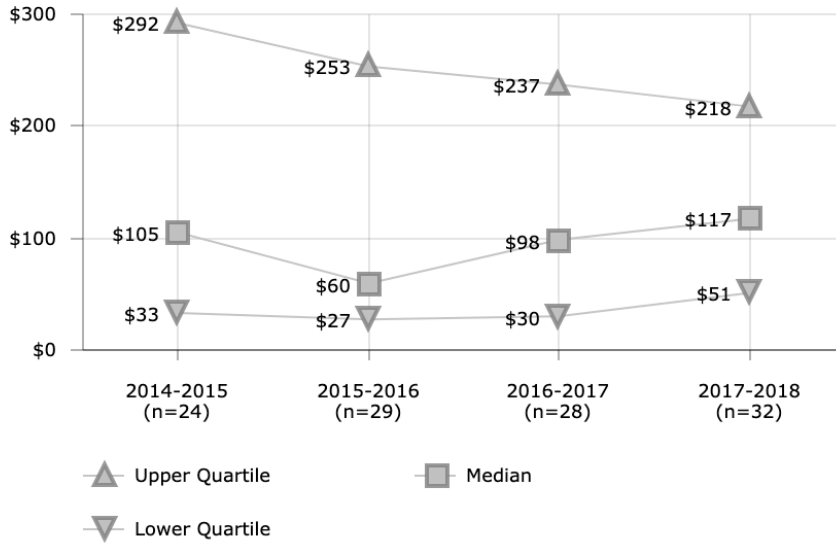
District	2014-2015	2015-2016	2016-2017	2017-2018
2	$13			
3	$230	$272	$629	
4	$511	$253	$288	$322
5	$73			$129
7	$354	$253	$235	$662
8	$43	$45	$69	$116
9	$42	$12	$24	$42
10		$86	$88	$70
12		$379	$181	$244
13	$90	$59	$65	$104
14	$21	$20	$21	$29
16	$121	$85		$172
18		$45		$8
19		$552		
20				$6
21	$507			
23				$199
28	$16	$20	$20	$236
30	$172	$271	$205	$162
32		$26	$35	$3
34	$1,021	$28		
39	$131	$73	$31	$64
41	$410	$612	$664	$1,200
43		$501	$688	$722
44	$28	$5	$128	$118
48	$35	$27	$23	$64
49	$123	$210	$200	$62
50			$70	$156
52	$402			
53			$41	$38
55	$29	$30	$29	$29
56		$30		
57		$363	$319	$331
63			$116	$124
66	$31	$15	$22	
67		$7		$7
71	$146	$124	$239	$60
74	$53	$60		
76			$16	
77		$101		$97
97			$109	$149
1728				$262

MAINTENANCE & OPERATIONS

Major Maintenance - Delivered Construction Costs as Percent of Total Costs

District	2014-2015	2015-2016	2016-2017	2017-2018
3	85.3%	94.9%	85.5%	
4	88.8%	82.8%	88.7%	91.8%
5	87.4%		63.3%	48.8%
7	81.3%	75.2%	72.7%	81.4%
8	92.2%	76.5%	88.1%	87.5%
9	93.8%	98.7%	87.0%	68.0%
10	91.5%	93.0%	94.8%	96.8%
12		100.0%	96.8%	95.4%
13	99.4%	92.5%	91.9%	92.9%
14	30.4%	41.1%	41.0%	49.0%
16	88.4%	93.3%	93.3%	96.0%
18		18.6%		
19			64.5%	
20				87.8%
21	87.3%			
23				81.6%
28	78.5%	58.0%	59.1%	91.1%
30	94.4%	93.3%	91.6%	93.4%
32	82.4%	85.0%	83.9%	
34	94.0%	75.0%		
39	100.0%	100.0%	100.0%	100.0%
41	90.3%	86.9%	81.0%	85.2%
43		62.8%	79.4%	78.8%
44	89.4%	45.2%	82.8%	92.1%
48	76.2%	79.5%	80.7%	91.1%
49	88.5%	91.9%	94.6%	85.1%
50			92.2%	94.2%
52	84.7%	83.8%		
53			89.7%	84.5%
55	100.0%	100.0%	100.0%	100.0%
57		95.5%	95.5%	95.5%
63			54.8%	54.8%
66	85.2%	79.3%	78.6%	79.5%
71	86.2%	85.6%	35.4%	
74	100.0%	100.0%	100.0%	
76		100.0%	95.8%	
97			90.1%	92.2%

Description of Calculation

Construction costs of major maintenance/minor renovation projects, divided by total costs of all major maintenance/minor renovation projects.

Importance of Measure

This can be used to evaluate the cost of delivered construction relative to design costs and personnel costs.

MAINTENANCE & OPERATIONS

Major Maintenance - Design to Construction Cost Ratio

Description of Calculation

Design costs of all major maintenance/minor renovation projects, divided by construction costs of all major maintenance/minor renovation projects.

Importance of Measure

This can be used to evaluate the cost of delivered construction relative to design costs.

District	2014-2015	2015-2016	2016-2017	2017-2018
3	12.4%	1.9%	14.8%	
4	2.2%	1.5%	5.8%	2.9%
5	8.4%			
7	12.2%	10.7%	13.7%	11.4%
8	0.6%	4.0%		6.8%
9	0.2%	1.4%	14.9%	
10	6.3%	5.1%	4.1%	1.1%
12			3.3%	4.8%
13				0.2%
14	2.5%	0.2%	5.9%	1.1%
16	8.9%	6.0%	6.0%	3.5%
18		141.6%		
21	9.8%			
28	10.8%	6.2%	6.1%	8.2%
30	4.8%	5.5%	7.4%	6.0%
32	9.3%	9.2%	10.0%	
34	3.7%			
41	8.8%	13.5%	21.2%	16.1%
43			20.5%	21.3%
44	6.8%	46.3%	13.4%	1.9%
49	7.0%	4.9%	1.7%	4.9%
50			8.5%	1.3%
52	11.1%	11.1%		
57		3.1%	3.1%	3.1%
66	5.8%			
71	11.0%	7.2%		
76				4.4%

MAINTENANCE & OPERATIONS

Renovations - Cost per Student
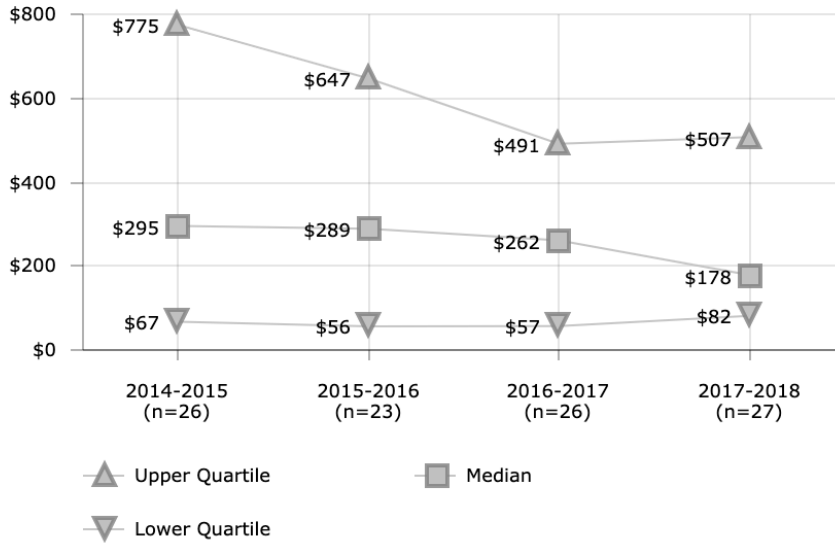
Description of Calculation

Total cost of renovations divided by total student enrollment.

Importance of Measure

This indicates the level of spending on major renovations relative to the size of the district (by student enrollment).

Factors that Influence

- Number of capital projects
- Age of infrastructure
- District technology plan

District	2014-2015	2015-2016	2016-2017	2017-2018
3	$444	$408	$934	
4	$122	$51	$55	$96
5	$781			$129
7	$775	$514	$245	
8	$12	$5	$4	$5
9	$67	$27	$230	$254
10		$137	$84	$113
12	$1,240	$1,392	$871	$742
13	$30		$134	$178
14	$393	$379	$366	$283
16	$640	$570		$685
18	$198			$471
20	$147		$278	$82
21	$9			
23				$386
25			$19	$41
28	$99	$1,928	$719	$292
30	$100	$289	$183	$143
32				$37
34	$446	$56		
37		$565		
39	$960	$1,720	$4,786	$2,089
43		$954	$491	$430
44	$43	$63		
46	$23	$33	$240	$158
48	$786	$688	$427	$692
49	$124	$164	$322	$134
52	$1,630			
53			$582	$692
54			$2	$81
55	$442	$70	$57	$13
57			$10	$11
58	$53			
63	$1,658	$170		
66		$25	$52	
71	$723	$647	$884	$649
76		$451		
97			$366	$507

MAINTENANCE & OPERATIONS

Renovations - Delivered Construction Costs as Percent of Total Costs

Description of Calculation

Construction costs of major rehab/renovation projects, divided by total costs of all major rehab/renovation projects.
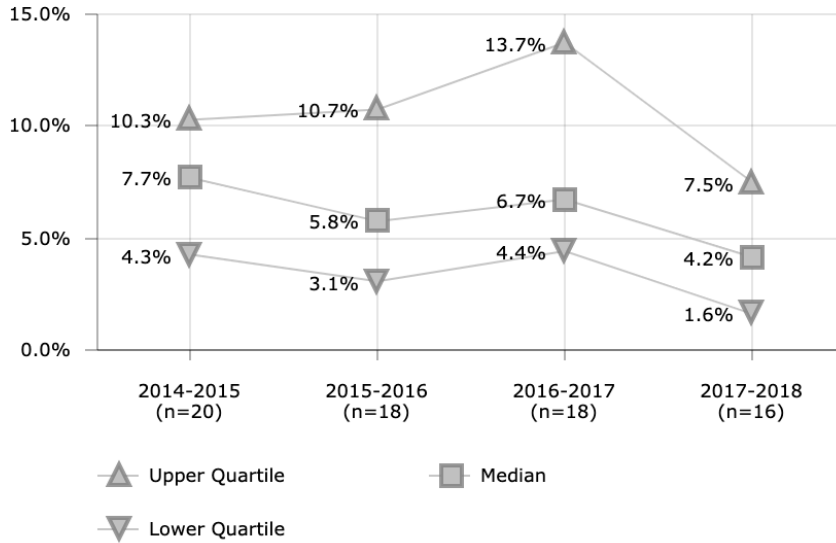
Importance of Measure

This can be used to evaluate the cost of delivered construction relative to design costs and personnel costs.
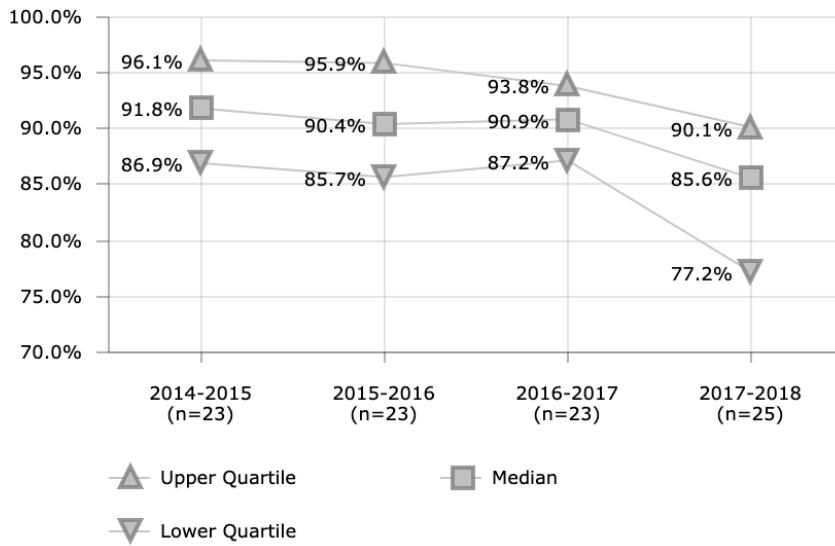
District	2014-2015	2015-2016	2016-2017	2017-2018
3	82.9%	95.6%	61.3%	
4	93.2%	84.8%	89.0%	91.8%
5	71.2%		89.6%	48.8%
7	87.0%	85.6%	87.2%	
8			49.8%	60.3%
9	83.8%	85.7%	87.8%	77.5%
10	91.4%	90.0%	90.1%	85.6%
12	95.1%	95.9%	90.9%	87.7%
13				56.5%
14	98.4%	98.7%	98.6%	98.6%
16	87.9%	87.8%		87.8%
18	96.1%			91.6%
20	100.0%		95.2%	89.7%
23				81.8%
28	93.9%	96.5%	93.1%	
30	90.7%	94.8%	91.0%	80.4%
32				94.3%
34	90.1%	75.0%		
37		89.0%		
39	98.3%	98.5%	99.5%	99.3%
43		95.9%	93.8%	86.0%
44	86.0%	87.3%		
46			93.7%	76.4%
48	93.7%	90.4%	93.8%	90.1%
49	86.9%	90.6%	96.0%	91.1%
52	92.4%	92.4%		
53			86.2%	88.8%
55	91.8%	90.1%	92.2%	77.2%
58	100.0%			
62				79.7%
63	99.2%	96.6%		
66		80.7%	96.9%	75.2%
71	76.3%	76.7%	83.3%	81.9%
76		93.1%	87.2%	
97			75.8%	70.1%

MAINTENANCE & OPERATIONS

Renovations - Design to Construction Cost Ratio
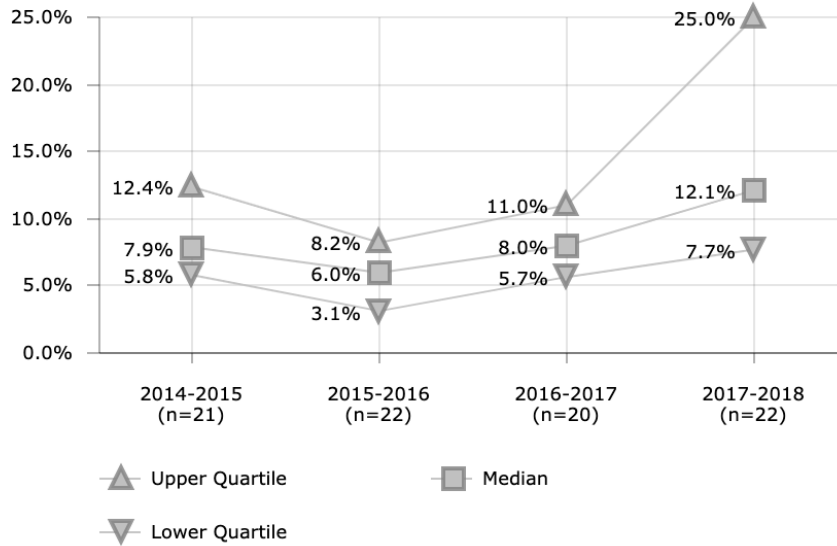
Description of Calculation

Design costs of all major rehab/ renovation projects, divided by construction costs of all major rehab/renovation projects.

Importance of Measure

This can be used to evaluate the cost of delivered construction relative to design costs.

District	2014-2015	2015-2016	2016-2017	2017-2018
3	19.8%	3.8%	60.1%	
4	2.2%	1.5%	5.8%	2.9%
5	33.7%		10.0%	82.8%
7	12.8%	13.6%	8.1%	
8	15.0%	7.0%		
9	11.1%	1.0%	12.0%	25.0%
10	5.8%	6.2%	6.0%	11.8%
12	4.3%	3.1%	7.9%	11.5%
14	1.0%	0.8%	0.9%	1.0%
16	12.4%	12.4%		12.4%
18	0.9%			8.5%
20			2.8%	1.1%
23				19.4%
28	6.4%	3.4%	6.6%	
30	9.8%	4.4%	8.1%	22.0%
32				6.1%
34	6.5%			
37		8.1%		
43		0.8%	0.2%	7.7%
44	7.9%	7.5%		
46		8.2%	6.7%	30.9%
48	5.8%	9.9%	5.5%	9.5%
49	9.1%	5.8%	2.8%	7.3%
52	7.5%	7.5%		
53			15.0%	10.6%
55	8.9%	11.0%	8.5%	29.5%
62				20.0%
63	0.1%	0.2%		
66				33.0%
71	27.3%	25.5%	14.6%	16.5%
76		5.6%	9.0%	
97			23.7%	39.1%

MAINTENANCE & OPERATIONS

New Construction - Cost per Student

Description of Calculation

Total costs of new construction projects, divided by total student enrollment

Importance of Measure

This looks at the total amount of construction spending relative to district size (by student enrollment).

Factors that Influence

- Number of capital projects
- Population growth trends
- Quality of buildings

District	2014-2015	2015-2016	2016-2017	2017-2018
4	$1,665	$59	$8	
5	$38			$125
8			$2	$8
9	$8	$193	$1,091	$1,032
10		$168	$169	$88
12	$83			
13	$16		$17	$14
14	$1,075	$1,210	$1,182	$1,524
16	$886	$502		$604
18	$494	$225		$60
20	$147			
23				$560
28	$851			
30	$160	$5		
37		$334		
39	$14	$61	$129	
41	$129	$196	$40	$25
44	$127			
46		$22		$95
47	$218		$1,187	$1,029
48	$191	$560	$2,682	$883
49	$74	$83	$446	$349
50				$188
51			$354	
52	$586			
55	$213	$448	$523	$445
57				$6,819
66			$4	
71	$154	$8	$12	$45
76			$99	
97			$14	$1,097

MAINTENANCE & OPERATIONS

New Construction - Delivered Construction Costs as Percent of Total Costs
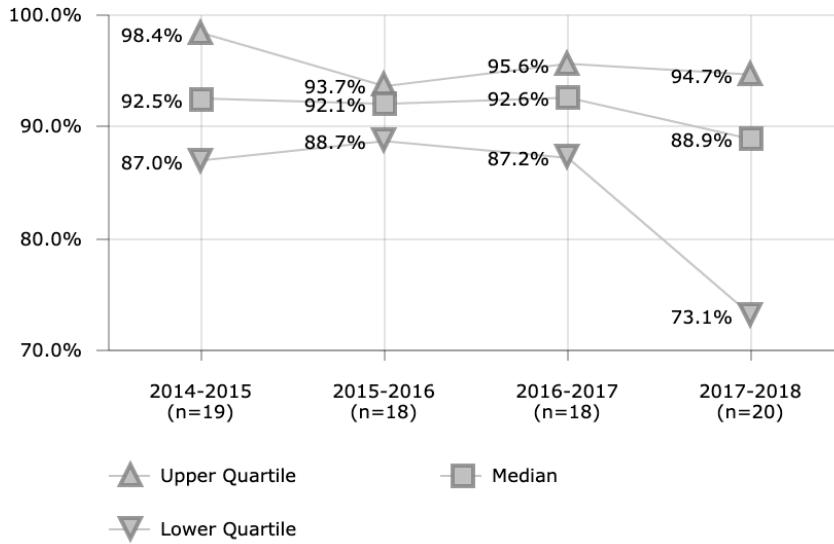
Description of Calculation

Delivered construction costs of new construction projects, divided by total costs of all new construction projects.

Importance of Measure

This can be used to evaluate the cost of delivered construction relative to design costs and personnel costs.

District	2014-2015	2015-2016	2016-2017	2017-2018
4	98.2%	92.0%	76.8%	
5			91.9%	62.2%
8			23.6%	49.6%
9	99.3%	43.1%	91.4%	78.1%
10	89.1%	92.1%	94.7%	82.8%
12	88.4%			
13	83.5%		94.2%	70.1%
14	98.4%	98.7%	98.6%	92.2%
16	87.0%	87.5%		87.5%
18	98.8%	82.5%		90.8%
20	100.0%			
28	95.5%			
30	99.6%	88.7%		
37		92.2%		
39		98.6%	99.3%	99.4%
41	94.3%	96.3%	91.3%	97.3%
44	92.5%			
46				76.2%
47	68.1%	90.5%	88.5%	96.0%
48	90.6%	89.4%	94.0%	92.9%
49	45.7%	91.3%	96.6%	96.6%
50				100.0%
51			87.2%	
52	92.5%	92.8%		
54			100.0%	
55	96.6%	94.0%	95.6%	90.3%
57		93.2%	93.4%	93.4%
62				53.5%
66			3.3%	
71	84.7%	50.5%		69.0%
76		93.7%	84.5%	
97				86.2%

MAINTENANCE & OPERATIONS

New Construction - Design to Construction Cost Ratio

| Upper Quartile | Median |
| Lower Quartile | |

Description of Calculation

Design costs of all new construction projects, divided by construction costs of all new construction projects.
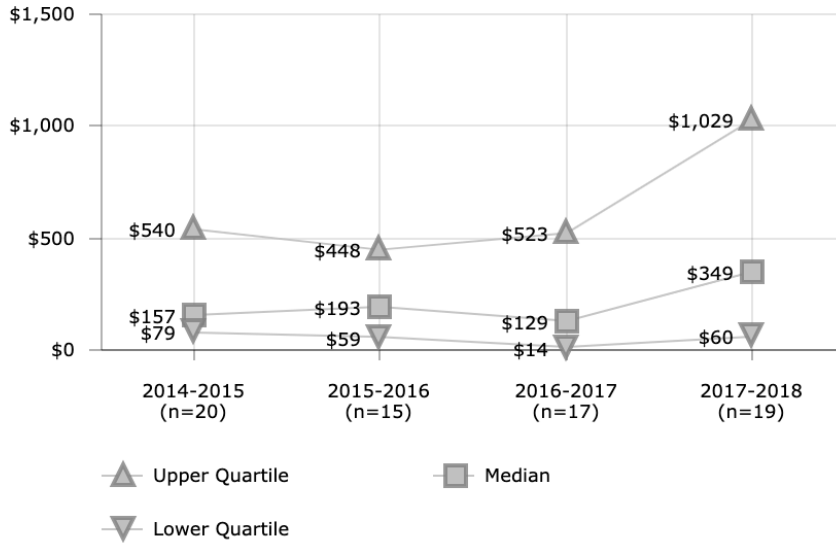
Importance of Measure

This can be used to evaluate the cost of delivered construction relative to design costs.
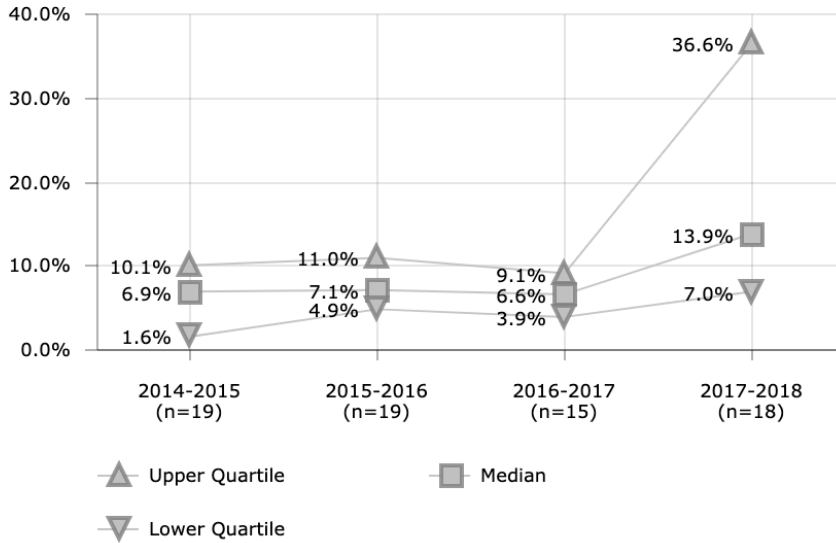
District	2014-2015	2015-2016	2016-2017	2017-2018
4	1.6%	1.4%	6.6%	
5			6.2%	46.3%
8	7.4%	7.0%	61.8%	76.2%
9	0.7%	131.6%	9.0%	25.0%
10	10.1%	6.4%	3.9%	16.6%
12	6.9%			
13	9.7%		2.4%	36.6%
14	1.0%	0.8%	0.9%	7.1%
16	13.0%	13.0%		13.0%
18	0.2%	18.6%		8.0%
28	4.5%			
30	0.4%	11.0%		
37		4.4%		
41	4.1%	2.5%	7.4%	1.7%
44	7.1%			
46		7.2%		31.3%
47	42.3%	10.0%	12.4%	3.7%
48	5.8%	9.9%	6.0%	5.1%
49	107.4%	5.0%	2.1%	1.2%
51			9.1%	
52	7.5%	7.5%		
55	3.5%	6.4%	4.6%	10.7%
57		7.1%	7.0%	7.0%
62				78.5%
71	14.8%	90.6%		38.5%
76		4.9%	9.4%	
97				14.7%

MAINTENANCE & OPERATIONS

M&O Cost per Student
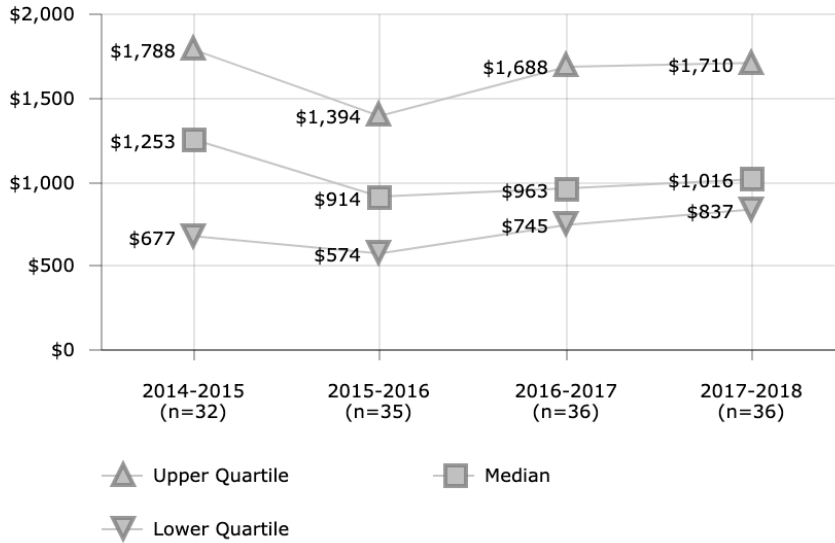
Description of Calculation

Total custodial costs (district and contractor) plus total grounds work costs (district and contractor) plus total routine maintenance costs (district and contractor) plus total major maintenance/ minor renovations costs plus total major rehab/ renovations divided by enrollment.

Importance of Measure

This is a broad view of the costs of maintenance, operations and facilities work. Expenditures may fluctuate drastically depending on the number of capital projects.

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$2,659			
3	$1,311	$1,394	$2,210	
4	$2,824	$914	$891	$1,000
5	$1,361			$968
7	$1,588	$1,344	$1,127	$1,309
8	$543	$427	$449	$540
9	$527	$631	$1,763	$1,749
10		$834	$794	$753
12	$1,995	$2,386	$1,847	$1,825
13	$595	$537	$718	$782
14	$1,955	$2,123	$2,091	$2,349
16	$2,019	$1,571		$2,237
18	$1,206	$771	$553	$1,300
19			$1,800	
20	$919	$618	$895	$683
21	$1,386			
23				$1,671
25			$938	$853
28	$1,300	$2,636	$1,408	$1,147
30	$1,107	$1,161	$988	$888
32	$543	$509	$622	$556
34	$2,493	$1,049		
35		$347	$892	$982
37		$1,301	$482	
39	$1,539	$2,327	$5,434	$5,217
41	$983	$1,251	$1,141	$1,628
43		$2,925	$2,639	$2,769
44	$673	$574	$641	$632
46	$471	$361	$439	$499
47	$741		$1,667	$1,553
48	$1,398	$1,679	$3,517	$2,014
49	$651	$864	$1,409	$973
50			$697	$1,032
51		$435	$817	
52	$3,522			
53			$1,472	$948
54		$475		
55	$1,111	$1,009	$1,051	$929
57		$8,157		$7,774
58	$626	$702		
63	$2,570	$1,188	$1,013	$1,100
66	$699	$728	$773	
67		$548		$824
71	$1,621	$1,310	$1,709	$1,404
74	$681	$705		
76			$930	
79			$483	$850
97			$882	$2,437
431				$192

MAINTENANCE & OPERATIONS

M&O Costs Ratio to District Operating Budget

Description of Calculation

Total custodial costs (district and contractor) plus total grounds work costs (district and contractor) plus total routine maintenance costs (district and contractor) plus total major maintenance/minor renovations costs plus total major rehab/renovations

Importance of Measure

This is a broad view of the costs of maintenance, operations and facilities work. Expenditures may fluctuate drastically depending on the number of capital projects.

District	2014-2015	2015-2016	2016-2017	2017-2018
2	19.5%			
3		5.1%	13.4%	
4	22.7%	7.5%	7.2%	7.2%
7	7.3%	11.8%	9.7%	11.3%
8	6.9%	5.4%	5.7%	6.7%
9	6.8%	7.6%	20.7%	20.8%
10		8.5%	7.5%	6.6%
12	11.5%	13.4%		
13	7.8%	5.8%		8.2%
14	21.0%	22.3%	22.0%	25.2%
16	25.7%	21.8%		
18			4.2%	10.4%
20	3.9%	2.4%	3.5%	2.8%
21	5.8%			
23				13.8%
25				3.4%
28	13.3%	16.9%	9.0%	7.3%
30	7.7%	7.8%	6.8%	6.1%
32	7.1%	6.5%	7.9%	7.0%
34	15.6%	6.7%		
35		1.7%	4.3%	4.7%
37		14.5%		
39	17.1%	25.1%	57.1%	
41	9.9%	11.8%	10.9%	16.3%
43		9.6%	9.2%	8.6%
44			7.0%	6.6%
46		2.6%	3.2%	
47	7.0%	21.9%	16.2%	13.8%
48	14.8%	18.9%	39.0%	21.5%
49		8.0%	39.1%	
50			5.7%	6.0%
51		4.3%	7.2%	
53			11.3%	6.8%
54		4.0%		2.7%
55			11.1%	9.6%
57			34.4%	25.9%
58	4.0%	4.3%		
63	17.4%	7.6%	6.5%	6.5%
67		4.1%		6.0%
71	12.9%	9.0%	10.9%	7.7%
79			2.4%	3.6%
97			9.0%	23.2%
431			2.0%	1.8%

MAINTENANCE & OPERATIONS

Work Order Completion Time (Days)

Upper Quartile — **Median** — **Lower Quartile**
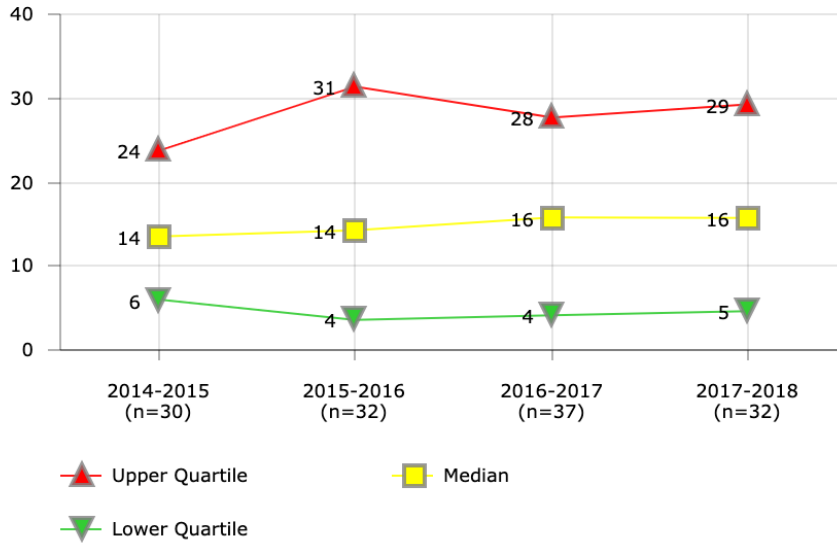
Description of Calculation

Total aggregate number of days to complete all work orders, divided by total number of work orders.

Importance of Measure

This measure is an indicator of a district's timeliness in completing work orders

Districts with lower completion times are more likely to have a management system in place with funding to address repairs.

Factors that Influence

- Number of maintenance employees
- Management effectiveness
- Automated work order tracking
- Labor agreements
- Funding to address needed repairs
- Existence of work flow management process

Districts in Best Quartile (2017-2018)

- Fresno Unified School District
- Guilford County School District
- Metropolitan Nasvhille Public Schools
- Orange County Public School District
- Sacramento City Unified School District
- San Diego Unified School District
- Shelby County Schools
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	5			
3	18	31	27	
4	6	5	4	15
5	29			34
7		15	23	33
8	45	27	55	45
9	9	1	1	26
10	17	26	26	18
12	15	26	29	
13	53	32	35	25
14	5	5	5	5
16	10	4	4	4
18	3	1	28	0
19			2	
20	12	11	7	9
21	19			
23				13
25			2	6
28	24	55	12	
29			22	
30	59	40	59	51
32	38	44	50	48
34		69		
37		33	24	
39	39	24	34	36
41	49	40	19	19
43		68	52	51
44	9	11	10	9
46	10	14	20	24
47			16	2
48	22		0	4
49	7	0	0	0
50			1	7
51		3	14	
52	9	9		
53			30	19
54		0	0	
55	16	16	16	16
58	0	0		
62				1
63	5	5	6	17
66	1	0	49	41
67			0	0
71	2	2	15	
74	16	15		
79				0
431			5	5

MAINTENANCE & OPERATIONS

Recycling - Percent of Total Material Stream
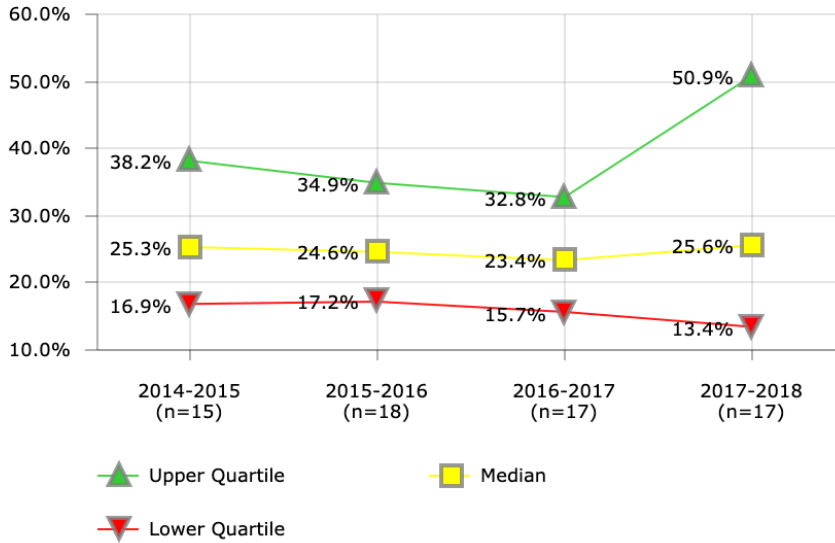
District	2014-2015	2015-2016	2016-2017	2017-2018
3	46.7%	42.6%	47.3%	
5	25.3%			
8	15.7%	16.4%	16.6%	18.0%
9	30.9%	34.9%	42.9%	58.2%
12	16.9%	17.9%	15.6%	18.6%
14	38.2%	39.5%	28.4%	31.6%
16	28.9%	33.3%	34.4%	33.0%
20	100.0%			
21	9.7%			
23				13.4%
26			27.3%	
28		100.0%		5.7%
30	22.8%	23.3%	23.4%	59.7%
37		14.9%	14.9%	
41	21.7%	22.1%	21.3%	20.7%
43		6.8%	5.2%	13.4%
44		25.9%	25.9%	25.6%
48	53.0%	53.9%	56.0%	55.2%
52	27.1%	27.8%		
54				50.9%
55	19.8%	17.2%	13.2%	13.2%
66	13.0%	16.0%	15.7%	9.3%
67		30.9%	32.8%	32.5%
76		17.9%	16.4%	
97				88.9%

Description of Calculation

Total material stream that was recycled (in tons), divided by total material stream (in tons).

Importance of Measure

This measures the degree to which districts recycle.

