



**COUNCIL OF THE GREAT CITY SCHOOLS**  
Chief Operating Officers, Chiefs of Security, and  
Directors of Facilities, Transportation, Food Services and  
Support Services Staff  
April 12-15, 2016  
The Westin Hotel, Charlotte, NC  
**SPONSOR AGREEMENT FORM**  
This legally binds your organization with this commitment

The Council of the Great City Schools brings together the largest public school systems in a coalition dedicated to the improvement of education for children in the major cities. The Council is a 501(c)(3) organization and all contributions made to the Council are tax exempt. We are requesting \$5,500 for companies giving presentation and \$3,500 to attend the entire meeting without presentation. Sponsor contributions are joined together to support overall meeting room expenses. (Meal events, materials, AV equipment, miscellanies, & etc.)

Sponsors will have an opportunity to meet with conference attendees, attend all conference functions, and receive a list of conference attendees in advance. Your sponsorship will also be recognized via signage, conference program and the Council's Annual Report, and you will be able to share information materials at our shared display table and/or gifts inserted into conference bags. E-mail your company's LOGO which will be used for signage and a short description of your firm which will be added to the conference program by March 30th to Terry Tabor at [ttabor@cgcs.org](mailto:ttabor@cgcs.org).

PERSON NAME & TITLE to send invoice to: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

ADDRESS for Invoice: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**PLATINUM LEVEL:** \$5,500 COO Present or Panel Discussion  
(3 FREE registrations)

**GOLD LEVEL:** \$3,500 COO Sponsor All Meal Events  
(2 FREE registrations)

**PAYMENT: Credit Card:**

Master \_\_\_ Visa \_\_\_ Discovery \_\_\_ American Express \_\_\_

#: \_\_\_\_\_

EXP. date: \_\_\_\_\_ Code: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Email Sponsorship Form To: Terry Tabor, Conference Manager at [ttabor@cgcs.org](mailto:ttabor@cgcs.org)  
Register On-Line: Council Website at "Calendar of Events": <http://www.cgcs.org/domain/20>  
FAX Sponsorship Form: 202-393-2400



# Chief Operating Officer, Chief of Security and Directors of Facilities, Transportation, Procurement and Food Services Annual Meeting

## April 12-15, 2016

The Westin Charlotte  
601 South College St.  
Charlotte, NC 28202  
(704) 375-2600



**CHIEF OPERATING OFFICER, CHIEF OF SECURITY,  
DIRECTORS OF FACILITIES, TRANSPORTATION, PROCUREMENT  
AND FOOD SERVICES ANNUAL MEETING**

**COO DRAFT Agenda**

**Tuesday Morning, April 12, 2016**

**General Session**

- COOs, Chief of Security, Directors of Facilities, Transportation Directors

**Round Robin Discussion**

- Organizational, Leadership and Management Issues and Challenges
- Addressing the Issues and Challenges, viz., What Works

**Tuesday Afternoon, April 12, 2016**

**Breakout Sessions**

- COOs, Chief of Security, Directors of Facilities, Transportation Directors

**Round Robin Discussion**

- Operational Issues and Challenges

**Wednesday Morning, April 13, 2016**

**Breakout Sessions**

- COOs, Chief of Security, Directors of Facilities, Transportation Directors  
Discussions, Presentations and Panels

**Departmental Issues and Challenges**

**Wednesday Afternoon, April 13, 2016**

**Breakout Sessions**

- COOs, Chief of Security, Directors of Facilities, Transportation Directors  
Discussions, Presentations and Panels

**Departmental Issues and Challenges**

**Thursday Morning, April 14, 2016**

**General Session**

- COOs, Chief of Security, Directors of Facilities, Transportation Directors

**Report Outs and Discussion**

- Transportation Issues, Challenges and Best Practices to Address Them
- Crisis Planning & Managing Terrorist Incidents

**Thursday Afternoon, April 14, 2016**

**General Session**

- COOs, Chief of Security, Directors of Facilities, Transportation Directors

**Round Robin Discussion**

- Supporting 21st Century Changes in Urban Education

**Friday, April 15, 2016**

**General Session**

- COOs, Chief of Security, Directors of Facilities, Transportation Directors

**Round Robin Discussion**

- Remaining Issues and Challenges

**Wrap Up and Departures**

**FOOD SERVICES DIRECTORS MEETING  
Draft Agenda**

**Tuesday Morning, April 12 9:00 am - 11:45 am**

**Tuesday Afternoon, April 12 1:00 pm - 5:00 pm**

**Wednesday Morning, April 13 8:15 am - 11:45 am**

**Wednesday Afternoon, April 13 1:00 pm - 4:30 pm**

**Food Service (Food Service Directors)**

Food service discussion topics selected by Food Service Directors via survey in the upcoming months will include:

- Pending NSLP & CN Reauthorization

**CHIEF OPERATING OFFICER, CHIEF OF SECURITY,  
DIRECTORS OF FACILITIES, TRANSPORTATION,  
PROCUREMENT AND FOOD SERVICES ANNUAL MEETING**

**April 12 - 15, 2016**

**Each individual must register for the COO Annual Meeting  
online at <http://www.event/2016COOAnnualMeeting>**

\$175 Council School District Member  
\$275 Non-Member District/Non Profit  
\$575 Additional person from company sponsoring  
\$1,000 Company not sponsoring (Per Person)

**Platinum Level**

\$5,500 -- Presentations with school district  
(3 FREE Registrations)

**Gold Level**

\$3,500 -- Attend Entire Meeting  
(2 FREE Registrations)

**REGISTRATION FEES INFORMATION:**

Online registration must be made for each person with payment. Checks should be made payable to the Council of the Great City Schools. Please have your invoice number, registrant name and conference name listed on the check. Full registration payment is due by March 18, 2016. All payments must be made by March 18, 2016.

**REFUND AND CANCELLATION POLICY:**

**All cancellations or substitutions must be in writing and emailed to [agooch@cgcs.org](mailto:agooch@cgcs.org).** Registration cancellations received on or before March 18, 2016 will receive a full refund, and a 50% refund if received March 18-March 25. Cancellations received after March 25 or no-shows on April 12 will not receive a refund and will be billed the full amount. Purchase orders will not be accepted for those registering on-site.

**HOTEL INFORMATION:**

Please make Hotel reservations directly with The Westin Hotel, (704) 375-2600, Mention: Chief Operating Officers. All reservations must be confirmed with a credit card. The cutoff date for the group rate is March 21, 2016. Room rates are \$229.00/per night, for a single and double, plus 15.5% tax. Support CGCS and secure your guest rooms within the official headquarter hotel. (Rooms are limited).

**Who Should Attend?**

Chief Operating Officers, Chief of Security, Directors of Facilities, Transportation, Procurement, Food Services and support services staff are invited to attend to share concerns, solutions, and to discuss what works in their school districts.





COUNCIL OF THE GREAT CITY SCHOOLS  
1301 PENNSYLVANIA AVENUE, N.W.  
SUITE 702  
WASHINGTON, D.C. 20004

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and Directors of Facilities, Transportation,  
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