Factors that Influence

- Placement of recycling bins near waste bins
- Number of recycling bins deployed
- Material collection contracts
- Commitment to environmental stewardship
- State requirements

Districts in Best Quartile (2017-2018)

- Chicago Public Schools
- Clark County School District
- Milwaukee Public Schools
- Orange County Public School District
- Pinellas County Schools

MAINTENANCE & OPERATIONS

Utility Costs - Cost per Square Foot

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$1.54			
3	$1.02	$0.89	$0.99	
4	$1.13	$1.34	$1.15	$1.14
5	$0.83		$0.96	$0.81
7	$1.49	$1.44	$1.52	$1.66
8	$1.13	$1.07	$1.07	$1.13
9	$1.55	$1.93	$1.97	$1.52
10	$1.65	$1.60	$1.49	$1.55
12	$0.93	$0.89	$0.94	$1.00
13	$1.63	$1.38	$1.34	$1.06
14	$1.23	$1.18	$1.22	$1.05
16	$0.96	$1.03		$0.89
18	$1.67	$1.45	$1.19	$1.48
19			$1.10	
20	$1.83	$1.60	$1.91	$1.68
21	$1.39			
23				$1.59
26			$1.07	
28	$1.60	$1.61	$1.56	$1.34
30	$1.16	$1.14	$1.24	$1.22
32	$1.20	$1.09	$1.17	$1.12
34	$1.61	$1.66		
37		$0.84	$0.94	
39	$1.57	$1.13	$1.46	$1.10
41	$1.58	$1.49	$1.46	$1.86
43		$1.28	$1.21	$1.26
44	$1.17	$1.15	$1.18	$1.16
46	$1.45	$1.01	$1.11	$1.22
47	$1.75	$1.75	$1.73	$1.59
48	$1.61	$1.68	$1.57	$1.65
49	$1.54	$1.45	$1.57	$5.47
50			$0.62	$1.34
51		$1.14	$1.07	
52	$1.38	$1.31		
53			$1.62	$1.58
54		$0.89	$0.92	
55	$1.19	$1.20	$1.23	$1.24
58	$1.37	$1.10		
62				$1.36
63	$1.48	$1.50	$1.60	$1.65
66	$1.31	$1.23	$1.13	$1.18
67			$2.11	$2.19
71	$1.49	$1.45	$1.62	$1.36
74	$1.05	$0.93	$1.14	
76		$1.33	$1.65	
79			$1.91	$2.15
97			$1.50	$1.45
431			$1.16	$1.15

Description of Calculation

Total utility costs (including electricity, heating fuel, water, sewer), divided by total square footage of all non-vacant buildings.

Importance of Measure

This measures the efficiency of the district's building utility operations

It may also reflect a district's effort to reduce energy consumption through conservation measures being implemented by building occupants as well as maintenance and operations personnel.

Higher numbers signal an opportunity to evaluate fixed and variable cost factors and identify those factors that can be modified for greater efficiency.

Factors that Influence

- Age of buildings and physical plants
- Amount of air-conditioned space
- Regional climate differences
- Customer support of conservation efforts to upgrade lighting and HVAC systems
- Energy conservation policies and management practices

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Broward County Public Schools
- Des Moines Public Schools
- Houston Independent School District
- Miami-Dade County Public Schools
- Palm Beach County School District
- Portland School District
- San Diego Unified School District
- Wichita Unified School District

MAINTENANCE & OPERATIONS

Utility Usage - Electricity Usage per Square Foot (KWh)

Description of Calculation

Total electricity usage (in kWh), divided by total square footage of all non-vacant buildings.
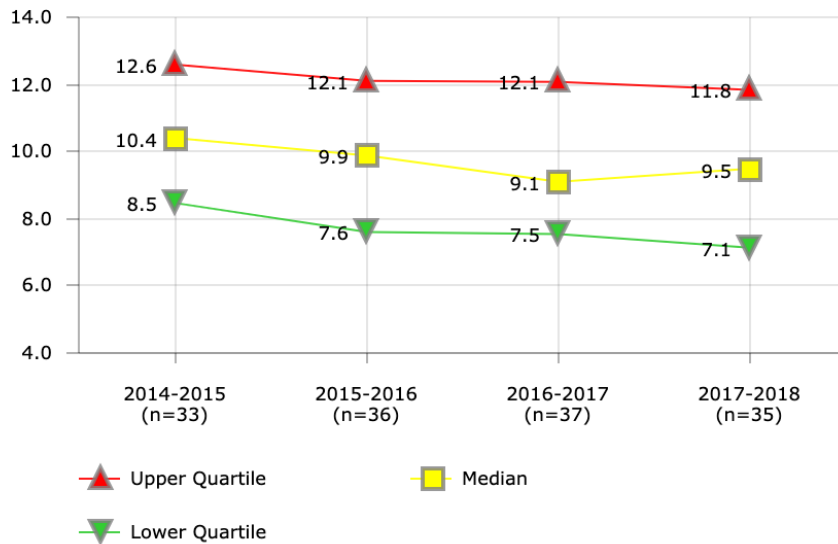
Importance of Measure

This measures the level of electricity usage. Districts with high usage should investigate ways to decrease usage in order to reduce costs.

Factors that Influence

- Use of high-efficiency lightbulbs
- Automated light switches
- Shutdown policy during winter break
- Regulation of heating and air conditioning

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- El Paso Independent School District
- Milwaukee Public Schools
- Pittsburgh Public Schools
- Portland School District
- Sacramento City Unified School District
- San Diego Unified School District
- St. Louis City Public School District
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	11.7			
3	6.2	6.0	6.2	
4	9.6	11.6	9.3	8.9
5	4.1		4.6	4.3
7	8.5	8.4	8.5	7.7
8	11.2	11.5	11.9	18.9
9	13.4	13.5	14.3	13.8
10	12.6	12.2	12.1	12.2
12	8.5	8.3	8.5	8.8
13	16.5	14.4	14.1	13.8
14	6.2	6.5	6.3	6.1
16	5.1	5.1		4.3
18	11.1	10.1	8.3	9.1
20	11.8	11.7	12.9	12.8
21	8.9			
23				10.1
26			4.8	
28	14.1	13.5	13.6	11.7
30	6.2	6.2	6.7	6.6
32	14.7	15.8		
34	13.3	11.2		
37		6.9	6.6	
39	16.7	16.4	17.3	12.3
41	14.5	14.7	14.7	16.2
43		7.5	7.5	7.1
44	10.4	10.0	10.2	9.8
46	8.1	7.7	7.7	7.8
47	12.1	12.0	13.0	11.2
48	13.1	13.7	13.3	13.6
49	9.8	8.7	8.8	10.5
50				7.3
51		9.6	9.1	
52	8.5	7.5		
53			10.4	10.0
54		7.8	8.9	8.2
55	9.2	9.1	9.6	9.5
58	6.8	6.1		
62				6.2
63	10.4	10.6	7.6	7.1
66	10.0	9.8	9.2	9.8
67		9.1	8.9	9.2
71	11.2	11.5	12.0	11.8
74	4.8	4.8	4.5	
76		13.0	15.0	
79			4.8	5.0
97			11.0	9.8
431			7.1	7.1

MAINTENANCE & OPERATIONS

Utility Usage - Heating Fuel Usage per Square Foot (KBTU)
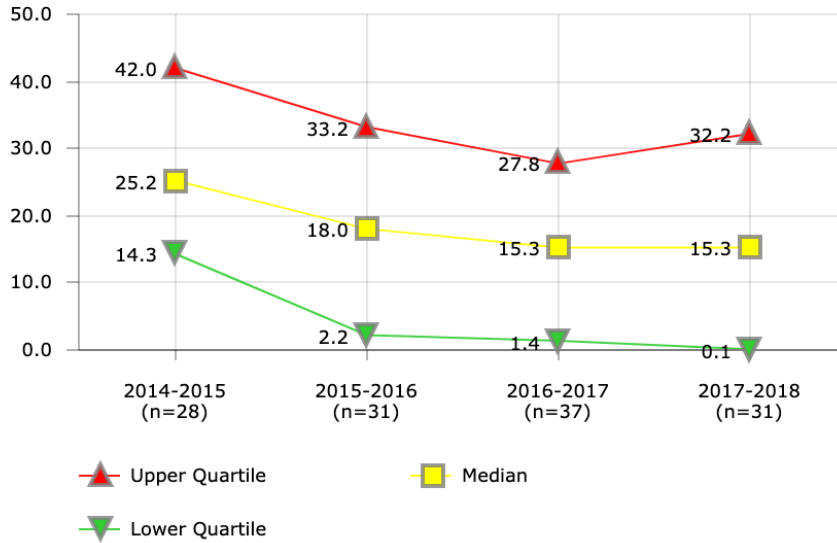
Description of Calculation

Total heating fuel usage (in kBTU), divided by total square footage of all non- vacant buildings.

Importance of Measure

This measures the level of heating fuel usage. Heating fuel can be in a variety of forms, such as fuel oil, kerosene, natural gas, propane, etc. This excludes electricity that is used for heating.

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Dallas Independent School District
- Detroit Public Schools
- Fresno Unified School District
- Houston Independent School District
- Pinellas County Schools
- Sacramento City Unified School District
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	65.6			
3	48.1	41.2	43.4	
4	30.6	33.2	27.8	31.3
5	37.5		55.6	43.4
7	68.3	138.7	140.1	
8	1.3	0.9	1.1	1.3
9	16.0	0.2	16.7	0.2
10	0.6	1.5	1.4	1.4
12	23.0	18.0	17.0	20.4
14	0.4	0.4	0.4	0.0
16	4.0	5.3	6.0	4.5
18	22.2	15.1	0.1	18.0
20	34.7	28.0	30.2	35.7
21	54.4			
26			0.6	
28	16.0	11.9	11.1	8.3
30	54.8	45.7	50.1	60.2
34	36.6	30.3		
35		0.7	0.7	
37		37.6		
39	10.2	7.0	5.8	0.0
41	14.9	10.7	9.6	0.0
43		56.2	52.1	64.5
46	44.5	32.4	35.5	41.1
47	20.2	16.8	13.4	17.7
48	1.9	2.2	2.1	1.9
49	27.5	21.0	22.9	30.0
50			20.3	0.0
51		19.6	18.8	
53			19.1	23.7
54		0.0	49.0	46.1
55	17.1	17.0	14.6	32.6
58	58.4			
62				0.1
63	39.5	47.4	0.0	32.2
66	33.6	27.2	26.2	29.9
67		22.3	22.4	0.0
71	13.7		0.1	12.7
74		44.2	47.5	
76		0.1	9.9	
79			0.0	0.1
97			0.0	0.0
431			15.3	15.3

MAINTENANCE & OPERATIONS

Utility Usage - Water (Non-Irrigation) Usage per Square Foot (Gal.)

Description of Calculation

Total water usage (in gallons) excluding irrigation, divided by total square footage of all non-vacant buildings.

Importance of Measure

Can be used to evaluate water usage.

Factors that Influence

- Low-flow toilets and urinals
- Maintenance of faucet aerators
- Motion-sensor faucets to reduce vandalism

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Atlanta Public Schools
- Metropolitan Nasvhille Public Schools
- Shelby County Schools
- St. Louis City Public School District
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	12.3			
3	9.7	9.2	8.8	
4	8.5	9.4	0.0	7.0
5	11.6		1.0	8.9
7	7.3	7.1	7.2	7.0
9			92.7	
10	14.4	15.3	15.1	12.3
12	11.9	12.6	12.9	14.6
13	75.0	168.8	37.6	
14	21.6	21.1	20.8	16.0
16		6.6		
18		0.0		0.0
20	8.7	10.5	11.0	9.9
21	13.9			
23				11.1
26			8.7	
28	6.4	9.2	10.4	8.3
30	18.7	21.5	22.8	22.1
35		0.3		
37		6.7	7.9	
39	16.5			
41	20.8	23.4	21.2	18.6
43		8.8	8.7	8.4
46	18.5	11.8	15.3	14.0
47	17.6	15.0	17.7	1.7
48	14.7	16.1	15.3	
49	30.7	30.2	32.5	16.3
50				36.4
51		12.0	0.0	
52	14.5	13.7		
53			22.9	21.0
55	12.7	12.5	13.1	11.8
58	16.4	13.0		
62				137.3
63	18.3	22.0		0.1
66	98.6	13.5	13.3	12.7
67		22.3		
71		25.4		
74		0.0		
76		11.3		
97			12.0	9.8

MAINTENANCE & OPERATIONS

Green Buildings - Buildings Green Certified or Equivalent
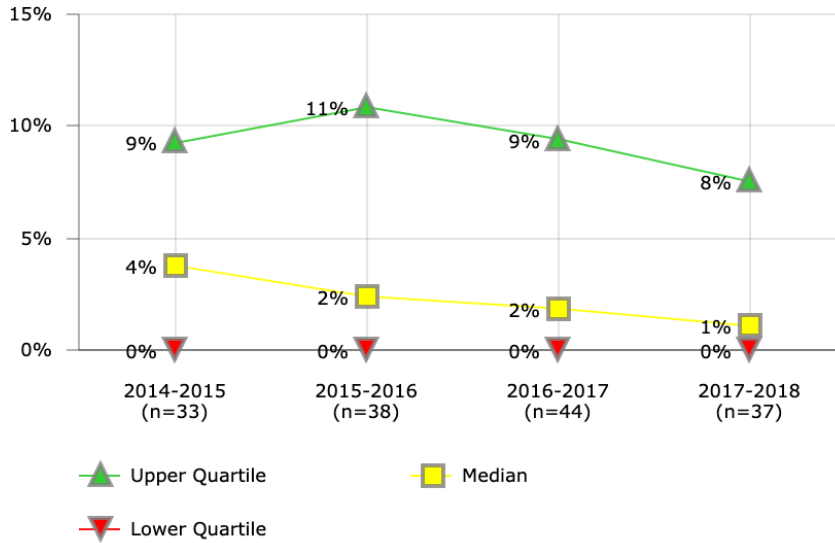
Description of Calculation

Square footage of all permanent buildings (academic and non-academic) with a green building certificate, plus square footage of all permanent buildings (academic and non-academic) that were built in alignment with a green building code but not certified.

Importance of Measure

This measure compares the number of energy efficient or "green" buildings in the district.

Factors that Influence

- Community support for environmental and sustainability measures
- Grant availability
- District policy
- Environmental site assessment
- Local health issues

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Atlanta Public Schools
- Austin Independent School District
- Cleveland Metropolitan School District
- Dallas Independent School District
- Detroit Public Schools
- Guilford County School District
- Metropolitan Nasvhille Public Schools
- Orange County Public School District
- Portland School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	13%			
3	0%	0%	0%	
4	0%	0%	0%	0%
5	1%		9%	8%
7	4%	4%	4%	4%
8	5%	5%	5%	5%
9	5%	5%	6%	5%
10	1%	1%	1%	1%
12	0%	0%	0%	0%
13	0%	0%	0%	5%
14	56%	67%	66%	80%
16	14%	14%	0%	0%
18	0%	0%	0%	0%
19			0%	
20	98%	100%	100%	
21	0%			
23				1%
25			4%	
26			0%	
28	32%	31%	30%	27%
30	0%	0%	0%	0%
32	1%	1%	1%	0%
34	0%	0%		
35			0%	0%
37		11%	12%	
39	8%	9%	9%	0%
41	9%	10%	10%	10%
43		0%	0%	0%
44	5%	5%	5%	5%
46	0%	1%	3%	5%
47	7%	20%	10%	8%
48	23%	20%	23%	28%
49	22%	22%	23%	23%
50			7%	12%
51		0%	0%	
52	2%	2%		
53		0%	1%	0%
54		0%	0%	0%
55	0%	1%	0%	0%
57		54%	54%	54%
58	3%	3%		
62				0%
63	0%	0%	0%	0%
66	4%	4%	4%	4%
67		0%	0%	0%
71	8%	11%	11%	11%
74	11%	11%	11%	
76		0%	0%	
79			0%	0%
97			7%	4%
431			0%	0%

Safety & Security

There are a number of performance metrics that can be used to determine a district's relative performance in the area of school safety. For instance, the *use of ID badges and other methods of access control* are important parts of security, as are measures of *use of alarm systems and **Expenditures as a Percent of General Fund***. Additionally, personnel preparedness and capacity is measured by looking at **Hours of Training per District Security and Law Enforcement Member** and **District Uniformed Personnel.**

Finally, **People Incidents per 1,000 Students** and **Assault/ Battery Incidents per 1,000 Students** are baseline measures of incidents in a district.

The following influencing factors are likely to apply to these measures:

- Level of crime in the surrounding neighborhoods
- Configuration of school (office, front desk, etc.) to make access control a possibility
- Inclusion of security systems in a district's construction and modernization program
- Utilization of technology such as security cameras to offset the need for more staff
- Documented need for additional safety and security staff—for example, documented crime statistics and trends.

SAFETY & SECURITY

Incidents - Assault/Battery Incidents per 1,000 Students
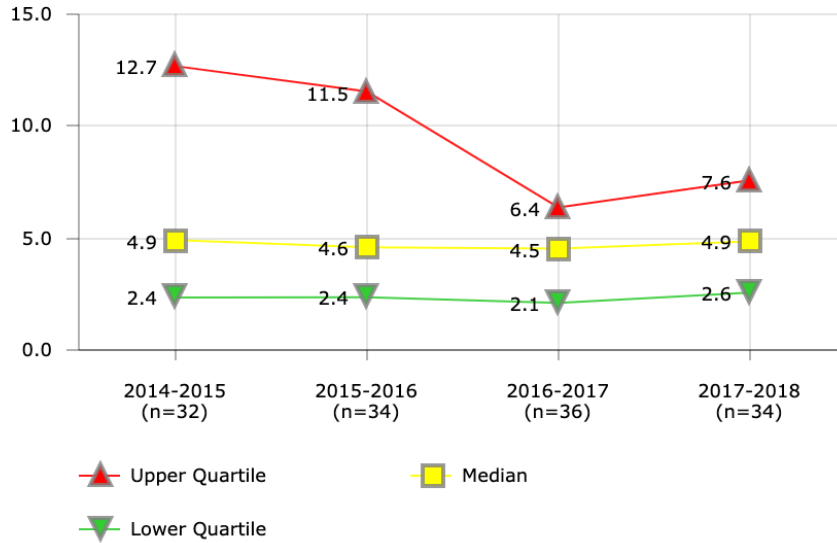
Description of Calculation

Total number of assault/ battery incidents, divided by total student enrollment over one thousand.

Importance of Measure

This gives districts an idea of the density of incidents in each district, adjusted for the size of the district in terms of enrollment.

Factors that Influence

- Available resources to allocate for safety and security
- Staffing formulas
- Documented need for additional safety and security staff through data such as crime statistics
- Utilization of technology such as security cameras to offset the need for more staff
- Enrollment

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Baltimore City Public Schools
- Dallas Independent School District
- Des Moines Public Schools
- Duval County Public Schools
- Miami-Dade County Public Schools
- Newark Public Schools
- St. Louis City Public School District
- St. Paul Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	22.0	21.4		
3	2.6	2.6	2.7	2.3
4	17.1	17.8	18.0	20.8
7		2.5	0.6	1.3
8	4.3	3.4	2.9	3.5
9	4.5	4.4	6.2	6.0
10		9.3		
12		1.0	0.7	0.3
13	3.0			
14	4.8	4.1	3.5	5.1
16	2.1	2.4		2.6
18	7.2	7.2	7.0	7.6
19	0.8		4.5	5.0
20	0.3	0.1	0.2	15.4
21	7.5			
25	0.8	2.3	1.9	2.6
26	13.5		11.5	
28	4.3	5.0	5.6	7.5
29			4.4	
32	1.8	1.7	1.6	1.4
34	36.1	27.1		
35	6.2	4.0	2.2	4.5
37		4.6	4.6	4.4
39	1.0	1.6	4.1	3.8
41	1.6	1.6	1.7	2.2
43		7.9	0.9	9.8
44	3.4	1.9	2.0	1.8
46	0.4	4.6	6.2	1.7
47	19.3		14.3	14.8
48	21.6	21.0	12.4	13.2
49	5.2	4.6	5.5	5.8
50			6.5	7.1
51		11.5	5.3	
52	70.9			
53			5.4	4.2
54		6.4	5.9	6.7
55	4.3	2.3	2.9	2.8
57		15.8	13.4	12.2
58	9.4	9.3		7.9
63	5.1	14.5	0.6	0.5
66	41.1	59.0	64.8	
71	11.8	12.9	11.3	11.4
74	6.7	6.9		
79			4.5	4.7
431			5.4	6.0

SAFETY & SECURITY

Incidents - People Incidents per 1,000 Students

- ▲ Upper Quartile
- ☐ Median
- ▼ Lower Quartile

Description of Calculation

Total number of people incidents, divided by total student enrollment over one thousand.

Importance of Measure

This gives districts an idea of the density of incidents in each district, adjusted for the size of the district in terms of enrollment.

Factors that Influence

- Available resources to allocate for safety and security
- Staffing formulas
- Documented need for additional safety and security staff through data such as crime statistics
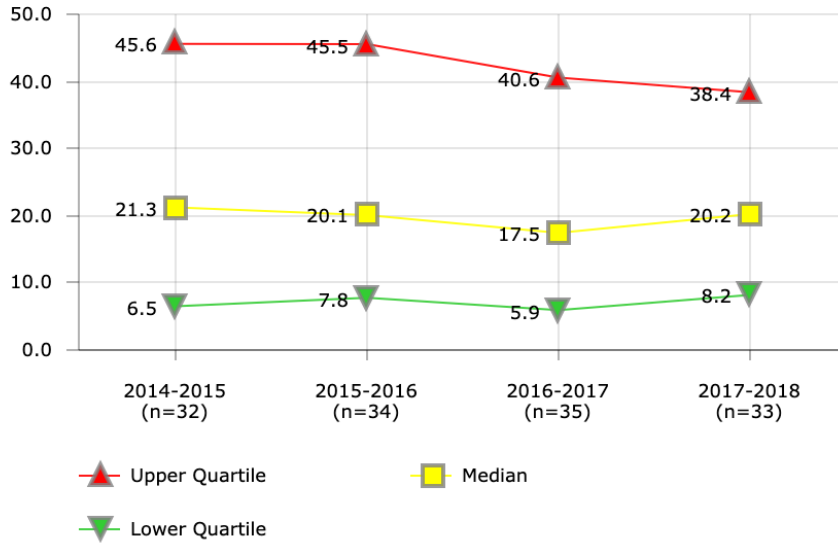- Utilization of technology such as security cameras to offset the need for more staff
- Enrollment

Districts in Best Quartile (2017-2018)

- Baltimore City Public Schools
- Charlotte-Mecklenburg Schools
- Dallas Independent School District
- Dayton Public Schools
- Duval County Public Schools
- El Paso Independent School District
- Miami-Dade County Public Schools
- Palm Beach County School District
- Shelby County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	40.3	45.7		
3	15.4	82.5	117.0	104.3
4	57.9	58.1	61.9	65.2
7		18.9	5.1	16.0
8	10.1	5.8	4.9	5.7
9	22.1	20.2	243.6	25.0
10		24.8		
12	24.2	19.2	22.7	47.0
13	11.2			
14	11.1	12.5	17.5	34.5
16	11.4	11.9		39.2
18	7.7	7.8	7.7	8.1
19	1.3		4.5	5.0
20	1.3	1.1	0.9	59.4
21	267.3			
25	4.4	5.9	4.1	11.3
26	42.7		40.6	
28	13.4	22.1	8.7	34.6
29			23.3	
32	4.6	3.8	2.7	2.5
34	78.7	41.0		
35	32.9	14.3	9.2	13.6
37		38.9	43.8	38.4
39	1.7	2.4	16.2	16.3
41	2.1	2.1	2.0	2.7
43		22.5	19.7	20.2
44	44.7	55.7	39.0	7.9
46	1.5	9.9	7.0	4.0
47	900.8		770.3	757.4
48	45.3	45.5	36.3	31.3
49	218.7	255.3	228.8	229.3
50			8.5	9.4
51		11.9	41.4	
54		6.4	5.9	238.1
55	5.4	4.3	5.9	6.0
57		34.0	31.3	33.0
58	26.7	26.4		21.0
63	61.1	60.4	33.8	18.1
66	85.0	128.5	160.4	
71	20.4	19.9	18.8	17.4
74	45.9	49.3		
79			9.0	21.2
431			8.1	8.2

SAFETY & SECURITY

S&S Expenditures per 1,000 Students
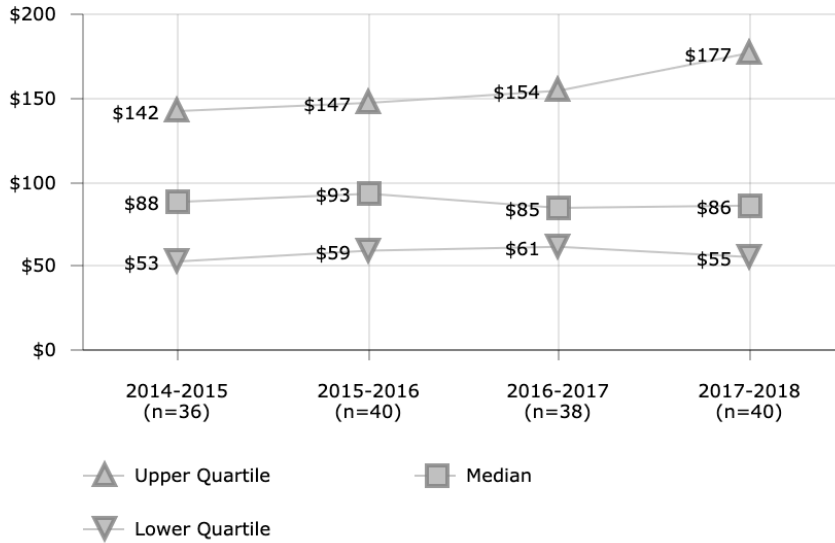
	Upper Quartile		Median
	Lower Quartile		

Description of Calculation

Total safety and security expenditures, divided by total student enrollment over one thousand.

Importance of Measure

- This measure gives an indication of the level of support for safety and security operations as a percent of district general fund budget
- A low percentage could be an indication that security needs are not being met by the district or that other revenue sources are needed to support security for district staff and students

Factors that Influence

- Overall general fund budget
- Level of crime statistics of surrounding neighborhoods
- District policy for security
- Budget allocations

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$166	$161		
3	$67	$68	$69	$69
4	$87	$100	$85	$105
5	$26			$44
7		$62	$67	$75
8	$59	$59	$59	$46
9	$60	$60	$61	$61
10		$81		
12	$49	$49	$64	$66
14	$110	$112	$139	$167
16	$56	$52		$49
18	$110	$137	$148	$211
19	$182		$182	$206
20	$159	$153	$154	$149
21	$241			
23				$52
25	$431	$504	$668	$699
26	$46		$53	
28	$85	$211	$199	$194
29			$463	
30	$136	$140	$140	$128
32	$35	$54	$52	$55
34	$316	$332		
35	$87	$95	$121	$117
37		$57	$64	$63
39	$106	$119	$117	$120
41	$91	$88	$87	$85
43		$257	$216	$294
44	$42	$50	$50	$55
46	$126	$141	$70	$41
47	$37		$36	$44
48	$34	$34	$38	$47
49	$44	$41	$45	$49
50				$355
51		$61	$84	
52	$89			
53			$30	$26
54		$139	$140	$141
55	$97	$96	$82	$88
56		$91		$92
57		$306	$268	$352
58	$179	$186		$187
62		$15		
63	$213	$264	$274	$310
66	$139	$135	$130	
67		$88		
71	$76	$75	$75	$59
74	$4	$5		
77	$57	$59		$60
79			$259	$145
97			$65	
431			$53	$70
1728	$146	$199	$198	$209

SAFETY & SECURITY

S&S Expenditures Percent of District Budget

Upper Quartile   Median

Lower Quartile

Description of Calculation

Total safety and security expenditures, divided by district operating expenditures.

Importance of Measure

This measure gives an indication of the level of support for safety and security operations as a percent of district general operating budget

A low percentage could be an indication that security needs are not being met by the district or that other revenue sources are needed to support security for district staff and students
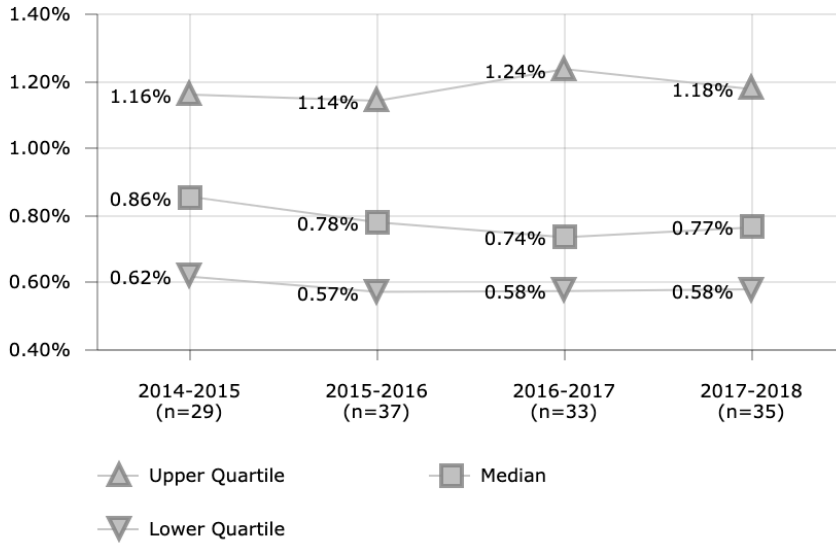
Factors that Influence

- Overall general fund budget
- Level of crime statistics of surrounding neighborhoods
- District policy for security
- Budget allocations

District	2014-2015	2015-2016	2016-2017	2017-2018
2	1.22%	1.14%		
3		0.25%	0.42%	
4	0.71%	0.84%	0.70%	0.77%
7		0.57%	0.61%	0.68%
8	0.76%	0.76%	0.76%	0.58%
9	0.82%	0.76%	0.74%	0.74%
10		0.85%		
12	0.28%	0.28%	0.32%	0.33%
14	1.20%	1.20%	1.49%	1.82%
16	0.73%	0.73%		
18	0.95%		1.20%	1.73%
19				0.80%
20	0.68%	0.59%	0.60%	0.61%
21	1.03%			
23				0.43%
25	1.87%	2.04%		2.83%
26	0.34%			
28	0.87%	1.36%	1.27%	1.25%
30	0.99%	0.99%	1.03%	0.94%
32	0.46%	0.71%	0.68%	0.70%
34	2.04%	2.21%		
35	0.47%	0.49%	0.60%	0.58%
37		0.65%	0.63%	
39	1.19%	1.29%	1.24%	1.08%
41	0.94%	0.84%	0.84%	0.86%
43		0.87%	0.77%	0.93%
44	0.50%	0.57%	0.56%	0.60%
46	0.85%	1.06%	0.51%	0.30%
47	0.35%	0.35%	0.35%	0.39%
48	0.37%	0.39%	0.43%	0.51%
49		0.38%	1.26%	
50			4.16%	2.18%
51		0.63%	0.76%	
53			0.23%	0.19%
54		1.16%		1.19%
55	1.11%	1.07%	0.87%	0.91%
56		1.08%		0.98%
57			1.24%	1.18%
58	1.16%	1.15%		0.94%
62		0.14%		
63	1.44%	1.68%	1.77%	1.85%
67		0.78%		
71	0.62%	0.53%	0.49%	0.33%
77	0.86%	0.76%		0.72%
79			1.31%	0.68%
97			0.68%	
431			0.58%	0.73%
1728	1.72%	1.98%	1.93%	1.97%

SAFETY & SECURITY

S&S Staff per 1,000 Students
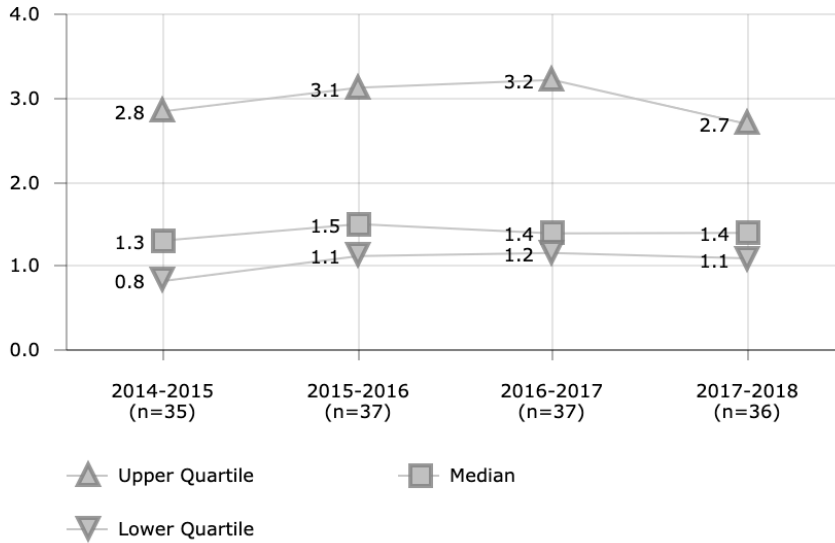
Description of Calculation

Total safety and security staff, divided by total student enrollment over one thousand.

Importance of Measure

This measure gives an indication of the level of support for safety and security operations as a ratio to student enrollment

A low ratio could be an indication that security needs are not being met by the district or that other revenue sources are needed to support security for district staff and students

Factors that Influence

- Overall general fund budget
- Level of crime statistics of surrounding neighborhoods
- District policy for security
- Budget allocations

District	2014-2015	2015-2016	2016-2017	2017-2018
2	2.8	2.7		
3	0.7	1.6	1.7	1.6
4	1.3	1.3	1.3	1.4
5	2.8			1.3
7		1.6	1.3	1.5
8	1.3	0.9	0.9	1.1
9	0.6	0.6	0.7	0.6
10		1.2		
12	0.6	0.6	0.7	0.6
13	0.8			
14	2.4	2.4	2.4	2.4
16	0.6	0.6		0.5
18	1.3	1.2	1.2	2.0
19	2.5		3.2	2.4
20	3.7	3.8	3.8	3.9
21	4.8			
23				1.1
25	6.6	6.3	7.1	
26	1.4		1.4	
28	1.4	3.1	2.0	2.2
29			7.5	
30	3.5	3.7	3.4	6.5
32	3.2	3.2	3.2	3.2
34	4.9	7.4		
35	1.3	1.4	1.5	1.5
37		1.5	1.7	1.4
39	1.2	1.3	1.3	1.2
41	1.2	1.2	1.2	1.3
43		3.4	3.5	4.4
44	0.7	0.7	0.7	0.7
46	1.7	1.7	1.7	1.3
47	1.2		1.3	1.3
48	0.8	0.8	0.8	0.9
49	0.6	0.5	0.6	0.6
50				4.2
51		1.5	1.2	
52	1.2			
53			0.7	0.6
54		3.9	3.2	3.6
55	1.4	1.3	1.2	1.3
57		6.2	5.7	5.4
58	2.9	2.9		3.0
62		0.1		
63	5.0	5.4	5.6	6.1
66	2.8	2.9	3.3	
67		1.7		
71	1.1	1.1	1.2	1.3
74	0.5	0.5		
79			2.4	2.4
97			0.7	
431			1.0	0.9

SAFETY & SECURITY

Training Hours per Safety/Security personnel
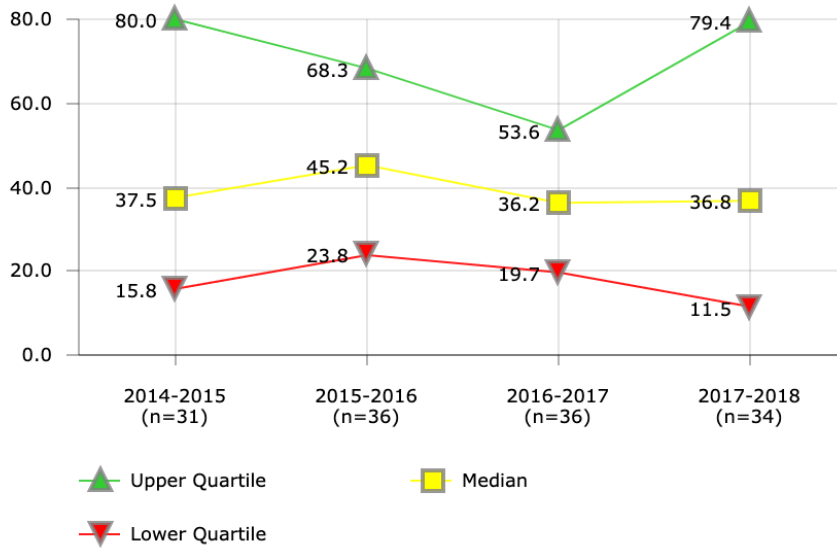
Description of Calculation

Total number of hours of safety- related drills and trainings for all safety and security personnel, divided by total number of safety and security personnel.

Importance of Measure

Most school districts complete crisis response training prior to the opening of each school year.

Factors that Influence

- Emergency response priority with school/district leadership
- Emergency response resources
- Thoroughness of school/district crisis response plan
- Weather

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Austin Independent School District
- Chicago Public Schools
- Cleveland Metropolitan School District
- Columbus Public Schools
- Des Moines Public Schools
- Orange County Public School District
- Palm Beach County School District
- St. Louis City Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	90.8	103.6		
3	82.4	24.6	23.9	66.9
4	34.5	43.6	41.3	36.1
5			1.1	1.2
7		6.7		9.2
8	84.8	170.6	174.3	202.4
9		61.3	36.7	
10		63.1		
12	4.3		52.4	129.3
13	1.5			
14	88.2	44.0	50.0	52.0
16	59.7	68.7	66.5	54.4
18	41.0	46.4		37.4
19	80.0		5.0	6.3
20	24.0	23.0	23.0	15.9
21	6.9			
25	0.2	4.8	16.6	17.7
26	2.0	13.5	6.8	6.0
28	15.8		95.0	220.0
29		0.1		
30	7.5	7.0	7.4	11.5
32	18.8	19.4	15.4	9.0
34	35.2	35.6		
35	67.0	41.0	41.1	87.7
37		53.9	50.9	33.4
39	123.0	52.7	35.7	37.6
41	40.6	40.6	41.3	40.6
43		26.0	21.5	6.6
44		16.3	17.9	22.4
46	60.0	60.0	54.8	
47	96.2	94.0	66.8	50.0
48	37.5	68.0	70.3	79.4
49	18.0	53.8	11.2	15.8
50				0.8
51		18.6	22.3	
52	35.1	33.7		
53			45.5	31.6
54		245.3	22.2	91.5
55	46.5	60.2	43.8	43.2
57	40.0	75.1	80.0	137.4
63	111.8	125.0	160.3	157.4
66		28.0	31.0	
67		81.5		
71	31.1	155.8	139.8	117.8
74	14.3	15.6		
79			24.2	6.6
431			25.0	25.6

SAFETY & SECURITY

Crisis Response Teams - Drills per Team

Description of Calculation

Total number of team drills conducted by crisis response teams, divided by the total number of crisis response teams.

Importance of Measure

Ideally, district sites with a designated crisis response team have all conducted drills of some sort.

Factors that Influence

- Geography of district
- Priorities of district leadership
- Previous traumatic events or crisis
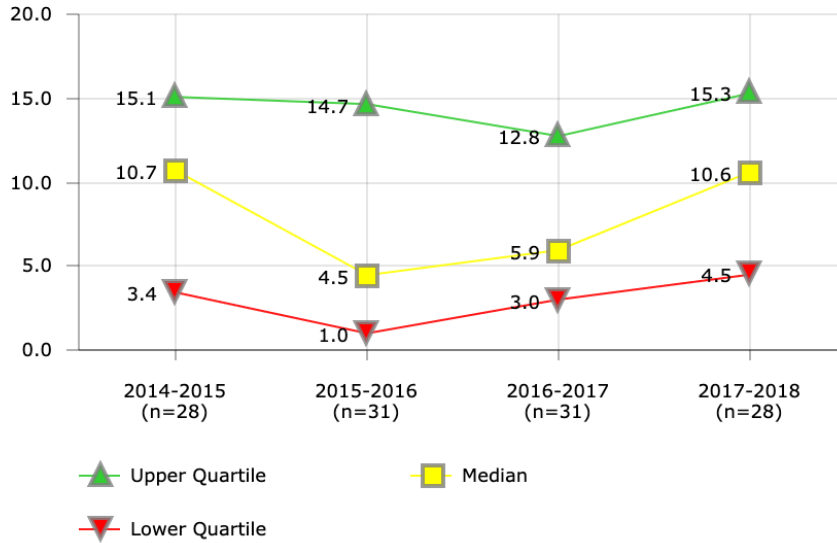- Emergency response resources
- Updated procedures and protocols

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Austin Independent School District
- Columbus Public Schools
- Denver Public Schools
- El Paso Independent School District
- Portland School District
- Shelby County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	18.0	17.6		
3	10.8	1.1	11.2	11.2
4	3.5	4.0	6.0	4.9
5	10.4			33.6
7		2.9	3.5	1.0
8	14.0	14.0	14.0	2.5
9	10.6	8.8		13.9
12	22.6	13.9	12.8	12.0
13	0.7			
14	3.4	3.4	3.4	3.4
16	4.0		4.0	1.0
18			0.1	16.0
19				1.0
20	3.9	3.9	3.9	4.5
21	4.4			
25	0.9	0.9	10.0	10.0
26	5.9	5.4	5.4	5.4
28	24.2	21.6	17.8	15.6
29		9.1		
32	0.0	0.0	0.0	0.0
35	25.8	21.7	27.4	29.3
37		16.6	6.4	16.5
39	0.1	1.0	20.9	
41	15.2	4.5	4.5	4.5
43		0.1		
44		12.5	0.9	15.0
47	16.9	16.9	16.9	
48	11.1	12.1	12.0	11.7
49	14.4	14.7	0.0	
50				10.0
51		3.0	3.0	
52	10.8	11.0		11.3
53			2.0	14.8
54			5.9	6.0
55	0.0	0.0	0.0	
57	15.0	0.1	8.0	8.0
63		0.7		
66	0.2	0.2		
67		2.9		
71	15.2	14.7	16.0	17.0
74	14.7	15.0	3.9	
97		2.0		
431		15.8	16.0	

SAFETY & SECURITY

Crisis Response Teams - Teams per Academic Site

Description of Calculation

Total number of crisis response teams, divided by the total number of academic sites.

Importance of Measure

Districts should build capacity to respond to crises by having designated crisis response teams.

Factors that Influence

- Geography of district
- Priorities of district leadership
- Previous traumatic events or crisis
- Emergency response resources

Districts in Best Quartile (2017-2018)
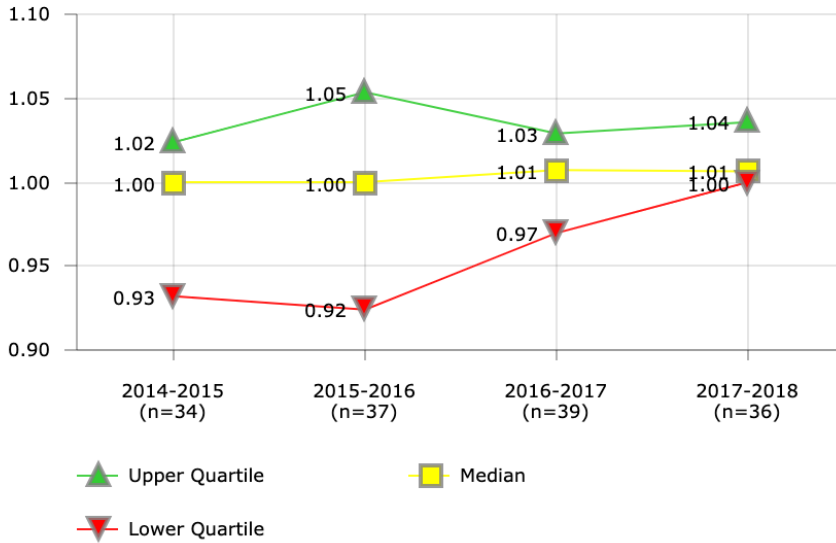
- Austin Independent School District
- Charleston County School District
- Cincinnati Public Schools
- Des Moines Public Schools
- Guilford County School District
- Minneapolis Public Schools
- Orange County Public School District
- St. Paul Public Schools
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1	0.01	0.01	1.01	
2	1.00	1.06		
3	1.00		1.03	1.06
4	1.06	1.06	1.06	1.06
5	0.93		1.00	0.97
7		1.01	1.02	1.01
8	1.72	1.72	1.72	1.01
9	1.03	1.03	1.01	1.01
10		0.86		
12	1.11	1.11	1.11	1.11
13	1.00			
14	0.92	0.92	1.00	1.00
16	0.00	1.02	0.00	0.98
18			0.97	0.00
19			0.04	0.04
20	1.05	1.05	1.05	1.05
21	3.20			
23				1.10
25	1.06	1.06	1.00	1.00
26	1.02	1.03	1.03	1.02
28	0.99	0.97	1.00	1.02
29			1.08	
30	1.00	31.00	1.00	1.00
32	1.00	1.00	1.00	1.00
35	1.00	1.00	1.00	1.00
37		1.00	1.00	1.01
39	0.13	0.00	0.05	0.07
41	1.00	1.00	1.02	1.02
43		0.85	0.85	
44	0.01	0.02	1.02	0.02
46	0.17	0.17		1.02
47	1.01	1.01	1.01	1.01
48	1.06	1.06	0.96	1.11
49	1.02	1.02	1.02	1.06
50				1.00
51		0.01	0.01	
52	1.00	1.09		1.07
53			1.01	1.01
54		1.00	1.01	1.00
55	0.99	0.99	1.14	1.01
57	0.93	0.74	0.75	0.81
58	1.00	1.00		
63	0.04	0.04	0.04	0.04
66	0.97	0.97	0.96	
67		1.03		
71	1.02	1.12	1.10	1.10
74	1.02	0.98	1.10	
97			1.01	
431			1.01	1.01

SAFETY & SECURITY

Health/Safety Inspections - Sites Inspected Annually

| | Upper Quartile | Median | Lower Quartile |
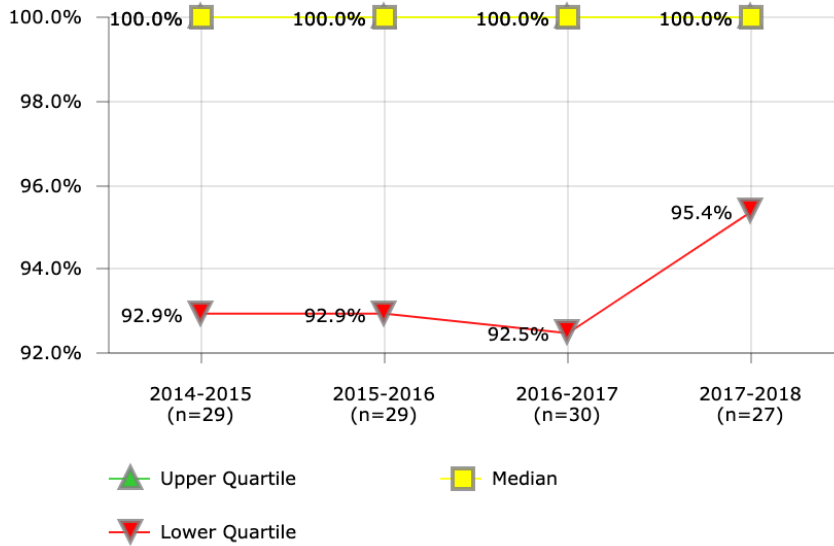
Description of Calculation

Total number of sites/campuses (academic and non-academic) inspected annually, divided by the total number of district sites.

Importance of Measure

Regular health and/or safety inspections are important for compliance and risk mitigation.

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Anchorage School District
- Boston Public Schools
- Cincinnati Public Schools
- Cleveland Metropolitan School District
- Columbus Public Schools
- Des Moines Public Schools
- Detroit Public Schools
- El Paso Independent School District
- Houston Independent School District
- Newark Public Schools
- Orange County Public School District
- San Diego Unified School District
- Seattle School District 1
- St. Louis City Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1	100.0%	100.0%	100.0%	100.0%
2	81.5%			
3	100.0%	55.6%	55.6%	51.4%
4	77.7%		3.1%	6.1%
7		100.0%	100.0%	100.0%
8	100.0%	99.0%	102.4%	97.1%
9	100.0%	100.0%	75.4%	
10		90.6%		
12	100.0%	104.3%	100.0%	100.0%
13	100.0%			
14	92.9%	92.9%	100.0%	100.0%
16	89.8%	99.2%	100.0%	100.0%
18			27.3%	98.7%
19	100.0%			
20	100.0%	100.0%	100.0%	100.0%
25		100.0%	100.0%	100.0%
26	100.0%	100.0%	100.0%	100.0%
28	88.4%	80.0%	100.0%	92.3%
32	100.0%	86.9%	86.9%	85.4%
34	100.0%	102.6%		
35	88.7%			100.0%
39	98.4%	101.0%	93.3%	100.0%
43		100.0%	100.0%	
44	90.7%	90.7%	82.6%	83.1%
46	100.0%	100.0%		99.5%
47	94.5%	95.3%	95.4%	95.4%
48	98.6%	100.0%	96.1%	103.6%
49	100.0%	97.1%	100.0%	99.3%
50				112.8%
51		67.4%	93.5%	
52	100.0%	100.0%		
53			103.5%	98.9%
54		87.9%	100.0%	
57				100.0%
58	109.7%			
62	91.1%	94.1%		
63	100.0%	101.2%	100.0%	100.0%
66	100.0%	100.0%	92.5%	
74	100.0%	97.9%	107.0%	
79			87.9%	93.3%
97			100.0%	
431			100.0%	100.0%

SAFETY & SECURITY

Health/Safety Violations per Site

Description of Calculation

Total number of health/safety violations identified at site inspections, divided by the total number of district sites that were inspected.

Factors that Influence

- Risk mitigation efforts
- Focus of leadership on health and safety

Districts in Best Quartile (2017-2018)

- Boston Public Schools
- Cleveland Metropolitan School District
- Des Moines Public Schools
- El Paso Independent School District
- St. Paul Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	3.3	2.6		
3	9.0	0.1	0.1	0.1
4		27.0	9.3	13.7
7			0.0	
8	14.1	6.7	5.8	7.2
9			5.4	
10		32.1		
12	1.4	1.1	0.2	0.3
13			79.1	
16	0.2	4.5	0.6	0.6
18			15.6	
26	0.1	0.1		0.2
28			0.5	0.5
32	23.9	28.5	28.7	20.0
35	1.2			
39	1.8	1.6	2.7	2.4
46	0.8	0.8		
47	2.7	3.1	3.3	8.3
48	69.8	68.5	57.9	45.7
49	0.0	3.0	2.9	2.9
50				1.0
51		36.6	29.0	
53			1.1	0.7
54		0.0	3.4	
57				0.2
58	21.6			
74	1.3		1.2	
79				0.4
431			0.4	0.0

SAFETY & SECURITY

Incidents - Bullying/Harassment per 1,000 Students
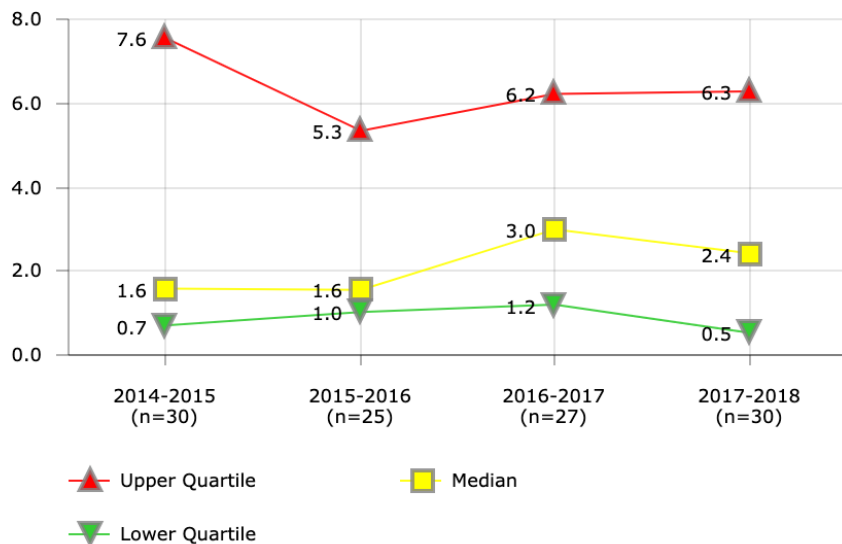
Description of Calculation

Total number of bullying/harassment incidents, divided by total district enrollment over one thousand.

Importance of Measure

This gives districts an idea of the density of incidents in each district, adjusted for the size of the district in terms of enrollment.

Factors that Influence

- Available resources to allocate for safety and security
- Staffing formulas
- Documented need for additional safety and security staff through data such as crime statistics
- Utilization of technology such as security cameras to offset the need for more staff
- Accuracy of reporting

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Denver Public Schools
- Detroit Public Schools
- Houston Independent School District
- Palm Beach County School District
- Pittsburgh Public Schools
- San Diego Unified School District
- School District of Philadelphia

District	2014-2015	2015-2016	2016-2017	2017-2018
2	7.6	5.3		
3	27.4	1.3	2.2	3.3
4	16.0	16.8	17.6	18.7
7		5.9	12.9	15.6
8	1.4	0.5	0.3	0.3
9	0.2	2.9	21.0	33.0
10		2.1		
12	0.3			1.1
14	16.7	7.0	6.2	6.3
16	0.3	3.5		0.5
18	1.4		6.3	10.7
19	0.7		1.4	0.9
20	0.4	0.1	0.1	16.9
21	1.6			
25	1.0	1.6	2.6	5.4
26		3.4		
28	0.0	0.1		0.1
32	0.8	1.4	2.5	1.1
34	2.0	1.3		
35	172.3		166.2	
37				0.0
39	0.9	0.4	0.0	0.2
43				0.3
44	2.4	1.3	1.6	1.8
46	3.7	5.9		6.6
47	8.3		5.9	4.2
48	1.5	1.0	0.4	0.8
49	2.6	1.1	1.2	1.8
50				0.2
51			3.0	
52	9.7			
53			6.2	7.8
54		6.2	5.0	4.9
55	0.1	0.9	2.5	4.4
57		0.7	0.4	0.7
58	3.1	1.7		0.3
63	0.0		0.2	
66	15.9	18.2	22.0	
71	0.7			
74	3.4	4.2		
79			3.5	4.2
431			6.0	3.0

SAFETY & SECURITY

Incidents - Intrusion/Burglary Incidents per Site

Description of Calculation

Total number of intrusion/burglary incidents, divided by total number of district sites.

Importance of Measure

This gives districts an idea of the density of incidents in each district, adjusted for the size of the district (by number of sites).

Factors that Influence

- Available resources to allocate for safety and security
- Staffing formulas
- Documented need for additional safety and security staff through data such as crime statistics
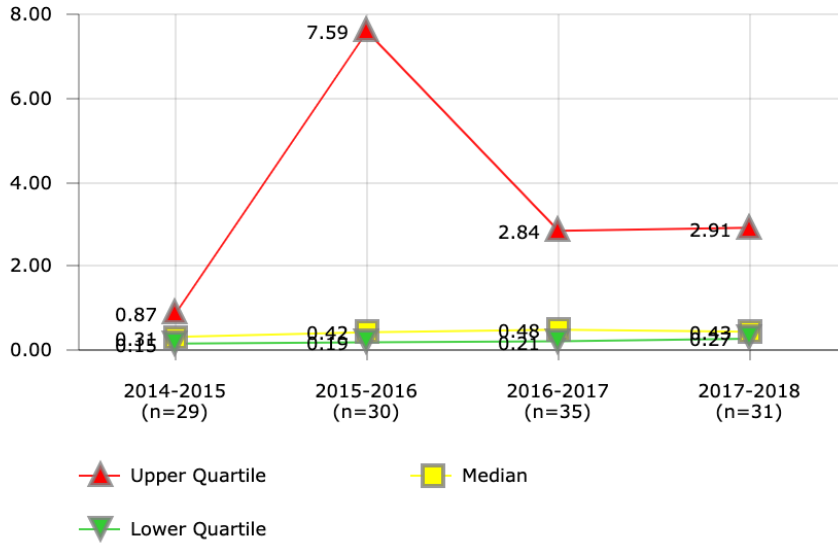- Utilization of technology such as security cameras to offset the need for more staff
- Effectiveness of security alarm systems

Districts in Best Quartile (2017-2018)

- Boston Public Schools
- Cleveland Metropolitan School District
- Columbus Public Schools
- Jefferson County Public Schools (KY)
- Newark Public Schools
- Shelby County Schools
- Toledo Public Schools
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1	0.87	1.19	0.94	1.54
2	74.44			
3	0.29	1.67	2.07	0.28
4	0.16	0.07	0.03	0.06
5	11.58		0.22	0.44
7			57.69	53.40
8	0.26	0.17	0.09	0.42
9	14.79	10.50	8.81	88.99
10		0.09		
12				0.93
13	1.93			
14	0.59	0.32	0.38	0.41
16	0.15	0.26	10.57	0.43
18	0.41	0.29	0.48	0.27
19	0.15		100.38	8.42
20	0.05	0.05	0.06	
25	0.31	0.14	0.03	0.22
26	0.14	0.17	0.21	0.27
28		0.69	0.75	
29			0.04	
32	0.11	0.43	0.69	4.52
34	6.59	51.28		
35	0.15	8.99	11.86	0.13
37		10.29	1.59	0.69
39	0.24	34.15	0.41	0.29
41	0.32	0.42	0.37	8.10
43		7.59		
44	0.31	0.21	0.26	0.39
46	0.69	0.66	0.45	0.91
48	0.19	0.19	1.42	2.51
49	0.06	151.73	2.84	2.91
50				1.28
51		4.35	3.63	
53			0.22	0.07
54		0.04	0.12	0.29
55			0.85	0.35
57	0.07	0.19	0.10	0.09
58	6.50	7.59		
63	8.62	3.73	0.22	38.57
66			10.75	
71	0.18	0.22	0.09	
74	0.59			
79				0.08
97			1.32	
431			12.55	11.59

SAFETY & SECURITY

Intrusion/Burglary Alarm Systems - Percent of Sites
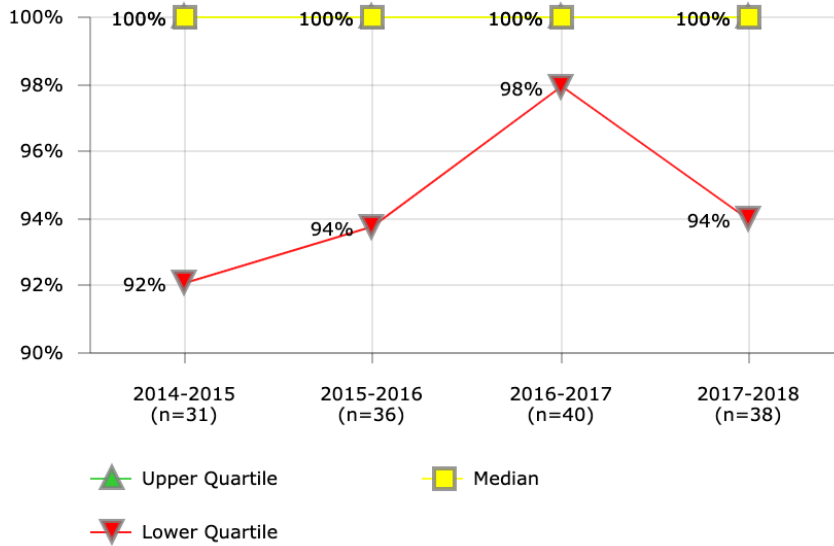
Description of Calculation

Total number of sites with intrusion/burglary alarm systems, divided by the total number of district sites.

Importance of Measure

This measure is an indication of the number of schools that have an intrusion alarm system to safeguard district assets.

Factors that Influence

- Historical crime rates for physical property
- Reliability of alarm system
- Response time of monitors (if applicable)
- Configuration of the alarm system
- Budget allocation

District	2014-2015	2015-2016	2016-2017	2017-2018
1	102%	102%	97%	94%
2	100%			
3		100%	100%	100%
4	100%	100%	100%	100%
5	93%		103%	98%
7		100%	100%	100%
8	100%	100%	100%	94%
9	100%	100%	100%	100%
10		87%		
12	0%		100%	100%
14	100%	108%	114%	114%
16	92%	92%	100%	100%
18	100%	76%	100%	75%
19	100%		86%	89%
20	100%	100%	100%	100%
23				93%
25	100%	100%	75%	60%
26	100%	100%	100%	100%
28	78%	80%	100%	100%
30	100%	100%	100%	100%
32		100%	100%	100%
35	97%		131%	100%
37		100%	100%	100%
39	90%	95%	95%	131%
41	100%	104%	100%	97%
43		100%	100%	
44	86%	84%	85%	85%
46	100%	100%	99%	34%
47	100%	100%	99%	100%
48	99%	98%	95%	96%
49	92%	92%	92%	92%
50				108%
51		79%	100%	
52	86%	100%		100%
53			100%	100%
54			80%	80%
55		103%	113%	111%
57	85%	76%	76%	72%
58	94%	98%		
62	100%	100%		
63	151%	101%	100%	100%
66		105%	100%	
67		100%		
71	100%	17%	96%	103%
74	100%	100%	107%	
79			100%	98%
97		100%		
431			100%	100%

Transportation

Performance metrics in transportation cover a broad range of factors that affect service levels and cost efficiency. The broad summative measures are **Cost per Total Mile Operated** and **Transportation Cost per Rider**, and other measures include diagnostic tools to weed out inefficiencies and excessive expenses. A key measure of efficiency is **Daily Runs per Bus**, which reflects the daily reuse of buses; and important service-level measures include **On-Time Performance** and **Turn Time to Place New Students.**

Careful consideration of each measure and its impact on a district's transportation services is vital to the improvement of performance.

General factors that influence transportation measures and improvement strategies include:

- Types of transported programs served
- Bell schedule
- Effectiveness of the routing plan
- Spare bus factor needed
- Age of fleet
- Driver wage and benefit structure and labor contracts
- Maximum riding time allowed and earliest pickup time allowed
- Enrollment projections and their impact on transported programs

TRANSPORTATION

Bus Fleet - Average Age of Fleet
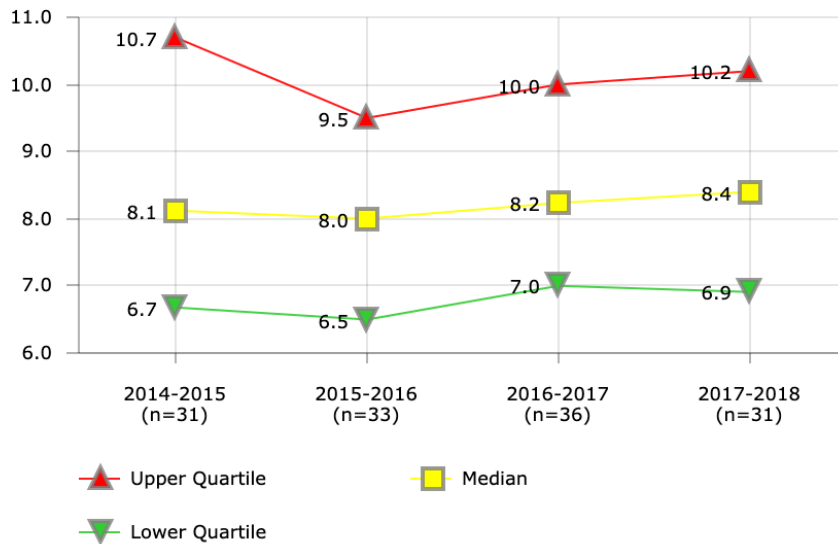
Description of Calculation

Average age of bus fleet.

Importance of Measure

- Fleet replacement plans drive capital expenditures and on-going maintenance costs
- Younger fleets require greater capital expenditures but reduced maintenance costs
- A younger fleet will result in greater reliability and service levels.
- An older fleet requires more maintenance expenditure but reduces capital expenses.

Factors that Influence

- Formal district-wide capital replacement budgets and standards
- Some districts may operate climates that reduce bus longevity
- Some districts may be required to purchase cleaner burning or expensive alternative-fueled buses
- Availability of state or local bond funding for school bus replacement

Districts in Best Quartile (2017-2018)

- Baltimore City Public Schools
- Boston Public Schools
- Cleveland Metropolitan School District
- Duval County Public Schools
- El Paso Independent School District
- Metropolitan Nasvhille Public Schools
- Orange County Public School District
- St. Paul Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	12.3	12.3	13.5	
3	3.0	3.0	3.0	3.0
5	9.3		10.2	10.2
7	12.8	12.4	13.4	10.4
8	8.1	8.2	7.0	7.0
9	6.7	7.0	7.5	7.0
10	12.3	10.3	8.5	8.0
11	12.4	13.4	12.7	
12	7.1	7.0	8.1	9.8
13	10.7	10.8	8.9	10.2
14	7.9	5.7	10.0	11.0
16	13.8	14.8	16.0	
20	4.7	5.0	5.0	
25	10.0	8.0	8.4	9.0
26				6.0
27				12.9
28	7.0	7.4	7.2	8.4
32	6.7	7.7	8.7	9.7
33			3.0	
35	6.4	7.4	8.4	10.9
37	9.6	11.0	11.1	11.0
39	9.5	9.5	11.0	9.6
44	6.7	5.4	5.3	4.4
46	2.5	2.4	2.4	3.4
47	8.9	8.2	8.9	6.7
48	6.4	6.5	6.1	6.8
49	8.0	8.0	10.0	
51		8.8	7.9	
52	5.7	5.6		
53		9.7	10.0	10.0
54			7.0	7.0
55	7.0	7.6	8.0	8.2
57		6.0	6.0	6.9
58	10.1	8.9		
62	14.2			16.0
66	8.6	8.6	7.9	9.8
67		2.5		
71	6.6	6.9	7.8	7.8
74	10.9			
76		9.5	9.8	
79			8.0	8.0
97			12.0	9.3
431			6.3	6.5

TRANSPORTATION

Cost per Mile Operated
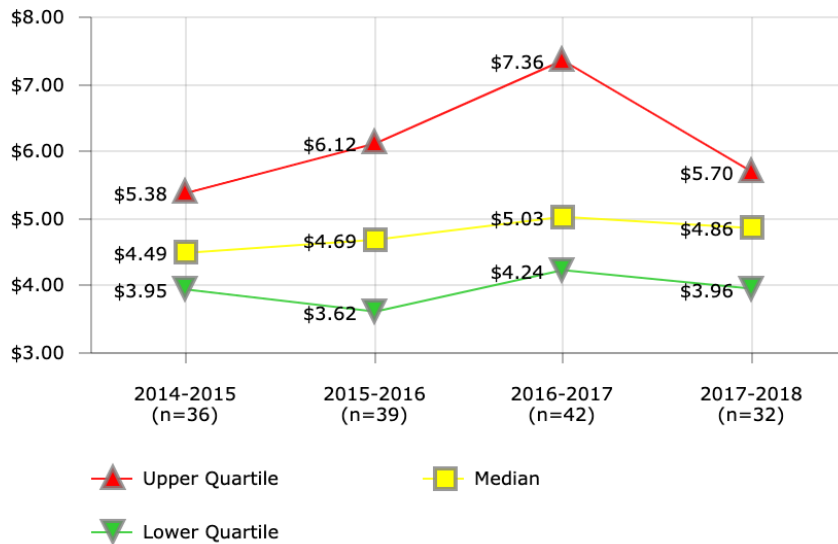
District	2014-2015	2015-2016	2016-2017	2017-2018
1	$5.35	$5.75	$5.57	
2	$4.27	$4.29	$9.12	
3	$4.57	$4.89	$4.99	$4.82
4	$3.08	$3.23	$3.13	$3.05
5	$4.75		$4.77	$2.72
7	$4.87	$4.95	$5.81	$5.86
8	$3.65	$3.62	$4.30	$4.18
9	$4.66	$4.80	$5.07	$5.01
10	$4.25	$3.15	$4.24	$4.88
11	$5.47	$5.99	$6.27	
12	$5.57	$6.12		
13	$4.40	$4.69	$4.26	$4.56
14	$3.04	$3.60	$3.26	$3.63
16	$4.12	$4.04	$7.15	
18	$4.02	$11.93	$4.21	$4.91
20	$2.06	$5.61	$5.54	
25				$7.92
26	$7.80		$8.11	$8.74
27				$5.51
28	$8.70	$7.47	$7.88	$5.59
30	$4.63	$4.80	$4.69	$4.74
32	$5.52	$7.12	$4.88	$4.58
33			$12.02	
35	$4.00	$2.74		$3.16
37	$6.03	$8.00	$8.46	
39	$3.41	$3.42	$5.16	$4.84
40			$3.32	
41	$3.99	$4.10	$4.57	
43		$4.36	$8.90	
44	$3.18	$3.27	$3.44	$3.91
45		$7.80	$7.36	
47	$5.33		$5.42	$5.30
48	$4.77	$4.73	$5.95	$5.77
49	$3.90	$3.26	$3.47	
50				$1.87
51		$3.55	$4.73	
52	$3.86	$3.95		
53			$1.85	$1.93
54		$10.36	$12.26	
55	$3.31	$3.22	$3.34	$3.59
57		$4.51	$13.35	$16.54
58	$8.18	$7.36		
62	$4.73			$5.75
63	$12.28	$12.57	$5.54	$6.26
66	$4.30	$4.23	$4.16	$4.51
67		$4.47		
71	$4.41	$4.30	$4.64	$4.93
74	$5.41	$6.25		
76		$5.37	$4.63	
79			$8.37	$7.20
97			$3.08	$4.01
431			$9.11	$5.64

Description of Calculation

Total direct cost plus total indirect cost plus total contractor cost of bus services, divided by total miles operated.

Importance of Measure

This is a basic measurement of the cost efficiency of a pupil transportation program. It allows a baseline comparison across districts that will inevitably lead to further analysis based on a district's placement. A greater than average cost per mile may be appropriate based on specific conditions or program requirements in a particular district. A less than average cost per mile may indicate a well-run program, or favorable conditions in a district.

Factors that Influence

- Driver wage and benefit structure; labor contracts
- Cost of the fleet, including fleet replacement plan, facilities, fuel, insurance and maintenance also play a role in the basic cost
- Effectiveness of the routing plan
- Ability to use each bus for more than one route or run each morning and each afternoon
- Bell schedule
- Transportation department input in proposed bell schedule changes
- Maximum riding time allowed and earliest pickup time allowed
- Type of programs served will influence costs

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Charlotte-Mecklenburg Schools
- Columbus Public Schools
- Detroit Public Schools
- Duval County Public Schools
- Jefferson County Public Schools (KY)
- Portland School District
- Wichita Unified School District

TRANSPORTATION

Cost per Rider

Description of Calculation

Total direct cost plus total indirect cost plus total contractor cost of bus services, divided by number of riders.

Importance of Measure

This is a basic measurement of the cost efficiency of a pupil transportation program. It allows a baseline comparison across districts that will inevitably lead to further analysis based on a district's placement.
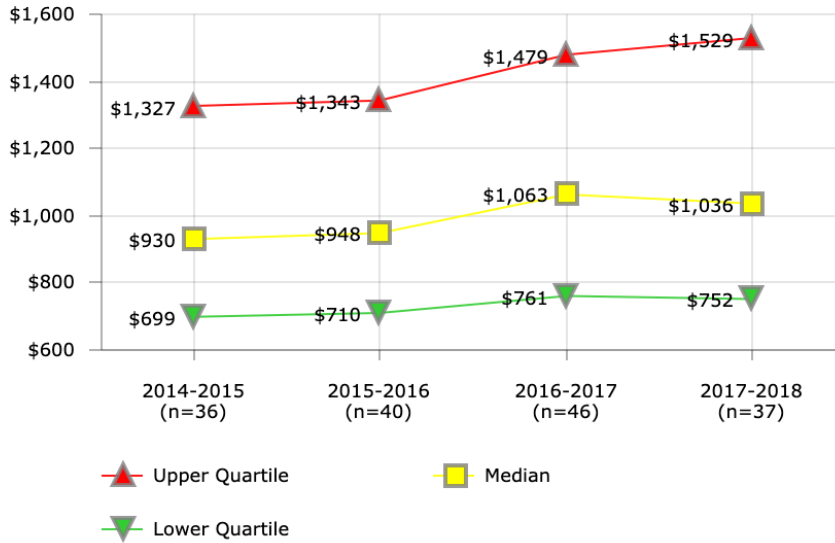
Factors that Influence

- Driver wage and benefit structure; labor contracts
- Cost of the fleet, including fleet replacement plan, facilities, fuel, insurance and maintenance also play a role in the basic cost
- Effectiveness of the routing plan
- Ability to use each bus for more than one route or run each morning and each afternoon
- Bell schedule
- Transportation department input in proposed bell schedule changes
- Maximum riding time allowed and earliest pickup time allowed
- Type of programs served will influence costs

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Anchorage School District
- Atlanta Public Schools
- Charlotte-Mecklenburg Schools
- Denver Public Schools
- Des Moines Public Schools
- Detroit Public Schools
- Jefferson County Public Schools (KY)
- Pinellas County Schools
- Portland School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1	$907	$905	$889	
2	$809	$840	$1,501	
3	$636	$695	$819	$793
4	$1,636	$1,507	$1,524	$1,601
5	$661		$680	$411
7	$735	$689	$727	$724
8	$890	$792	$840	$840
9	$879	$846	$901	$893
10	$768	$604	$774	$852
11	$2,572	$2,641	$2,578	
12	$648	$725	$598	$406
13	$666	$630	$690	$775
14	$424	$474	$439	$449
16	$2,366	$2,436	$4,140	
18	$828	$947	$1,009	$977
20	$310	$871	$761	
23				$894
25		$285	$1,917	$2,333
26				$1,430
27				$1,036
28	$1,417	$1,082	$1,214	$720
30	$1,135	$1,166	$1,214	$1,189
32	$1,456	$1,600	$1,042	$1,061
33			$1,420	
35	$1,228	$1,729	$1,161	$1,197
37	$562	$415	$1,243	$575
39	$1,343	$1,479	$1,901	$1,982
40			$1,052	
41	$1,268	$614	$682	
43		$1,250	$1,366	$1,529
44	$1,105	$1,192	$1,268	$1,464
45		$1,599	$1,479	
46	$1,311		$3,072	
47	$814	$984	$1,075	$1,262
48	$970	$949	$1,204	$1,189
49	$953	$860	$972	
50			$566	$353
51		$577	$737	
52	$1,032	$988		
53			$435	$315
54		$4,776	$5,119	$5,211
55	$489	$458	$496	$530
57		$1,425	$1,385	$1,729
58	$3,136	$1,262		
62	$4,080			$4,015
63	$1,081	$1,218	$1,540	$1,603
66	$2,226	$2,307	$2,123	$1,929
71	$731	$740	$793	$809
74	$598	$735		
76		$1,057	$1,019	
79			$1,179	$1,314
97			$712	$752
431			$2,885	$1,582

TRANSPORTATION

Cost per Bus

Description of Calculation

Total direct transportation costs plus total indirect transportation costs, divided by total number of buses (contractor and district).

Importance of Measure

This is a basic measurement of the cost efficiency of a pupil transportation program.

Factors that Influence

- Driver wage and benefit structure; labor contracts
- Cost of the fleet, including fleet replacement plan, facilities, fuel, insurance and maintenance also play a role in the basic cost
- Effectiveness of the routing plan
- Ability to use each bus for more than one route or run each morning and each afternoon
- Bell schedule
- Transportation department input in proposed bell schedule changes
- Maximum riding time allowed and earliest pickup time allowed
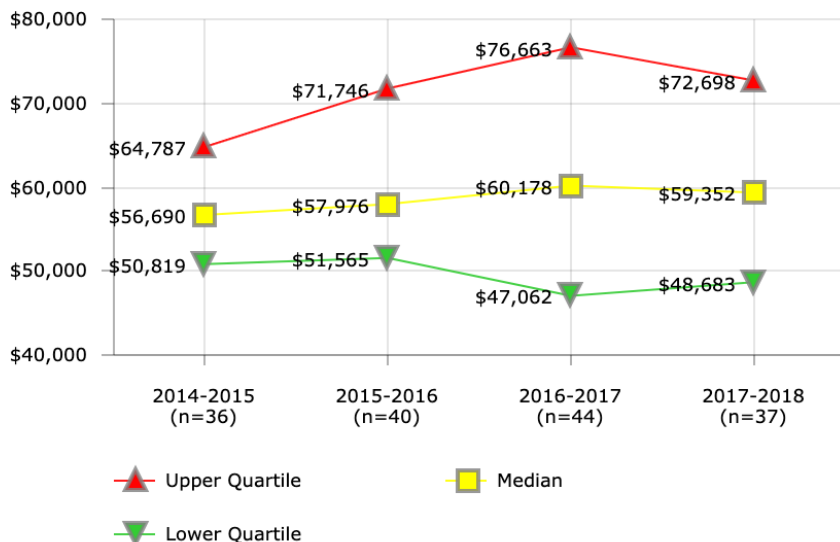- Type of programs served will influence costs

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Charleston County School District
- Denver Public Schools
- Detroit Public Schools
- Jefferson County Public Schools (KY)
- Miami-Dade County Public Schools
- Newark Public Schools
- Norfolk School District
- Pittsburgh Public Schools
- Portland School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1	$68,897	$61,212	$62,492	
2	$34,228	$42,979	$116,490	
3	$72,706	$71,784	$85,147	$82,499
4	$52,928	$51,028	$48,753	$53,179
5	$43,077		$44,351	$25,455
7	$56,080	$55,585	$61,173	$61,928
8	$52,096	$55,876	$66,645	$55,601
9	$61,227	$64,464	$68,318	$67,400
10	$50,874	$38,444		$60,882
11	$61,670	$62,498	$61,881	
12	$67,389	$74,905	$35,307	$72,698
13	$57,749	$56,486	$57,030	$59,352
14	$38,147	$35,984	$34,940	$38,636
16	$50,764	$50,411	$82,930	
18	$65,381	$68,959	$67,628	$76,707
20	$24,978	$62,396	$70,751	
23				$41,789
25			$32,099	$25,760
26			$106,344	$112,050
27				$48,683
28	$101,176	$79,994	$80,267	$53,696
30	$55,801	$56,015	$57,739	$58,100
32	$64,192	$64,084	$37,746	$41,944
33			$75,921	
35	$56,360	$54,677	$58,055	$59,384
37	$53,368	$73,018	$77,139	$32,411
39	$47,179	$50,930	$60,083	$83,239
40			$42,002	
41	$62,555	$45,517	$71,591	
43		$45,200	$44,774	$45,377
44	$56,298	$58,684	$58,953	$67,206
45		$83,859	$78,896	
46	$131,059		$37,980	$98,734
47	$61,441	$76,096	$58,707	$65,103
48	$80,285	$74,180		
49	$46,968	$42,555	$46,297	
50				$18,298
51		$48,166	$60,272	
52	$73,513	$79,460		
53			$24,349	$27,863
54		$71,709	$76,187	$79,444
55	$53,954	$52,394	$54,322	$57,229
57		$57,917	$129,686	$157,106
58	$86,275	$84,278		
62	$62,768			$60,147
63	$50,136	$52,534	$108,976	$112,263
66	$58,633	$60,408	$57,623	$56,871
67		$97,145		
71	$57,019	$53,928	$59,427	$63,652
74	$47,048	$52,101		
76		$58,036	$47,256	
79			$105,485	$86,334
97			$46,867	$58,040
431			$97,738	$54,107

TRANSPORTATION

On-Time Performance

| | 2014-2015
(n=32) | 2015-2016
(n=39) | 2016-2017
(n=41) | 2017-2018
(n=35) |

Upper Quartile — Median

Lower Quartile
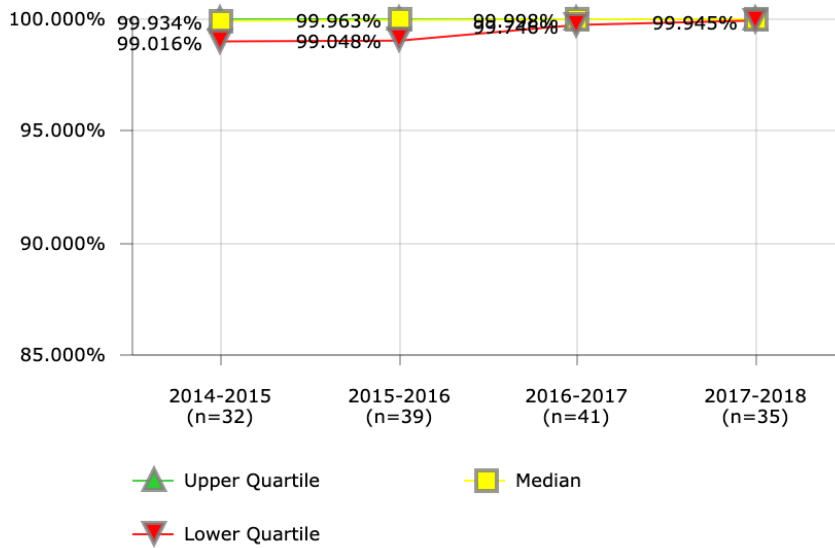
Description of Calculation

One, minus: the sum of bus runs that arrived late (contractor and district), divided by the total number of bus runs (contractor and district) over two.

Importance of Measure

- This measure refers to the level of success of the transportation service remaining on the published arrival schedule.
- Late arrival of students at schools causes disruption in classrooms and may preclude some students from having school-provided breakfast.

Factors that Influence

- Automobile traffic
- Accident
- Detour
- Weather
- Increased ridership
- Mechanical breakdown
- Unrealistic scheduling

District	2014-2015	2015-2016	2016-2017	2017-2018
2	100.000%	100.000%	100.000%	
3	99.066%	99.042%	99.069%	98.860%
4	96.380%	96.558%	97.182%	96.281%
5				100.000%
7	99.788%	99.244%	99.452%	99.229%
8	100.000%	100.000%	99.990%	97.980%
9	100.000%	100.000%	100.000%	100.000%
10		100.000%	100.000%	100.000%
11		96.861%		
12	100.000%	100.000%	100.000%	100.000%
13	100.000%	100.000%		100.000%
14	99.603%	100.000%	99.865%	99.869%
16	98.966%	99.048%		
18	96.687%		100.000%	100.000%
20	99.994%	99.995%	99.998%	
23				100.000%
25	99.972%	99.417%	99.746%	100.000%
26			100.000%	
27				100.000%
28	100.000%	100.000%	95.421%	100.000%
30	99.897%	99.865%	99.804%	99.798%
32	100.000%	100.000%	99.988%	99.993%
34	99.804%	99.628%		
35	99.824%	99.793%	99.781%	100.000%
37	100.000%	99.918%	99.917%	99.999%
39	95.913%	95.609%	95.939%	100.000%
40			100.000%	
41	100.000%	100.000%	100.000%	
43		100.000%	100.000%	100.000%
44	100.000%	97.082%	97.710%	98.041%
45			100.000%	
46	94.552%	100.000%	100.000%	100.000%
47	100.000%		100.000%	100.000%
48	99.988%	99.963%	99.982%	99.981%
49	100.000%	100.000%	100.000%	
50			100.000%	100.000%
51		89.455%	84.008%	
52		57.383%		
53		100.000%	100.000%	100.000%
54		90.694%	99.948%	99.945%
55	98.000%	98.000%	98.000%	97.977%
57		100.000%	100.000%	100.000%
58	91.080%	100.000%		
63	93.401%	100.000%	100.000%	100.000%
66	100.000%	100.000%	100.000%	
67		99.887%		
71	99.711%	99.708%	99.710%	100.000%
74	99.117%	99.354%		
76			93.805%	
79			100.000%	100.000%
97			99.967%	100.000%
431			100.000%	100.000%

TRANSPORTATION

Bus Equipment - GPS Tracking

100% — 100% 99%   100%   100%   100%

89%   88%   93%   95%

80%

60%

40%

20%

2014-2015 (n=31)   2015-2016 (n=37)   2016-2017 (n=40)   2017-2018 (n=34)

▲ Upper Quartile   ☐ Median

▼ Lower Quartile

Description of Calculation

Number of buses with GPS tracking, divided by total number of buses.

Importance of Measure

GPS tracking greatly expands the capacity for routing management and reporting.
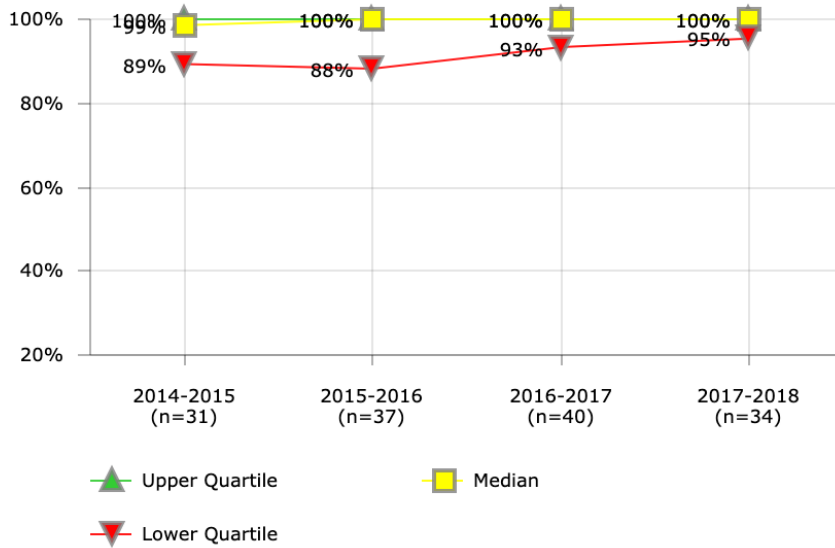
District	2014-2015	2015-2016	2016-2017	2017-2018
1		100%	100%	
2		66%	100%	
3	100%	100%	100%	100%
4	100%	96%	100%	100%
5	98%		95%	95%
7	99%	98%	100%	100%
8	98%	98%	94%	94%
9	100%	100%	100%	100%
10	100%	100%	100%	100%
11	97%		96%	
12	96%	88%	47%	100%
13		100%	100%	100%
14	34%	35%	95%	100%
16	89%	90%	81%	
18	100%	100%	91%	100%
20		88%	104%	
23				87%
25	31%			
26			100%	
28	83%	100%	100%	100%
30	100%	100%	100%	100%
32		32%	55%	61%
33			103%	
34	100%	100%		
35	100%	100%		
37	99%		116%	48%
39	100%	101%	93%	119%
40			86%	
41		100%		
43		48%	54%	53%
44	100%	100%	99%	100%
45		100%	100%	
46				98%
47	100%	100%	100%	100%
48	99%	99%	94%	98%
49	33%	23%	60%	
50			92%	90%
51		82%		
52	98%	100%		
53			80%	92%
54		100%	100%	100%
55	100%	100%	100%	100%
57		92%	97%	97%
58	74%	85%		
62	98%			100%
63	71%	71%		109%
66	38%		100%	99%
71	97%	98%	100%	100%
74	100%	100%		
76		88%	97%	
79			97%	86%
97			100%	99%
431				104%

TRANSPORTATION

Accidents - Miles Between Accidents

Description of Calculation

Total number of transportation accidents (contractor and district), divided by total number of miles driven (contractor and district).

Importance of Measure

Whether a district provides internal service or contracts for its service, student safety is a primary concern for every student transportation organization.

Tracking accidents by type allows for trending and designing specific training programs to reduce/prevent trends noted

Accident awareness and prevention can reduce liability exposure to a district

Factors that Influence

- Definition of accident and injury as defined by the survey vs. district definition
- Preventive accident training programs
- Experience of driving force

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Duval County Public Schools
- Orange County Public School District
- Pinellas County Schools
- Sacramento City Unified School District
- St. Louis City Public School District
- St. Paul Public Schools
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1	20,478	20,606	39,510	
2	51,630	77,654	67,947	
3	108,184	71,847	97,774	94,189
4	267,154	106,963	82,937	87,846
5	20,322		15,080	15,998
7	47,313	35,280	28,722	28,300
8	48,257	68,615	45,049	33,478
9	45,147	44,417	40,625	28,746
10	37,048	38,428	39,044	38,929
11	32,096	25,784	33,041	
12	49,851	47,555		
13	25,953	24,612	30,075	28,972
14	76,202	67,736	51,726	77,543
16	52,500	49,218	49,553	
18	58,406	18,027	58,216	52,190
20	62,624	83,491	130,245	
25		9,099	19,867	45,062
27				33,501
28	34,094	26,923	45,332	41,556
30	53,415	51,283	59,659	51,763
32	33,563	23,256	23,064	25,973
33			17,117	
34	35,514	69,301		
35	18,272	34,449		25,888
37	28,643	15,230	20,198	
39	80,639	78,902	38,600	44,733
40			39,458	
41	22,519	24,526	27,441	
43		68,498	44,953	
44	89,948	98,156	78,789	91,621
45		43,941	34,668	
46	19,451			
47	35,471		21,722	29,440
48	129,834	100,280	119,677	147,415
49	73,138	72,509	78,723	
51		184,201	115,206	
52	100,889	76,996		
53			37,425	31,927
54		18,546	17,155	20,200
55	44,879	37,004	38,960	40,499
57		59,882	34,684	25,743
58	28,393	40,080		
62	51,130			100,951
63	26,173	29,663	102,466	91,720
66	54,274	44,135	32,922	54,027
71	42,300	45,016	31,719	30,328
74	67,217	26,225		
76		39,764	40,202	
79			25,195	20,131
97			45,968	62,329
431			134,093	25,398

TRANSPORTATION

Accidents - Miles Between Preventable Accidents

Description of Calculation

Total number of transportation accidents (contractor and district) that were preventable, divided by total number of miles driven (contractor and district).

Importance of Measure

Whether a district provides internal service or contracts for its service, student safety is a primary concern for every student transportation organization.

Tracking accidents by type allows for trending and designing specific training programs to reduce/prevent trends noted

Accident awareness and prevention can reduce liability exposure to a district

Factors that Influence

- Definition of accident and injury as defined by the survey vs. district definition
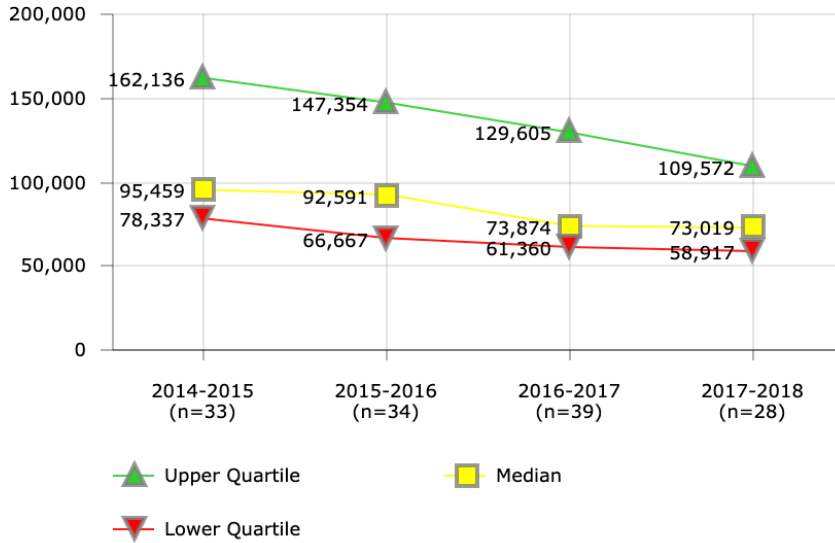- Preventive accident training programs
- Experience of driving force

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Duval County Public Schools
- Orange County Public School District
- Palm Beach County School District
- Pinellas County Schools
- Sacramento City Unified School District
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1	46,344	59,464	69,613	
2	291,003	172,956	114,054	
3			3,031,000	
4	425,017	248,531	169,404	198,165
5	33,645		30,303	35,687
7	88,712	61,741	58,509	47,307
8	348,523	133,765	82,640	113,764
9	86,330	84,375	72,562	68,230
10	114,697	89,397	90,212	79,347
11	95,459	95,785	113,096	
12	78,337	69,350		
13	88,438	72,996	83,977	89,843
14	123,828	129,314	71,123	171,128
16	115,500	108,447	103,611	
18	94,657	34,051	127,580	104,381
20	95,476	535,730	752,524	
27				57,149
28	79,356	66,667	78,301	89,576
32	65,734	48,458	48,058	43,259
33			55,000	
34		126,372		
35	43,731	52,974		61,414
37	69,641	41,573	37,839	
39	162,136	161,749	61,360	78,176
40			67,287	
41	41,169	52,228	42,651	
44	267,033	194,107	237,417	217,177
45		84,181	70,573	
46	45,126			
47	54,876		51,301	69,802
48	248,997	166,820	247,440	235,504
49	120,156	133,381	129,605	
51		429,803	219,938	
52	230,982	147,354		
53			71,285	64,220
54		85,000	73,874	74,312
55	79,655	62,342	65,860	67,222
57		185,089	66,216	58,607
58	298,667			
62	116,462			245,166
63			678,839	105,380
66	86,257	75,564	51,589	71,726
71	135,533	110,631	63,133	59,226
74	184,847	88,510		
76		124,480	132,093	
79			35,855	31,455
97			102,039	131,884
431			134,093	47,167

TRANSPORTATION

Bus Fleet - Alternatively-Fueled Buses

Description of Calculation

Number of alternatively-fueled buses, divided by total number of buses.

Importance of Measure

Bus fleets using alternative fuels tend to be more eco-friendly, and depending on fuel prices they can be a cheaper alternative.

Districts in Best Quartile (2017-2018)

- Clark County School District
- El Paso Independent School District
- Jefferson County Public Schools (KY)
- Omaha Public School District
- Orange County Public School District
- Portland School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1	36%	31%	31%	
3	16%	7%	7%	11%
5	88%		85%	85%
9	100%	100%	100%	100%
10		4%	7%	8%
11	68%	67%	68%	
13		11%	14%	17%
16	89%	100%	100%	
20	26%	24%	32%	
23				11%
26				40%
33			19%	
35	1%	1%	1%	1%
39	100%	101%	12%	17%
40			12%	
41	27%	100%	16%	
44	3%	2%	1%	3%
47		0%		0%
48	100%	100%	100%	100%
49	73%	72%	70%	
50				38%
51		2%		
52		3%		
53			100%	98%
54		5%	4%	5%
55		0%	0%	0%
57		15%	16%	17%
62	85%			9%
66	53%	55%	52%	57%
67		23%		
71	1%	1%	1%	1%
79				1%
97			16%	16%
431			62%	73%

TRANSPORTATION

Bus Fleet - Daily Buses as Percent of Total Buses

Description of Calculation

Number of daily buses, divided by total number of buses.

Importance of Measure

A goal of a well-run transportation department is to procure only the number of buses actually needed on a daily basis, plus an appropriate spare bus ratio.

Maintaining or contracting unneeded buses is expensive and unnecessary as these funds could be used in the classroom.

Factors that Influence

- Historical trends of the number of students transported
- Enrollment projections and their impact on transported programs
- Changes in transportation eligibility policies
- Spare bus factor needed
- Age of fleet

Districts in Best Quartile (2017-2018)

- Baltimore City Public Schools
- Boston Public Schools
- Columbus Public Schools
- Detroit Public Schools
- Houston Independent School District
- Milwaukee Public Schools
- Pittsburgh Public Schools
- Portland School District
- Shelby County Schools
- St. Louis City Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1	97%	90%	90%	
2	54%	52%	72%	
3	90%	85%	85%	85%
4	91%	87%	86%	90%
5	92%		92%	95%
7	79%	78%	79%	79%
8	72%	76%	81%	78%
9	83%	93%	82%	82%
10	100%	69%	71%	75%
11	88%	89%	91%	
12	76%	75%	89%	76%
13	81%	80%	77%	77%
14	84%	91%	76%	87%
16	57%	59%	59%	
18	91%	91%	91%	91%
20	100%	98%	97%	
23				78%
25	94%	94%	93%	
26				100%
27				64%
28	83%	81%	72%	70%
30	91%	91%	91%	91%
32	77%	74%	61%	67%
33			74%	
34	91%	91%		
35	85%	87%	100%	96%
37	74%	82%	79%	81%
39	87%	91%	93%	100%
40			86%	
41	88%	80%	96%	
43		100%	100%	100%
44	87%	88%	87%	87%
45		91%	91%	
46	91%	96%	91%	99%
47	64%	69%	51%	63%
48	84%	79%	75%	76%
49	81%	81%	79%	
50			90%	91%
51		71%	59%	
52	87%	88%		
53			72%	78%
54		86%	91%	89%
55	89%	89%	88%	87%
57		76%	77%	81%
58	87%	86%		
62	89%			68%
63	93%	94%	100%	100%
66	94%	94%	92%	83%
67		82%		
71	73%	68%	75%	72%
74	85%	84%		
76		70%	100%	
79			83%	85%
97			72%	73%
431			84%	63%

TRANSPORTATION

Bus Usage - Daily Runs per Bus
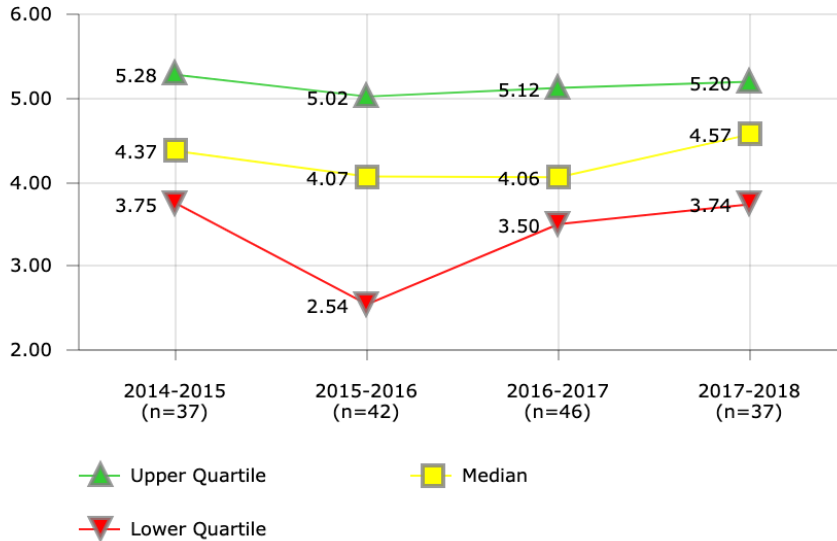
Description of Calculation

Total number of daily bus runs, divided by the total number of buses used for daily yellow bus service (contractor and district).

Importance of Measure

- There is a positive correlation between the number of daily runs a bus makes and operating costs.
- Efficiencies are gained when one bus is used multiple times in the morning and again in the afternoon.
- Using one bus to do the work of two buses saves dollars.

Factors that Influence

- District-managed or contractor transportation
- Tiered school bell times
- Transportation department input in proposed bell schedule changes
- Bus capacities
- District guidelines on maximum ride time
- District geography
- Minimum/shortened/staff development day scheduling
- Effectiveness of the routing plan
- Types of transported programs served

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Broward County Public Schools
- Charlotte-Mecklenburg Schools
- Cleveland Metropolitan School District
- Des Moines Public Schools
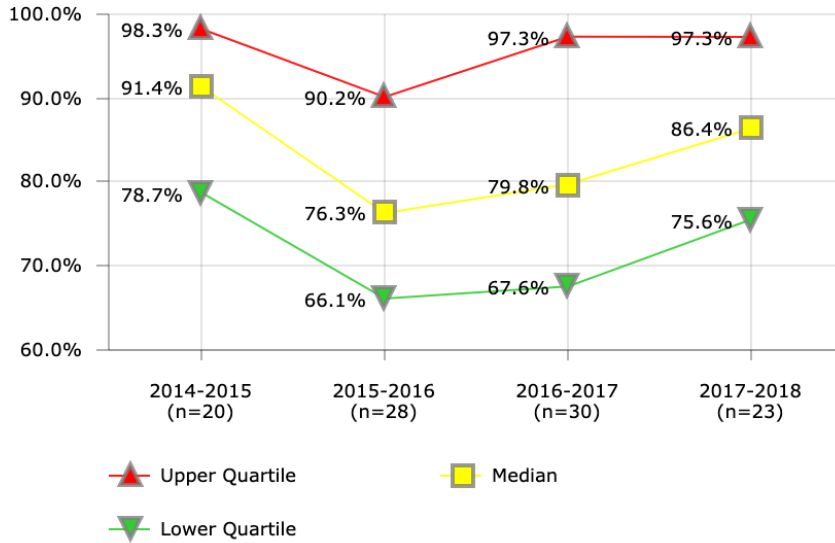- Metropolitan Nasvhille Public Schools
- Miami-Dade County Public Schools
- Orange County Public School District
- St. Louis City Public School District
- St. Paul Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1	4.71	4.25	4.21	
2	5.52		8.49	
3	5.88	5.35	5.47	5.85
4	4.95	5.02	4.88	4.77
5	3.77		3.50	3.28
7	6.12	5.87	6.04	6.08
8	4.37	7.05	5.67	4.95
9	5.10	4.47	5.11	4.75
10	4.48	5.17	5.02	5.10
11		2.41		
12	5.28	5.54	15.59	7.07
13	5.19	5.11	5.38	5.20
14	5.81	4.19	3.72	3.60
16	5.44	5.52	5.51	
18	4.83	4.46	5.11	5.05
20	3.98	4.11	3.76	
23				3.81
25	2.05	1.00	1.03	
26			4.68	4.78
27				4.74
28	4.32	4.34	5.12	4.41
30	3.75	3.80	3.77	3.74
32	8.19	8.20	7.98	7.44
33			3.86	
34	2.28	2.13		
35	4.10	3.97	3.69	4.07
37	3.70	3.57	3.73	3.88
39	2.53	2.54	1.99	2.00
40			3.74	
41	3.21	3.37	2.38	
43		1.44	1.44	2.47
44	4.15	4.21	4.11	4.21
45		3.60	3.58	
46	3.29	2.31	1.31	1.16
47	3.52	4.14	6.06	5.46
48	6.25	6.32	6.38	6.77
49	4.65	4.72	4.70	
50			3.50	3.45
51		2.13	2.46	
52	5.84	1.04		
53			2.33	2.21
54		3.13	3.09	3.20
55	5.36	5.45	5.35	5.31
57		1.78	3.98	7.28
58	1.00	1.14		
62	4.14			4.45
63	2.91	2.87	2.89	5.55
66	3.91	4.03	4.01	4.25
67		1.00		
71	4.50	4.59	4.16	4.57
74	4.00	3.45		
76		3.39	2.30	
79			5.10	4.58
97			5.00	4.57
431			2.40	2.81

TRANSPORTATION

Fuel Cost as Percent of Retail - Diesel

Upper Quartile   Median

Lower Quartile

Description of Calculation

Per-gallon price paid by the district for diesel, divided by the per-gallon price of diesel at retail.

Importance of Measure

Fuel discounts reflect the degree to which the district leverages its considerable buying power when negotiating fuel procurements.

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Baltimore City Public Schools
- Charlotte-Mecklenburg Schools
- Omaha Public School District
- Palm Beach County School District
- Shelby County Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1		79.7%	63.7%	
3	92.6%	89.7%	90.8%	90.7%
4	93.8%	73.3%	74.7%	77.7%
7	86.5%	77.1%	76.4%	77.3%
8	89.0%	79.6%	79.4%	63.1%
10	97.5%	67.7%		76.4%
11	76.6%	66.2%		
12		100.0%	100.0%	
14		97.8%	97.3%	97.3%
18	80.9%	69.4%	80.0%	73.0%
20	76.0%	59.7%	59.3%	
25		100.0%	100.0%	
26			100.0%	100.0%
27				100.0%
28		65.8%		77.0%
32			70.9%	94.2%
33			100.0%	
35	69.5%	66.1%	62.7%	76.9%
37	83.4%	86.7%	66.3%	98.6%
44	94.3%	92.6%	93.1%	93.8%
45		54.3%	58.4%	
46	98.0%	75.6%	75.6%	75.6%
47	98.9%	100.0%	100.0%	86.4%
48	90.2%	82.9%	93.0%	94.0%
49	100.0%	63.6%	66.4%	
51		90.6%	89.9%	
52	100.0%			
55	70.3%	56.2%	63.7%	67.8%
57		100.0%	100.0%	100.0%
62	64.2%			
66	98.5%	71.1%	67.6%	74.8%
67		61.1%		
71	105.6%	86.3%	72.8%	68.9%
76		74.7%	85.1%	
79			79.5%	
97			91.6%	90.9%
431			100.0%	100.0%

TRANSPORTATION

Fuel Cost as Percent of Retail - Gasoline

Legend:
- Upper Quartile
- Median
- Lower Quartile

Description of Calculation

Per-gallon price paid by the district for gasoline, divided by the per-gallon price of gasoline at retail.
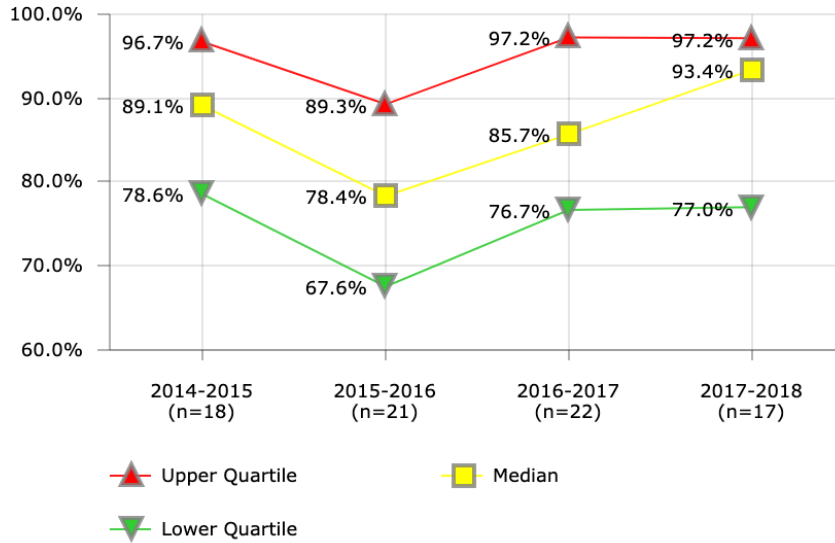
Importance of Measure

Fuel discounts reflect the degree to which the district leverages its considerable buying power when negotiating fuel procurements.

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Austin Independent School District
- Charlotte-Mecklenburg Schools
- Clark County School District
- Palm Beach County School District

District	2014-2015	2015-2016	2016-2017	2017-2018
5	78.2%		100.0%	100.0%
7	97.7%	95.8%	86.6%	83.8%
8	92.5%	78.2%	81.4%	67.4%
9	76.2%	75.1%	89.9%	77.0%
10	92.6%	98.3%		84.3%
11	84.7%	77.1%		
14			97.2%	97.0%
16	88.9%	87.5%	87.9%	
25		100.0%	100.0%	100.0%
28		58.6%		76.9%
32			71.1%	93.6%
33		100.0%		
35	84.7%	78.4%	77.1%	
37	77.1%	61.5%	68.9%	
45		67.4%	69.2%	
46	114.9%			
47	98.6%	100.0%	100.0%	77.8%
48	92.7%	79.4%	84.9%	93.4%
49	78.6%	67.6%	71.7%	
51		89.3%	89.5%	
52	100.0%	80.4%		
53			83.3%	125.8%
55	72.1%	62.9%	65.1%	68.2%
62	89.3%			
66	83.7%	64.1%	87.4%	97.2%
67		70.8%		
71	96.7%	84.3%	78.9%	75.8%
76		100.0%	76.7%	
97				93.6%
431			100.0%	100.0%

TRANSPORTATION

Daily Ride Time - General Education

Description of Calculation

Average one-way (single trip) daily ride time, in minutes - General Education

Importance of Measure

Cost efficiency must be balanced with service considerations. Districts certainly wish to maximize the loading of their buses but hopefully not at the expense of an overly long bus ride for the students.

Factors that Influence

- Bus capacities
- State or district or state guidelines on maximum ride time and earliest pick up time
- District geography, attendance boundaries and zones

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Austin Independent School District
- Charlotte-Mecklenburg Schools
- Detroit Public Schools
- Portland School District
- St. Paul Public Schools
- Toledo Public Schools
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1	17	15	17	
2	34	34	40	
3	20	20	20	20
4	21	21	21	21
5	19			15
7	21	22	22	25
8		60	60	
9	29	36	22	30
10	35	25	25	25
11	41	41	43	
12	25	18		
13			20	25
14	22	15	15	15
16	70	34	32	
18	45	45	45	45
20	41	41	41	
25	30	20		
26				25
28	30	30	40	40
30	51	51	51	49
33			60	
34	28	27		
35	50	47	49	45
37		40	40	40
39	45	45	45	90
40			60	
41	20	20	20	
43		40	40	40
44	27	27	27	38
45		40	42	
46	39	51	51	46
47	35	35	30	30
48	35	29	14	
49	24	24	24	
50			13	14
51		27	32	
52	18	18		
53		28	28	24
54		39	40	41
55	15	15	16	16
57		45	45	55
58	75	32		
62	35			60
63	30	35	35	35
66	31	30	32	33
67		45		
71	19	19	19	19
74	45	45		
76		19	53	
79			15	15
97			62	66
431			44	44

TRANSPORTATION

Daily Ride Time - SWD

Description of Calculation

Average one-way (single trip) daily ride time, in minutes - Students with Disabilities

Importance of Measure

Cost efficiency must be balanced with service considerations. Districts certainly wish to maximize the loading of their buses but not at the expense of an overly long bus ride for the students.
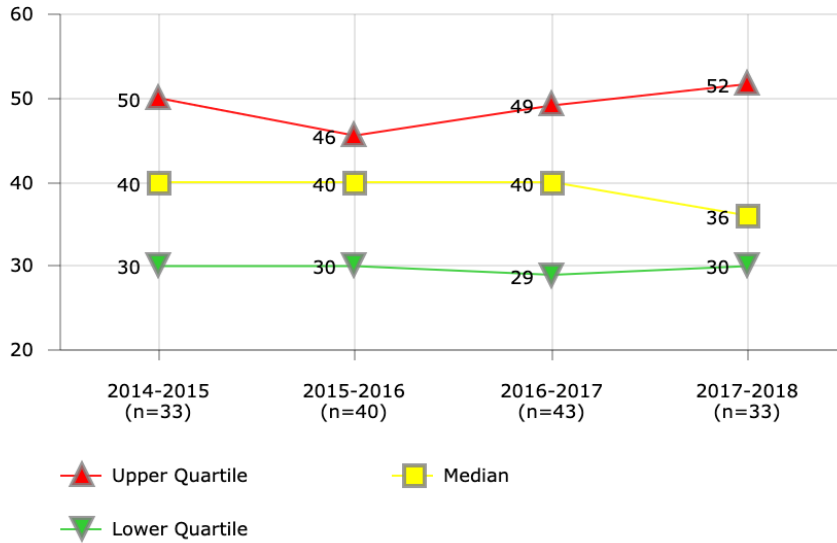
Factors that Influence

- Bus capacities
- State or district or state guidelines on maximum ride time and earliest pick up time
- District geography, attendance boundaries and zones
- Programs transported

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Austin Independent School District
- Boston Public Schools
- Clark County School District
- Detroit Public Schools
- Hillsborough County Public Schools
- Metropolitan Nasvhille Public Schools
- Portland School District
- St. Paul Public Schools
- Toledo Public Schools
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1	22	20	21	
2	14	16	20	
3	25	25	25	25
4	21	21	21	21
5	20		19	20
7	38	34	34	35
8		60	60	
9	36	34	38	27
10	50	30	30	30
11	38	38	38	
12	30	25		
13			26	32
14	50	30	30	30
16	71	30	47	
18	60	60	60	60
20	46	46	46	
25	30	30	33	35
26				27
28	45	40	40	40
30	52	52	53	52
33			60	
34	40	45		
35				60
37		40	45	45
39	45	45	45	90
40			60	
41	45	45	45	
43		50	50	50
44	50	50	50	69
45		42	42	
46	39	45	45	39
47	45	35	30	30
48	65	61	29	30
49	20	20	20	
50			28	30
51		44	45	
52	21	21		
53			36	36
54		38	38	38
55	36	36	36	36
57		55	55	55
58	80	39		
62	43			60
63	40	45	45	45
66	43	45	49	49
67		60		
71	25	25	23	23
74	50	56		
76		42	48	
79			20	20
97			75	82
431			58	58

Human Resources

The measures in this section include such districtwide indicators as **Teacher Retention Rate** and **Employee Separation Rate**, as well as indicators that are focused more narrowly on the operation of the district's human resources department, such as **HR Cost per District FTE**, **HR Cost per $100k Revenue**, **Exit Interview Completion Rate,** and **Substitute Placement Rate**. In addition, there are several measures that can be used to benchmark a district's health benefits and retirement benefits, including Health Benefits Enrollment Rate and Health Benefits Cost per Enrolled Employee.

The factors that influence these measures and that can guide improvement strategies may include:

- Identification of positions to be filled
- Diverse pool of qualified applicants
- Use of technology for application-approval process
- Site-based hiring vs. central-office hiring process
- Availability of interview team members
- Effectiveness of recruiting efforts
- Salary and benefits offered
- Employee satisfaction and workplace environment
- Availability of skills in local labor market
- Personnel policies and practices

HUMAN RESOURCES

Teacher Retention - Remaining After 1 Year
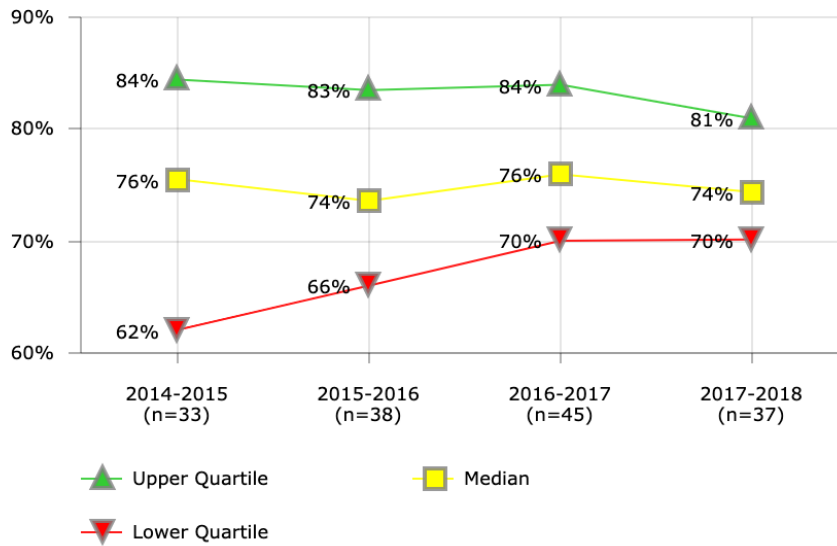
Description of Calculation

Number of teachers retained after one year, divided by number of teachers that were newly hired one years ago.

Importance of Measure

Based on review of this measure, a district may re-allocate funds to adopt new mentor/induction programs or revise their current programs. Districts will also have data available to justify making changes in their selection process and engaging local universities regarding coursework designed to better prepare graduates for urban teaching. By tracking, monitoring and examining retention of first year teachers, districts can measure early attrition rates and thereby manage the cost of bringing in new teachers, revised mentoring/induction program and maintain desired staff continuity.

Factors that Influence

- Culture
- Communication
- School leadership
- Professional development
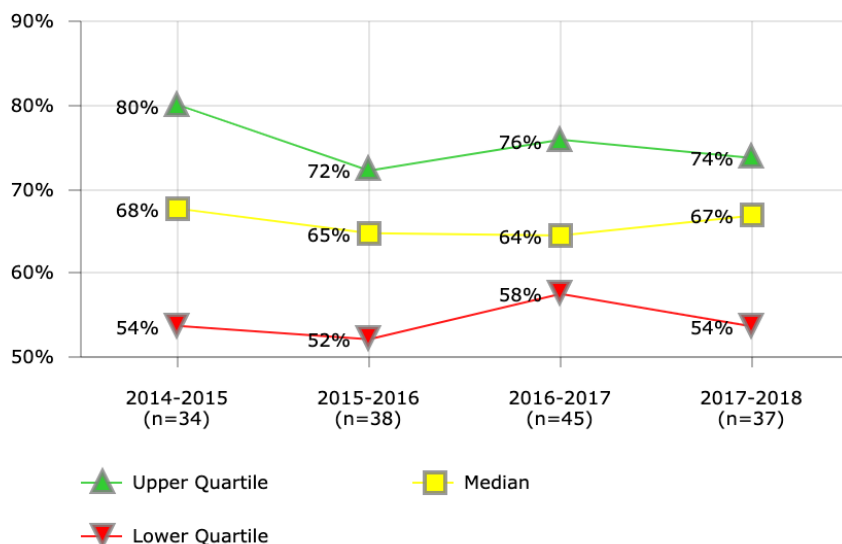- Selection and hiring process
- Support

Districts in Best Quartile (2017-2018)

- Broward County Public Schools
- Charlotte-Mecklenburg Schools
- Cincinnati Public Schools
- Clark County School District
- Columbus Public Schools
- Des Moines Public Schools
- El Paso Independent School District
- Fresno Unified School District
- Miami-Dade County Public Schools
- Pittsburgh Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			81%	
2	87%	86%	84%	80%
3		78%	60%	
4	72%	72%	75%	75%
5	84%	80%	74%	76%
6	83%			
7	80%	72%	87%	76%
8	68%	59%	61%	64%
9	84%	84%	85%	87%
10		80%	67%	61%
12	91%	83%	77%	84%
13	61%	83%		81%
14		78%	76%	
15			100%	
16	94%			
18	43%	66%	56%	61%
20	75%	44%	89%	90%
21	81%			
27		43%	72%	62%
28	62%	79%	83%	73%
29			73%	
30	79%	65%	70%	68%
32	87%	89%	84%	82%
34	54%	72%		
35	98%	87%	94%	85%
37			69%	71%
39	59%	59%	63%	
40			74%	
41	62%	88%	70%	60%
43		67%	84%	81%
44	67%	56%	55%	65%
45			90%	
46		60%	72%	72%
47	88%			
48	76%	67%	74%	74%
49	57%	64%	66%	73%
50			84%	71%
51		90%	65%	
52	76%	63%	63%	52%
53		85%	84%	80%
54	71%	70%	72%	75%
55	76%	76%	80%	83%
57			85%	78%
58	62%	66%	72%	72%
62		73%		70%
63	61%	69%	47%	49%
66	103%		77%	
67	85%	86%	84%	81%
71	66%	80%	82%	80%
74	75%	85%		
79			100%	73%
97		75%	77%	73%
431			84%	89%

HUMAN RESOURCES

Teacher Retention - Remaining After 2 Years

Description of Calculation

Number of teachers retained after two years, divided by number of teachers that were newly hired two years ago.

Importance of Measure

 Based on review of this measure, a district may re-allocate funds to adopt new mentor/induction programs or revise their current programs. Districts will also have data available to justify making changes in their selection process and engaging local universities regarding coursework designed to better prepare graduates for urban teaching. By tracking, monitoring and examining retention of second year teachers, districts can measure early attrition rates and thereby manage the cost of bringing in new teachers, revised mentoring/induction program and maintain desired staff continuity.

Factors that Influence

- Culture
- Communication
- School leadership
- Professional development
- Selection and hiring process
- Support

Districts in Best Quartile (2017-2018)

- Cincinnati Public Schools
- Clark County School District
- Columbus Public Schools
- Des Moines Public Schools
- El Paso Independent School District
- Fresno Unified School District
- Miami-Dade County Public Schools
- Orange County Public School District
- Richmond City School District
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			85%	
2	67%	70%	86%	84%
3		58%	60%	
4	73%	63%	64%	67%
5	79%	78%	80%	74%
6	80%			
7	66%	64%	73%	69%
8	64%	51%	47%	50%
9	70%	75%	73%	74%
10		66%	59%	43%
12	77%	80%	73%	85%
13	51%	72%		71%
14		67%	64%	
15		100%		
16	82%			
18	47%	48%	44%	43%
20	99%	35%	82%	81%
21	70%			
27		36%	64%	54%
28	54%	78%	67%	53%
29			56%	
30	68%	60%	51%	57%
32	87%	66%	75%	78%
34	27%	53%		
35	92%	76%	92%	75%
37			58%	58%
39	50%	47%	51%	
40			60%	
41	50%	52%	59%	48%
43		63%	76%	73%
44	57%	67%	38%	54%
45		75%		
46		49%	54%	55%
47	68%			
48	66%	76%	67%	74%
49	53%	48%	54%	53%
50			79%	53%
51	92%	66%	42%	
52	56%	65%	53%	41%
53		80%	79%	72%
54	59%	58%	58%	64%
55	68%	68%	64%	71%
57			67%	72%
58	48%	57%	64%	66%
62		48%		69%
63	43%	50%	38%	42%
66	80%		63%	
67	85%	85%	86%	84%
71	91%	54%	80%	65%
74	76%	75%		
79			74%	76%
97		66%	71%	64%
431			90%	84%

HUMAN RESOURCES

Teacher Retention - Remaining After 3 Years

Upper Quartile
Median
Lower Quartile

Description of Calculation

Number of teachers retained after three years, divided by number of teachers that were newly hired three years ago.

Importance of Measure

Based on review of this measure, a district may re-allocate funds to adopt new mentor/induction programs or revise their current programs. Districts will also have data available to justify making changes in their selection process and engaging local universities regarding coursework designed to better prepare graduates for urban teaching. By tracking, monitoring and examining retention of third year teachers, districts can measure early attrition rates and thereby manage the cost of bringing in new teachers, revised mentoring/induction program and maintain desired staff continuity.
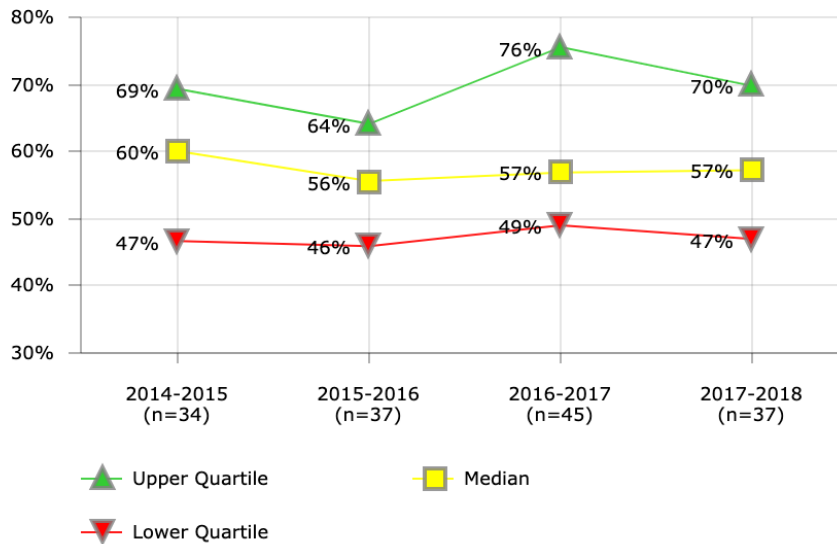
Factors that Influence

- Culture
- Communication
- School leadership
- Professional development
- Selection and hiring process
- Support

Districts in Best Quartile (2017-2018)

- Cincinnati Public Schools
- Columbus Public Schools
- Des Moines Public Schools
- El Paso Independent School District
- Fresno Unified School District
- Miami-Dade County Public Schools
- Pittsburgh Public Schools
- Portland School District
- Richmond City School District
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			85%	
2	49%	52%	70%	86%
3		58%	53%	
4	64%	67%	56%	58%
5	75%	75%	78%	80%
6	100%			
7	65%	57%	60%	59%
8	76%	42%	43%	40%
9	69%	62%	67%	64%
10		64%	53%	47%
12	69%	76%	70%	86%
13	50%	63%		64%
14		63%	61%	
15			100%	
16	64%			
18	53%	34%	35%	50%
20	59%	40%	78%	77%
21	63%			
27		33%	49%	34%
28	42%	60%	60%	50%
29			44%	
30	60%	54%	51%	44%
32	80%	69%	62%	70%
34	8%	30%		
35	92%	79%	89%	73%
37			49%	50%
39	41%	42%	43%	
40			76%	
41	45%	42%	40%	41%
43		50%	57%	72%
44	46%	57%	36%	43%
45			75%	
46		41%	45%	43%
47	64%			
48	58%	66%	76%	67%
49	47%	46%	42%	50%
50			87%	49%
51	94%	46%	31%	
52	54%	49%	63%	38%
53		69%	79%	68%
54	60%	53%	50%	63%
55	56%	56%	51%	54%
57			50%	57%
58	38%	46%	54%	56%
62		53%		47%
63	42%	36%	29%	34%
66	72%		89%	
67	90%	85%	85%	86%
71	67%	73%	54%	51%
74	39%			
79			57%	71%
97		59%	57%	62%
431			91%	90%

HUMAN RESOURCES

Teacher Retention - Remaining After 4 Years
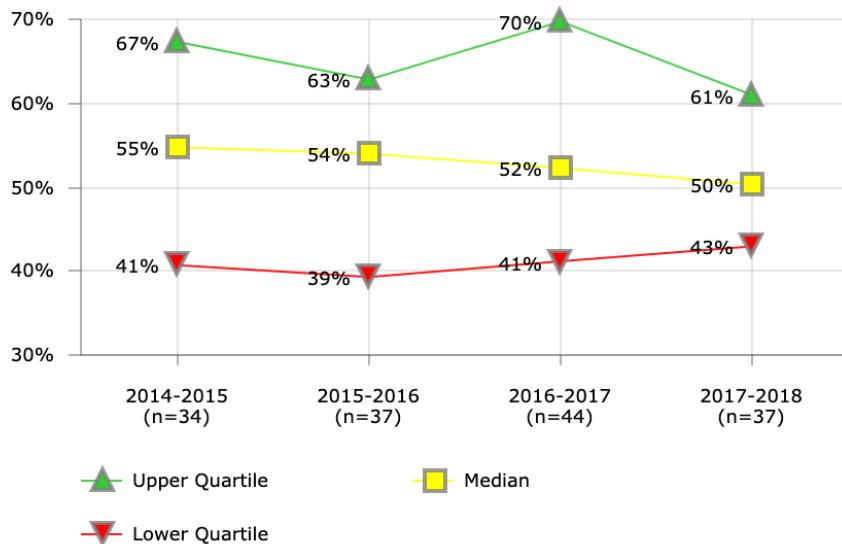
Description of Calculation

Number of teachers retained after four years, divided by number of teachers that were newly hired four years ago.

Importance of Measure

The measure of attrition rates helps districts identify "hot spots" within a district by tracking, monitoring and examining teacher retention on a school-by school basis. A low retention rate at a school may indicate a lack of support from the leadership of the district, insufficient professional development, and/or a misunderstanding of district's mission. A high retention rate may indicate stability and job satisfaction. The data can be used to show that continuity of teaching staff within a school has a positive effect on student achievement.

Factors that Influence

- Culture
- Communication
- School Leadership
- Professional development
- Selection and hiring process
- Support

Districts in Best Quartile (2017-2018)

- Cincinnati Public Schools
- Clark County School District
- Columbus Public Schools
- Des Moines Public Schools
- El Paso Independent School District
- Fresno Unified School District
- Jefferson County Public Schools (KY)
- Orange County Public School District
- Portland School District
- Richmond City School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			87%	
2	51%	45%	52%	70%
3		54%	55%	
4	57%	60%	62%	50%
5	73%	69%	75%	78%
6	100%			
7	52%	54%	52%	56%
8	66%	55%	37%	39%
9	67%	63%	58%	61%
10		57%	55%	42%
12	67%	73%	69%	93%
13	34%	63%		60%
14		64%	58%	
15			100%	
16	54%			
18	59%			34%
20	35%	19%	74%	72%
21	89%			
27		24%	41%	31%
28	31%	71%	49%	41%
29			40%	
30	56%	54%	47%	44%
32	83%	66%	71%	59%
34	6%	12%		
35	83%	75%	85%	70%
37			40%	43%
39	30%	35%	41%	
40			50%	
41	40%	36%	34%	37%
43		47%	38%	54%
44	41%	46%	30%	43%
45			79%	
46		37%	39%	37%
47	54%			
48	56%	58%	66%	76%
49	42%	41%	43%	41%
50			91%	47%
51	82%	35%	28%	
52	43%	52%	41%	54%
53		71%	69%	69%
54	59%	54%	48%	46%
55	49%	48%	45%	47%
57			50%	44%
58	32%	33%	43%	48%
62		53%		61%
63	30%	36%	29%	27%
66	72%		60%	
67	83%	90%	85%	85%
71	46%	55%	73%	50%
74	59%	39%		
79			50%	51%
97		59%	54%	51%
431			91%	91%

HUMAN RESOURCES

Teacher Retention - Remaining After 5 Years
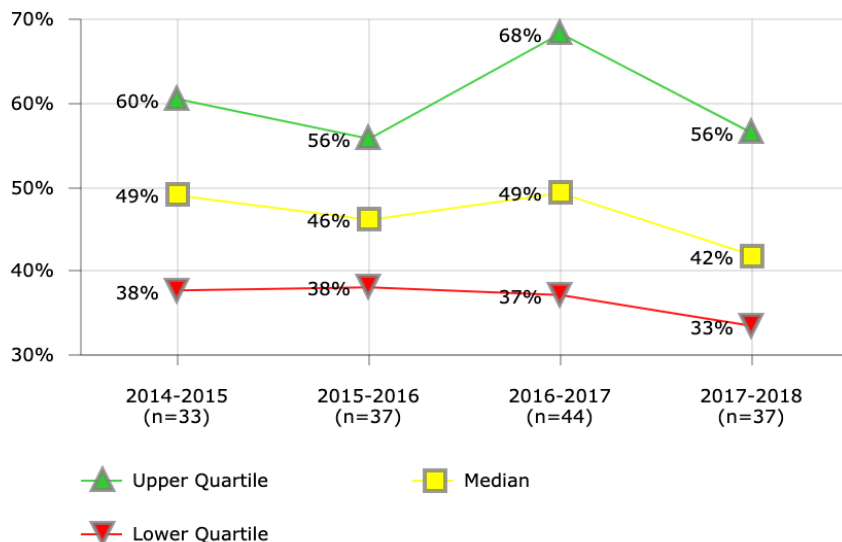
Description of Calculation

Number of teachers retained after five years, divided by number of teachers that were newly hired five years ago.

Importance of Measure

The measure of attrition rates helps districts identify "hot spots" within a district by tracking, monitoring and examining teacher retention on a school-by school basis. A low retention rate at a school may indicate a lack of support from the leadership of the district, insufficient professional development, and/or a misunderstanding of district's mission. A high retention rate may indicate stability and job satisfaction. The data can be used to show that continuity of teaching staff within a school has a positive effect on student achievement.
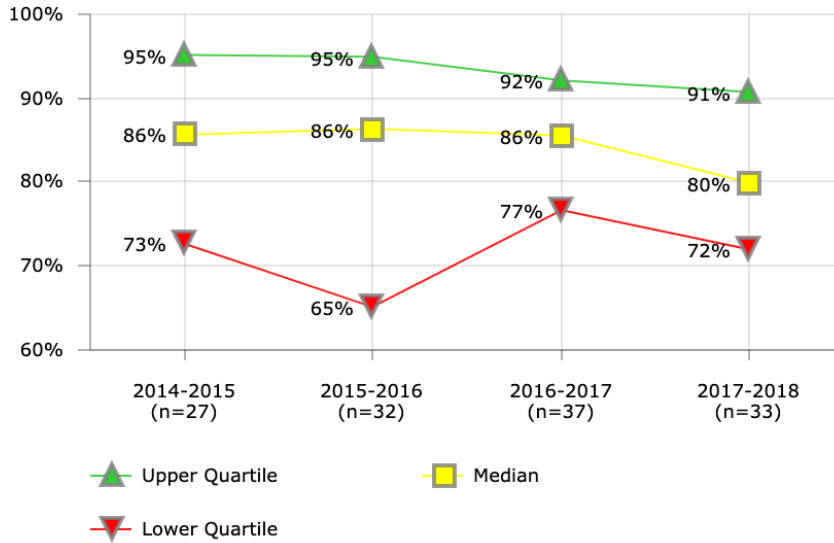
Factors that Influence

- Culture
- Communication
- School Leadership
- Professional development
- Selection and hiring process
- Support

Districts in Best Quartile (2017-2018)

- Cincinnati Public Schools
- Columbus Public Schools
- Des Moines Public Schools
- El Paso Independent School District
- Fresno Unified School District
- Jefferson County Public Schools (KY)
- Miami-Dade County Public Schools
- Orange County Public School District
- Portland School District
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			89%	
2	34%	46%	45%	52%
3		48%	53%	
4	56%	53%	56%	56%
5	62%	70%	69%	75%
6	82%			
7	50%	48%	47%	42%
8	63%	51%	50%	34%
9	60%	62%	59%	54%
10		60%	48%	42%
12	71%	62%	60%	88%
13	36%	43%		56%
14		55%	47%	
15		100%		
16	62%			
18	57%			33%
20	20%	10%	95%	69%
21	46%			
27		32%	37%	30%
28	33%	31%	38%	35%
29			32%	
30	45%	46%	50%	43%
32		86%	67%	68%
34	6%	22%		
35	79%	70%	81%	65%
37			37%	43%
39	31%	24%	36%	
40			49%	
41	39%	31%	35%	31%
43		49%	45%	33%
44	40%	41%	28%	38%
45			73%	
46		44%	34%	34%
47	51%			
48	52%	56%	58%	66%
49	38%	38%	37%	39%
50			86%	25%
51	74%	34%	21%	
52	43%	39%	49%	33%
53		65%	70%	59%
54	46%	52%	48%	44%
55	43%	43%	38%	41%
57			33%	31%
58	37%	28%	33%	40%
62		41%		29%
63	24%	23%	21%	28%
66	58%		49%	
67	86%	83%	90%	85%
71	49%	41%	55%	21%
74	60%	59%		
79			99%	45%
97		52%	50%	48%
431			91%	91%

HUMAN RESOURCES

Substitute Placement Rate

Description of Calculation

Number of student attendance days where a substitute was successfully placed in a classroom, divided by the total number of student attendance days that classroom teachers were absent from their classrooms.

Importance of Measure

Failure to place substitutes to fill teacher absences can adversely affect students, as well as school staff, and should be reduced to a minimum.

Factors that Influence

- Quality of substitute pool database
- Substitute back-up policy

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Atlanta Public Schools
- Broward County Public Schools
- Duval County Public Schools
- Fresno Unified School District
- Minneapolis Public Schools
- Portland School District
- Sacramento City Unified School District
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			92%	
2	81%	73%	82%	69%
3		95%	92%	
4	81%	91%	89%	79%
5	97%	96%	96%	97%
6	73%			
7	95%	99%	97%	96%
8	95%	94%	94%	90%
9	86%	88%	88%	82%
10		88%	57%	79%
12	89%	85%	84%	85%
13	95%			95%
14		57%	77%	
16	95%			
18		1673%		
20			85%	59%
27			77%	75%
28		97%	98%	98%
30	85%	84%	84%	80%
32				33%
34	91%	9%		
35	81%	64%		55%
37			90%	70%
39	62%	77%	82%	
40			86%	
41	68%	59%	72%	
43		58%	65%	57%
44		95%	97%	91%
45			73%	
46		53%	72%	72%
48	97%	95%	96%	76%
49	91%	90%	86%	72%
50				50%
51	51%	55%	53%	
52	89%	66%	94%	96%
54	70%	83%	80%	76%
55	78%	78%	82%	71%
57			86%	83%
58	58%	40%	73%	75%
62		100%		100%
63	100%		75%	
66	66%		81%	
67	95%	98%	96%	93%
71	96%	92%	92%	88%
74	83%	72%		
79				93%
97		91%	89%	90%
431			91%	80%

HUMAN RESOURCES

Substitute Placements With a BA/BS or Higher

Description of Calculation

Number of substitute teachers placed with a BA/BS or higher, divided by the total number of substitute teacher placements.

Importance of Measure

Increasing the number of substitutes with a college degree improves the students' experience when a teacher is absent.
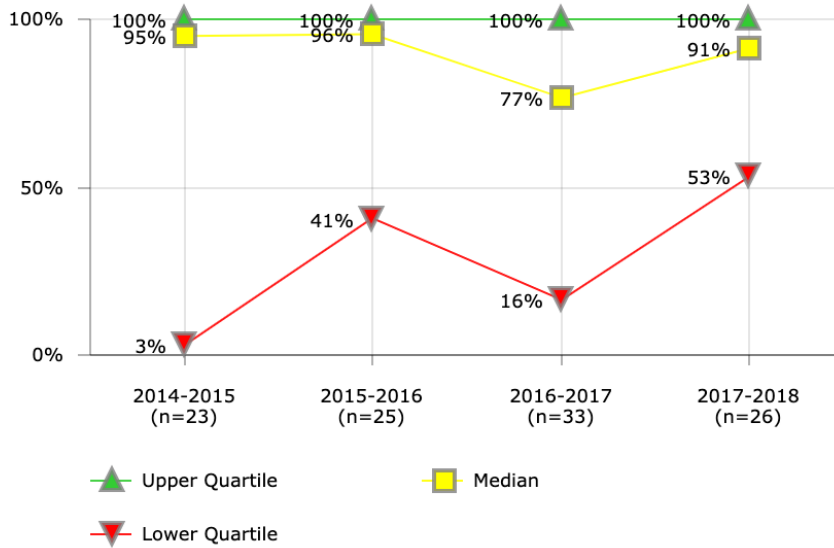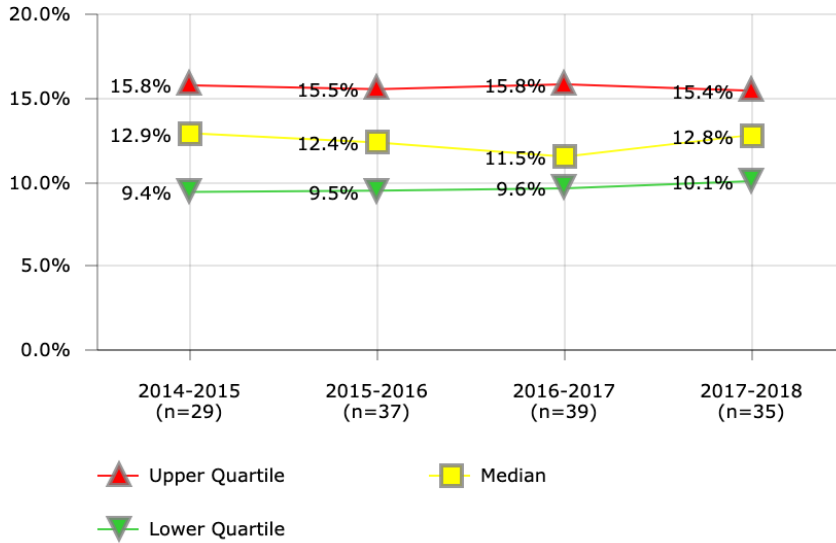
Factors that Influence

- Quality of substitute pool database
- Substitute back-up policy

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Chicago Public Schools
- Cincinnati Public Schools
- Columbus Public Schools
- Denver Public Schools
- Des Moines Public Schools
- Milwaukee Public Schools
- Pittsburgh Public Schools
- Portland School District
- School District of Philadelphia
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			83%	
2	95%	95%	79%	95%
3			108%	
5	100%	100%	100%	100%
7	100%	100%	100%	100%
8	63%	64%	64%	
9	66%	65%	65%	65%
10		1%	1%	2%
12	100%	100%	100%	100%
16	0%			
18		2%		
20			100%	100%
27			77%	51%
30	100%	100%	0%	100%
32			69%	66%
35	100%	2%	1%	100%
37			95%	100%
39	2%	21%	16%	
40			66%	
41	100%	100%	97%	
43		100%	100%	100%
44	83%	82%	83%	84%
45			100%	
46			57%	53%
48	77%	75%	1%	75%
49	71%	96%	77%	84%
50				88%
51	3%	100%	49%	
52	2%	2%	2%	2%
54	100%	100%	100%	100%
55	0%	41%	38%	35%
58	100%	100%	100%	100%
62		119%		
63	3%		1%	
66	100%			
67	100%	99%	100%	98%
74	100%	100%		
79				101%
97		2%	2%	2%
431			16%	23%

HUMAN RESOURCES

Employee Separation Rate

Description of Calculation

Total number of employees that left the district (retirement, resignation or termination), divided by the total number of district employees (FTEs).

Importance of Measure

These measures may serve as indicators of district policies, administrative procedures and regulations, and management effectiveness. Measuring these allows the district to further analyze its actions in terms of resources, allocation of funds, policy and support to its employees. They also may be measures of workforce satisfaction and organizational climate.
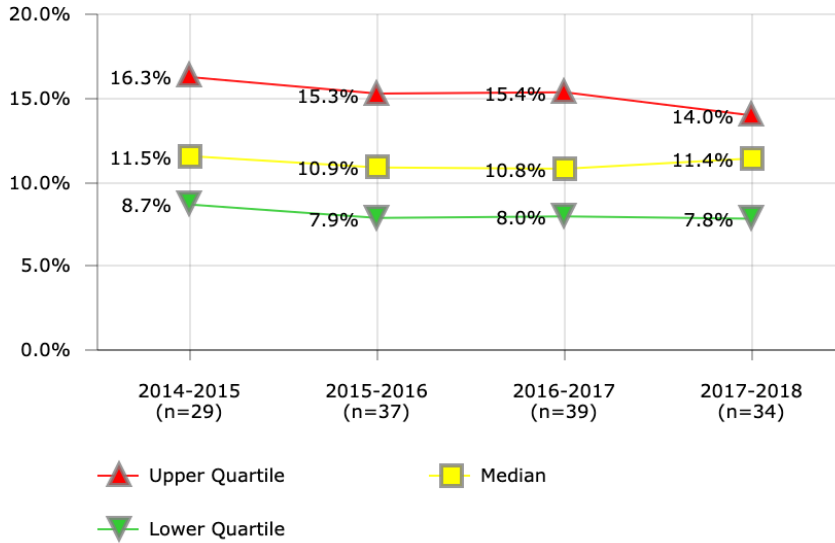
Factors that Influence

- Compensation and benefits
- Recognition and rewards
- Career path/advancement
- Age distribution of workforce
- Effectiveness of leadership
- Training and professional development

Districts in Best Quartile (2017-2018)

- Broward County Public Schools
- Cleveland Metropolitan School District
- Columbus Public Schools
- El Paso Independent School District
- Fresno Unified School District
- Miami-Dade County Public Schools
- Pinellas County Schools
- Pittsburgh Public Schools
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			10.7%	
2	8.9%	15.5%	11.5%	12.4%
3		7.0%	6.1%	
4	9.4%	11.7%	11.5%	10.6%
5		10.6%		16.0%
7	10.6%	10.5%	9.6%	12.6%
8	11.3%	13.1%	11.0%	10.8%
9	10.2%	11.3%	10.6%	11.4%
10		12.0%	11.0%	15.4%
12	8.0%	8.3%	10.3%	12.2%
13	7.8%	9.7%		10.1%
14		12.4%	14.8%	
16	10.8%			
18	13.9%	12.8%	15.8%	16.4%
20		3.1%	9.1%	16.2%
27				12.8%
28	14.4%	14.9%	17.1%	11.6%
30	9.6%	9.5%	10.0%	13.1%
32	8.6%	8.4%	7.9%	7.8%
34	20.6%	27.7%		
35		8.2%	9.3%	9.9%
37		22.7%		
39	27.3%	27.3%	21.2%	
40			16.0%	
41	17.0%	17.7%	17.3%	15.1%
43		6.3%	6.0%	6.3%
44	17.6%	17.2%	16.9%	17.7%
45			9.2%	
46		11.1%	15.7%	14.7%
47	8.3%			
48	12.4%	12.9%	12.6%	12.8%
49	12.9%	13.8%	13.0%	13.9%
50				16.8%
51	19.0%	42.9%	35.2%	
52	16.4%	16.8%	15.1%	18.8%
53		13.6%	11.2%	13.3%
54	15.0%	15.7%	13.4%	11.7%
55	19.9%	19.7%	17.1%	18.3%
57			11.0%	9.8%
58	13.5%	15.5%	16.5%	13.8%
62		6.4%		
63	15.8%	19.2%	12.5%	18.8%
66	13.7%			
67	6.9%	7.3%	6.6%	6.3%
71	13.6%	14.4%	15.8%	15.0%
74	2.4%	5.1%		
79			7.2%	7.6%
97		11.1%	6.8%	7.7%
431			9.7%	6.6%

HUMAN RESOURCES

Employee Separation Rate - Teachers

Description of Calculation

Number of teachers that left the district (retirement, resignation or termination), divided by the total number of teachers (FTEs).

Importance of Measure

These measures may serve as indicators of district policies, administrative procedures and regulations, and management effectiveness. Measuring these allows the district to further analyze its actions in terms of resources, allocation of funds, policy and support to its employees. They also may be measures of workforce satisfaction and organizational climate.

Factors that Influence

- Compensation and benefits
- Recognition and rewards
- Career path/advancement
- Age distribution of workforce
- Effectiveness of leadership
- Training and professional development

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Cleveland Metropolitan School District
- El Paso Independent School District
- Fresno Unified School District
- Miami-Dade County Public Schools
- Pinellas County Schools
- Pittsburgh Public Schools
- Portland School District
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			10.2%	
2	13.1%	17.4%	13.2%	14.2%
3		5.0%	4.0%	
4	8.7%	10.9%	11.0%	9.7%
5		9.0%		7.8%
7	7.8%	8.2%	8.6%	7.8%
8	11.2%	12.9%	11.0%	10.8%
9	9.0%	9.9%	9.4%	9.6%
10		11.8%	10.8%	11.7%
12	7.2%	4.6%	7.3%	9.0%
13	7.0%	8.8%		10.3%
14		7.8%	8.0%	
16	10.0%			
18	13.8%	13.8%	17.3%	12.6%
20		3.5%	6.5%	
27				16.1%
28	16.3%	14.3%	16.1%	12.7%
30	8.1%	7.9%	8.6%	12.4%
32	8.7%	7.9%	7.8%	7.4%
34	13.0%	20.6%		
35		5.6%	6.9%	7.9%
37		15.4%		
39	19.9%	19.0%	15.7%	
40		15.0%		
41	20.8%	3.0%	18.8%	18.4%
43		5.1%	5.5%	4.9%
44	20.1%	17.9%	17.8%	17.8%
45		5.4%		
46		13.3%	15.1%	13.2%
47	9.8%			
48	12.5%	14.2%	11.8%	14.3%
49	13.5%	15.3%	12.3%	14.9%
50				14.0%
51	19.0%	54.5%	45.6%	
52	11.5%	12.3%	10.6%	13.7%
53		9.1%	9.0%	8.4%
54	16.6%	16.3%	14.0%	11.1%
55	20.5%	19.9%	15.4%	15.4%
57			8.0%	7.1%
58	10.6%	17.3%	12.3%	13.4%
62		6.5%		
63	23.2%	23.0%	15.9%	26.2%
66	8.6%			
67	7.9%	8.6%	7.6%	6.8%
71	12.8%	14.5%	16.5%	13.8%
74	2.7%	5.2%		
79			8.7%	6.2%
97		9.4%	5.8%	6.6%
431			8.7%	3.3%

HUMAN RESOURCES

Employee Separation Rate - Instructional Support Staff
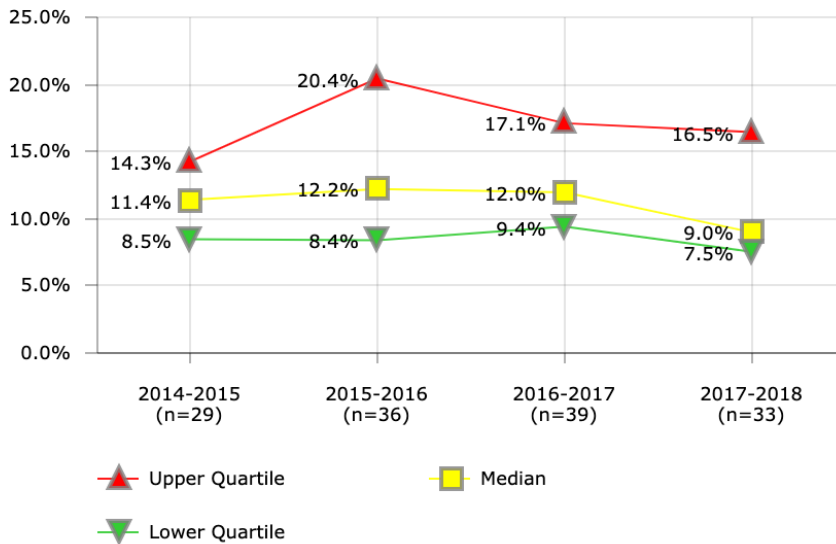
Description of Calculation

Number of instructional support staff that left the district (retirement, resignation or termination), divided by the total number of instructional support staff (FTEs).

Importance of Measure

These measures may serve as indicators of district policies, administrative procedures and regulations, and management effectiveness. Measuring these allows the district to further analyze its actions in terms of resources, allocation of funds, policy and support to its employees. They also may be measures of workforce satisfaction and organizational climate.

Factors that Influence

- Compensation and benefits
- Recognition and rewards
- Career path/advancement
- Age distribution of workforce
- Effectiveness of leadership
- Training and professional development

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Fresno Unified School District
- Norfolk School District
- Pinellas County Schools
- Pittsburgh Public Schools
- Portland School District
- Richmond City School District
- Shelby County Schools
- St. Louis City Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			9.9%	
2	4.8%	22.2%	12.7%	2.9%
3		9.5%	8.8%	
4	0.5%	10.5%	8.0%	9.0%
5		5.8%		3.2%
7	18.3%	21.7%	17.4%	22.5%
8	10.8%	17.1%	12.6%	12.6%
9	25.1%	25.6%	22.7%	28.8%
10		11.9%	12.0%	46.3%
12	11.4%	6.9%	12.0%	16.5%
13	9.7%	7.6%		8.2%
14			72.7%	
16	10.5%			
18	12.0%	15.5%	14.2%	7.2%
20		3.2%	11.6%	20.7%
27				5.9%
28	7.6%	36.4%	34.0%	6.6%
30	9.5%	11.9%	11.4%	13.3%
32	7.7%	11.7%	9.9%	11.0%
34	39.0%	25.7%		
35		19.2%	11.9%	8.1%
37			17.1%	
39	36.9%	58.4%	38.1%	
40			14.8%	
41	11.6%	1.8%	13.8%	
43		5.3%	5.0%	7.5%
44	11.8%	13.6%	12.4%	12.6%
45			8.7%	
46		8.1%	7.1%	8.3%
47	14.3%			
48	8.5%	8.6%	11.2%	8.3%
49	15.2%	15.1%	15.6%	15.4%
50			21.3%	19.1%
51	12.6%	47.5%	11.8%	
52	28.4%	25.5%	25.5%	28.9%
53		128.5%		
54	11.8%	9.6%	9.4%	8.3%
55	13.5%	14.1%	9.9%	8.3%
57			8.9%	8.8%
58	21.4%	14.0%	21.8%	14.1%
62		13.4%		
63	7.3%	11.9%	12.7%	7.1%
66	10.3%			
67	7.4%	6.1%	8.9%	7.0%
71	10.3%	9.9%	22.1%	11.5%
74	2.3%	1.8%		
79			6.2%	49.2%
97		12.5%	7.1%	7.3%
431			10.1%	20.2%

HUMAN RESOURCES

Employee Separation Rate - School-Based Exempt Staff
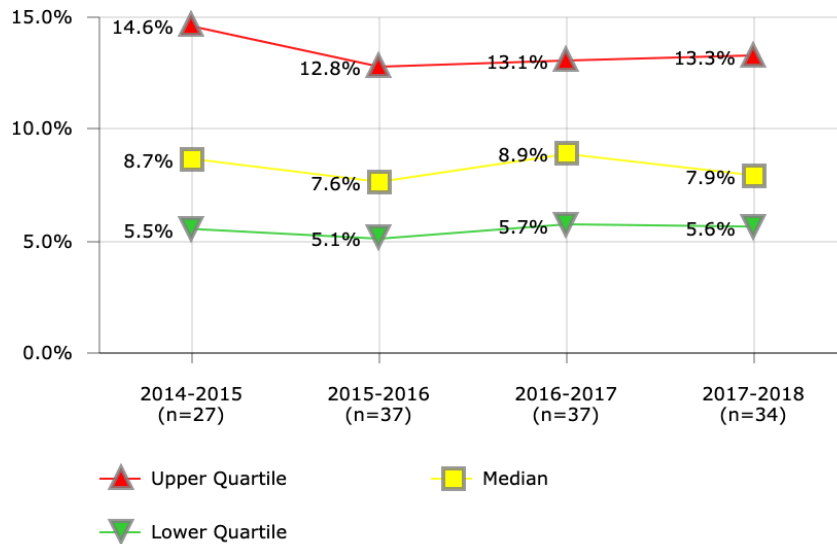
Description of Calculation

Number of school-based exempt staff that left the district (retirement, resignation or termination), divided by the total number of school-based exempt staff (FTEs).

Importance of Measure

These measures may serve as indicators of district policies, administrative procedures and regulations, and management effectiveness. Measuring these allows the district to further analyze its actions in terms of resources, allocation of funds, policy and support to its employees. They also may be measures of workforce satisfaction and organizational climate.

Factors that Influence

- Compensation and benefits
- Recognition and rewards
- Career path/advancement
- Age distribution of workforce
- Effectiveness of leadership
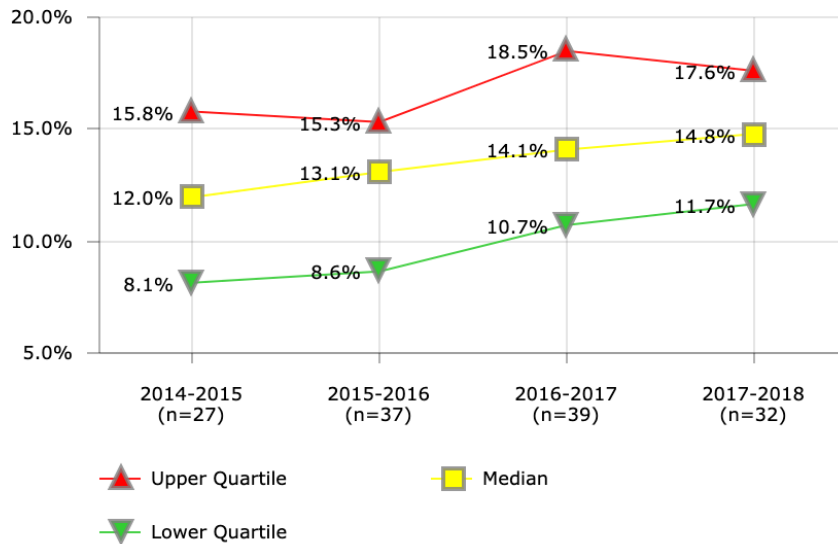- Training and professional development

Districts in Best Quartile (2017-2018)

- Broward County Public Schools
- Clark County School District
- Des Moines Public Schools
- Fresno Unified School District
- Hillsborough County Public Schools
- Palm Beach County School District
- Pinellas County Schools
- Pittsburgh Public Schools
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			10.3%	
2	7.9%	8.6%	8.8%	8.2%
3		13.8%	13.1%	
4		3.7%	5.8%	7.3%
5		4.3%		8.7%
7	15.9%	11.1%	8.9%	33.7%
8	6.8%	6.0%	5.3%	5.2%
9	5.5%	5.0%	6.6%	5.6%
10		17.3%	1.6%	1.7%
12	14.6%	9.3%	5.0%	5.0%
13	3.2%	5.2%		4.0%
14		4.1%	39.4%	
16	2.6%			
18	8.7%	14.5%		
20		4.3%	12.0%	20.2%
27				8.6%
28	5.3%	5.6%	24.6%	21.5%
30	16.3%	7.0%	4.6%	6.2%
32	4.2%	5.8%	4.0%	6.6%
34	56.6%	13.4%		
35		5.5%	5.7%	5.8%
37		53.6%		
39	16.1%	19.1%	15.6%	
40			7.5%	
41	12.7%	14.5%	13.4%	17.8%
43		3.0%	6.3%	4.7%
44	5.1%	6.2%	7.8%	7.2%
46		6.5%	26.2%	26.4%
47	8.7%			
48	7.7%	7.6%	6.6%	8.1%
49	10.2%	11.3%	10.1%	9.1%
50			4.4%	13.3%
51	26.3%	9.2%	82.7%	
52	12.2%	12.8%	11.0%	14.2%
53		5.1%	1.7%	10.3%
54	9.4%	10.8%	10.2%	7.8%
55	10.4%	10.1%	9.2%	7.1%
57			7.0%	12.0%
58	8.2%	14.3%	9.2%	10.8%
62		0.8%		
63	9.4%	18.1%	11.4%	18.7%
67	4.2%	2.6%	2.8%	2.5%
71	35.6%	33.9%	14.4%	32.8%
74	6.4%	7.8%		
79				2.4%
97		4.0%	5.3%	3.8%
431			24.8%	6.1%

HUMAN RESOURCES

Employee Separation Rate - School-Based Non-Exempt Staff

Description of Calculation

Number of school‑based non‑exempt staff that left the district (retirement, resignation or termination), divided by the total number of school-based non-exempt staff (FTEs).

Importance of Measure

These measures may serve as indicators of district policies, administrative procedures and regulations, and management effectiveness. Measuring these allows the district to further analyze its actions in terms of resources, allocation of funds, policy and support to its employees. They also may be measures of workforce satisfaction and organizational climate.
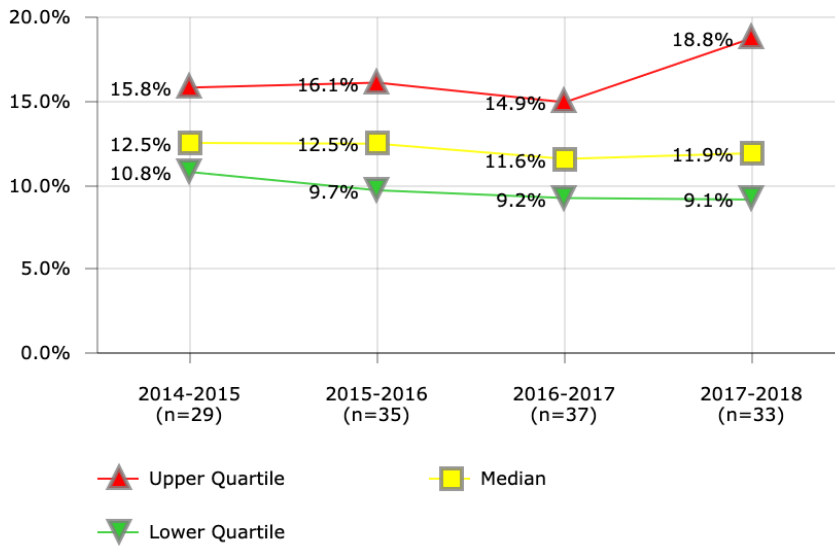
Factors that Influence

- Compensation and benefits
- Recognition and rewards
- Career path/advancement
- Age distribution of workforce
- Effectiveness of leadership
- Training and professional development

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Clark County School District
- El Paso Independent School District
- Fresno Unified School District
- Miami-Dade County Public Schools
- Pinellas County Schools
- Pittsburgh Public Schools
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			11.7%	
2	9.0%	12.9%	8.9%	18.2%
3		14.8%	11.9%	
4	13.4%	13.6%	14.5%	12.9%
5		15.3%		
7	7.8%	8.0%	8.5%	19.1%
8	11.7%	14.6%	12.2%	12.0%
9	8.1%	11.2%	10.7%	11.6%
10		10.2%	12.5%	15.4%
12	6.8%	17.8%	17.0%	20.8%
13	8.3%	12.6%		11.8%
14		6.4%	7.0%	
16	7.8%			
18	28.3%	13.1%	17.8%	33.8%
20		1.3%	13.2%	
27				12.5%
28	12.1%	16.8%	14.5%	9.9%
30	12.6%	14.0%	14.1%	14.2%
32	8.4%	8.0%	7.7%	8.4%
34		41.4%		
35		16.5%	36.1%	30.9%
37			30.3%	
39	27.0%	22.3%	23.9%	
40			15.8%	
41	11.4%	10.6%	14.9%	16.3%
43		9.1%	8.1%	6.0%
44	15.8%	19.4%	14.9%	18.3%
45			31.0%	
46		8.6%	13.0%	13.8%
47	7.1%			
48	14.8%	15.1%	18.5%	15.9%
49	14.4%	14.3%	17.6%	16.8%
50			16.1%	16.6%
51		75.4%	35.9%	
52	18.3%	20.4%	20.5%	28.9%
53		7.7%	8.7%	14.0%
54	12.0%	13.0%	12.1%	12.3%
55	25.2%	26.1%	25.3%	
57			18.6%	17.0%
58	15.4%	13.2%	22.2%	15.4%
62		5.8%		
63	16.3%	4.1%	5.8%	21.3%
66	26.7%			
67	4.6%	5.8%	5.3%	4.3%
71	11.3%	15.3%	14.1%	16.1%
74	2.4%	7.9%		
79				6.0%
97		13.0%	8.3%	9.7%
431			12.9%	9.9%

HUMAN RESOURCES

Employee Separation Rate - Non-School Non-Exempt Staff

Description of Calculation

Number of non-school non-exempt staff that left the district (retirement, resignation or termination), divided by the total number of non-school non-exempt staff (FTEs).

Importance of Measure

These measures may serve as indicators of district policies, administrative procedures and regulations, and management effectiveness. Measuring these allows the district to further analyze its actions in terms of resources, allocation of funds, policy and support to its employees. They also may be measures of workforce satisfaction and organizational climate.

Factors that Influence

- Compensation and benefits
- Recognition and rewards
- Career path/advancement
- Age distribution of workforce
- Effectiveness of leadership
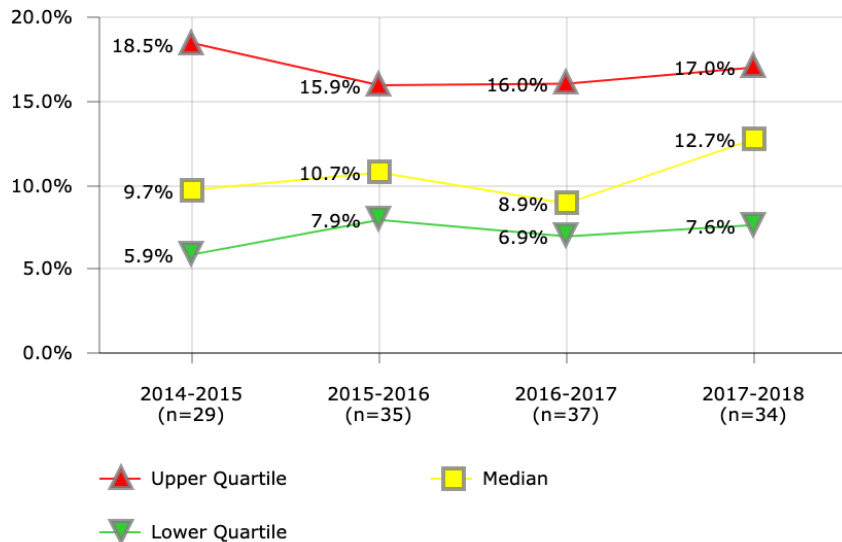- Training and professional development

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Atlanta Public Schools
- Broward County Public Schools
- Columbus Public Schools
- El Paso Independent School District
- Jefferson County Public Schools (KY)
- Miami-Dade County Public Schools
- Richmond City School District
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			10.8%	
2	2.7%	11.6%	9.2%	4.8%
3		3.8%	3.3%	
4	10.8%	15.4%	10.0%	11.4%
5		9.8%		
7	17.8%	12.7%	6.7%	8.1%
8	12.7%	13.8%	10.7%	10.6%
9	12.0%	12.6%	12.2%	11.8%
10		19.9%	10.8%	13.4%
12	9.5%	26.5%	25.7%	23.8%
13	9.2%	11.4%		8.8%
16	15.8%			
18	23.6%	15.9%	11.3%	21.6%
20		1.7%	11.6%	22.5%
27				11.9%
28	13.0%	6.2%	8.3%	7.8%
30	12.5%	6.3%	12.4%	24.5%
32	11.5%	10.7%	9.9%	9.1%
34	17.6%	23.9%		
35		1.5%	2.3%	4.3%
37		15.6%		
39	65.9%	70.6%	37.8%	
40			67.1%	
41	21.5%		22.4%	
43		13.1%	5.8%	13.7%
44	11.2%	13.9%	21.8%	22.2%
45		25.3%		
46		11.1%	18.6%	13.6%
47	4.7%			
48	12.9%	11.8%	12.7%	10.6%
49	9.5%	9.7%	9.5%	9.9%
50				22.7%
51	11.4%	17.7%	13.4%	
52	14.5%	16.1%	13.7%	14.6%
53		20.7%	6.1%	5.8%
54	13.8%	16.2%	14.9%	20.7%
55	14.2%	13.9%	14.4%	18.8%
57			36.7%	13.3%
58	11.0%	12.5%	13.3%	12.3%
62		2.5%		
63	10.8%	70.4%	7.0%	13.9%
66	44.3%			
67	7.3%	8.2%	5.6%	10.4%
71	17.8%	12.0%	14.2%	22.4%
74	0.9%	6.0%		
79				3.0%
97		11.2%	9.4%	11.1%
431			6.8%	5.7%

HUMAN RESOURCES

Employee Separation Rate - Non-School Exempt Staff

Description of Calculation

Number of non-school exempt staff that left the district (retirement, resignation or termination), divided by the total number of non-school exempt staff (FTEs).

Importance of Measure

These measures may serve as indicators of district policies, administrative procedures and regulations, and management effectiveness. Measuring these allows the district to further analyze its actions in terms of resources, allocation of funds, policy and support to its employees. They also may be measures of workforce satisfaction and organizational climate.
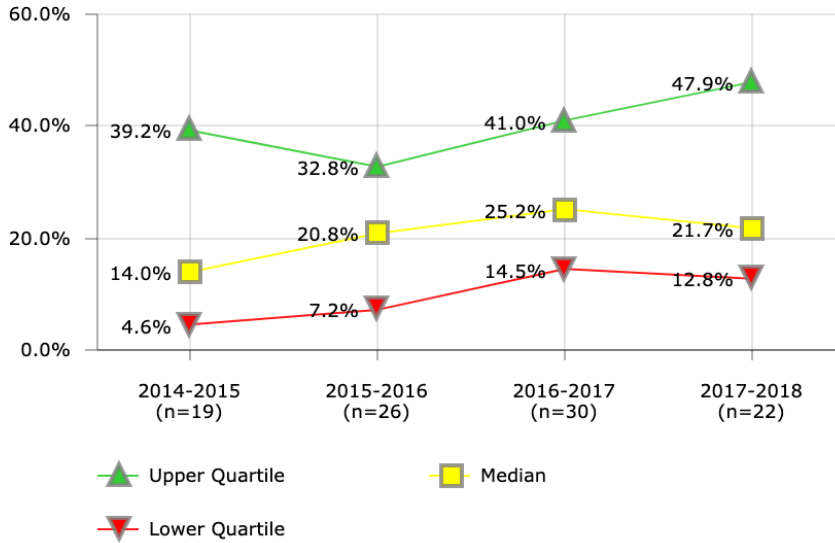
Factors that Influence

- Compensation and benefits
- Recognition and rewards
- Career path/advancement
- Age distribution of workforce
- Effectiveness of leadership
- Training and professional development

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Broward County Public Schools
- Clark County School District
- El Paso Independent School District
- Fresno Unified School District
- Miami-Dade County Public Schools
- Orange County Public School District
- Palm Beach County School District
- Pittsburgh Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
1			10.7%	
2	3.6%	11.4%	8.2%	15.0%
3			14.1%	
4	3.8%	13.5%	7.4%	7.9%
5		19.2%		
7	20.2%	14.8%	8.9%	13.2%
8	9.0%	9.8%	5.0%	4.7%
9	9.7%	4.4%	2.7%	3.6%
10		3.5%	2.7%	14.9%
12	3.9%	3.1%	8.0%	10.7%
13	7.2%	4.9%		7.5%
14			56.9%	
16	48.7%			
18	6.0%	5.4%	7.6%	14.9%
20		9.0%	2.1%	40.4%
27				21.8%
28	18.5%	12.8%	20.6%	17.0%
30	8.1%	6.9%	7.3%	14.3%
32	3.2%	10.4%	6.9%	7.6%
34	0.8%	60.0%		
35		14.3%	16.7%	12.5%
37		34.0%		
39	21.9%	15.9%	15.8%	
41	11.7%	32.1%	17.7%	22.0%
43		8.0%	6.6%	7.0%
44	11.1%	6.7%	16.0%	24.2%
45		13.3%		
46		11.2%	31.5%	30.8%
47	5.9%			
48	10.0%	7.9%	8.2%	6.9%
49	10.0%	9.3%	14.3%	12.3%
50				18.6%
51	7.0%	15.2%	26.5%	
52	20.0%	24.7%	14.1%	20.1%
53		30.4%	3.0%	19.7%
54	19.0%	46.8%	25.0%	16.9%
55	12.5%	10.7%	11.9%	16.6%
57			5.5%	12.7%
58	25.4%	18.0%	34.9%	12.8%
62		10.4%		
63	18.9%	10.7%	7.5%	12.5%
66	8.3%			
67	5.8%	6.9%	3.8%	6.1%
71	13.7%	15.3%	11.6%	7.2%
74	2.6%	18.8%		
79			8.9%	10.0%
97		9.4%	6.9%	9.0%
431				6.1%

HUMAN RESOURCES

Exit Interview Completion Rate

Description of Calculation

Total number of exit interviews completed, divided by the total number of employee separations (including retirement, resignation and termination) in the district.

Importance of Measure

Exit interviews can provide important insight into problems and patterns.

Factors that Influence

- Placement of exit interview on separation/resignation forms
- Internal review processes
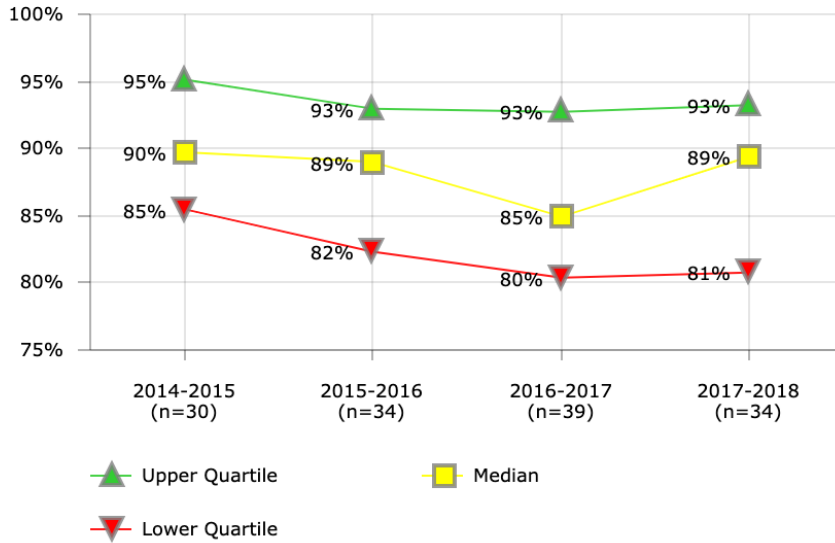- Pro-active focus on customer service

Districts in Best Quartile (2017-2018)

- Atlanta Public Schools
- Austin Independent School District
- Duval County Public Schools
- Miami-Dade County Public Schools
- Norfolk School District
- Portland School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	9.8%	3.7%	21.0%	13.0%
3		4.0%	1.3%	
5	94.8%	90.4%	89.6%	82.1%
7		32.8%	41.0%	
9	2.5%	10.6%	12.3%	9.8%
10		100.0%	29.5%	9.1%
12		29.3%	31.5%	15.2%
13	19.9%	24.3%		23.0%
14		2.3%	2.1%	
15			21.8%	
18	27.4%			
20		32.9%	14.5%	
27		45.7%	66.4%	56.3%
28	40.9%	32.6%	47.9%	61.4%
30	97.3%	46.6%	94.0%	39.9%
32				100.0%
34	39.2%			
37				9.1%
39	5.8%	6.2%	2.4%	
40			92.5%	
41	13.8%	22.0%	47.5%	
44	26.9%	31.4%	40.5%	47.9%
47	8.5%			
48		11.5%	20.6%	15.7%
49	14.0%	10.3%	11.5%	13.0%
51		7.2%	10.3%	
52	2.7%	9.2%	29.2%	23.9%
53			35.4%	
55	0.8%	0.8%	7.8%	
57			21.9%	46.0%
58	3.8%	8.7%	19.8%	9.7%
62		1.3%		5.0%
63	4.6%	21.8%	16.9%	24.8%
67	85.6%	81.3%	70.1%	
71	18.7%	19.9%	18.2%	53.0%
79			28.4%	20.5%
431			32.3%	12.8%

HUMAN RESOURCES

Health Benefits Enrollment Rate

Description of Calculation

Total number of employees enrolled in health benefits plan, divided by total number of employees eligible for health benefits.
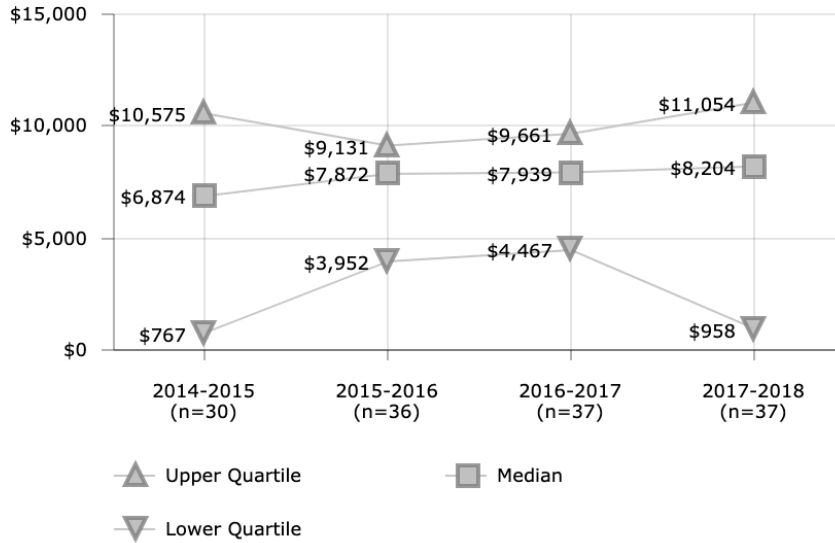
Importance of Measure

Identifies the level of employee enrollment in the district health benefits plan.

Districts in Best Quartile (2017-2018)

- Broward County Public Schools
- Chicago Public Schools
- Cincinnati Public Schools
- Clark County School District
- Duval County Public Schools
- Fresno Unified School District
- Sacramento City Unified School District
- St. Louis City Public School District
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	83%	83%	74%	84%
3		82%	84%	
4	100%	85%	81%	79%
5	95%	93%	93%	93%
6	71%			
7	85%	89%	85%	83%
8	89%	90%	90%	90%
9	97%	96%	95%	97%
10		85%	84%	87%
12	85%	81%	88%	92%
13	94%	94%		94%
14		66%	66%	
16	98%			
18		62%	72%	75%
20	78%	83%	84%	93%
27			80%	69%
28	87%	92%	84%	81%
30	90%	90%	80%	89%
32	92%	93%	93%	93%
34	88%	93%		
35	95%	89%	86%	92%
39	66%	79%	68%	
40			54%	
41	63%	74%	68%	
43		90%	90%	89%
44	99%	99%	97%	97%
45			94%	
46		91%		90%
47	88%		95%	
48				88%
49	86%	86%	83%	81%
50				79%
51	80%	81%	79%	
52	86%	77%	82%	77%
53		82%	83%	82%
54	94%	94%	95%	96%
55		84%	82%	69%
57			87%	86%
58	94%	99%	93%	
62				95%
63	98%	98%	98%	98%
66	98%		95%	
67	100%	100%	100%	100%
71	91%	94%	93%	93%
79	88%		88%	94%
97		78%	87%	78%
431			79%	91%

HUMAN RESOURCES

Health Benefits Cost per Enrolled Employee

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$9,178	$8,999	$8,750	$197
3		$8,260	$9,661	
4	$8,126	$535	$612	$958
5	$928	$11,984	$978	$986
7	$0		$1	$940
8	$7,341	$6,922	$6,760	$8,293
9	$6,408	$6,690	$6,741	$6,626
10		$8,381	$7,235	$8,431
12	$13,521	$13,730		$16,468
13	$503			$6,769
14		$7,827	$825	
16		$3,844		
18		$7,219	$10,528	$10,586
20	$10,575	$8,518	$11,319	$13,855
27			$8,845	
28		$10,780	$13,731	$14,831
30	$14,830	$14,670	$16,024	$18,745
32	$9	$8,999	$9,177	$0
35	$16,039			$15,337
37			$7,939	$6,823
39	$4,915	$5,167	$626	
40			$3,475	
41	$3,782	$3,701	$3,990	
43		$15,468	$14,684	$14,842
44	$7,727	$7,918	$7,998	$8,511
45			$15	
46		$9,263		$12,792
47	$9,414			
48	$8,291	$8,255	$9,648	$9,723
49	$5,900	$7,009	$6,745	$7,317
50				$8,263
51	$7,578	$9,888	$6,598	
52	$1,725	$1,724	$4,467	$7,688
54	$8	$7	$6,487	$8,390
55	$0			
56		$3,109		$1
57			$14,559	$16,743
58	$10,929	$8,867	$11,258	
61		$4,059		$2
62		$8,539		$16,497
63	$767	$9,410	$730	$10,559
66			$9,372	
67	$13,605	$7,691	$8,331	$8,204
71	$6,363	$6,919	$6,460	$6,883
77	$25	$3,042		$2
79	$15,379		$15,096	$1
97		$12,787	$8,760	$11,054
101	$57	$1,922		$11
431			$5,670	$6,184
1728	$17,353	$2,524	$17,161	$103

Description of Calculation

Total health benefits cost (self-insured) plus total health benefits premium costs, divided by total number of employees enrolled in health benefits plan.
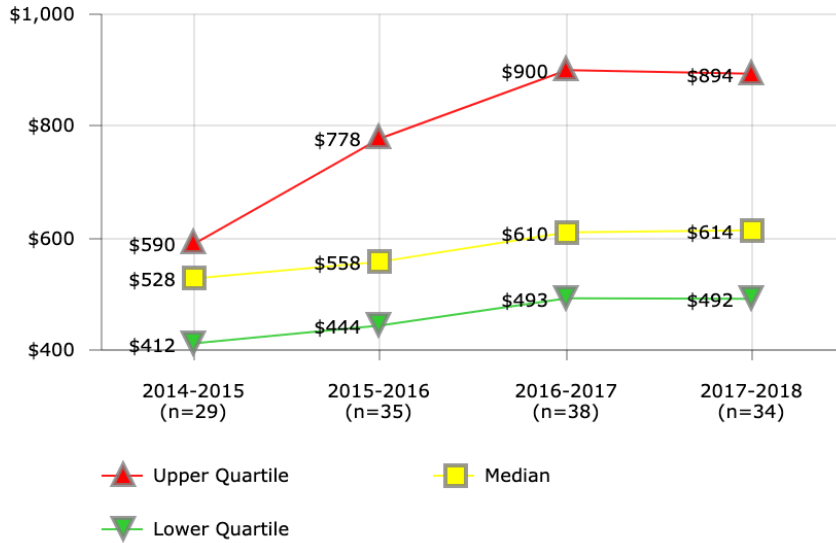
Importance of Measure

It is important to all districts to have a competitive benefit package to attract and retain employees. However, health care costs represent an increasing percentage of overall employee costs. Rapid increases in health care costs make it even more critical for districts to ensure that their health care dollars are well spent and their benefits are competitive. Health care costs are an important component in the total compensation package of employees. While it is important to provide good benefits it is also equally important to do it at a competitive cost compared with other districts that are competing for the same applicants.

Factors that Influence

- Costs may be influenced by district wellness programs and promoting healthy lifestyles
- Plan benefits and coverage (individual, individual & spouse, family, etc.) are major factors in determining costs.
- Costs are influenced by availability and competitiveness of providers.
- Costs are influenced by geographic location (reasonable and customary charges for each location).
- Costs may vary based on plan structure (fully insured, self insured, minimum premium etc.).
- Increased costs in health care will mean less money available for salary or other benefits.

HUMAN RESOURCES

HR Cost per District FTE

Description of Calculation

Total HR department costs, divided by total number of district employees (FTEs).

Importance of Measure

This can be help evaluate the size of the budget for the human resources department. Since districts often have different structures and priorities, this indicator should be used in conjunction with other measures that indicate actual performance.

Districts in Best Quartile (2017-2018)

- Broward County Public Schools
- Clark County School District
- El Paso Independent School District
- Jefferson County Public Schools (KY)
- Norfolk School District
- Orange County Public School District
- Palm Beach County School District
- St. Louis City Public School District
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			$1,168	
2	$497	$682	$669	$797
3		$532	$523	
4	$383	$273	$399	$335
5		$649		$1,336
7	$427	$406	$434	$530
8	$538	$564	$548	$492
9	$528	$538	$495	$451
10		$530	$467	$642
12	$514	$639	$615	$495
13	$536	$362		$354
14		$585	$595	
16	$435			
18	$295	$4,757	$1,487	$1,584
20	$917	$1,126	$913	$748
27				$153
28	$884	$977	$996	$930
30	$566	$558	$632	$610
32	$313	$317	$368	$607
34	$723	$802		
35				$595
39	$426	$1,374	$254	
40			$316	
41	$642	$610	$615	
43		$830	$791	$792
44	$590	$576	$698	$626
45			$337	
46		$795	$665	$702
47	$636		$606	
48	$265	$271	$296	$303
49	$761	$778	$987	$894
50			$1,433	$1,305
51	$402	$503	$766	
52	$1,395	$809	$1,069	$1,519
53		$444	$527	$426
54	$563	$359	$525	$495
55	$521	$525	$577	$531
57			$900	$994
58	$412	$359	$493	$617
62		$747		
63	$377	$387	$867	$411
66	$379			
67	$528	$548	$450	$628
71	$551	$474	$515	$573
74		$518		
79			$1,681	$1,483
97			$1,772	$1,582
431				$395

HUMAN RESOURCES

HR Cost per $100K Revenue

Description of Calculation

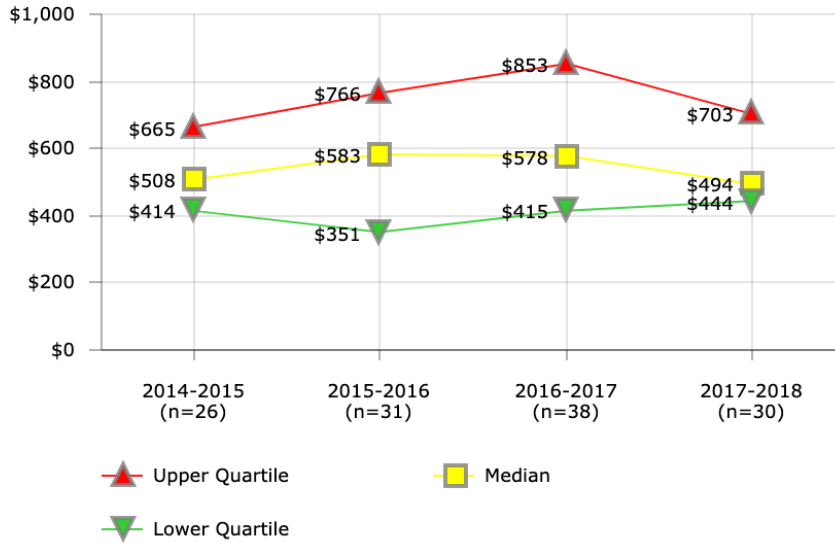Total HR department costs, divided by total district operating revenue over $100,000.

Importance of Measure

This can be help evaluate the size of the budget for the human resources department. Since districts often have different structures and priorities, this indicator should be used in conjunction with other measures that indicate actual performance.
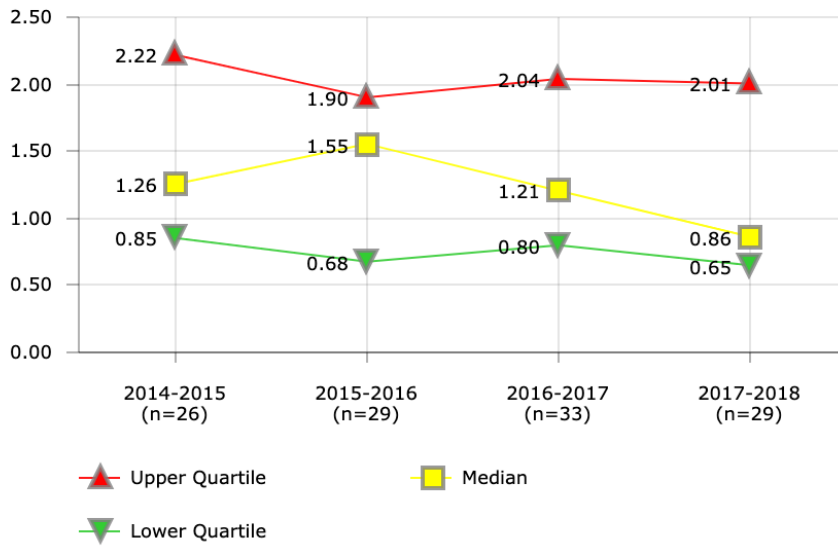
Districts in Best Quartile (2017-2018)

- Chicago Public Schools
- Des Moines Public Schools
- Fresno Unified School District
- Jefferson County Public Schools (KY)
- Orange County Public School District
- School District of Philadelphia
- St. Louis City Public School District
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	$665	$766	$728	$832
3		$297	$510	
4	$436	$322	$464	$357
7	$200	$395	$376	$453
8	$739	$712	$674	$593
9	$594	$601	$551	$478
10		$1,136	$917	$867
12	$471	$583	$531	$418
13	$635	$436		$455
14		$770	$771	
16	$306			
18	$326		$1,545	$1,749
20	$581	$635	$539	$565
28	$545	$729	$738	$669
30	$470	$460	$524	$495
32	$329	$351	$376	$603
34	$822	$1,009		
35			$79	$482
37			$2,198	
39	$414	$1,340	$287	
40			$415	
41	$835	$785	$734	
43		$259	$481	$467
44	$665	$666	$817	$711
45			$158	
46		$602	$486	$492
47	$955		$853	
48	$372	$378	$390	$389
49		$1,112	$2,118	
50			$1,339	$984
51	$632	$771	$897	
53			$606	$411
54	$436	$265		$304
55	$709	$704	$767	$703
57			$656	$593
58	$231	$195	$297	$323
62		$351		
63	$457	$453	$1,078	$444
67	$452	$375	$351	$419
71	$667	$508	$483	$472
79			$1,104	$1,192
97		$177	$2,698	$2,368
431			$273	$545

HUMAN RESOURCES

Employee Relations - Discrimination Complaints per 1,000 Employees

- Upper Quartile
- Median
- Lower Quartile

Description of Calculation

Number of complaints/charges of discrimination filed by employees with any governmental or regulatory agency, e.g., Equal Employment Opportunity Commission (EEOC), divided by total number of district employees (FTEs) over 1,000.
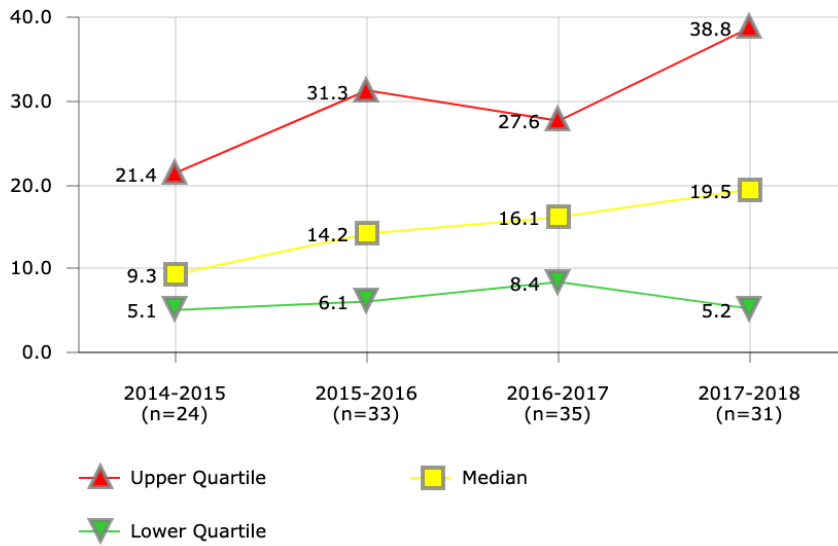
Factors that Influence

- State and local laws defining discrimination
- Board Policy and organizational protocol for resolution
- Organizational climate
- Quality and level of supervisory training
- Quality and level of EEO Awareness training for all employees
- Effectiveness of supervisors and managers

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Broward County Public Schools
- Cincinnati Public Schools
- Columbus Public Schools
- Norfolk School District
- Orange County Public School District
- Pinellas County Schools
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	0.97	0.82	0.82	1.09
3			0.48	
4	0.45	0.30	0.30	0.45
5		1.49		2.26
7	1.72	1.96	3.39	0.86
8	1.91	1.02	0.91	0.99
9	2.22	1.95	1.21	0.85
10		0.26	0.86	0.67
12	2.55	3.03	2.28	1.24
13	1.18			0.33
14		1.90	3.26	
16	0.83			
18		3.84	1.66	1.86
20	0.94	1.08	1.01	0.46
27				0.65
30	2.29	1.86	2.04	3.49
32	1.27	0.67	1.00	0.71
34	13.19	5.46		
35			0.87	0.50
37			3.75	
39	1.46	1.55	0.80	
40			0.28	
41	1.24	0.34	0.65	
43		1.82		
44	2.29	1.70	2.40	2.25
46		1.89		4.96
47	1.27			
48	0.72	0.93	1.85	0.56
49	0.89		0.10	
50			2.73	2.01
51	0.59	1.59	2.73	
52	16.29	4.95	1.68	2.70
53			1.36	0.73
54	0.84	1.39	1.73	2.23
55	1.29	0.52	0.73	
57			5.16	2.06
62		1.67		
63	3.26	2.99		1.29
66	0.85			
67	0.79	0.63	0.27	0.75
71	1.16	0.68	0.59	0.52
79			1.64	1.01
97		0.30	1.10	0.29
431			1.24	0.80

HUMAN RESOURCES

Employee Relations - Misconduct Investigations per 1,000 Employees

Description of Calculation

Number of misconduct investigations, divided by total number of district employees (FTEs) over 1,000.

Importance of Measure

This measure is an indicator of the effectiveness of hiring and supervisory practices within a district. Administrative costs associated with investigation and resolution diminish resources that could be used more productive educational purposes. High instances of alleged employee misconduct reflect a negative public image on the district.

Factors that Influence

- Organizational attitude and tolerance toward employee misconduct
- Quality of supervision
- Quality of training
- Understanding of expectations
- The hiring processes of the district

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Baltimore City Public Schools
- Cincinnati Public Schools
- Cleveland Metropolitan School District
- Des Moines Public Schools
- Fresno Unified School District
- Hillsborough County Public Schools
- Toledo Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2	22.2	14.2	30.0	40.8
3		65.1	39.8	
4	23.6	15.2	12.9	21.5
5		31.3		40.5
7	4.8	12.5	12.2	13.3
8	8.8	11.5	9.0	19.3
9	6.1	7.6	8.4	7.9
10		7.0	3.1	3.3
12	1.7	6.1	2.9	3.9
13	9.8			
14		0.6	11.1	
16	4.7			
18		52.9	41.1	45.3
20	2.6	3.0		2.3
27				14.5
28	16.2	14.7	17.3	14.2
30	25.2	26.8	23.3	24.6
32	20.6	18.7	14.3	17.0
34	6.2	4.7		
35		37.6	18.9	21.7
37			2.4	
39		1.4	2.1	
40			18.2	
41	8.5	16.9	24.9	
43		49.2		
44	26.2	23.3	16.1	35.1
45			19.3	
46		16.5		4.4
47	5.8			
48		96.7	100.7	98.2
49	12.4	13.2	14.9	19.5
50			56.2	40.6
51	5.3	4.2	16.8	
52	62.1	62.5	57.4	33.2
53			26.7	36.0
54	12.3	9.8	10.5	7.2
55		12.2	14.4	38.8
57			7.6	5.2
62		5.6		
63	87.2	88.7	48.5	51.9
66	10.8			
67	1.7	3.5	2.8	1.0
71	0.8	0.8	1.6	1.2
79			4.9	4.5
97		61.6	73.7	127.3
431			27.6	29.8

Information Technology

Performance metrics in information technology (IT) assess the productivity, cost efficiency, and service levels of the Information Technology Department. The metrics generally fall in the following categories:

1. Network services
2. Computers and devices
3. Help desk and break/fix technical support
4. Systems and software

Network-service measures examine such service-level indicators as **Bandwidth per Student** and **Number of Days Network Usage Exceeds 75% of Capacity** and such cost-efficiency indicators as **Network (WAN) Cost per Student**.
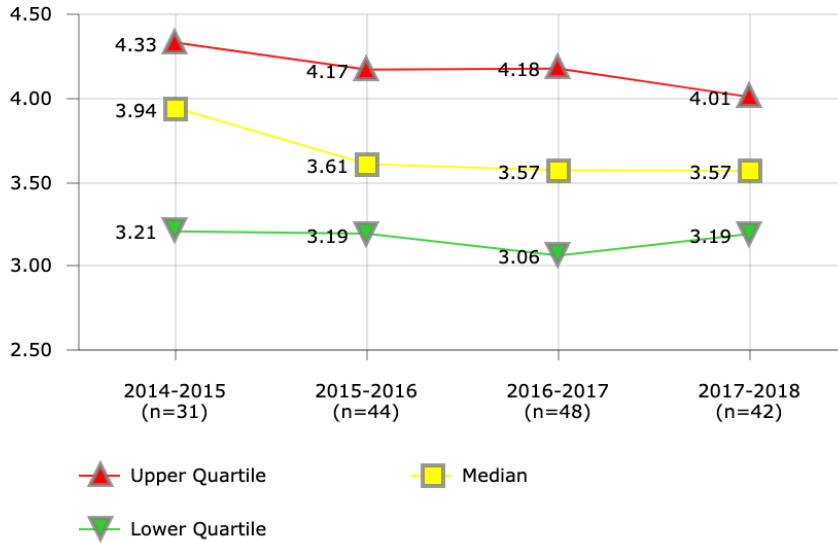
Measures of personal computers and devices include **Average Age of Computers**, which reflect the refresh goals of a district, as well as **Devices per Student**.

The cost effectiveness of technical support services such as the help desk and break/fix support are measured by **Help Desk Staffing Cost per Ticket** and **Break/Fix Staffing Costs per Ticket**.

Finally, the performance of systems and software is measured, in part, by the downtime of these systems, as high rates of interruption are likely to adversely affect district end-users. The operating cost of these systems is measured with **Business Systems Cost per Employee** and **Instructional Systems Cost per Student**.

INFORMATION TECHNOLOGY

Devices - Average Age of Computers

District	2014-2015	2015-2016	2016-2017	2017-2018
1			4.00	4.00
2	4.33	4.36	4.20	
3		3.40	1.88	2.78
4	4.23	3.81	4.28	3.52
5	3.21	3.29		
7	3.83	4.30	3.46	3.81
8	4.50	4.13	4.15	4.23
9	4.17	4.64	4.74	4.48
10		4.48	4.37	
11		3.45	3.94	3.83
12	3.90	3.26	2.61	2.78
13	2.47	2.15	2.55	3.10
14		4.30	4.72	4.55
16	4.05	4.03	3.99	3.85
18	3.07	3.19	3.09	3.04
19	4.02	4.79		5.23
20	2.83	3.06	3.25	4.01
21	3.48	3.57	4.39	2.96
23				4.71
26		3.33	3.29	
27		4.45	3.78	
28			3.13	4.13
30	3.65	3.24	2.77	2.97
32	2.25	2.90	2.96	3.31
33			3.58	
34	5.56	3.64		
35	5.06	3.93	3.80	3.57
37		2.89	2.11	
39	2.78	3.00	4.16	3.30
40		4.13	1.82	3.52
41	4.10	3.19	3.99	3.45
43		4.06	3.23	3.90
44		3.00	3.24	3.33
45			4.21	
46	3.94	4.04	3.66	4.06
47	3.11	3.68	4.45	
48	3.40	3.38	3.71	3.11
49	4.48	4.72	2.94	3.19
50			3.41	2.87
51	4.29	5.19	3.21	3.16
52	4.27	4.65	4.70	3.89
53	4.44	4.20	4.70	3.56
54		3.53	3.83	4.00
55		2.91	3.56	4.45
57	4.77		2.99	3.43
58	3.93	2.96		
63	2.50	2.39	2.50	3.47
66			3.27	
67		3.39	3.39	3.64
71	4.55	2.89	2.97	3.67
74	3.76	4.14	3.04	2.60
77				3.24
79			5.70	5.91
97		3.96	4.86	4.09

Description of Calculation

The weighted average age of all district computers, i.e., number of one-year-old computers, plus number of two-year-old computers times two, plus number of three-year-old computers times three, plus number of four-year-old-computers times four, plus number of computers five years or older times five.

Importance of Measure

The measure creates an aging index that counts the number of computers in the district by age. Understanding the average age of computers provides data for budget and planning purposes, and impacts break-fix support, supplies, and training. Understanding computer aging will help identify district readiness as software applications become available to staff and students. Developing comprehensive refresh cycles impacts not only the purchasing of equipment but also training cycles.

Many organizations in the private sector use a standard of three years for age of computers before they are replaced. And many school districts refresh their computers over a five-year period to get maximum benefits out of their equipment.

Factors that Influence

- School board and administrative policies and procedures
- Budget development for capital, operational, and categorical funds
- Budget development for schools and department in refresh and computer purchasing
- Budget development in support, supplies, and maintenance.
- Implementation and project management for new software applications in both instructional and operations areas.
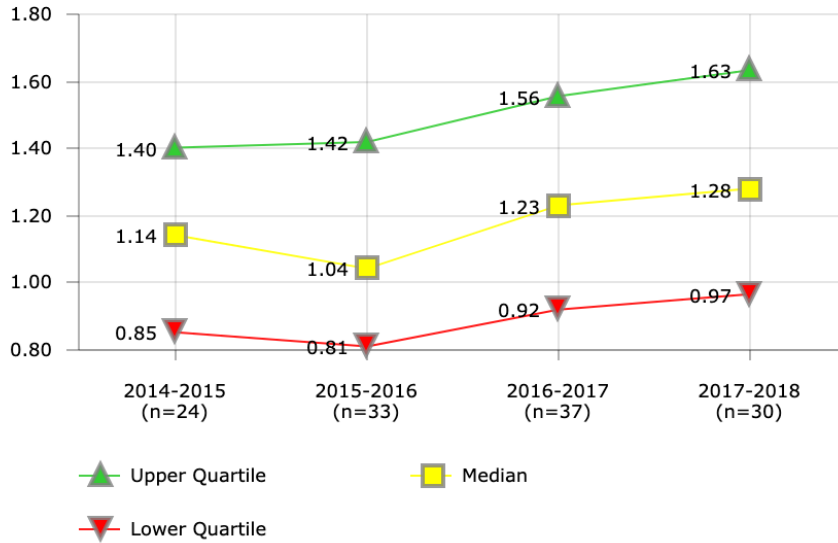- Type of machine (ie: desktop, laptop, netbook, etc.)

Districts in Best Quartile (2017-2018)

- Broward County Public Schools
- Des Moines Public Schools
- Detroit Public Schools
- Guilford County School District
- Milwaukee Public Schools
- Oklahoma City Public Schools
- Orange County Public School District
- Providence Public Schools
- Rochester City School District
- Shelby County Schools
- St. Paul Public Schools

INFORMATION TECHNOLOGY

Devices - Computers per Employee

Upper Quartile

Median

Lower Quartile

Description of Calculation

Total number of office-use and teacher-use laptops and desktops, divided by the total number of district employees (FTEs).
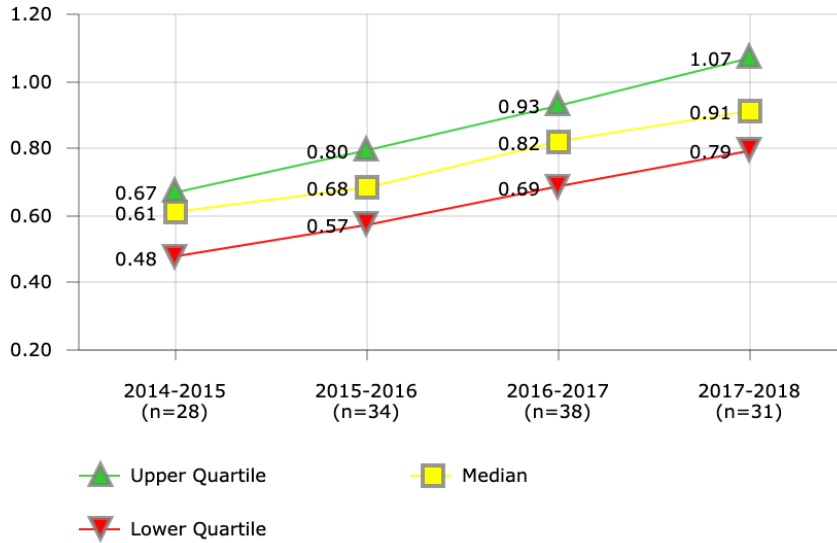
Importance of Measure

Indicates the number of computers used by employees.

Districts in Best Quartile (2017-2018)

- Anchorage School District
- Austin Independent School District
- Baltimore City Public Schools
- Charlotte-Mecklenburg Schools
- Cleveland Metropolitan School District
- Des Moines Public Schools
- Detroit Public Schools
- Portland School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			1.76	
2		0.51		
3		0.99	1.43	
4	1.82	1.50	1.58	1.60
5		1.43		2.46
7	1.17	1.18	2.12	2.10
8	1.00	1.04	1.06	1.09
10		1.10	1.22	
12		1.42	1.72	1.94
13	1.05	1.04		1.03
14		1.59	1.38	1.23
16	1.41			
18	0.91	0.95	1.32	0.97
19	0.78			
20	0.84	0.81	0.67	0.94
21	1.13			
28		0.79	0.78	
30	1.26	1.33	1.36	1.40
32	1.16	1.11	1.18	0.97
34	2.39			
35		0.57	0.59	0.86
37		1.02	0.95	
40			2.17	
41	0.48	1.05	0.86	0.79
43			1.57	1.33
44	1.64	1.54	1.24	1.28
45			1.95	
46		1.45	1.15	1.63
47	1.40		0.88	1.28
48	1.28	1.16	1.56	1.57
49	0.32	0.32	0.35	0.37
50			1.10	2.01
51	0.86	0.68	0.92	
52	0.95	0.88	0.90	0.88
53	1.22	0.61	0.63	0.79
54		0.30	0.25	0.25
55		1.63	1.34	2.33
57			1.34	4.90
58	0.53	0.75		
63	1.44	1.69	1.63	
67		1.26	1.41	1.63
71	1.81	1.81	1.83	1.88
74	0.77	0.83		
79			1.12	1.17
97		0.90	1.15	1.27
431			1.23	1.50

INFORMATION TECHNOLOGY

Devices per Student

Description of Calculation

Total number of desktops, laptops and tablets that are for student-only use or mixed-use, divided by total student enrollment.

Importance of Measure

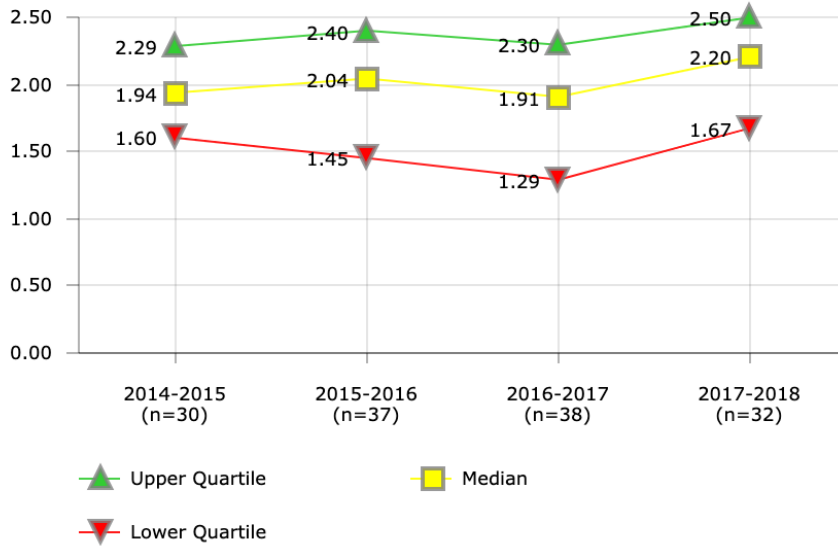This tracks the movement toward a one-to-one ratio of students to devices.

Districts in Best Quartile (2017-2018)

- Cincinnati Public Schools
- Columbus Public Schools
- Dayton Public Schools
- Des Moines Public Schools
- El Paso Independent School District
- Milwaukee Public Schools
- Portland School District
- St. Paul Public Schools

District	2014-2015	2015-2016	2016-2017	2017-2018
2		0.80		
3		1.14	1.24	1.22
4	0.62	0.69	0.93	0.97
5	0.67			1.07
7	0.45	0.48	0.65	0.87
8			0.74	0.86
9	0.62	0.74	0.90	1.05
10		0.35	0.39	
12	0.66	0.75	0.93	1.33
13	0.48	0.61	0.63	0.77
14		0.98	1.19	
16	0.35	0.37		0.87
18	0.51	0.76	1.07	0.95
19	0.52	0.57		1.17
20	0.78	0.97	1.15	1.14
21	0.42			
26			0.84	
27			0.87	
28		0.47	0.87	0.99
30	0.63	0.85	1.04	1.14
32	0.63	0.78	0.69	0.65
34	1.14			
35	0.58	0.69	0.82	1.13
37		0.49	0.77	
40			0.50	0.86
41	0.58	0.61	0.92	0.92
43		0.63	0.70	0.90
44	0.67	0.80	0.71	0.77
45			0.73	
46	0.48	0.62	0.44	0.74
47	0.85		0.87	0.91
48	0.65	0.73	0.82	0.82
49	0.68	0.68	0.74	0.75
50				0.79
51	0.44	0.35	0.63	
52	0.81			
53	0.61	0.63	0.80	0.90
54		0.67	0.85	0.99
55		1.08	1.30	
57			0.40	0.61
58	0.44	0.48		
63	0.82	0.88	1.30	
66			0.87	
67		0.70	0.79	
71	0.57	0.93	1.20	
74	0.38	0.44		
77				1.05
79			0.30	
97		0.59	0.65	0.69
431				1.72

INFORMATION TECHNOLOGY

Devices - Advanced Presentation Devices per Teacher

Upper Quartile

Median

Lower Quartile

Description of Calculation

Total number of advanced presentation devices (video/data projectors, document cameras/ digital overheads, interactive whiteboards), divided by the total number of teachers (FTEs).
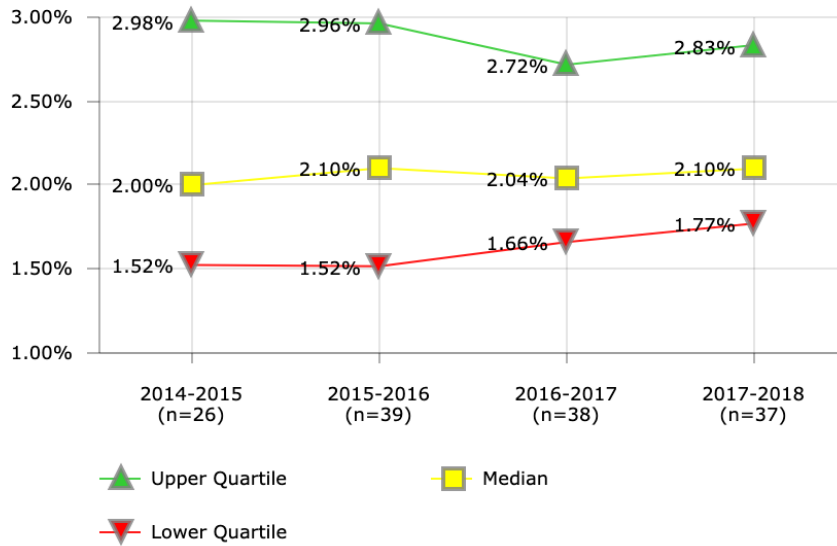
Importance of Measure

Hi-tech presentation devices are useful for technology-enhanced instruction.

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Clark County School District
- Columbus Public Schools
- El Paso Independent School District
- Guilford County School District
- Metropolitan Nasvhille Public Schools
- Portland School District
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			2.56	
2	1.65	1.96	2.04	
3		1.75	1.82	
4	2.52	2.58	2.72	2.67
5		2.90		2.99
7	1.73	1.71	1.88	1.99
8	2.12	2.22	2.20	2.25
9	2.08	2.62	2.52	2.63
10		1.17	1.16	
12	2.33	2.26	2.23	2.41
13	1.95	2.18		2.35
14		1.27	1.18	1.40
16	3.17			
18	1.29	0.39	1.51	2.16
19	2.41			
20	1.85	2.04	1.65	1.64
21	1.16			
23				1.89
28	1.60	1.70	1.75	1.71
30	0.97	1.09	1.29	1.33
32	1.77	0.82	1.13	1.15
34	0.51	2.86		
35		3.04	2.63	2.75
37		1.77	1.83	
39	2.82	2.08	2.04	
40			1.00	1.94
41	2.20	1.70	3.14	2.38
43		2.42		1.71
44	2.71	2.74	2.82	0.59
45			0.84	
46		1.45	1.15	1.01
47	1.92		2.30	2.62
48	2.22	2.28	2.39	
49	2.10	2.85	2.20	2.76
50			0.41	0.37
51	1.78	1.84	2.28	
52	2.14	2.08	1.93	2.01
53	2.50	2.40	2.29	2.30
54		0.30	0.41	
55	2.29	2.37	1.69	2.25
57			1.12	1.04
58	1.00	0.88		
63	1.46	1.35	1.43	1.98
67		2.44	2.16	2.25
71	1.89	1.89	1.85	2.53
74	0.55	0.56		
97		2.05	2.31	2.47
431			4.53	4.52

INFORMATION TECHNOLOGY

IT Spending Percent of District Budget

Description of Calculation

Total IT staffing costs plus total IT hardware, systems and services costs, divided by total district operating expenditures.

Importance of Measure

The measure provides a tool for districts to compare their IT spending per student with other districts. Because each district defines IT slightly differently, it is important to define what is included in the IT budget calculation regardless of the department in which the budget resides.

Keeping IT costs as low as possible and maintaining proper support of academic and operational needs of the district is important in all educational institutions. This measure must be viewed in relationship to other KPIs to strike the correct balance between the district's efficiency and its effective use of technology. If other KPIs such as customer satisfaction, security practices, and ticket resolution are not performing at high levels, low costs associated with IT Spending per Student may indicate an under-resourced operation.

Factors that Influence

- Budget development and staffing
- IT expenditures can be impacted by new enterprise implementations
- The commitment of community for support technology investments in education
- IT Department standards and support model
- Age of technology and application portfolio
- IT maturity of district

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Anchorage School District
- Charleston County School District
- Cincinnati Public Schools
- Dallas Independent School District
- Duval County Public Schools
- Houston Independent School District
- Oakland Unified School District
- Orange County Public School District
- St. Louis City Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2		1.94%	1.87%	
3		1.04%	1.53%	
4	2.39%	2.56%	2.52%	2.47%
7	1.24%	2.32%	2.65%	2.87%
8	1.59%	1.52%	1.66%	1.60%
9	1.69%	1.30%	1.41%	1.38%
10		1.08%	2.05%	
11		0.97%	1.03%	
12	3.94%	3.15%	2.63%	2.78%
13	2.80%	2.90%		2.10%
14		4.18%	3.23%	4.26%
16	1.62%	1.87%		
18	1.52%		2.18%	2.19%
19				0.19%
20	3.60%	3.54%	3.85%	3.89%
21	2.25%			
23				3.56%
28	0.13%	1.60%	1.37%	2.01%
30	2.47%	2.26%	2.21%	2.33%
32	2.23%	2.20%	3.32%	2.36%
34	2.98%	2.96%		
35	1.34%	0.96%	0.90%	1.18%
37		2.23%	2.40%	
39	4.33%	3.41%	3.20%	2.98%
40			2.28%	
41	3.93%	3.46%	3.31%	3.29%
43		1.46%	1.66%	1.77%
44	1.64%	3.19%	2.72%	2.88%
45			1.18%	
46	1.46%	1.67%	1.79%	1.90%
47	3.00%	2.10%	2.84%	2.71%
48	1.96%	2.00%	1.52%	4.10%
49		3.42%	6.49%	
50			3.06%	1.69%
51	3.20%	4.43%	2.89%	
53			1.12%	2.65%
54		1.92%		2.28%
55	0.51%	2.39%	1.88%	2.05%
56		2.35%		
57			1.91%	0.96%
58	0.59%	0.62%		
61		2.18%		2.83%
62		1.49%		
63	2.04%	3.07%	1.92%	3.25%
67		1.35%	2.13%	1.73%
71	1.75%	1.71%	1.80%	1.79%
77		1.71%		2.02%
79			2.03%	1.82%
97		1.60%	2.03%	2.02%
101				1.54%
431			1.47%	1.49%
1728				1.80%

INFORMATION TECHNOLOGY

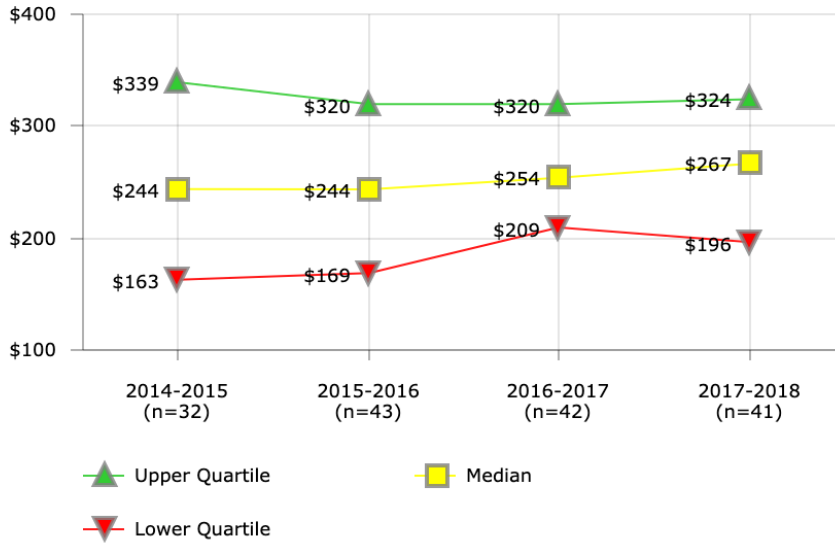# IT Spending - Capital Investments
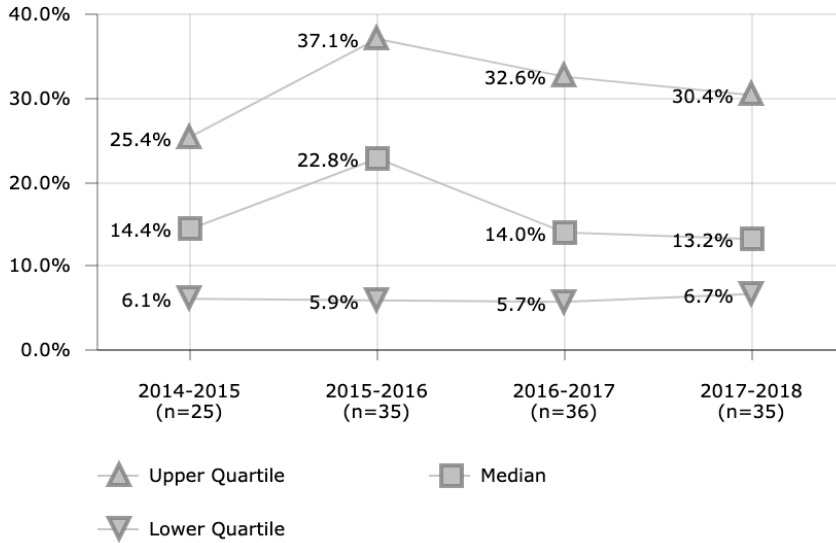
Description of Calculation

Total amount of capital spending in IT as a ratio of (divided by) total IT personnel spending and total IT hardware, systems and services spending.

Importance of Measure

This can help evaluate the level of spending by cost category.

District	2014-2015	2015-2016	2016-2017	2017-2018
1			28.4%	40.8%
3			13.3%	11.6%
5	32.1%	30.9%	10.3%	9.4%
7	13.1%	1.4%	44.3%	11.0%
8	25.4%	4.7%	27.5%	43.1%
9	16.4%	5.4%	30.0%	42.2%
11		148.9%		23.2%
12	10.5%	39.0%	10.2%	5.6%
13	7.1%	30.7%	56.7%	30.4%
14		12.3%	5.7%	7.5%
16	15.2%	3.4%	3.0%	0.2%
18	5.4%			27.2%
19	16.6%	40.7%		
21	13.3%	22.7%	6.9%	18.8%
23				12.8%
26		37.1%	54.8%	
27		26.7%		
28		26.9%	68.1%	24.1%
30		38.8%	3.7%	3.5%
32	3.1%	28.8%	16.8%	4.2%
34	2.4%	3.8%		
35		68.5%	72.3%	54.7%
37		7.8%	7.0%	
39	6.1%	35.0%	35.1%	24.4%
41	25.7%	22.8%	10.9%	13.2%
43		24.7%		
44		66.9%	53.9%	50.1%
45		4.6%		
46	44.9%			
47	39.3%	25.0%	24.1%	32.1%
48	3.6%	5.9%	1.8%	75.8%
49	14.4%	9.4%	14.7%	16.4%
50			3.7%	
51	1.7%	1.5%		
52	24.1%	9.9%		4.0%
53			1.3%	
54		13.0%	38.5%	5.3%
55		6.0%	2.3%	2.1%
57	10.1%		20.8%	
58	18.8%	57.2%		
63	96.2%	4.2%		4.2%
66			16.2%	
67		57.8%		24.6%
71	2.3%	2.2%	2.7%	7.9%
74	79.3%	22.2%	46.0%	20.0%
77				71.7%
79			5.8%	10.5%
97		25.3%	9.6%	9.5%
431			8.2%	6.7%

INFORMATION TECHNOLOGY

IT Spending per Student

Description of Calculation

Total IT staffing costs plus total IT hardware, systems and services costs, divided by total student enrollment.

Importance of Measure

The measure provides a tool for districts to compare their IT spending per student with other districts. Because each district defines IT slightly differently, it is important to define what is included in the IT budget calculation regardless of the department in which the budget resides.

Keeping IT costs as low as possible and maintaining proper support of academic and operational needs of the district is important in all educational institutions. This measure must be viewed in relationship to other KPIs to strike the correct balance between the district's efficiency and its effective use of technology. If other KPIs such as customer satisfaction, security practices, and ticket resolution are not performing at high levels, low costs associated with IT Spending per Student may indicate an under-resourced operation.
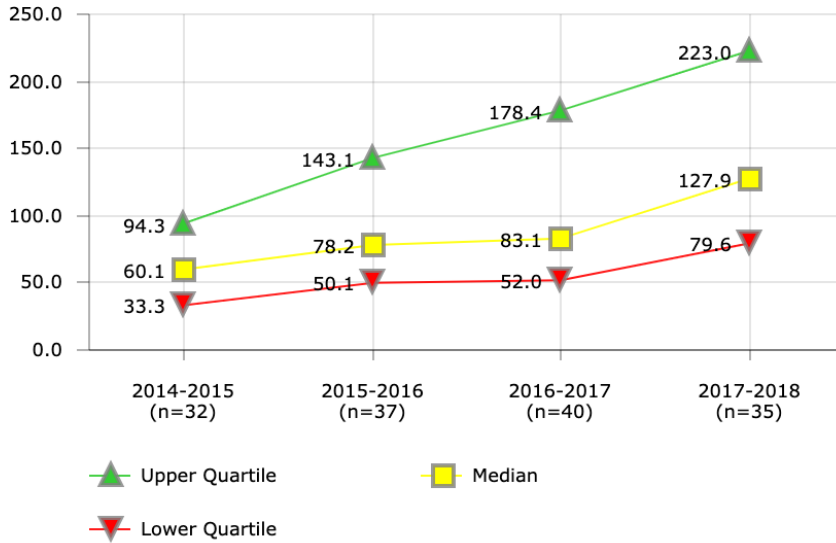
Factors that Influence

- Budget development and staffing
- IT expenditures can be impacted by new enterprise implementations
- The commitment of community for support technology investments in education
- IT Department standards and support model
- Age of technology and application portfolio
- IT maturity of district

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Charleston County School District
- Dallas Independent School District
- Des Moines Public Schools
- Houston Independent School District
- Jefferson County Public Schools (KY)
- Orange County Public School District
- Pittsburgh Public Schools
- St. Louis City Public School District
- Toledo Public Schools
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2		$273	$230	
3		$279	$251	$262
4	$294	$306	$305	$338
5	$205			$229
7	$260	$253	$291	$317
8	$123	$118	$128	$126
9	$125	$103	$118	$114
10		$102	$209	
12	$683	$559	$520	$549
13	$203	$253	$193	$191
14		$391	$301	$390
16	$125	$132		$102
18	$177	$244	$268	$268
19	$625	$728		$49
20	$846	$923	$997	
21	$527			
23				$428
26			$98	
27		$214	$320	
28		$249	$215	$311
30	$341	$320	$303	$318
32	$168	$169	$257	$185
34	$463	$445		
35	$250	$184	$183	$240
37		$196	$242	
39	$385	$315	$303	$334
40			$213	$216
41	$381	$360	$340	$324
43		$435	$465	$558
44	$138	$277	$242	$267
45			$370	
46	$216	$222	$246	$257
47	$316		$292	$303
48	$182	$175	$136	$381
49	$238	$366	$232	$202
50			$376	$276
51	$292	$428	$322	
52	$268			
53	$338	$300	$144	$358
54		$230	$236	$269
55	$45	$216	$177	$196
56		$197		
57		$318	$413	$286
58	$90	$101		
61		$161		$228
62		$153		
63	$301	$483	$297	$545
66			$369	
67		$153	$246	$217
71	$216	$242	$274	$318
74	$158	$169		
77		$134		$168
79			$403	$387
97		$163	$193	$209
101				$148
431	$112		$136	$142
1728				$190

INFORMATION TECHNOLOGY

Network - Bandwidth per Student

Description of Calculation

Total standard available bandwidth (in Mbit/s), divided by total student enrollment.

Importance of Measure

This measure compares similarly situated districts and provides a quantifiable measure toward the goal of providing adequate bandwidth to support the teaching and learning environment. Bandwidth per Student provides a relative measure of the capacity of the district to support computing applications in a manner conducive to teaching, learning and district operations. Some district and student systems are very sensitive to capacity constraints and will not perform well. Students and staff have come to expect certain performance levels based on their experience with network connectivity at home and other places in the community, and schools, if they are to maintain their effectiveness utilizing technology, must provide performance on a par with that available elsewhere.
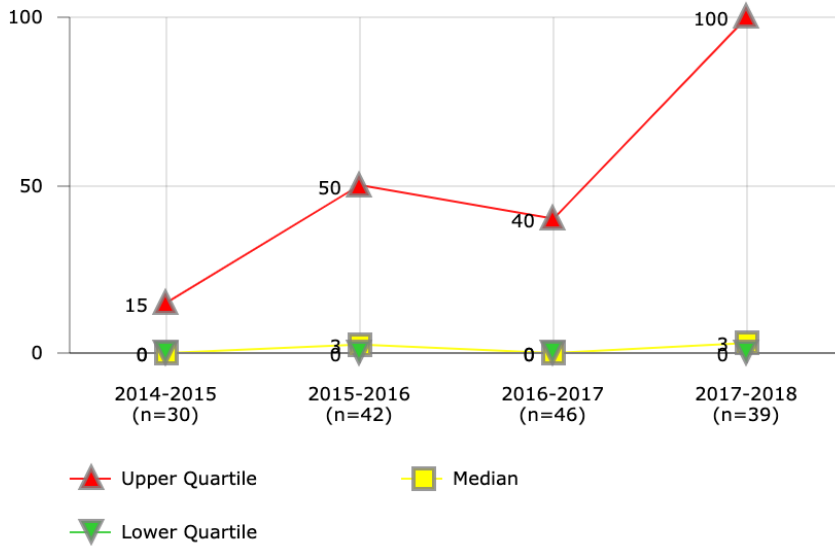
Factors that Influence

- The number of enterprise network based applications
- The capacity demands of enterprise network based applications
- Fund availability to support network bandwidth costs
- Capacity triggers that provide enough time for proper build out and network upgrades
- Network monitoring systems and tools that allow traffic shaping, prioritization, and application restriction

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Charlotte-Mecklenburg Schools
- Cincinnati Public Schools
- Clark County School District
- Dayton Public Schools
- Fresno Unified School District
- Portland School District
- St. Paul Public Schools
- Wichita Unified School District

District	2014-2015	2015-2016	2016-2017	2017-2018
2	41.7	334.1	287.8	
3		266.1	289.8	288.3
4	77.9	78.2	79.1	394.9
5	82.5			223.0
7	20.7	31.0	30.8	63.0
8	42.7	42.0		
9	62.9	62.6	62.4	248.8
10		51.7	51.6	
12	745.8	732.3	189.6	188.8
13	30.1	44.3	45.3	70.7
14		47.7	47.7	48.2
16	31.0	30.9		37.9
18	85.4	0.1	180.8	169.1
19	703.6	143.1		832.9
20	149.9	146.6	290.9	279.1
21	33.3			
26			176.0	
27		58.0	59.6	
28	99.6	194.2	192.6	191.8
30	129.2	132.5		
32	28.1	56.1	84.2	112.9
34	65.5	160.5		
35	28.1	50.1	79.2	79.6
37		57.7	140.2	
39	27.9	46.5	92.7	140.4
40			22.9	
41	125.0	126.4	127.0	127.9
43		253.8	243.4	26.1
44	89.0	78.4	77.7	154.5
45			63.7	
46	17.7	17.9	48.6	99.3
47	47.3		66.8	81.0
48	33.3	60.1	98.3	96.5
49	54.3	68.2	82.0	82.0
50			40.4	191.0
51	267.6	269.1	274.2	
52	57.3			
53		98.8	148.5	203.1
54		42.0	42.7	65.8
55	70.9		274.9	269.0
57			52.4	52.7
58	142.5	142.4		
63	38.3	81.5	41.8	43.5
66			458.9	
67		141.4	141.4	271.3
71	65.5	90.3	108.7	295.0
74	42.9	207.5		
77				165.9
79			43.8	86.6
97		57.9	78.2	97.9
431			134.9	127.6

INFORMATION TECHNOLOGY

Network - Days Usage Exceeded 75% of Capacity

District	2014-2015	2015-2016	2016-2017	2017-2018
1				5
2	0	0	0	
3		0	0	0
4	1	0	0	0
5	0	26	0	
7	180	180	180	180
8	0	25		3
9	0	144	172	0
10			11	
11		0	0	0
12			180	180
13	159	162	54	51
14		260	180	200
16			0	
18	0	5	0	0
19	0	0		0
20	0	12	6	21
21	210	210	210	210
23				56
26		0	0	
27		0	0	
28	0	0	0	
30	0	10	0	0
32	0	0	0	0
33			0	
34	5	25		
35	150	210	175	175
37		20	40	
39		260	0	0
40		15	0	0
41	0	0	0	0
43		0	0	0
44	83	0	30	55
45			160	
46		0	0	0
47	100	175		
48	213	201	5	5
49	15	30	12	15
50			0	5
51	1	0	7	100
52	0	0	0	300
53	0	150	175	0
54		0	36	47
55	15	0	0	0
57	4		146	175
58	0	0		
63	0	0	0	0
66			0	
67		0	10	0
71	5	5	5	0
74	0	0	0	100
77				0
79			5	
97		50	90	120

Description of Calculation

The number of days that peak daily internet usage reaches more than 75% of the standard available bandwidth for five (5) minutes or longer.
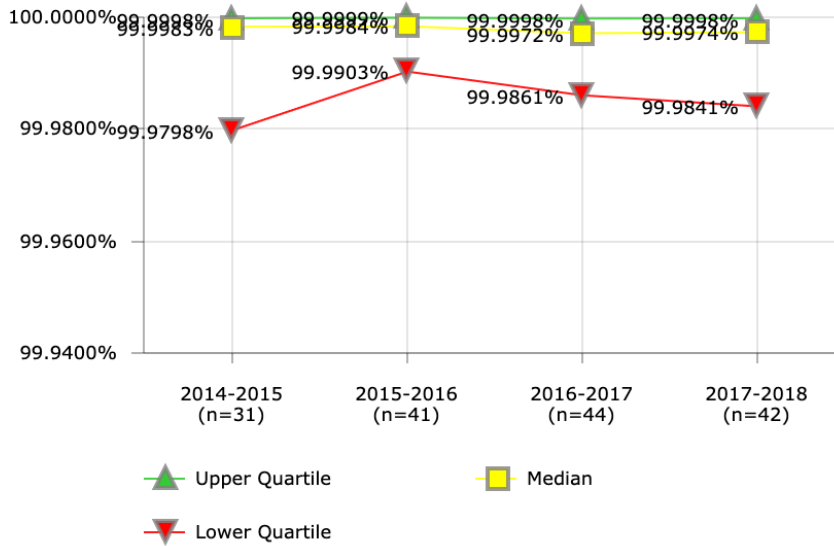
Importance of Measure

Staying below the metric threshold is critical to application performance and user satisfaction. This metric may also provide justification for network expansion and capacity planning.

Factors that Influence

The number of online applications sensitive to latency, digital video, and voice will all impact the amount of bandwidth a district needs. Also, school districts may experience short periods of time with exceptional network demand and large portions of time with plenty of excess capacity.

INFORMATION TECHNOLOGY

Network - WAN Availability

Description of Calculation

Total minutes of all outages on WAN circuits, divided by the total number of WAN circuits.
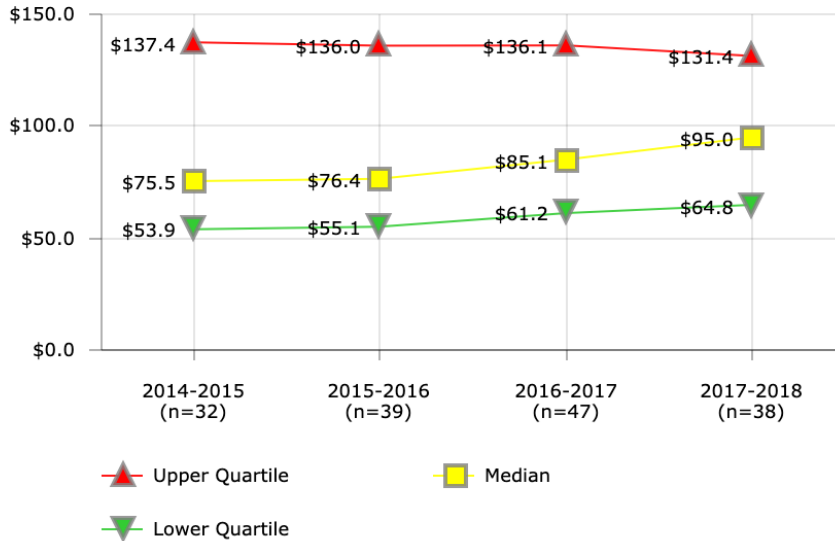
Importance of Measure

The number of online applications sensitive to latency, digital video, and voice will all impact the amount of bandwidth a district needs.

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Cleveland Metropolitan School District
- Columbus Public Schools
- Dayton Public Schools
- Guilford County School District
- Jefferson County Public Schools (KY)
- Milwaukee Public Schools
- Portland School District
- Rochester City School District
- San Diego Unified School District
- St. Louis City Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			100.0000%	99.9977%
2	99.9986%	100.0000%	99.9998%	
3		99.9945%	99.9815%	99.9841%
4	99.9957%	99.9966%	99.9947%	99.9970%
5	99.9991%	99.9994%	99.9990%	99.9998%
7	99.9971%	99.9968%	99.9965%	99.9993%
8	99.9983%	99.9903%	99.9970%	99.9925%
9	99.8361%	99.8860%	99.7638%	99.9052%
10			99.8592%	
11		99.9999%	99.9866%	99.9974%
12				99.9715%
13	99.9798%	99.9785%	99.9914%	99.9908%
14		99.9953%	99.9999%	99.9997%
16	99.9693%	99.9693%	99.9995%	99.9998%
18	99.9993%	99.9099%	99.9013%	99.7029%
19	100.0000%	100.0000%		100.0000%
20	99.9980%	99.9974%	99.9941%	99.9908%
21	100.0000%	100.0000%	100.0000%	100.0000%
23				99.9970%
26		99.9991%	99.9995%	
28		99.8316%	99.9958%	99.9245%
30	99.9886%	99.9987%	99.9315%	100.0000%
32	100.0000%	99.9999%	100.0000%	99.9966%
33			99.9921%	
34	99.9994%	99.9982%		
35	99.9071%	99.9986%	99.9986%	99.9999%
37		99.9998%	99.9997%	
39	99.8576%	99.5455%	99.4299%	99.7952%
40		99.9982%	99.9999%	99.9995%
41	99.9997%	99.9997%		99.9995%
43		99.9996%	99.9995%	99.9890%
44	99.9956%	99.9957%	99.9755%	99.9794%
45			100.0000%	
46	100.0000%	99.9999%	100.0000%	99.9993%
47	99.9540%	99.8135%	99.8645%	99.9836%
48	99.9989%	99.9973%	99.9874%	99.9867%
49	99.9999%	99.9999%	100.0000%	100.0000%
50			99.6598%	
51	99.9750%	100.0000%	99.9855%	99.9675%
52	99.9800%	99.9800%	99.9969%	99.9909%
53	99.9998%	99.9984%	99.9973%	100.0000%
54			99.9517%	99.9826%
55	99.9420%	99.9208%	99.9981%	99.9093%
57	99.9874%		99.9999%	100.0000%
58	99.9994%	99.9997%		
63		100.0000%		100.0000%
66			99.9995%	
67		99.9652%	99.9980%	99.9973%
71	100.0000%	100.0000%	100.0000%	100.0000%
74	99.9999%	99.9997%	99.9978%	99.9981%
77				99.9993%
97		99.9999%	99.9963%	99.9981%

INFORMATION TECHNOLOGY

Support - Break/Fix Staffing Cost per Ticket

Description of Calculation

Total personnel costs of Break/ Fix Support (including managers), divided by the total number of tickets/incidents.

Importance of Measure

This measure assesses staffing cost per incident, which may indicate how responsive and how efficient the help desk is in making itself available to its customers. The goal is to improve customer satisfaction through resolving incidents quickly, effectively, and cost efficiently. There are various costs that could be included in this metric such as hardware, software, equipment, supplies, maintenance, training, etc. Staffing cost per ticket was selected because data is easily understood and accessed and salary costs are typically the biggest cost factor in a help desk budget.

Factors that Influence

- Software and systems that can collect and route contact information
- Knowledge management tools available to help desk staff and end users
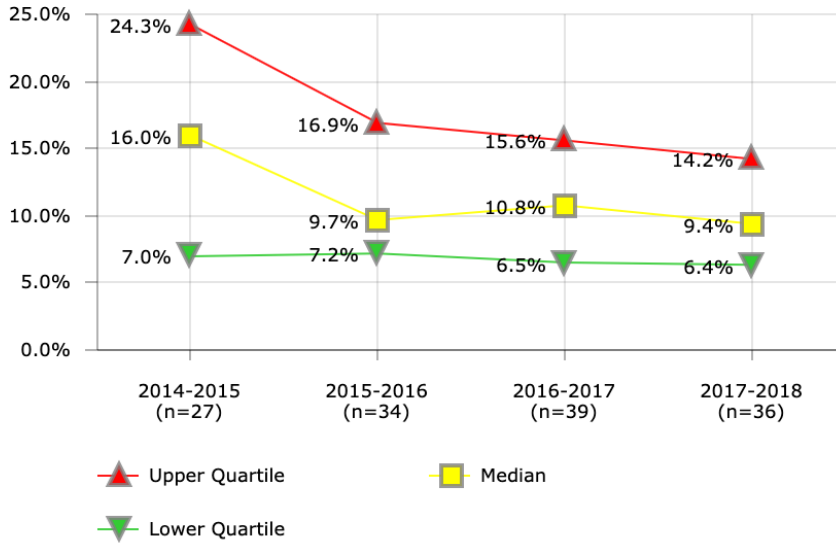- Budget development for staffing levels

Districts in Best Quartile (2017-2018)

- Charleston County School District
- Chicago Public Schools
- Dallas Independent School District
- Houston Independent School District
- Palm Beach County School District
- Pinellas County Schools
- Portland School District
- San Diego Unified School District
- Seattle School District 1
- St. Louis City Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			$250.4	$64.8
2	$61.2	$61.0	$61.2	
3		$319.8	$91.9	$94.8
4	$129.5	$105.0	$104.2	$106.8
5	$49.6	$55.1	$77.5	$36.2
7	$79.0	$78.5	$110.1	$104.8
8	$92.3	$54.9	$57.7	$55.3
9	$220.0	$136.0	$136.1	$223.4
10		$63.8	$46.1	
11			$263.1	$258.6
12	$98.2	$52.4	$62.5	$113.1
13	$47.8	$93.1	$52.5	$75.8
14		$225.8	$94.7	$184.5
16	$59.8	$74.5	$98.1	$52.4
18	$52.3	$66.7	$59.7	$127.4
19	$98.7	$92.3		
20	$372.4		$995.8	
21	$238.8	$233.1	$199.6	$168.8
23				$39.7
27		$87.9	$115.9	
28	$71.9	$112.2	$108.9	$100.0
30	$308.7	$385.1	$594.5	$535.5
32	$145.3	$153.6	$189.2	$226.3
33			$207.2	
35	$203.6	$72.6	$102.8	$95.1
37		$46.1	$85.1	
39	$32.9	$21.3	$35.6	$17.0
40		$67.9	$62.7	$128.4
41	$41.3	$51.6	$71.5	$58.0
43		$201.1	$78.1	$326.8
44	$33.3	$249.1	$426.3	$976.3
45			$35.0	
46	$53.7	$49.5	$83.0	$82.3
47		$3.7		
48	$61.9	$77.3	$72.4	$97.5
49	$69.9	$70.5	$67.3	$71.9
50			$151.9	$214.5
51	$107.2	$435.1	$50.2	
52	$54.1	$76.4	$96.8	$89.0
53	$228.5	$76.8	$96.4	$86.0
54		$132.9	$66.3	$60.7
55	$82.8	$19.4	$79.0	$72.1
57	$69.4			
58	$88.8	$67.7		
63	$50.8	$52.9	$45.8	$50.5
66		$509.4		
67		$61.2	$57.8	$77.0
71	$58.3		$65.6	$65.2
74	$191.4	$170.8	$144.7	$131.4
79			$95.4	$131.2
97			$0.6	$10.9
431			$54.0	

INFORMATION TECHNOLOGY

Support - Help Desk Call Abandonment Rate

Description of Calculation

Number of abandoned calls to the Help Desk, divided by total number of calls to the Help Desk.

Importance of Measure

This measure assesses the percentage of telephone contacts that are not answered by the service desk staff before the caller disconnects. CAR is an indicator of the staffing level of the service desk relative to the demand for service. The CAR can be used as a management indicator to determine staffing levels to support seasonal needs or during times of system issues (application or network problems). On an annual basis, it is a measurement of the effectiveness of resource management. This measure should be used as a tool to help guide quality improvement processes.
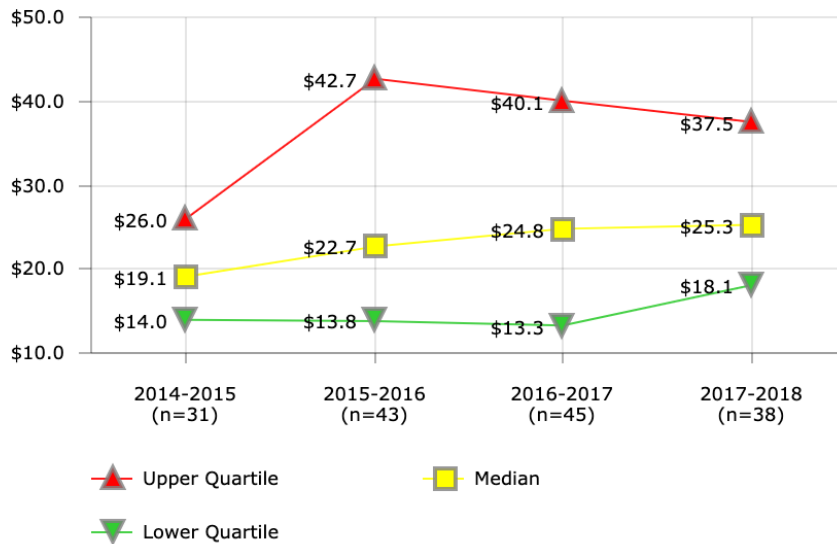
Factors that Influence

- The Call Abandonment Rate will be influenced by effective supervision to ensure that service desk team members are online to take calls
- A high percentage could indicate low availability caused by inadequate staffing, long call handling times and/or insufficient processes
- Length of time the caller is on hold
- Capacity of the organization to respond to customer support requests
- Proper staffing when implementing district-wide applications, which significantly increase calls
- Automation tools like password reset can reduce number of calls to the help desk and reduce overall call volume
- Increased training of help desk can reduce long handling time freeing up staff to take more calls

Districts in Best Quartile (2017-2018)

- Austin Independent School District
- Baltimore City Public Schools
- Charlotte-Mecklenburg Schools
- Cleveland Metropolitan School District
- Milwaukee Public Schools
- Portland School District
- Seattle School District 1
- Shelby County Schools
- St. Louis City Public School District

District	2014-2015	2015-2016	2016-2017	2017-2018
1			9.5%	6.3%
2	23.1%	23.7%	10.1%	
3			18.4%	17.9%
4	24.3%	18.8%	17.1%	12.0%
5	18.8%	7.2%		0.7%
7	27.2%	16.9%	15.3%	14.5%
8	25.5%	13.8%	10.8%	8.1%
9	18.0%	14.3%	12.4%	8.9%
10			15.1%	
11		100.0%	28.3%	7.0%
13	8.5%	8.5%	14.8%	26.6%
14		6.0%	5.7%	9.0%
16	10.9%	9.4%	6.5%	21.3%
18	58.2%	2.6%	5.5%	3.6%
20	17.3%	8.7%	11.3%	6.4%
21	27.1%	14.0%	8.6%	11.5%
23				12.7%
26		9.9%	62.5%	
27		4.4%		
28	9.1%	12.6%	13.4%	12.5%
30	7.0%	3.1%	2.2%	2.3%
33			40.2%	
34		10.4%		
35	24.5%	12.8%	6.2%	7.5%
37		20.0%	15.6%	
39	17.9%	9.5%	8.9%	18.7%
40		29.4%	26.5%	28.9%
41	6.7%	8.8%	10.2%	8.2%
43		29.7%	33.5%	24.8%
44	3.9%		0.1%	
45		12.4%		
46	20.8%	8.9%	5.5%	4.5%
47	6.0%	9.9%	12.8%	12.5%
48	7.0%	6.8%	8.6%	8.8%
50			16.9%	23.1%
51	16.0%	23.9%	20.0%	24.2%
52				7.7%
53	7.1%	8.0%	9.3%	13.9%
54		8.1%	3.3%	13.3%
55	3.3%	4.1%	1.6%	1.3%
57	15.0%		13.4%	6.2%
58	26.8%	22.5%		
63	2.0%	1.4%	1.2%	1.1%
71	7.4%		9.0%	5.7%
77				9.8%
97		0.9%	9.8%	10.1%

INFORMATION TECHNOLOGY
Support - Help Desk Staffing Cost per Ticket

District	2014-2015	2015-2016	2016-2017	2017-2018
1			$9.3	$6.9
2	$12.0	$5.8	$13.2	
3		$24.0	$40.1	$40.3
4	$14.1	$12.4	$14.6	$10.8
5				$19.0
7	$9.9	$11.3	$7.8	$10.3
8	$21.6	$26.4	$25.6	$19.9
9	$14.4	$13.0	$18.1	$18.1
10		$16.3	$19.9	
11			$31.3	$23.7
12	$26.0	$27.2	$28.5	$25.7
13	$25.8	$30.2	$49.4	$67.2
14		$21.5	$17.7	$14.6
16	$23.6	$22.8	$26.7	$25.9
18	$16.7	$22.7	$26.9	$19.8
19	$46.7	$43.3		
20	$28.5	$32.8	$24.6	$28.6
21	$19.1	$34.0	$29.7	$22.4
23				$13.6
26		$55.2	$12.1	
27		$116.1		
28		$15.9	$19.7	$28.3
30	$38.4	$42.7	$27.1	$33.5
32	$4.6	$4.9	$6.3	$6.9
34		$545.2		
35	$10.1	$10.5	$10.7	$17.5
37		$38.1	$24.8	
39	$15.2	$10.6	$9.4	$18.7
40		$109.3	$93.5	$126.0
41	$14.6	$17.6	$13.4	$10.4
43		$10.6	$3.7	$24.9
44	$25.7	$44.8	$47.1	$52.6
45			$11.6	
46	$9.5	$13.8	$13.3	$24.5
47	$8.1	$8.0	$51.2	$51.6
48	$18.5	$18.7	$46.1	$36.1
49	$94.5	$95.2	$91.0	
50			$21.2	$37.5
51	$21.8	$348.1	$34.0	
52	$56.7	$59.1	$59.7	$79.9
53	$25.2	$14.2	$8.5	$8.9
54		$1.3	$1.3	
55	$58.9	$31.4	$32.9	$29.4
57	$24.1		$80.3	
58	$14.3	$24.9		
63	$13.0	$19.4	$18.5	$19.5
66		$75.0		
67		$15.8	$21.4	$32.3
71	$14.0	$19.8	$38.0	$61.6
74	$118.8	$119.7	$107.9	$182.1
77				$99.1
97		$17.0	$40.2	$27.2

Description of Calculation

Total personnel costs of the Help Desk (including managers), divided by the total number of support tickets/incidents.

Importance of Measure

This measure assesses staffing cost per incident, which may indicate how responsive and how efficient the help desk is in making itself available to its customers. The goal is to improve customer satisfaction through resolving incidents quickly, effectively, and cost efficiently. There are various costs that could be included in this metric such as hardware, software, equipment, supplies, maintenance, training, etc. Staffing cost per ticket was selected because data is easily understood and accessed and salary costs are typically the biggest cost factor in a help desk budget.

Factors that Influence

- Software and systems that can collect and route contact information
- Automation tools for common help desk issues like password reset can improve performance and reduce costs these numbers hould be included in data collection
- Other duties performed by the help desk staff that restrict them from taking calls
- Knowledge management tools available to help desk staff and end users
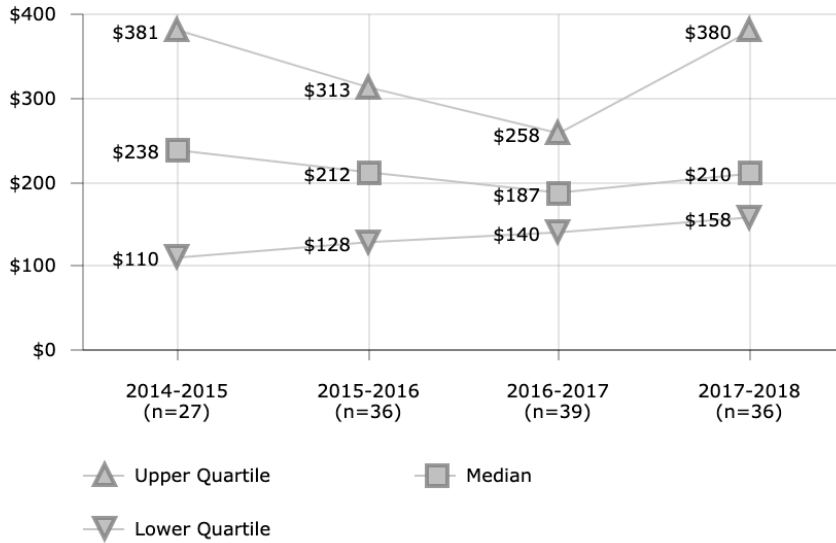- Budget development for staffing levels

Districts in Best Quartile (2017-2018)

- Albuquerque Public Schools
- Anchorage School District
- Charleston County School District
- Clark County School District
- Columbus Public Schools
- Dallas Independent School District
- Jefferson County Public Schools (KY)
- Miami-Dade County Public Schools
- Seattle School District 1
- Wichita Unified School District

INFORMATION TECHNOLOGY

Systems Cost - Business Systems Cost per Employee

Description of Calculation

Personnel costs of staff for administration, development and support of enterprise business systems, plus annual maintenance fees for all enterprise business systems, plus total outsourced services fees for enterprise business systems, all divided by total number of district FTEs.
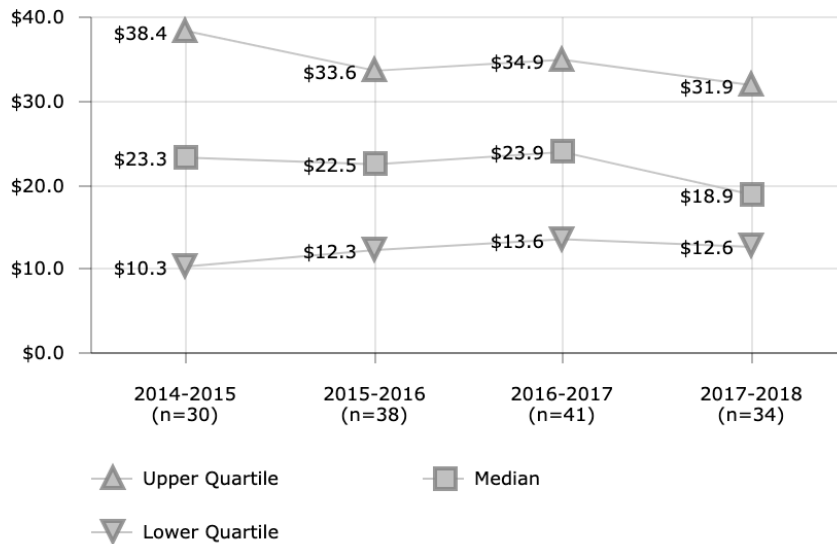
Importance of Measure

Can be used to evaluate total relative cost of systems. This includes recurring costs and maintenance fees only; it does not include capital costs or one-time implementation fees.

District	2014-2015	2015-2016	2016-2017	2017-2018
1			$220	
2	$81	$215	$58	
3		$375		
4	$571	$663	$782	$825
5		$209		$463
7	$181	$163	$180	$194
8	$199	$219	$223	$209
9	$230	$230	$215	$173
10		$46	$78	
12	$273	$218	$144	$148
13	$381	$332		$361
14		$186	$121	$136
16	$202			
18	$131	$294	$143	$841
19	$291			
20	$470	$472	$492	$248
21	$458			
23				$229
28		$412	$258	$382
30	$862	$712	$702	$674
32	$107	$152	$140	$144
34	$485	$123		
35		$166	$161	$163
37		$240	$380	
39	$254	$404	$322	$357
40			$230	$367
41	$430	$426	$389	$174
43		$107	$132	$133
44	$238	$177	$140	$170
45			$129	
46		$246	$238	$244
47	$102		$174	$236
48	$96	$94	$381	$472
49	$68	$70	$76	$82
50			$424	$473
51	$309	$691	$187	
52	$241	$106	$239	$777
53	$262	$134	$180	$428
54		$228	$221	$211
55		$117	$126	$126
57			$390	$378
58	$109	$108		
63	$161	$196	$158	$175
67		$180	$118	$174
71	$110	$254	$192	$179
79			$192	$135
97		$47	$75	$84
431			$141	$153

INFORMATION TECHNOLOGY

Systems Cost - Instructional Systems Cost per Student

Description of Calculation

Personnel costs of staff for administration, development and support of instructional systems plus annual maintenance fees for instructional systems plus total outsourced services fees for instructional systems all divided by total number of students in the district.

Importance of Measure

Can be used to evaluate total relative cost of systems. This includes recurring costs and maintenance fees only; it does not include capital costs or one-time implementation fees.

District	2014-2015	2015-2016	2016-2017	2017-2018
2		$12.5	$13.9	
3		$12.6		
4	$28.6	$30.0	$27.7	$29.8
5	$14.8			$20.3
7	$38.4	$34.6	$30.0	$35.7
8	$9.9	$10.9	$14.9	$15.8
9	$10.8	$12.2	$13.4	$18.7
10		$12.3	$54.5	
12	$65.1	$79.4	$95.8	$81.2
13	$21.1	$27.7	$24.3	$19.0
14			$12.2	$13.6
16	$19.9	$18.1		$22.3
18		$5.6	$13.9	$15.8
19	$56.3	$37.3		
20	$56.3	$57.6	$66.2	$81.9
21	$98.7			
26			$11.2	
27		$25.2	$48.8	
28	$8.8	$5.0	$7.5	
30	$26.4	$27.9	$14.1	$14.3
32	$35.1	$33.6	$41.0	$44.7
34	$28.2	$30.0		
35	$10.2	$12.7	$12.5	$12.6
37		$31.7	$20.6	
39	$29.4	$34.1	$34.9	$40.6
40			$37.4	$27.9
41	$31.9	$31.2	$37.0	$41.0
43		$68.8	$51.3	$53.6
44	$8.3	$8.1	$13.0	$10.9
45			$24.7	
46	$40.9	$43.0	$44.2	$7.4
47	$6.0		$6.4	$5.7
48	$15.6	$17.4	$33.0	
49	$10.3	$10.7	$10.9	$10.9
50			$16.3	$6.7
51	$15.0	$105.8	$82.2	
52	$8.5			
53	$63.5	$6.7	$13.6	$79.5
54		$11.7	$9.8	$10.3
55		$11.6	$27.9	$28.6
57		$25.3	$26.7	$28.3
58	$9.9	$13.3		
63	$25.5	$29.1	$23.9	$31.9
66			$25.3	
67		$19.8	$11.2	$12.1
71	$16.8	$17.6	$14.4	$15.0
74	$42.6	$37.3		
77				$13.6
79			$27.0	$24.2
97		$17.2	$17.0	$18.4
431			$15.7	$12.6